



Worldwide Responsible Accredited Production (WRAP) Certification Program

Closing Meeting Summary

A. Facility name: (in English & local language, if needed)	Denim Clothing Company Unit 2
B. Facility address:	Plot # 01, Sector 19, Korangi Industrial Area, Karachi, Pakistan.
C. Facility WRAP ID #:	124901
D. Audit Date: (e.g., July 18-19, 2017)	December 10-12, 2019
E. Monitoring firm name & address:	Accordia Global Compliance Group, 315 W Town Place, Suite 1, St. Augustine, FL 32092 904-940-5252.
F. The above audit conducted at this facility found that:	<input checked="" type="checkbox"/> The facility was in compliance with the WRAP Principles. <input type="checkbox"/> The facility had non-compliances. Please refer to the Corrective Action Plan for details.
G. Please list Principles under CAP: (e.g., P1, P5)	
H. Name of lead auditor:	Fahim ur Rahman
I. Name and title of facility representative:	Mr. Muhammad Imran Wahid, Manager System & Compliance
J. Names and titles of other attendees at the Closing Meeting:	Mr. Muhammad Talha, Assistant Manager System & Compliance
K. Additional notes if any:	None



Worldwide Responsible Accredited Production (WRAP) Certification Program Corrective Action Plan

If no non-compliances or observations were raised, simply note no NC
AND lead auditor and facility representative *still* need to sign this document.

This “Corrective Action Plan” shall be used to summarize all facility non-compliances and observations and to document a corrective action plan that both the auditor and facility management believe is reasonable to ensure compliance, realignment and continuous adherence to WRAP’s Principles and local/national laws.

This form should be used in the following manner:

- Document all non-compliances and observations individually on the form below, prior to the closing meeting and use the form as an agenda during the closing meeting;
- During the closing meeting, ensure that management understands the findings;
- Management shall come up with its own corrective actions for all non-compliances and observations;
- Each non-compliance must be rated as follows:

Major

- Systematic violations of local/national law and/or WRAP Principles, and/or any health and safety condition that might pose significant risk to workers’ basic rights and/or safety
- Failure of management systems, including excessive minor non-compliances that reveal an underlying dysfunction
Note: If there are several minor non-compliances against the same Principle, it may warrant a major non-compliance on internal monitoring (i.e. Q1.4)
- Non-transparency
- Issues that require on-site verification, especially those that can only be fully validated with worker interviews and/or addressed through worker training
- Failure of addressing, within the projected completion date, non-compliances raised during the initial/follow-up audits in this audit cycle

Minor

- Occasional or isolated violations of local/national law and/or WRAP Principles that do not seriously compromise workers’ basic rights and/or safety
- Non-compliances that do not require onsite verification, worker interviews and/or worker training
- Minor situations that do not affect a large number of workers

Observation

- Currently not a non-compliance but could potentially become one if timely actions are not taken (internal monitoring can help identify such issues); for example, certificates/permits that are valid during the audit but look set to expire in the near future with no indication that the facility has taken the steps necessary to ensure timely renewal. In addition, under certain circumstances (outlined in detail under WRAP Principle 6), excessive working hours will also be noted as an observation (instead of a non-compliance)
(outlined in detail under WRAP Principle 6), excessive working hours will also be noted as an observation (instead of a non-compliance)

Corrective Action Plan

Please document only one non-compliance/observation per row.

NC # & rating (Major, Minor or Observation)	WRAP clause number (e.g., Q8.4) and relevant local/national laws	Non-compliances	A. Facility's corrective action plan B. Projected completion date C. Responsible person's name and title
1 (Minor)	WRAP: Q 8.1 Local Law: Sindh Factories Act 2015: Section 42(1)	a. Two manholes of furnace oil underground tank found opened may cause fall hazard for workers working near it. b. A portion of waste water drain found without covers in Washing department causing fall hazard for workers working near it.	A. The management of the factory has covered the open manholes of furnace oil tank in Boiler Room with metal covers. And covered drain in Washing department. Verified before the close of the audit. B. 12/12/2019 C. Mr. Muhammad Talha, Assistant Manager System & Compliance
2 (Minor)	WRAP: Q 8.32 Local Law:	Large quantity of fluff found on the surfaces of circuit breakers installed in one of the electric panels in Washing department.	A. The electrical department of the factory has removed all fluff from the electric panel in Washing department and increased the frequency of cleaning of panels. Verified before the close of the audit. B. 12/12/2019 C. Mr. Muhammad Talha, Assistant Manager System & Compliance
3 (Minor)	WRAP: Q 8.32a Local Law: Electricity Rules 1937: Rule 49(3)	One electric box installed on a washing machine found opened exposing energized connections and equipment.	A. The electrical department of the factory has properly covered the electric box. Verified before the close of the audit. B. 12/12/2019 C. Mr. Muhammad Talha, Assistant Manager System & Compliance

NC # & rating (Major, Minor or Observation)	WRAP clause number (e.g., Q8.4) and relevant local/national laws	Non-compliances	A. Facility's corrective action plan B. Projected completion date C. Responsible person's name and title
4 (Minor)	WRAP: Q 8.44d Local Law: Sindh Factories Act 2015: Section 29(8)	a. The position of one fire hydrant installed in Washing department found inappropriate as it cannot be accessed because of open waste water drain in front of it. b. Access to one fire extinguishers point found blocked with material in Washing department on ground floor.	A. The management of the factory has covered the open drain with metal sheets and has removed material blocking access to fire extinguishers point in Washing department. Verified before the close of the audit. B. 12/12/2019 C. Mr. Muhammad Talha, Assistant Manager System & Compliance
5 (Minor)	WRAP: Q 8.67 Local Law: Sindh Factories Act 2015: Section 30(1)(a)	One grinding wheel in workshop of Stitching section on second floor found without guard.	A. The management of the factory has installed the guard on grinding wheel. Verified before the close of the audit. B. 12/12/2019 C. Mr. Muhammad Talha, Assistant Manager System & Compliance

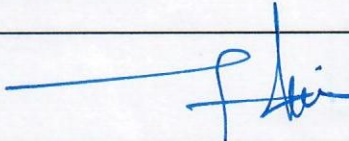


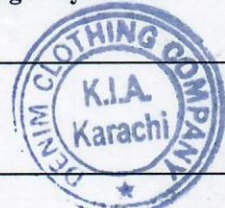
** Please continue to Signature page to acknowledge the result of the audit*

Signature Page

1. Leave one signed copy of CAP and signature pages with management
2. Retain one signed copy for report submission to WRAP
3. *Insert FULL scanned copy of this page immediately following CAP pages*
4. If facility does **NOT** agree with an NC(s)/observation(s), facility must contact WRAP to explain their position

By signing below, both parties acknowledge and agree with the RESULTS of the audit.

Initial Audit Signatures

<i>Date of the audit:</i>	December 10-12, 2019
<i>Name of lead auditor:</i>	Fahim ur Rahman
<i>Signature of lead auditor:</i>	 
<i>Name and title of facility representative:</i>	Mr. Muhammad Imran Wahid, Manager System & Compliance
<i>Signature of facility representative:</i>	 

Onsite Follow-Up Signatures (If Applicable)

<i>Date of the audit:</i>	
<i>Name of lead auditor:</i>	
<i>Signature of lead auditor:</i>	
<i>Name and title of facility representative:</i>	
<i>Signature of facility representative:</i>	