



PRIVATE SCHOOLS REGULATORY AUTHORITY
GOVERNMENT OF KHYBER PAKHTUNKHWA
House No. 18-E, Syed Jamal ud Din Afghani Road, University Town, Peshawar
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No. MD (PSRA)/2-6/Admn/Corona virus/2020
Dated 27.02.2020

To

All the Principals of Private Schools,
Khyber Pakhtunkhwa.

Subject: **PRECAUTIONS – CORONA VIRUS.**

I am directed to forward herewith a copy of guidelines regarding precautionary measures against Corona Virus received from the Desk of Secretary Relief, Rehabilitation & Settlement Department Khyber Pakhtunkhwa for information and compliance/observance.

Encl: As Above:

Copy forwarded to the:

1. Elected Members of KP-PSRA.
2. PA to MD, KP-PSRA.


Assistant Director (A&F)


Assistant Director (A&F)



FROM THE DESK OF SECRETARY RSS DEPARTMENT KHYBER PAKHTUNKHWA

Subject: **PRECAUTIONS – CORONA VIRUS**

In view of the first reported cases of Corona virus diagnosed in the country, the following precautionary measures, amongst others, are hereby ordered for office/official premises of Relief Department and its subordinate & attached offices:

- (i) Politely direct the staff that there should not be any traditional greetings "Ghara's" and hand-shakes;
 - (ii) For the moment, all bio-metric attendance must be stopped;
 - (iii) Side railings, door knobs must not be touched; Officers / Officials may leave the doors ajar to avoid anyone touching the door knobs for opening them;
 - (iv) Similar action may be taken for joint use apparatus – like computer keyboards, fax machines, telephones – where operators can wear disposable gloves while using such apparatus;
 - (v) Offices must ensure that if a person is suffering from flu, he/she must wear a mask. The use of one mask should not be for more than a day, and it should be replaced with a fresh one;
 - (vi) All towels from all bathrooms must be removed and replaced with paper towels, where required;
 - (vii) Any official showing symptoms of temperature, flu etc should be taken to hospital straight away;
 - (viii) Washing of hands by all staff, with soap, must be made compulsory every 3-4 hours. Washing should be atleast for 20 seconds.
2. Further instructions may follow, if and when required.

-Sd-

(**Muhammad Abid Majeed**)
Secretary

Action:

1. DG PDMA – for all his formations
2. DG PERRA Abbottabad – for all her formations
3. DG Rescue 1122 – for all his formations
4. Director Civil Defence – for all his formations
5. DS Admin – For main office

27.2.20