

# M.K Mohammed Sarafuddin

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**Career Objective:** Seeking new challenges, looking to join a progressive organization that has need and offer opportunities for advancement. Seeking a position where I can serve with my utmost capabilities and where I can give full play to my creativity to excel within and to grow with Institute.

## **Educational Qualification:**

QUALIFICATION	UNIVERSITY	GRADE/PERCENTAGE	YEAR OF PASSING
B.COM	Mangalore University	64%	2020
12TH STD	Karnataka Secondary Education Examination Board	69.33%	2017
10TH STD	Karnataka Secondary Education Examination Board	60%	2015

## **Technical Skills:**

- TALLY ERP9, MS-EXCEL, MS-POWERPOINT, MS-WORD.

## **Internship:**

- I have done an accountant internship of 3 months under CA Mr Kamath.

## **Experience:**

- I have 2 year experience in Mis id.
- I have worked for 6 months in Jaz Fruit Juice factory as an accountant.

## **Self Evaluation:**

- Good communication and presentation skills.
- Ability to handle the situations in a pressurized environment.

- Positive attitude, eager to learn.
- Quick learner.
- Good team player, flexible & hardworking with sincerity & honesty.

### **Personal Details:**

Date of Birth : 31-12-1999  
Languages Known : Kannada, Malayalam, and English.

### **Declaration:**

I hereby declare that the above given details are correct to the best of my knowledge.

**Date:**

**Place:**

