



## UNIVERSITY OF CALICUT

### Abstract

Directorate of Admission - UGC Guidelines on Fee Refund Policy 2025-26 - Implemented subject to reporting to the Syndicate - Orders issued.

### DOA

U.O.No. 9964/2025/Admin

Dated, Calicut University.P.O, 08.07.2025

*Read:-1) Demi- official letter No.F.2-71/2022(CPP-II) (C-114545) dated 12/06/2024 received from UGC.*

*2) Orders of Vice Chancellor in the file of even No. dated 05.07.2025.*

### ORDER

As per paper read (1) above, the UGC has issued guidelines regarding the refund of fees on cancellation of admission/migration of students for the academic session 2024–25. The order states that this policy shall remain in force for subsequent academic sessions until a revised policy is issued by the UGC.

Since the UGC orders related to the refund policy for the academic year 2025–26 have not yet been received, the provisions mentioned in the Demi-official letter No. F.2-71/2022(CPP-II) (C-114545) dated 12/06/2024 may be incorporated into the refund policy order for the academic year 2025–26.

In this context, the refund of fees in all cases of cancellation of admission or migration of students for the 2025–26 admission year shall be as per the details given below:

<b>Category</b>	<b>Percentage of Refund of fees</b>	<b>Point of time when notice of withdrawal of admission is received in the HEI</b>
(1)	100%	15 days or more <b>before</b> the formally notified last date of admission.
(2)	90%	Less than 15 days <b>before</b> the formally notified last date of admission.
(3)	80%	15 days or less <b>after</b> the formally notified last date of admission.
(4)	50%	30 days or less, but more than 15 days <b>after</b> formally notified last date of admission.
(5)	00%	More than 30 days <b>after</b> formally notified last date of admission.

Sanction has been accorded by the Vice chancellor, vide paper read (2) above, to implement the UGC fee refund policy 2025-26, in the University, subject to reporting to the Syndicate.

Hence the UGC guidelines regarding the Fee Refund Policy for the academic session 2025-26 is implemented in the University, subject to reporting to the Syndicate.

This policy will remain in force for subsequent academic sessions until the issuance of a revised policy by the UGC.

All the Higher Education Institutions affiliated to this University shall strictly follow all the directions in the UGC guidelines, which is attached herewith.

Orders are issued accordingly.

Rajeevan Mundayat Valappil

Deputy Registrar

To

- 1.The Principals of all Affiliated Colleges.
- 2.Heads of Teaching Departments and Centres.
- 3.The Director, CDOE.

Copy to :- PS to VC/PA to R/PA to CE/PA to FO/DUSC/JD KSAD/SF

Forwarded / By Order

Section Officer