

KELVIN MUINDI,

Email: kelvinmuindi10@gmail.com,

Phone Number: +254 704 230 589.

16/12/2021.

Kenya Wildlife Service,

P.O. Box 40241 - 00100, Nairobi Kenya,

Tel: +254 (20) 2379407.

TO WHOM IT MAY CONCERN

Dear Sir/Madam,

I'm excited to submit my application for the information technology personnel position at KWS HQs, Lang'ata. I heard about the position via a friend. With a B.S. in Computer Science and over a year of hands-on experience building web-based applications, network installation, computer maintenance as well as troubleshooting I'm confident that I'd be a strong addition to your team.

While interning at your organization in 2019, I was privileged to work with the Computer Maintenance Staff on a variety of computer accessories including assembling computers, general maintenance of computers, Networking and Printers, configuring network clients and installation of operating system under windows XP, windows 7 and Windows 10.

For your convenience, I've attached a curriculum vitae that further outlines my relevant skill set, accomplishments, and experience. Thank you for your consideration, and I look forward to hearing from you soon.

Sincerely,

Kelvin Muindi