

Bill With Various Payment Modes

Video Link :

https://drive.google.com/file/d/1D-_uu7MX-rlzpHz71pwr9FCyHwbA04KR/view?usp=drive_link

00:00 Click here to search items.

00:05 Choose the preferred items that you want to

00:07 bill and fill all the necessary fields accordingly.

00:14 Select the suitable patient contact.

00:17 Click on the payment type.

00:20 These are the various payment options here.

00:23 I have selected the pending payment type.

00:26 Click on submit.

00:29 The sales bill will be created successfully.

00:33 Click on the bill history to

00:34 view the details of the bill.

00:36 As we had selected the pending payment type,

00:39 the payment mode is showing as pending.

00:42 In the bill history screen, you

00:43 can change the payment mode.

00:46 These are the various payment

00:47 options I will be choosing.

00:49 The split payment type.

00:53 Click on payment.

00:56 Select the payment type and

00:58 amount for the split payment.

01:01 Select the secondary payment option.

01:04 The remaining balance will be automatically filled.

01:09 Click on save.

01:11 The bill gets saved and the payment will be

01:13 marked as received and the payment mode will be

01:16 changed from pending state to split payment.

01:19 There is another payment mode

01:21 called as partial payment.

01:23 The payment includes a partial amount already

01:26 paid, with the remaining balance still outstanding.

01:32 If you want to get the information about

01:34 the payment transaction, click on the suitable bill.

01:38 Click on more details.

01:40 Click on the patient name.

01:43 Click on ledger where you can view

01:44 the transaction of all the payments.

01:47 The third bill is the bill generated transaction

01:50 and the first two bills are the payment

01:52 transactions done using split payment method.