

# My Manual (version 0.0)

## Working Modes

1. **Brutal** doing the same thing all day long except when eating, sleeping, and bathroom. (particularly good for deadline work)
2. **Hard** doing two/three things all day long except when eating, sleeping, and bathroom. (particularly good for side work beside deadline work)
3. **Medium** doing two/three things for specific parts of the day.
4. **Easy** doing one thing for specific parts of the day.

## Types of Work

1. **Type 1 Deadline** deadline on the range of 10 *days*.
2. **Type 2 Deadline** deadline on the range of 2-4 *weeks*.
3. **Type 3 Deadline** deadline on the range of 2-4 *months*.
4. **Type 4 Deadline** deadline on the range of 1-2 *years*.

## Rules for ordering deadlines

1. deadlines are first ordered by range.
2. if two deadlines happened to be from the same type, they are ordered by ranked accomplishment list.