

Gerard Levine**Certified Public Accountant**

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Summary

Certified Public Accountant with 5+ years of experience in ledger processes, account reconciliations and streamlining accounts. Seeking to assist NovaGen Corporation in creating optimized financial solutions. Reduced annual budget costs by 10% at Radiant Innovations by restructuring my team's organization, optimizing their performance and time management.

Experience**Senior Accountant**

Radiant Innovations, Kenosha, WI

July 2022–Present

Key Qualifications & Responsibilities

- Managed a diverse portfolio of over 100 clients, providing comprehensive accounting solutions.
- Led a team of 5 junior accountants to drive all aspects of accounting, from reconciliation to finalizing annual accounts.
- Streamlined financial reporting processes, improving accuracy and efficiency.
- Restructured my team to increase efficiency.

Key Achievement:

- Reduced annual budget costs by 10%.

Junior Accountant

Quest Industries, Kenosha, WI

June 2019–June 2022

Key Qualifications & Responsibilities

- Assisted in preparing end-of-year accounting reports.
- Conducted regular audits to identify and rectify discrepancies.
- Ensured compliance with the accounting standards and regulations.

Key Achievement:

- Successfully identified and rectified a recurrent misallocation of funds which saved the company \$5000 annually.

Education

Bachelor of Science in Accounting

University of Wisconsin, WI

August 2015–May 2019

Relevant extracurricular activities

- Treasurer of the Student Council, 2016–2017.
- Member of the University Debate Team, 2016–2019.

Academic achievements

- Graduated Cum Laude.
- Awarded the Best Student in Accounting, 2019.

Skills

- Financial and cost accounting
- Budget forecasting and cost reduction
- Proficient with accounting software (Sage, Quickbooks)
- Excellent analytical skills
- Strong written and verbal communication
- Outstanding organizational skills
- Solid understanding of financial regulations and standards
- Detail-oriented

Certifications

- Certified Public Accountant, American Institute of Certified Public Accountants, 2020.

Awards

- 2020, Young Accountant of the Year, Wisconsin Accountant Society.

Memberships

Member of the American Institute of Certified Public Accountants since 2019

- Delivered a lecture on Budget Forecasting at the 2021 AICPA Annual Convention.

Languages

- English—Native proficiency
- Spanish—Intermediate proficiency

Interests

- Maintaining a personal finance blog that provides free resources for understanding personal finance.
- Volunteering at a local non-profit to manage their bookkeeping.