

Jane Hass

Management Trainee

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Objective

Driven college graduate with a Bachelor of Science in Business Management from the University of Pennsylvania. Seeking to join Prime Enterprises as an Entry-Level Management Trainee. Wish to apply my leadership and problem-solving skills to help the company reach its full potential. Increased sales by 20% in six months at AlphaWave Innovations by helping develop a new marketing strategy.

Experience

Entry Level Management Trainee

AlphaWave Innovations, Philadelphia, PA

January 2019–present

- **Promoted from intern to entry level management trainee after providing excellent leadership skills and strategic thinking capabilities.**
- **Managed projects efficiently while ensuring deadlines are met without compromising quality.**
- **Assisted with sales initiatives by contacting clients and conducting market research.**
- **Improved customer experience through identifying and resolving customer issues promptly.**

Key Achievement:

- **Helped develop successful marketing strategies that increased sales by 20% in six months.**

Education

Bachelor of Science in Business Management

University of Pennsylvania, Philadelphia, PA

August 2015–May 2019

Relevant Extracurricular Activities

Member of the Student Investment Fund at the Wharton School (2016-2018)

- **Increased portfolio returns by 15% within a year using data analytics techniques for stock selection.**

- Developed financial models that determined optimal investment allocations for target portfolios.
- Mentored new members on investing strategies such as Fundamental Analysis and Technical Analysis.

Skills

- Leadership
- Critical Thinking
- Problem Solving
- Decision Making
- Organizational Skills
- Interpersonal Communication
- Microsoft Office Suite (Word, Excel, PowerPoint)
- Data Analytics & Reporting Tools (Tableau)

Certifications

- Certified Scrum Master – Scrum Alliance (2019)

Awards

- Student Investment Fund Award – Wharton School (2018)

Memberships

Member of the Association for Operations Management since 2016

- Successfully completed a research project on Supply Chain and Operations Management Strategies
- Organized a series of workshops to educate members on the latest trends in the industry

Languages

- English–Native
- Japanese–Minimum Working Proficiency
- French–Intermediate

Interests

- Boba tea enthusiast.
- A frequent volunteer at local animal shelters and rescue organizations.