



NATIONAL UNIVERSITY OF COMPUTER
& EMERGING SCIENCES
Functional English

FALL 2023

COURSE CODE	SS								
COURSE TITLE	Functional English								
CREDIT HOURS	2								
COURSE DESCRIPTION	The course aims to develop student proficiency in the four language skills: Reading, Writing, Listening and Speaking. Students will study English language in a range of academic contexts including essays, short stories, and articles: write informative and expository essays and practice their argumentative and analytical skills.								
MODE OF INSTRUCTIONS	<ul style="list-style-type: none"> – Lectures and Discussion – Collaborative learning – Education technologies, including word processing, the internet and electronic presentation. 								
COURSE OBJECTIVES	<p>Students will be able to</p> <ol style="list-style-type: none"> 1. Read and analyze selected texts to get the author's main idea and supporting details. 2. Identify logical relationships: style and tone of the text. 3. Organize and develop ideas with logical and well supported arguments. 4. Write well-structured essays. 5. Use language proficiently in general/ academic listening and speaking tasks. 6. 								
TEXT BOOKS	<ul style="list-style-type: none"> – Models for Writers _Fourteenth Edition (Alfred Rosa and Paul Eschholz) – The Writer's Reference - Diana Hacker 								
GRADING CRITERIA	<table border="0"> <tr> <td>– Mid-Terms (2)</td><td>30</td></tr> <tr> <td>– Quizzes</td><td>10</td></tr> <tr> <td>– Assignments</td><td>10</td></tr> <tr> <td>– Final Exam</td><td>50</td></tr> </table>	– Mid-Terms (2)	30	– Quizzes	10	– Assignments	10	– Final Exam	50
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CLASSROOM COURTESIES	<ul style="list-style-type: none"> – Dress code: Formal – Attendance is compulsory – Deadlines must be observed 								
PLAGIARISM / ACADEMIC DISHONESTY	<ul style="list-style-type: none"> – All work submitted must be the student's own work. Cases of plagiarism shall be sent to the Disciplinary Committee. Research format is expected to follow standard documentation APA guidelines. 								

Course Contents:

Week	Topics	Assigned Readings and Tasks
Week 1	Course Introduction: Grading Policy, Diagnostic Test – Reading Comprehension: Identifying the author’s thesis and purpose; Identifying the supporting details	Readings: Models for Writers Analysis of essay/story/article
Week 2	Reading Comprehension: Identifying implied ideas and drawing inferences -Identifying the supporting details (major and minor) +	Models for Writers Assignment 1
Week 3	Reading Comprehension: Critical Analysis and Text)-Style and Tone in a text + Quiz 1	Readings: Models for Writers
Week 4	Reading Comprehension: Literary devices: style, tone and Patterns of organization	
Week 5	Writing Process: Brainstorming, Clustering, Listing. Narrowing down a broadtopic.	Assignment 2
Week 6	Writing Process: Paragraph Structure and Development. Topic sentence, supporting details, concluding sentence- Writing a paragraph-Introduction:Thesis Statement Writing + Session 1 Exam	Assign Short story
Week 7	Writing Process: Thesis statement: development (topic + controlling idea + reasons) Writing a thesis statement	Assign Reading
Week 8	Writing Process: Five-paragraph Essay Structure: Intro., Main Body, Conclusion. Expository essay outline development	Assign Reading for Cause-and-Effect Essays
Week 9	Writing Process: Essay writing (continued) – expository essay (informative)- Introduction to applications + Quiz 2	
Week 10	Writing Process: Application writing using prompts. Argumentative writing + Assignment 3	Assign texts for Critical Analysis
Week 11	Listening: Listening and Hearing. Barriers to listening	Assign Reading for Persuasive Essays
Week 12	Listening: Critical Listening + Session 2 Exam	
Week 13	Speaking: Guideline for speaking. Structuring Presentations + Quiz 3	
Week 14	Speaking: Presentations Skills. Developing power point for presentations	
Week 15	Speaking: Short Stories Presentations as Assignment 4	