

MUNEEB AZFAR NAFEEES

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WORK EXPERIENCE

Student Research Assistant, Colby College Lyons Art Lab | Waterville, Maine Mar 2025 - Present

- Organize and sort large datasets (5–6 TB) into as few SSDs as possible, streamlining digital storage.
- Digitize old CD-ROMs and Blu-rays to preserve content and improve archival accessibility.
- Collaborate on video and design tasks to support faculty-led research projects.

Multimedia Technician, Event Support, Colby College | Waterville, Maine Aug 2024 - Present

- Provide technological and production support for classrooms and event venues, ensuring smooth multimedia presentations and setups.
- Operate projectors, sound systems, and computer equipment, contributing to a 90% success rate in event multimedia coordination.
- Collaborate with faculty and clients to meet their technological needs, improving event satisfaction by 15%.

Support Center Assistant, ColbyCard Office, Colby College | Waterville, Maine Aug 2024 - Present

- Provide front-line support for students, staff, and faculty with Colby ID card issues, resolving 95% of inquiries within 24 hours.
- Assist with printing replacement cards and troubleshooting card-related problems, reducing average card replacement time by 20%.
- Manage the support ticket queue, ensuring timely issue resolution and smooth office operations.

Head of Marketing & Graphic Designer, Colby College Recreation Office | Waterville, Maine Oct 2024 - Mar 2025

- Led marketing for wellness and recreation programs, increasing student engagement by 20% across social media.
- Designed graphics for events using Canva and Adobe Creative Cloud, boosting the visibility of group fitness and wellness by 25%.
- Created a content calendar, reducing content delivery times by 30%.
- Redesigned donor campaigns with the Director of Recreation, contributing to a 15% rise in donations.

President of Digital Media, Student Council, Cedar College | Karachi, Pakistan Jun 2023 - Apr 2024

- Spearheaded 15+ digital media projects and live event coverage, boosting student engagement by 40% and enhancing campus visibility.
- Mentored 12 juniors in leadership, graphic design, video editing, and project management.
- Managed social media content, increasing platform engagement by 25%.
- Built a centralized Notion workspace for five departments, reducing interdepartmental response times by 50% and improving communication efficiency.

Co-Founder, My Phone Case | Karachi, Pakistan Oct 2022 - Apr 2023

- Developed and ran Instagram marketing campaigns, resulting in a 30% increase in overall sales.
- Conducted market research to identify emerging consumer trends, informing new strategies that boosted customer engagement by 20% and sales by 15%.
- Managed customer relations to improve retention and consistently maintained a 95% satisfaction rate through responsive service and quality assurance.
- Led the team through a major market shift by streamlining internal processes, improving operational efficiency by 25%.

PROJECTS

Sentiment Analysis Model

- Skills Used:** Python, Natural Language Processing (NLP), Machine Learning
- Description:** Developed a model trained on 40,000 IMDB reviews to accurately predict review sentiment, showcasing strong proficiency in NLP and data analysis.

Monte-Carlo Simulation: Blackjack

- Skills Used:** Java, Monte Carlo Simulation
- Description:** Simulated thousands of hands to analyze optimal strategies in blackjack using Monte Carlo techniques.

Conway's Game of Life

- Skills Used:** Java, GUI Development (JFrame), Cellular Automata
- Description:** Built an interactive simulation of Conway's Game of Life with GUI to visualize evolving cell patterns.

SKILLS

- Technical Skills:**
 - Programming:** Python (Including libraries such as Matplotlib, NumPy, Pandas, scikit-learn), Java, Jupyter Notebook, GitHub
 - Multimedia:** Adobe Creative Cloud (Premiere Pro, Photoshop, Illustrator), DaVinci Resolve, Canva
 - Other Tools:** Microsoft Office Suite, Notion
- Soft Skills:** Project Management, Team Collaboration, Customer Service, Leadership

EDUCATION

Bachelor of Arts in Computer Science (Concentration in Artificial Intelligence) and Mathematical Science | Colby College, Waterville, ME Aug 2024 - Present

- Minor in **Science, Technology, and Society**
- GPA:** 4.15 (Fall 2024)
- Awards:** Dean's List - Fall 2024, Presidential Scholar
- Relevant Coursework:** Comp Think: Nat Lang Proc (Fall 2024), Series/Multivariable Calculus (Fall 2024), AI and Society (Fall 2024), Data Structures and Algorithms in Java (Spring 2025), Linear Algebra (Spring 2025)

Cambridge International AS & A Levels | Cedar College, Karachi, Sindh Aug 2022 - Jun 2024

- Graduated as the **Valedictorian** with a GPA of **4.33**
- Awarded the **Cedar Leadership Award** and **Cedar Knight Award** for outstanding leadership and community values.
- 1st place in Pakistan** for Cambridge International A Levels Information Technology – June 2024.
- 2nd place in Pakistan** and **2nd in Sindh & Baluchistan** for Best Across Five AS Levels – June 2023.
- 3rd in Sindh & Baluchistan** for Best Across Four A Levels – June 2024.