Enoch Larteye Tetteh,

P.O.Box KIA 16157,

Accra.

4th April, 2019.

The Human Resource Manager,

Tullow Oil PLC,

Accra, Ghana.

Dear Sir,

Thank you for the opportunity to apply for the Trainee Mooring Master Job role at Tullow Oil PLC. After reviewing the job description, it's clear that you're looking for a candidate that is intimately familiar with the responsibilities associated with the role and can perform them confidently. Your job posting specified certain key qualifications and per my attached resume, I bring the expertise to the company:

Given these requirements, I am certain that I have the necessary skills to successfully undergo the training and do the job adeptly and perform above expectations.

I am a [hard-working](https://careertracker.co/coverLetterEdit?coverLetterLink=horizon-cover-letter) professional who has been consistently praised as [diligent](https://careertracker.co/coverLetterEdit?coverLetterLink=horizon-cover-letter) by my co-workers and managers. Over the course of my study, training and work, I've developed the skills directly relevant to the job posted. I have consistently demonstrated [leadership](https://careertracker.co/coverLetterEdit?coverLetterLink=horizon-cover-letter), [organizational](https://careertracker.co/coverLetterEdit?coverLetterLink=horizon-cover-letter), and [multitasking](https://careertracker.co/coverLetterEdit?coverLetterLink=horizon-cover-letter) abilities in every aspect.

After reviewing my resume, I hope you will agree that I am the type of competent and competitive candidate you are looking for. I am also a very quick learner and can work for long hours whiles multitasking. I look forward to elaborating on how my specific skills and abilities will benefit your institution.

Thank you for your consideration. I look forward to hearing from you, and an early reply will be greatly appreciated and highly honoured.

Best regards,

Enoch Tetteh.