

MURANG'A COUNTY GOVERNMENT



THE EXECUTIVE OFFICE OF THE GOVERNOR

THE COUNTY EXECUTIVE COMMITTEE

MINUTES OF THE COUNTY EXECUTIVE COMMITTEE MEETING HELD IN THE GOVERNOR'S BOARDROOM ON THE 28TH FEBRUARY 2024, AT 12 NOON.

MEMBERS PRESENT

1. H.E. Dr Irungu Kang'ata	Governor, Murang'a	Chairing
2. H.E. Stephen Munania	Deputy Governor, Murang'a County	
3. Dr. Newton Mwangi	County Secretary	Secretary
4. James Gatuna	CECM for Lands, Physical Planning and Urban Development	
5. Pius Njuguna Macharia	CECM for Roads, Transport and Infrastructure	
6. Kiringai Kamau	CECM for Agriculture, Livestock and Fisheries	
7. Mary Magochi	CECM for Water Irrigation, Environment and National Resources	
8. Paul Kimani Mugo	CECM for Trade, Industrialization and Cooperatives	
9. Faith Njoroge	CECM for Education and Technical Training	
10. Noah Gachucha	CECM for Youths, Sports and Culture	
11. Prof. Kiarie Mwaura	CECM for Finance and Economic Planning	
12. James K Thuku	County Attorney	

IN ATTENDANCE

1. Bernard W. Kariuki	Deputy County Secretary
2. Philemon Kibiru	Chief of Staff

ABSENT WITH APOLOGY

1. Dr. Winfred Mwangi	CECM for Public Service and Administration
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AGENDA

1. Prayers and Introduction
2. Adoption of the Agenda.
3. Conflict of interest.
4. Reading and Confirmation of minutes of the meeting held on 16/1/2024
5. Matters arising from the minutes of the meeting held on 16/1/2024
6. Status Reports for Each Department
7. Murang'a County Land Allocation and Lease Management Regulations 2024
8. Murang'a County Fiscal Strategy Paper 2024
9. Internal Audit Report-Imprests
10. Assets Disposal Plan
11. Murang'a Municipality
12. Murang'a County Budget and Economic Forum Induction Report
13. AOB

MIN 1/28/2/24 PRAYERS AND INTRODUCTION

The meeting was opened with a word of prayer CECM-Water.

Members introduced themselves. The Chairman welcomed the members to the meeting and thanked them for their dedication and commitment to serving the public.

MIN 2/28/2/24 ADOPTION OF THE AGENDA

The agenda was proposed by CECM Agriculture and seconded by CECM Youth. Members unanimously adopted the agenda.

MIN 3/28/2/24 READING AND CONFIRMATION OF MINUTES OF THE MEETING HELD ON 16/1/2024

The minutes of the meeting held on 16/1/2024 were read through. CECM Trade proposed and was seconded by CECM Roads. The minutes were confirmed as the record of proceedings of the meeting held on 16/1/2024.

MIN 4/28/2/24 MATTERS ARISING FROM THE MEETING HELD ON 16/1/2024

There were the following matters arising from the meeting held on 16/1/2024:

- i. Blue Economy: On this, members agreed that the CECMs concerned to check the CIDP where matters of Blue Economy are domiciled. The CECM Agriculture further requested that the Irrigation Directorate to go to the Agriculture Department. On this request, members advised that issue matter pertaining Irrigation to remain as per the status quo. Members proposed that the Irrigation Officers under the Water Department to be seconded to the Agriculture Department whenever need arises.
- ii. Automation of the County Executive Committee Affairs: On this issue the CECM-Finance said that respective Departments could use their votes for relevant expenses related to automation of CEC business. The Deputy County Secretary indicated that an ICT Officer had been identified and was to develop a CEC Affairs Portal. The County Secretary was requested to do a letter to the Chief Officers to ask them to requisite for relevant hardware for this process.

iii. On the issue of boardroom chairs, it was agreed that each Department was asked to do a requisition and procurement for three executive chairs.

MIN 5/28/2/24 DEPARTMENTAL STATUS REPORTS.

Members deferred this matter to a later meeting.

MIN 6/28/2/24 DEPARTMENTAL SERVICE CHARTERS.

Members agreed that respective Departments come up with a Departmental Charters. Thereafter a County Service Charter will then be established from the Departmental Charters. Members resolved for the formation of a Sub-committee to deal with the matter.

It was decided that members of the sub-committee to be as follows: The CECM Public Service as the chairperson, the County Attorney, the Chief of Staff, the CECM Education, the CECM Water, the County Secretary and the Chief Officer Public Service.

All Departments were requested to form their Service Charters by 11th March 2024. The County Secretary was requested to issue a memo on this Subcommittee.

MIN 7/28/2/24 MURANG'A COUNTY LAND ALLOCATION AND LEASE MANAGEMENT REGULATIONS 2024.

The CECM-Lands presented the draft regulations. The Regulations are meant to operationalize the parent Act. Members proposed changes as follows:

- Establish an investment vehicle that will be mandated to be conduct investments on behalf of the County.
- Roles, scope and the responsibility of the land allocation and lease committee to be rephrased to capture parameters such as criteria for lease among others. Regulations to have a criteria clause for allocation of lease.
- A clause to provide for sections on fees and another that ensures only serious bidders apply who have proven track record. There should be no room for speculators.
- Proven strong financial strength. Procedure for application should be an open tender approach.
- Bidders to have 5 years work experience in the work they want.
- Applicants for lease to provide performance guarantee and bond.
- Members also proposed that the parent Act be amended where necessary, e.g. Amendment of section 7 of the Act.
- The CECM Lands was requested to re-submit the draft Regulations in a later meeting.

MIN 8/28/2/24 MURANG'A COUNTY FISCAL STRATEGY PAPER 2024.

CECM-Finance presented the draft CFSP 2024.

Members agreed that the various Departments' ceilings to have minor adjustments to cater for flagships and core recurrent.

The Paper was proposed by the CECM-Agriculture and seconded by CECM-Lands. Members adopted the Paper and requested the CECM-Finance to submit it to the County Assembly as required by the PFMA2012.

MIN 11/28/2/24 MURANG'A MUNICIPALITY

The CECM-Lands presented the following documents:

- Municipality brief on the development to 2nd Murang'a Municipality Integrated Development Plan (IDeP)2023-2027.
- Murang'a Municipality Integrated Development Plan 2023-2027.
- Murang'a County Urban Institutional Development Strategy.

After deliberations, members adopted the above documents having been proposed and seconded by the CECM-Agriculture and CECM-Health respectively.

MIN 12/28/2/24 BOUNDARIES FOR WATER COMPANIES

CECM-Water presented the current status of boundaries for water companies. The Department had proposed to allocate MUWASCO distribution of water in Maragua Constituency. Members agreed that the Department to go ahead with the proposed review in consultation with relevant stakeholders.

The adoption was proposed and seconded by CECM-Trade and CECM-Education respectively.

MIN 13/28/2/24 DISPOSAL OF ASSETS PLAN

Members deliberated on the disposal of assets proposal. After deliberations it was agreed as follows:

- Every Department to identify the its assets for disposal.
- Forward the list to the Director of procurement.
- Administration Officer Mr. Kangwana to assist with coordination of identification of assets in the county headquarters.
- The CECM-Health informed the meeting that the department had already established a list of disposable assets.
- Members resolved that motor vehicles to be identified by the transport department.
- The County Secretary informed the meeting that some Departments had already submitted the list.

It was resolved that the submitted list to be forwarded to the Director-Procurement.

MIN 14/28/2/24 INTERNAL AUDIT REPORT-IMPRESTS SURRENDER

Members discussed the Internal Audit Reports. With respect to imprests, respective CECMs were tasked with following up the surrender. The meeting resolved that the same be done within 7 days.

MIN 15/28/2/24 MURANG'A COUNTY BUDGET AND ECONOMIC FORUM

The Chief of Staff presented a report on the induction of the Forum members.

The meeting resolved and approved the sitting allowances of the Forum at Kenya shillings twenty thousand per person per sitting.

During the induction meeting, the members of the Forum had raised a number of proposals that touched on various Departments. It was resolved that departments to give responses to those proposals within seven days from the date of this meeting.

The report was proposed by CECM-Agriculture and seconded by CECM-Trade. Members adopted the report.

MIN 17/28/2/24 AOB

1. The County Secretary invited members to MCA- Murarandia, Hon. Peter Munga's Fundraiser on 2nd March 2024 at Thika Greens Hotel. Members agreed to contribute a minimum of Kshs5,000 each. The County Secretary was requested to talk to the Chief Officers for their contribution towards the same cause.
2. The CECM-Trade enquired on the issue of vehicle repairs. Members noted that repairs to be fast tracked. The County Secretary was requested to follow up with the Transport Manger on this matter.
3. The Chief of Staff informed members that he had secured an appointment with Action Aid Kenya. Relevant Departments were requested to attend.
4. CECM-Education wanted to know about the status of staff mortgage. Members agreed that the matter would be addressed when doing the budget estimates.

MIN 18/28/2/24 ADJOURNMENT

There being no other business, the meeting came to an end at 7.10 PM as members departed.

SIGNED BY:

Chairperson's Signature..... Date.....

(H.E DR. IRUNGU KANGATA)

Secretary's Signature..... Date.....

