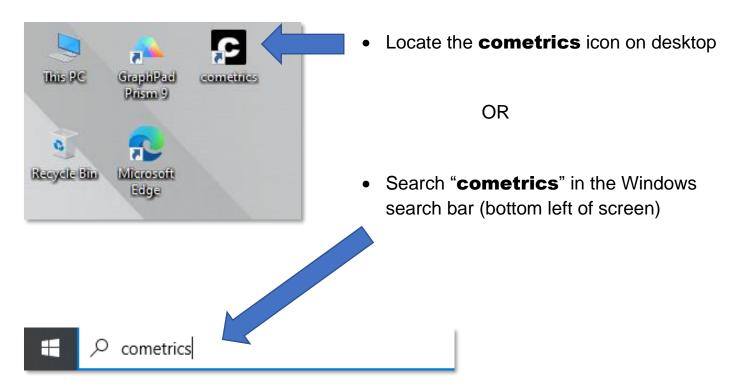
Virtual Reality Laboratory in the Munroe Meyer Institute

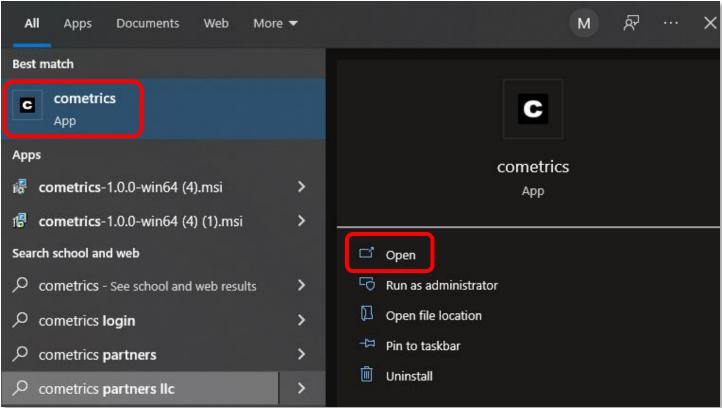
cometrics

Contents

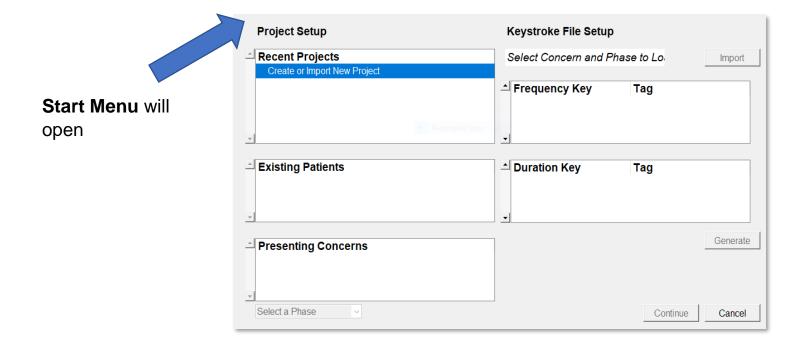
Section 1: Open Program	2
Section 2: Start Menu	4
Section 3: Project Setup	5
Section 4: Keystroke File Setup	7
Section 5: Patient Information	9
Section 6: Session Times	12
Section 7: Keybindings	13
Section 8: E4 Streams	16
Section 9: Video View	19
Section 10: Quick Access Menu	24
Section 11: Keystroke File Format	25
Section 12: Interobserver Agreement Coefficients	26
Section 13: Session Output File Format	28
Section 14: Configuration Changes	29
Section 15: Understanding Webcam Order	30
Section 16: Modifying Keystroke Files	31
Section 17: Connecting External Input	32
Section 18: Reporting Bugs and Other Issues (GitHub)	34
Section 19: Woodway Split Belt Treadmill Support	36
Section 20: BLE Peripheral Support	39
Section 21: Review Mode	42
Section 22: Loading Previous Sessions	43
Section 23: Calculating E4 Metrics	44
Section 24: Sending Feedback	45

Section 1 Open Program



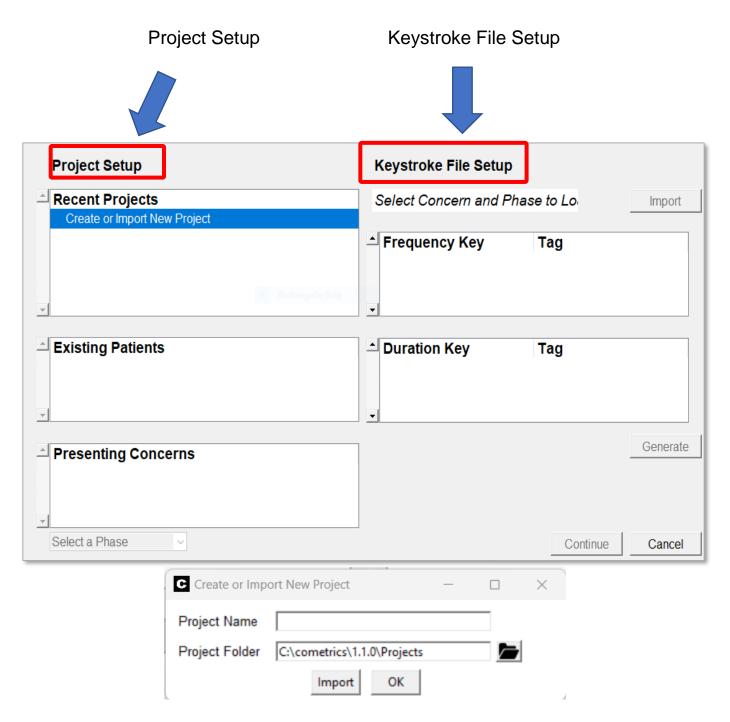


Section 1 Open Program



Section 2 Start Menu

Two Sections of Start Menu:

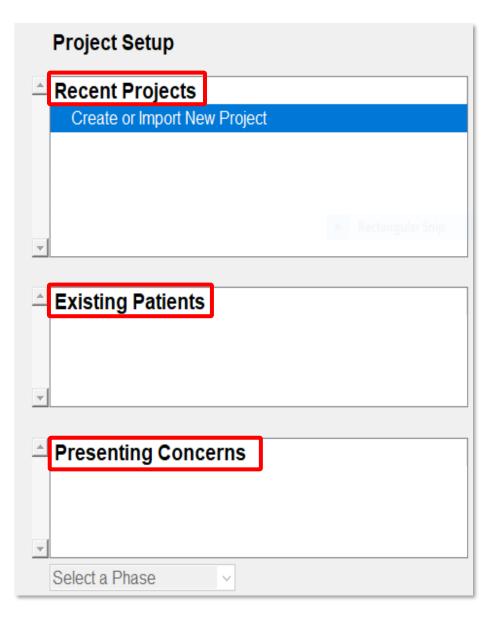


Pressing Create or Import New Project will open the above window.

The default save directory can be changed using the folder icon.

Existing projects can be imported using the **Import** button

Section 3 Project Setup

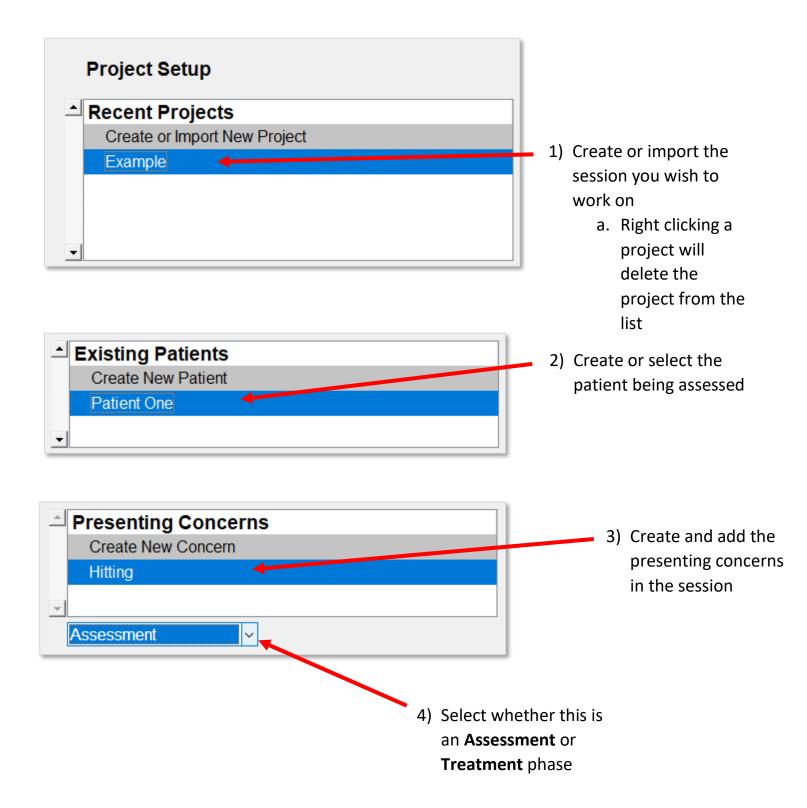


 Recent Projects tab is used for creating and importing projects

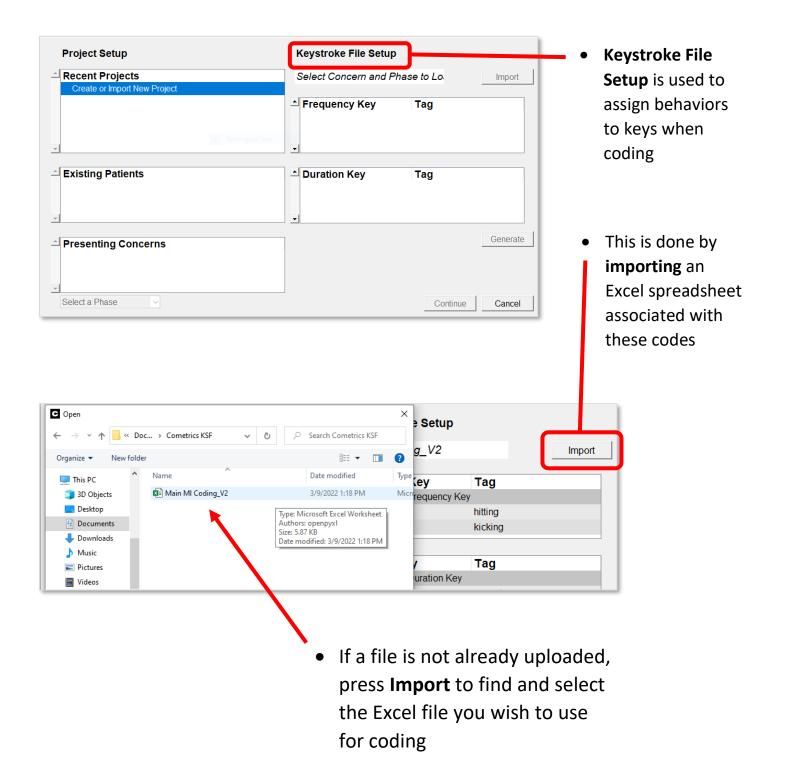
- Existing Patients tab shows which patient is being studied in each session
- Presenting Concerns

 tab shows what
 behaviors are being
 recorded / analyzed in
 the session

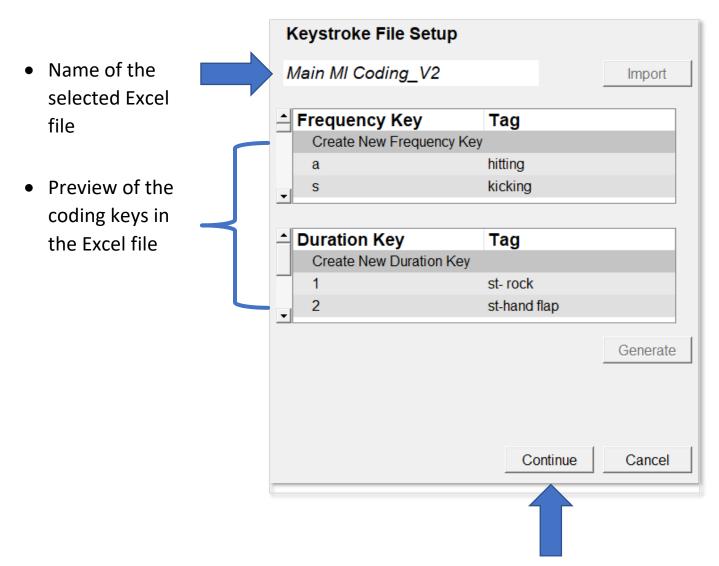
Section 3 Project Setup



Section 4 Keystroke File Setup



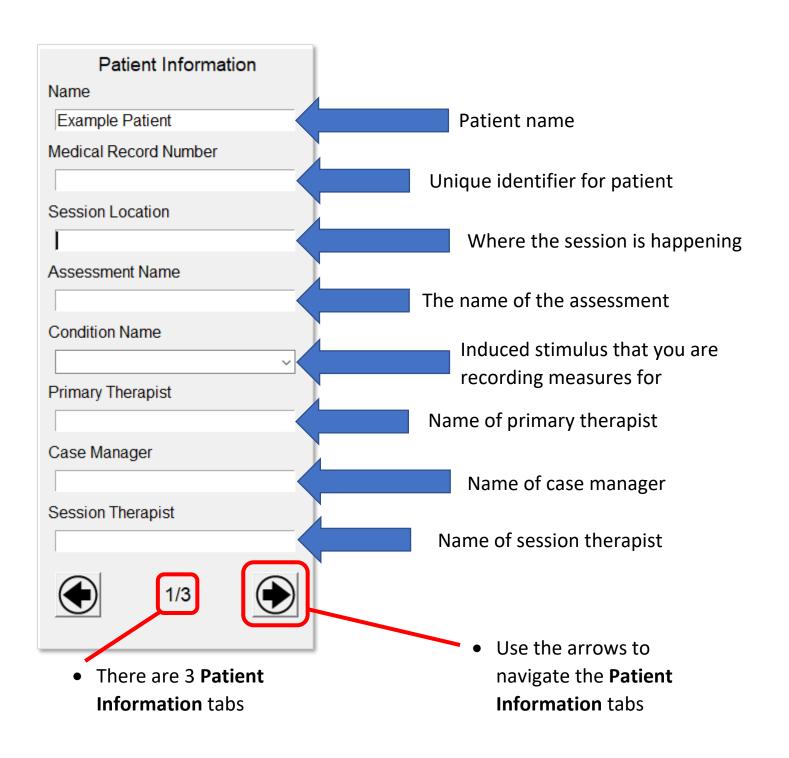
Keystroke File Setup



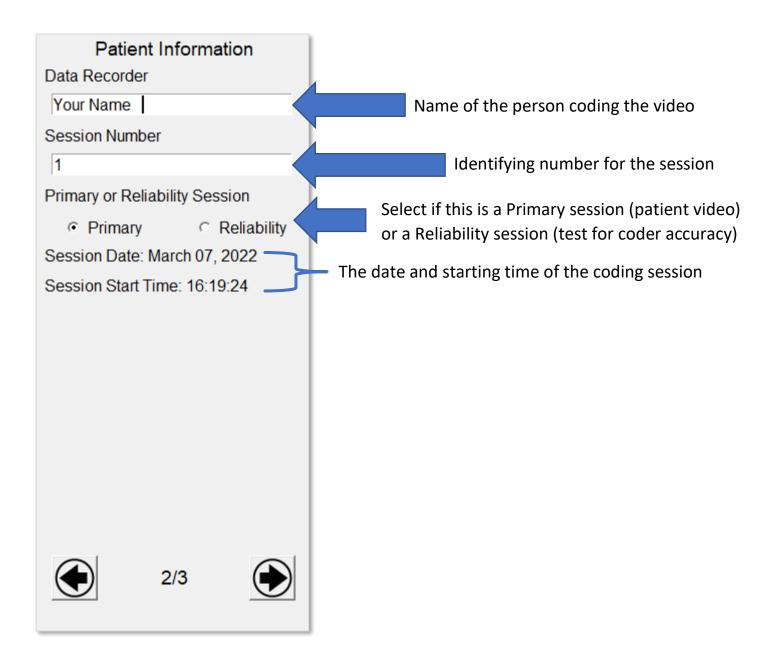
 Select Continue in the bottom right to begin coding

Section 5 Patient Information (Page 1)

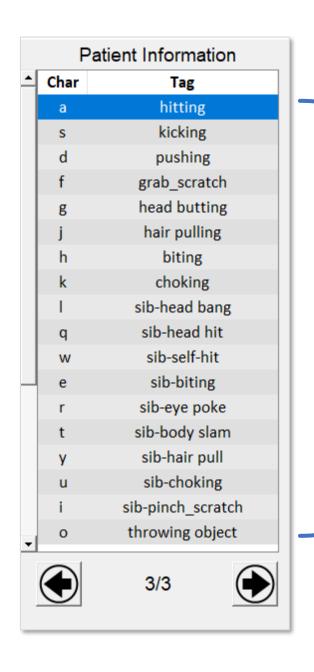
NOTE: You will **not** be able to begin coding until <u>all sections</u> of **Patient Information** are complete (error messages will occur until the spaces are filled)



Section 5 Patient Information (Page 2)



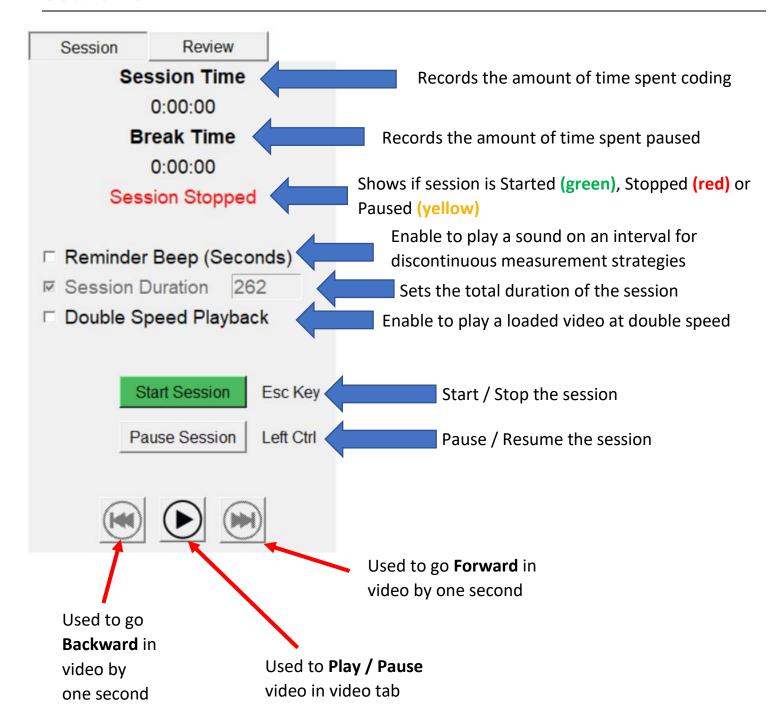
Section 5 Patient Information (Page 3)



Page 3 of the **Patient Information** tab lists the keyboard characters assigned to each behavior tag

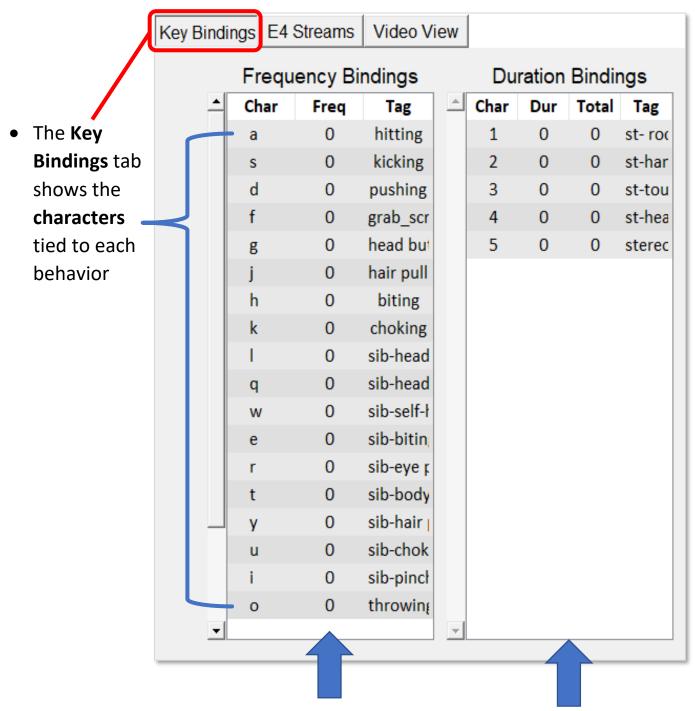
This will be automatically shown when the session is started

Section 6 Session Times

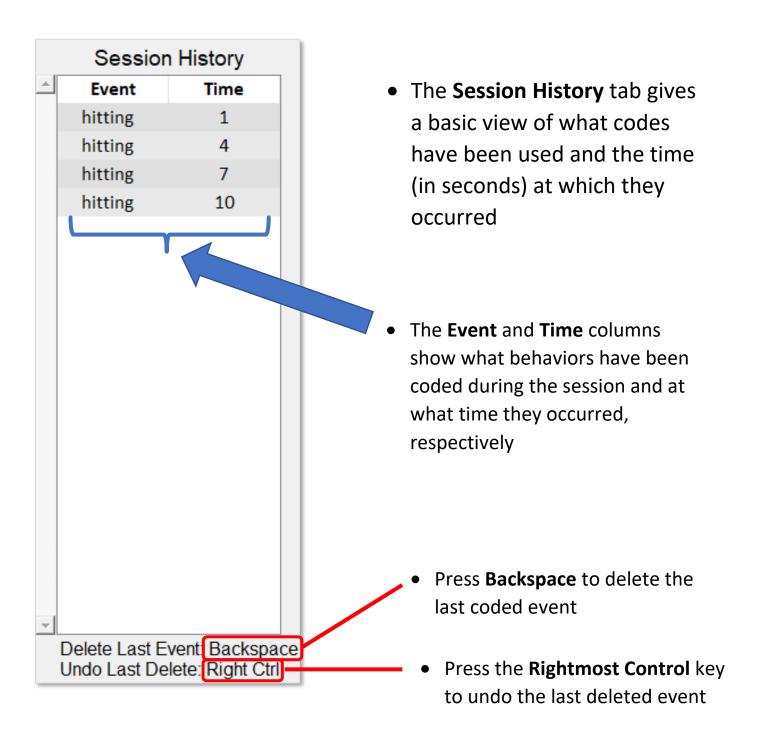


Section 7

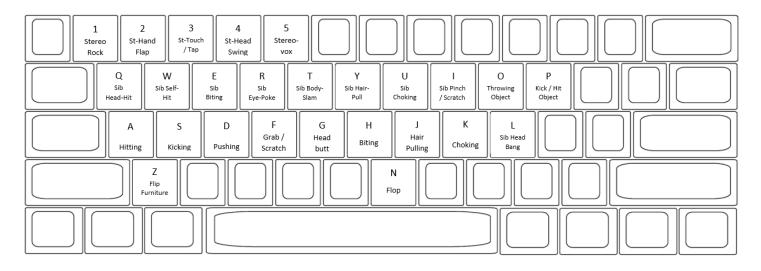
Key Bindings



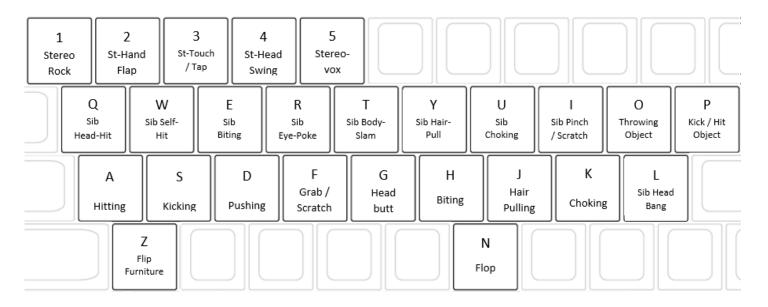
- The Frequency column shows the number of times a code has been used in the session
- The **Dur** and **Total** column records how long a code has been active per activation and per session, respectively



Keyboard Codes



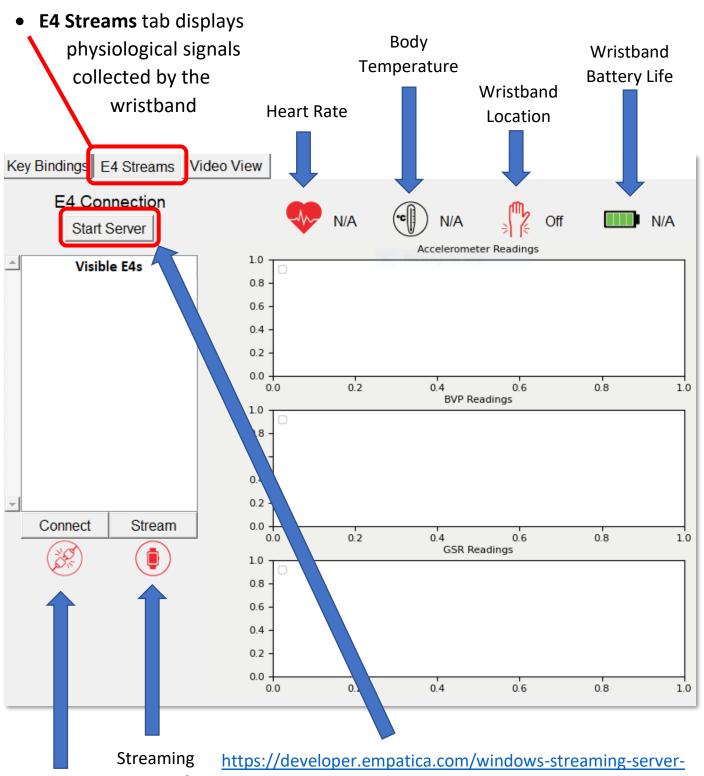
Keyboard Close Up



**For exact descriptions of each behavior, see Operational Definitions document

**See the Coding Cheat-Sheet for simplified descriptions of the behaviors and their keys

Section 8 E4 Streams



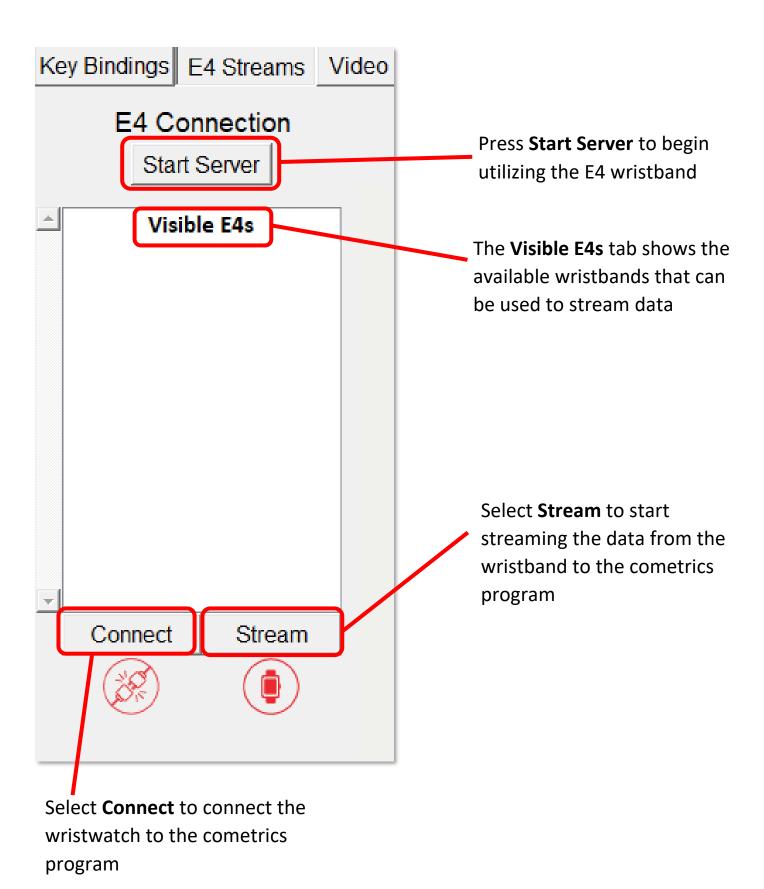
Connection status of wristband

status of wristband

usage.html

To connect an Empatica E4 to cometrics, setup the Streaming Server as described in the above link before pressing "Start Server"

Section 8 E4 Streams

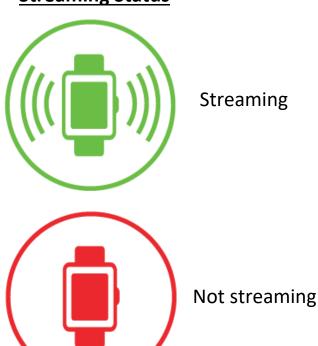


Section 8

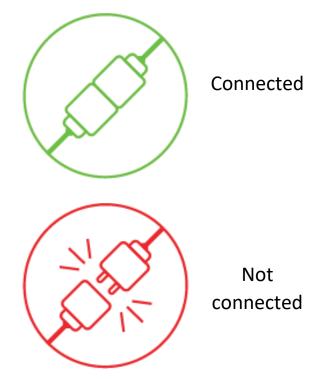
E4 Streams (Icons)

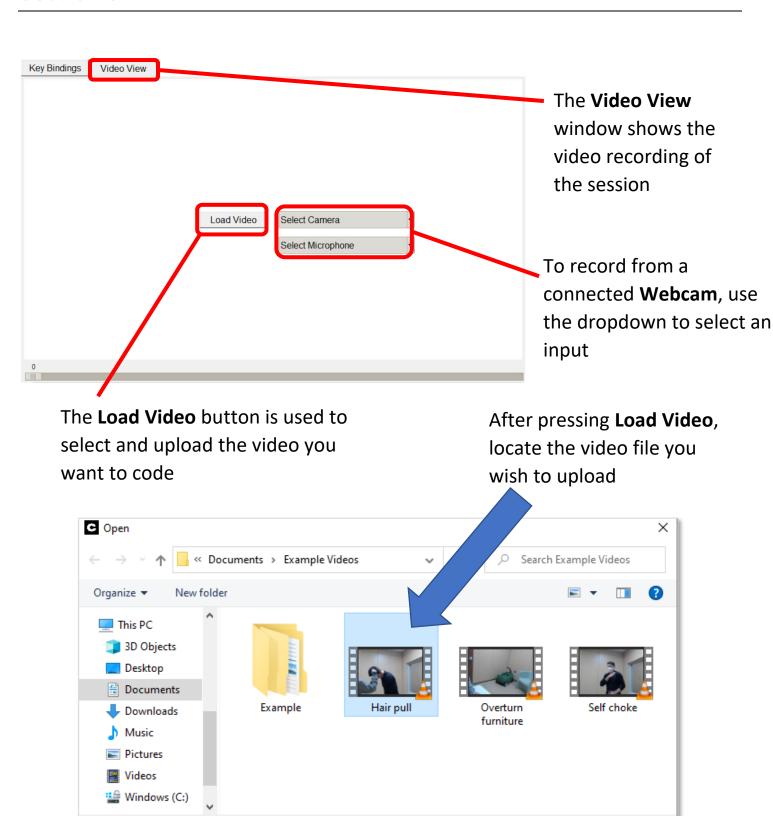
Battery Life ✓ 25% ✓ 50% ✓ 75% Wristband Location Wristband Wristband on arm off arm

Streaming Status



Connection Status





File name: | Hair pull

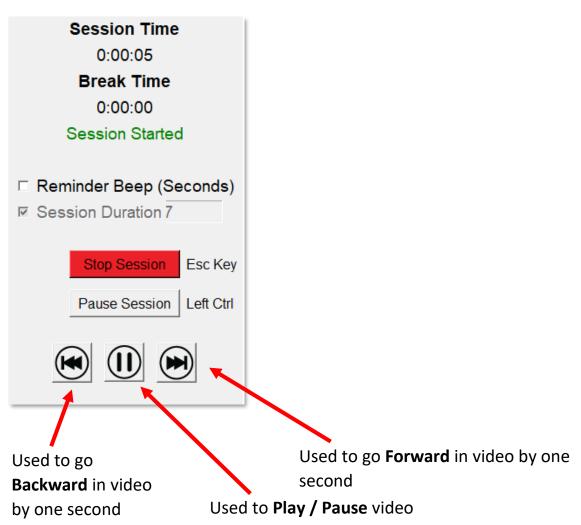
Videos

Open.

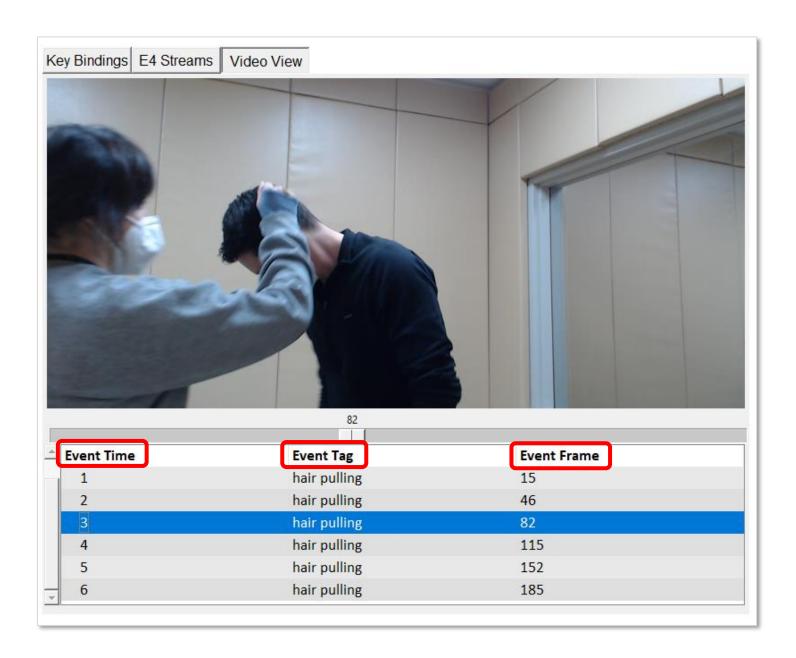
Cancel



Selected video will upload and be viewable for coding



When coding an uploaded video, the **Video View** tab will look like this. The individual codes given to the video are labeled by 3 characteristics: **Event Time**, **Event Tag**, **and Event Frame**.



Codes can be viewed underneath the Video View Tab

82 									
Event Time	Event Tag	Event Frame							
1	hair pulling	15							
2	hair pulling	46							
3	hair pulling	82							
4	hair pulling	115							
5	hair pulling	152							
_ 6	hair pulling	185							

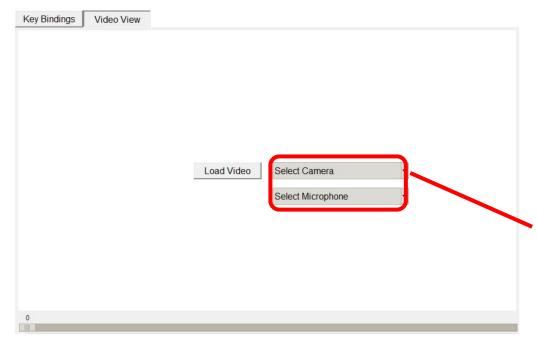
The **Event Time** column breaks the video into more manageable sections. This makes it easier to recall the general time frame in which events occurred.

The **Event Tag** column shows the behavior assigned to the given code

The **Event Frame** tab shows the specific frame where the coded event begins

This example video has 189 total frames. The **Event Time** column breaks this down into 6 sections.

Events can be edited by double clicking an event. A popup window will open that allows the event to be changed using a dropdown.



To turn on the

Webcam and Mic or
other connected
camera, press Select

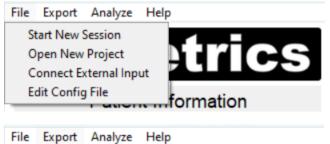
Camera and choose the
desired input and press
Select Microphone and
choose the desired
input

Connected cameras can be selected for use in this tab

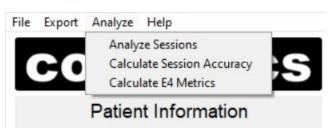
Selected cameras can be used to **view**, **record**, and **code** sessions **live**

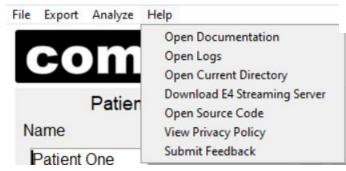
The order of activation of connected **Webcams** is the order of the inputs on the camera dropdown menu

Section 10 Quick Access Menu









Start New Session – Reset the coding UI with the same settings

Open New Project – Close the coding UI and restart cometrics

Export CSV – Used to export all existing session data for the patient into CSV files

Analyze Sessions – Plots the session history for the patient into their KSF

Calculate Session Accuracy – Calculate the interobserver metrics between two sessions

Open Documentation – Opens this guide using default PDF viewer

Open Logs – Opens the log file directory using File Explorer

Open Current Directory – Opens the working directory for the current patient

Download E4 Streaming Server – Opens the documentation for setting up the E4 Streaming Server and automatically downloads the same

Open Source Code – Opens the default web browser to the public GitHub page for the cometrics software package

View Privacy Policy – Opens cometrics privacy policy using the default browser

Submit Feedback – Opens popup that collects feedback and sends it to the developer. This feedback will be posted as an Issue on the GitHub repository

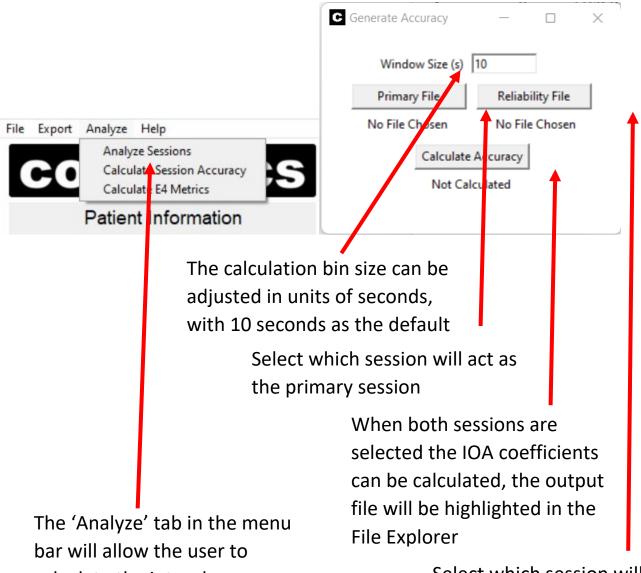
Section 11 Keystroke File Format

	Α	В	С	D	E	F	G	Н	l J	K	L	M	N	0	Р	Q	R	S	T	U	V
1 As	1 Assessment:								Session Data												
2 Client: Data Coll.							Frequency							Duration							
3									q	w	e	r	t	у	а	b	С	d	e	ST	PT
S 4	Session	Cond.	Date	Therapist	Primary	Reliability	Notes	Sess. Dur. (mins)	Freq 1	Freq 2	Freq 3	Freq 4	Freq 5	Freq 6	Dur 1	Dur 2	Dur 3	Dur 4	Dur 5	Session	Pause Time

The keystroke file has a format that needs to be followed, an example of a working keystroke file can be found in the *references* folder of the root directory of the cometrics installation

The fields in the example keystroke file need to be present and when a new revision is created within the cometrics user interface, any custom fields or formatting are **not preserved**

Section 12 Interobserver Agreement Coefficients



bar will allow the user to calculate the interobserver agreement (IOA) coefficients between two sessions

Pressing this button will open the window to the right

Select which session will act as the reliability session

Section 12 Interobserver Agreement Coefficients

Frequency Keys Partial Interval Agreement Percentage (PIA)

For each interval, x = smaller value / larger value

If both reliability and primary have zero value, then x = 1

Partial Interval Agreement = average all x values * 100

Frequency Keys Occurrence Interval Agreement Percentage (OIA)

Given that one observer scored 1 or more for an interval, agreement if both scored at least 1

If both observers recorded zero responses, the interval is excluded

Occurrence Interval Agreement = agreements / (agreements + disagreements) * 100

Frequency Keys NonOccurrence Interval Agreement Percentage (NIA)

Given that one scored 0 for an interval, agreement if both scored 0

If both observers recorded at least one response in the interval, then the interval is excluded

NonOccurrence Interval Agreement = agreements / (agreements + disagreements) * 100

Frequency Keys Exact Agreement Percentage (EIA)

Agreement is scored if both primary and reli have same value for an interval.

Exact Agreement Percentage = total agreements / total intervals * 100

Frequency Keys Total Agreement Percentage (TIA)

Agreement = # of intervals where both scored zero or > 1

Total agreement = number of agreements / total intervals * 100

Duration Keys Partial Interval Agreement Percentage (PIA)

For each interval, x = smaller value / larger value

If both reli and primary have zero value, then x = 1

Partial Interval Agreement = the average of all x values * 100

Duration Keys Exact Interval Agreement Percentage (EIA)

For each interval the value of the primary and reli is rounded to the nearest second

Agreement is scored if both primary and reli have same value for an interval.

Exact Agreement Percentage = total agreements / total intervals * 100

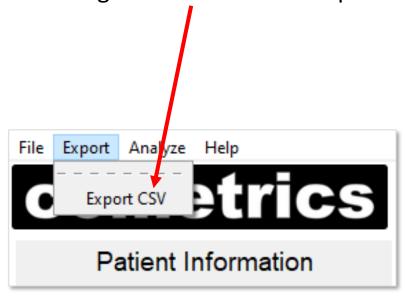
Section 13 Session Output File Format

Each session has an output file that lists all collected information during a session including the Patient Information fields, keystrokes logged with timestamps from the timer, E4 frame, and video frame, where applicable, as well as all E4 data organized into one second windows

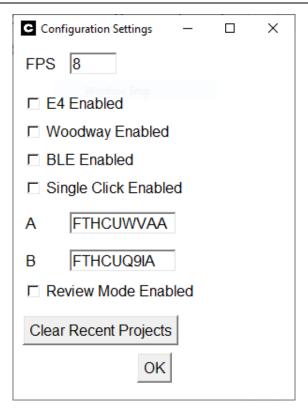
The session file is in JSON format, which is a human-readable file that is easily parsed in various programming languages

The file can be opened and read in a text file editor, such as Notepad

Additionally, sessions can be converted to comma-separated value (CSV) format using the button in the 'Export' tab



Section 14 Configuration Changes



In the root directory of the cometrics installation is a file called *config.yml*, which defines several control variables for the software

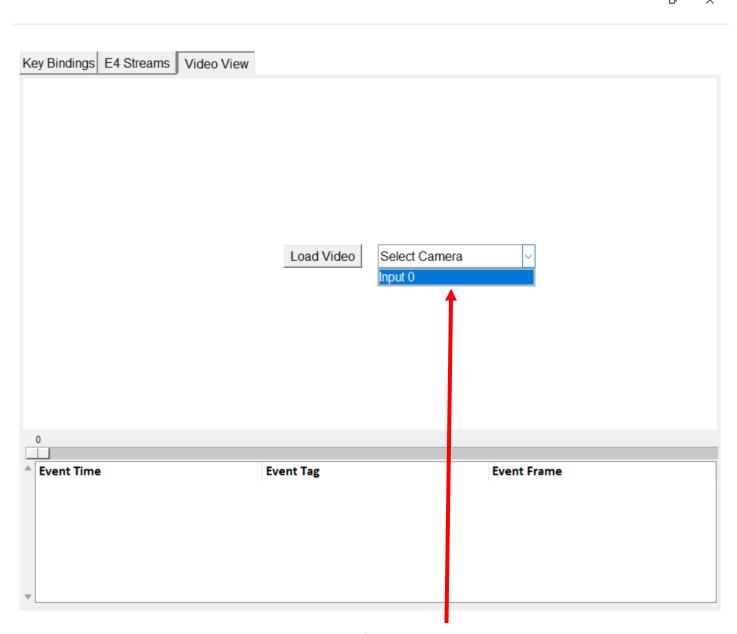
The above user interface allows the user to modify this file. The "FPS" field allows the user to change the frames per second on the webcam feed. Values up to 30 FPS have been used, but the max FPS is dependent on your camera.

The E4 checkbox enables the recording of Empatica E4 data. The Woodway checkbox enables the control of a Woodway Split Belt Treadmill. The BLE checkbox enables the control of a BLE peripheral device. The Single Click checkbox toggles between single and double click selection in Project Setup View. The Review mode checkbox enables the Review Mode tab.

The A and B fields allow the input of the serial numbers of the Woodway Split Belt Treadmill.

The "Clear Recent Projects" will delete all the projects that are saved and shown during Project Setup.

Section 15 Understanding Webcam Order

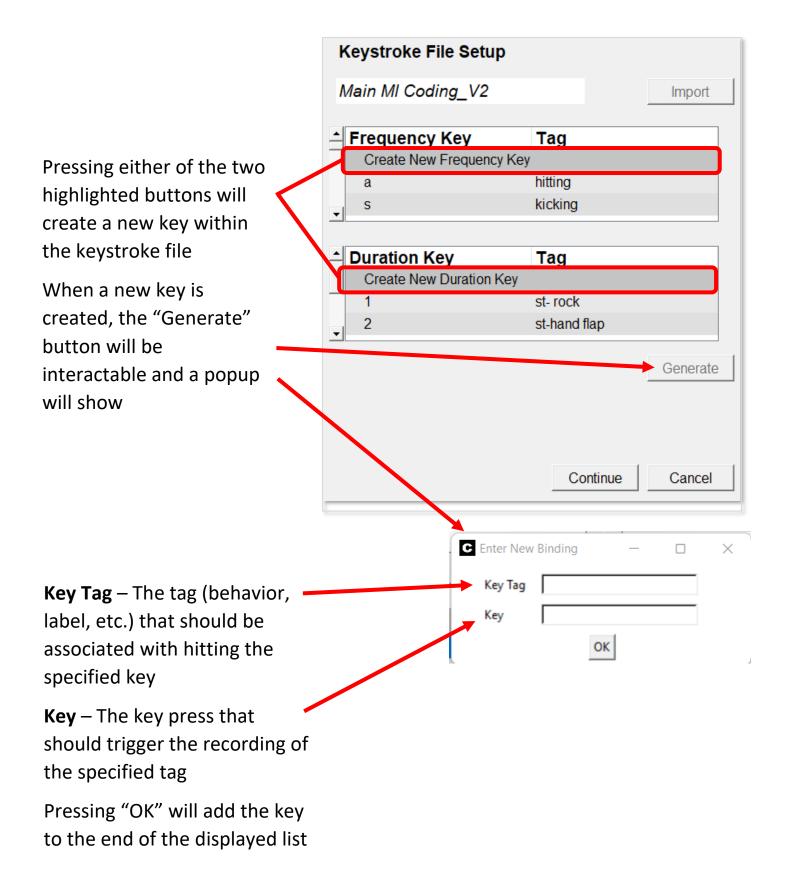


When cometrics starts up it will poll for all connected cameras, either integrated or connected via USB and the list indicated above will be populated with the cameras found

This order is the same each time given the same cameras being connected, but there is no way to differentiate between cameras

The user will have to evaluate each input to determine which camera is which input

Section 16 Modifying Keystroke Files

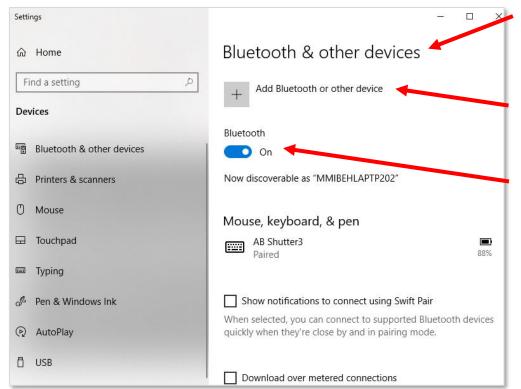


Section 17 Connecting External Input

External devices can be added via **Bluetooth** for use during coding. Connected devices (clicker, mouse, etc.) can be used as an **external button**

We used <u>this (Amazon Link)</u> for development, similar buttons may work but no guarantee is made.

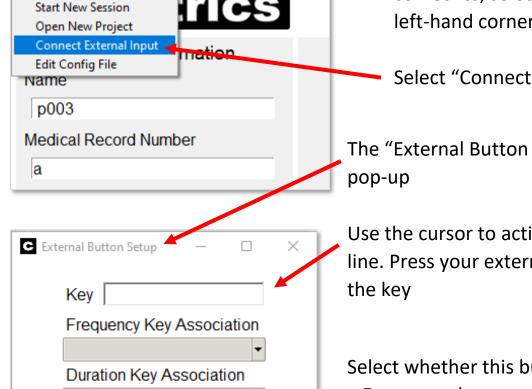
First, the user must **connect** the desired device to their computer via bluetooth Bluetooth All Documents Web More ▼ Apps In the Windows search bar in the bottom left, search for "Bluetooth Best match and other devices settings" Bluetooth and other devices settings Click to open system settings System settings



- The "Bluetooth and other devices" window will open
- Select "Add Bluetooth or other device"
- Make sure Bluetooth is turned on



- The "Add a device" menu will open
- Select "Bluetooth" as the device type
- Find and select the desired device from the list of connectable devices
 - If the desired device is not listed, check that it is turned on / discoverable



OK

To setup an external button in cometrics, select "File" in the top left-hand corner.

Select "Connect External Input"

The "External Button Setup" menu will

Use the cursor to activate the "Key" input line. Press your external device to set it as

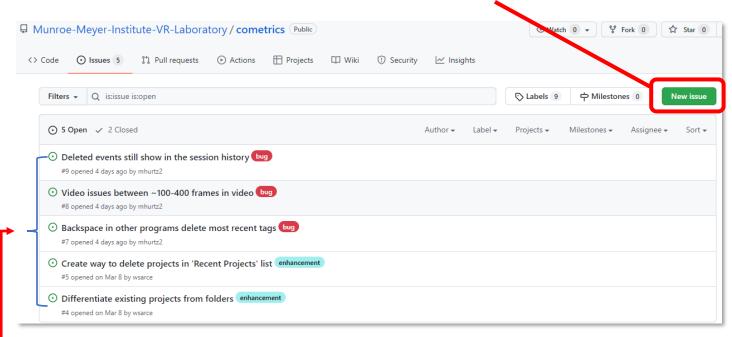
Select whether this button will be used as a Frequency key or a Duration Key

 Select the specific behavior that will be assigned to the external button

Section 18 Reporting Bugs and Other Issues (GitHub)

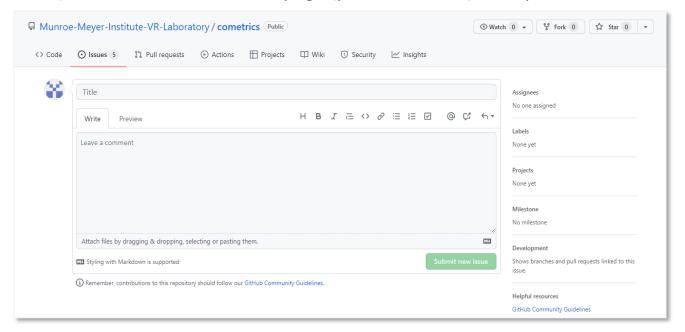
Bugs and other issues found while using the cometrics program can be reported through the Munroe Meyer Institute Virtual Reality Laboratory GitHub page. The steps for reporting a bug are as follows:

- 1) Create or login to a GitHub account https://github.com/login?return to=https%3A%2F%2Fgithub.com%2Fjoin
- 2) Use the following link to access the Issues section of the cometrics' GitHub https://github.com/Munroe-Meyer-Institute-VR-Laboratory/cometrics/issues
- 3) Select the green "New Issue" button in the top right of the Issues page

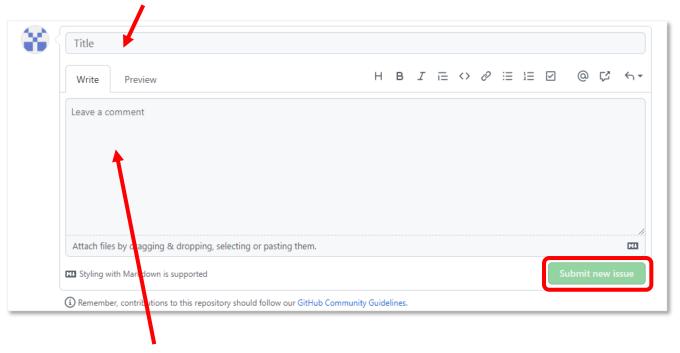


a. The Issues page is also used to view what bugs have already been reported, preventing repeated reports of the same bug

4) The "Submit new Issue" page (pictured below) will open

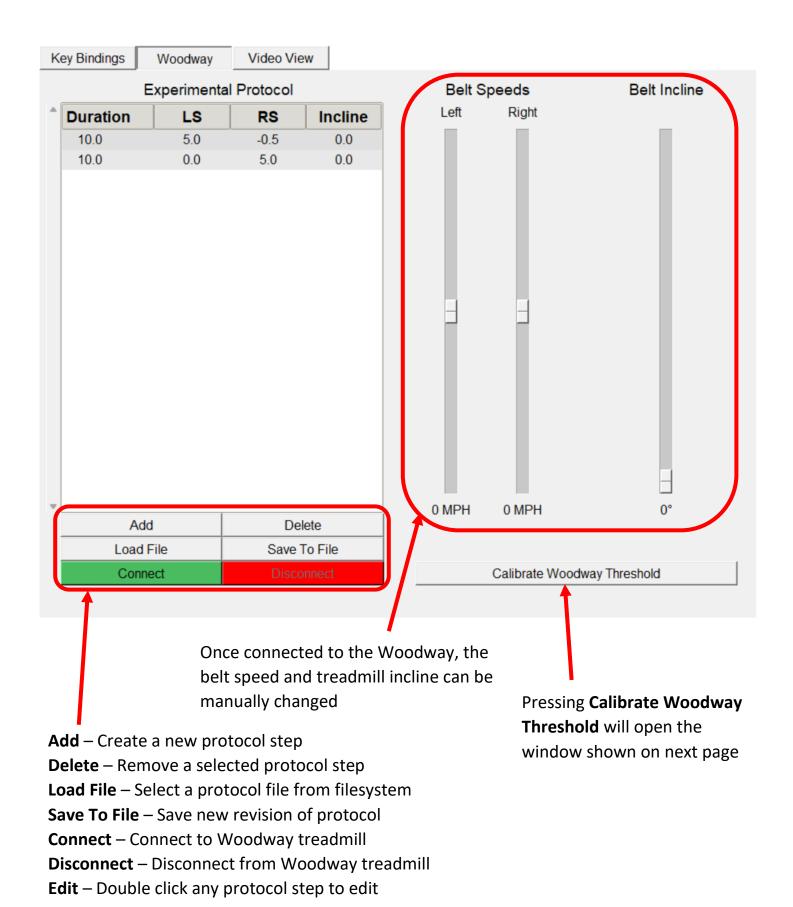


5) In the "Title" section, provide a general description of the issue

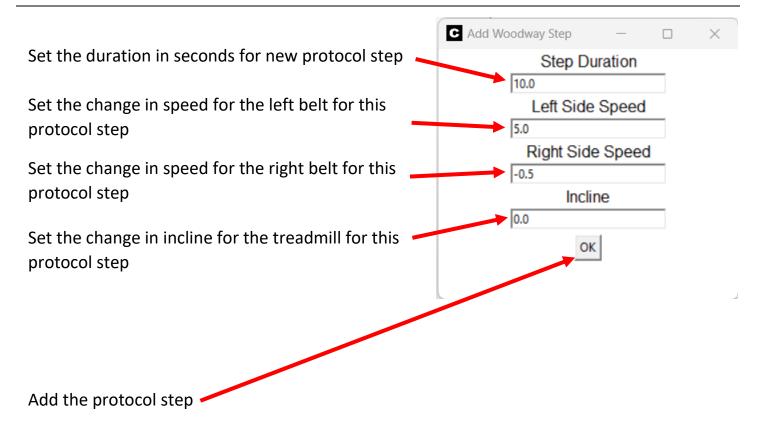


- 6) In the "Leave a comment" section, write a detailed description of the issue (what happened, how it occurred, etc.)
- 7) Press the green "Submit new Issue" button in the bottom right to finalize bug report

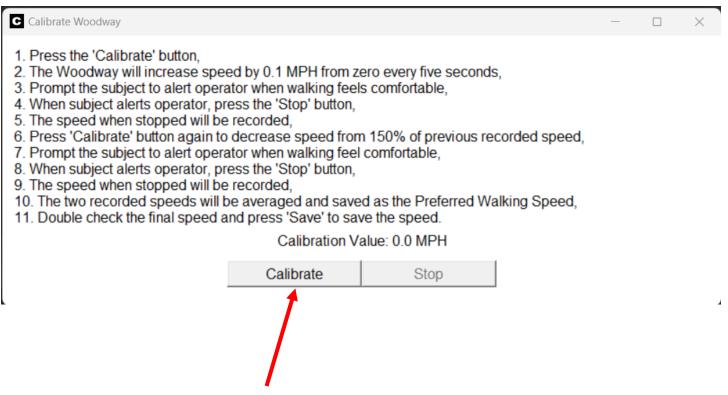
Section 19 Woodway Split-Belt Treadmill Support



Section 19 Woodway Split-Belt Treadmill Support

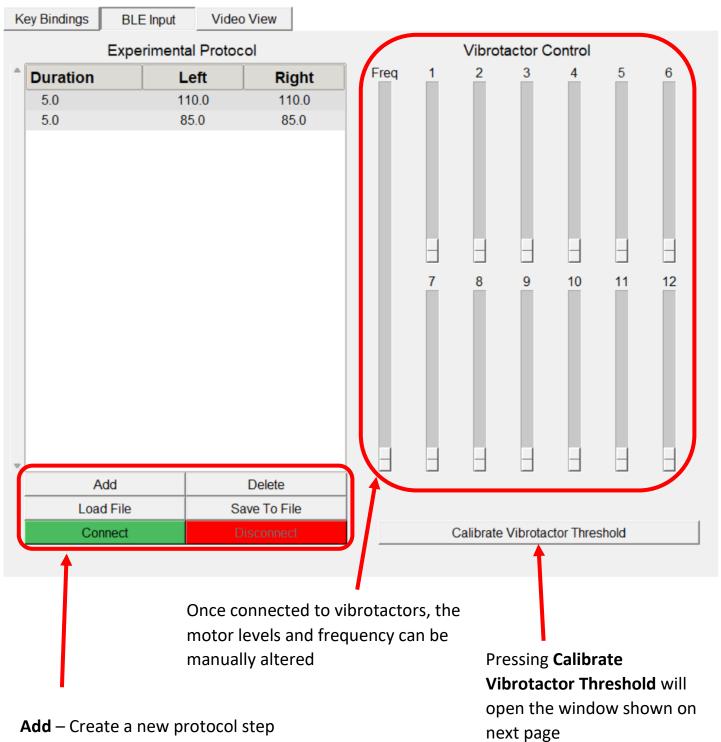


Section 19 Woodway Split-Belt Treadmill Support



Press **Calibrate** to start the calibration process and follow the directions

Section 20 BLE Peripheral Support



Delete – Remove a selected protocol step

Load File – Select a protocol file from filesystem

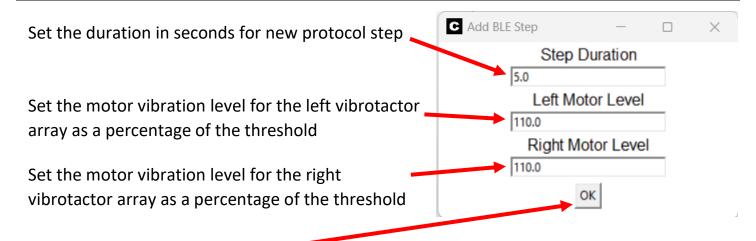
Save To File – Save new revision of protocol

Connect – Connect to vibrotactors

Disconnect – Disconnect from vibrotactors

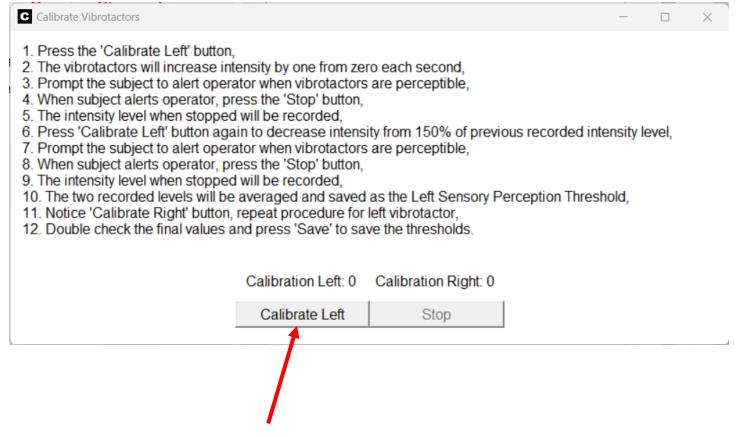
Edit – Double click any protocol step to edit

Section 20 BLE Peripheral Support



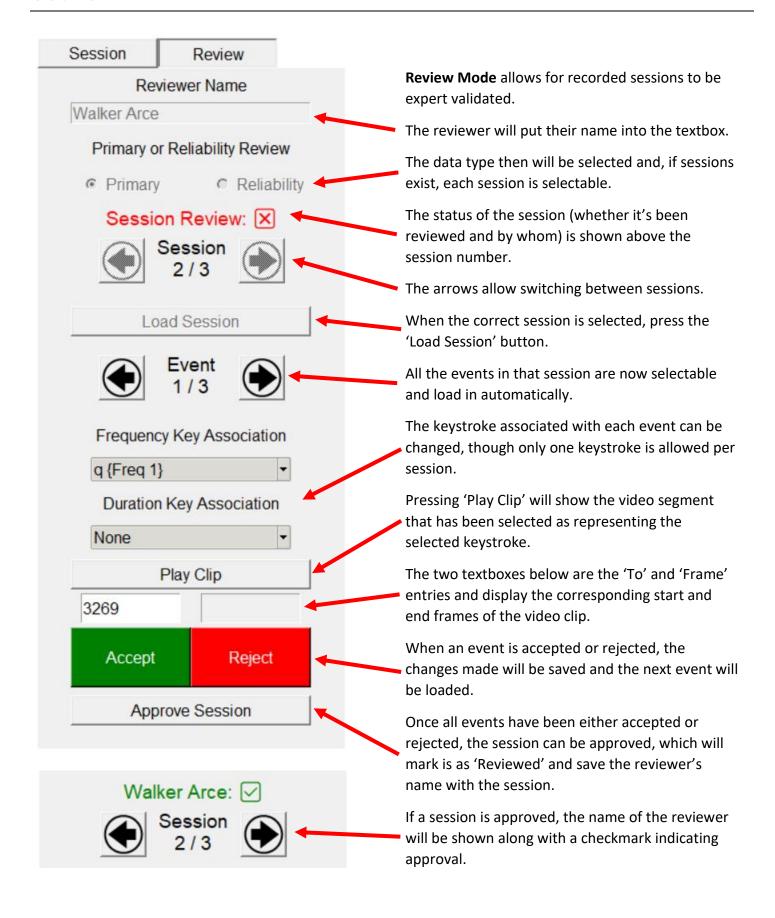
Add the protocol step

Section 20 BLE Peripheral Support



Press **Calibrate Left** to start the calibration process and follow the directions

Section 21 Review Mode



Section 22 Loading Previous Sessions

Previous sessions can be loaded by changing the session number in the Patient Information window. The session will be automatically loaded and the video file path will be assigned to the Video View panel so that when the Load Video button is clicked then the session video will load.

Edits to the events in the Video View event viewer will automatically save to the source session file so the session doesn't need to be started to make simple changes.

Changing the session number will either load an existing session or, if a session does not exist, will clear the previous loaded session to allow standard operation.

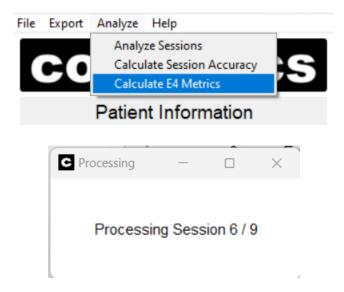


Section 23 Calculating E4 Metrics

A utility has been built in to the 'Analyze' menu tab to calculate statistical metrics from your collected Empatica E4 data. Both the photoplethysmography (PPG) and electrodermal activity (EDA) are processed for analysis purposes. The metrics are calculated on a 20 second interval and the corresponding frequency and duration measures are binned.

The EDA metrics are the total number of peaks and the average amplitude of the signal during the 20 second interval.

The PPG metrics are the heart beats per minute and heart rate variability metrics.



Once completed, the output directory will be opened. The files are saved as CSV files in the Export directory of your current patient.

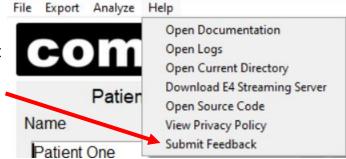
Section 24 Sending Feedback

In cometrics v1.3.0, a new user interface is available that allows an anonymous

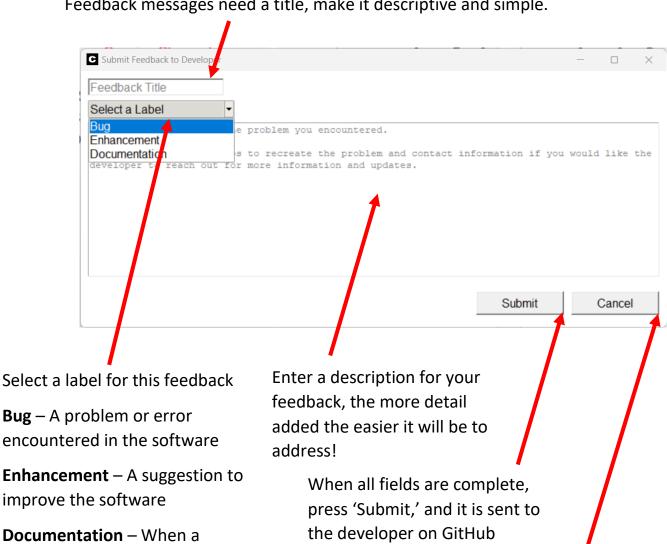
user to submit feedback.

To open this user interface, press the 'Submit Feedback' button under the 'Help' menu bar.

To understand this process and what data is sent, please read the privacy policy!



Feedback messages need a title, make it descriptive and simple.



Documentation – When a function of cometrics is not well-defined

Press 'Cancel' to close the window and lose any changes made to it