

Dashboard

Dashboard

The screenshot shows the Advocate Office v2.0 Dashboard. On the left is a dark sidebar with navigation links: Administrator (Online), Navigation, Dashboard, HR Management, Cases, Case Study, Tasks, Banking, Product And Services (highlighted with a red box and circled 1), Invoice, Expense, Reports, Message, To Do List, and a red notification badge (6). The main area has a light gray background with several sections:

- Top Metrics (Red Box):** Shows counts for Clients (4), Cases (5), Starred Cases (0), Archived Cases (1), Employees (4), Tasks (11), Case Study (4), and My Tasks (2).
- Today's Cases:** Shows 4 cases with a "View All" button (circled 3).
- Today's To Do:** Shows 4 tasks with a "View All" button (circled 5).
- Notice Board:** Shows events: Bring Ups (09/13/20 11:00 am), Apple (02/13/20 08:27 am), and Public Holiday (07/13/19 07:30 pm). Buttons include "+ View All" (circled 7) and "+ My Leaves" (circled 12).
- Attendance:** Buttons include "Mark In" (circled 9), "Apply Leave" (circled 10), and "My Attendance" (circled 11).
- Events:** A dropdown menu with "Appointments" (selected) and "Cases". A "View All" button is circled 13.
- Calendar:** A monthly calendar for July 2021. The 4th of July is highlighted in yellow. Buttons at the top right include "month", "week", and "day".

At the bottom of the dashboard, there is a copyright notice: "Copyright © 2021. All rights reserved."

- 1) Count: Counts of all information in the system
- 2) Today Cases: It will show the today cases
- 3) view all cases: click on this button go to all cases list pages.
- 4) To do: It will show the today to do list
- 5) view all to do : click on this button go to all to do list pages.

- 6) notice board: It will show latest notices
- 7) view all notice: click on this button go to all notices list pages.
- 8) Attendance: it will show attendance
- 9) mark in: click on mark in then open modal box and add some notes then save
- 10) Apply leave: click on this button open leave modal box then set date, leave type and reason then save.
- 11) my attendance: it will redirect to attendance page
- 12) my leave: it will redirect to leaves list page
- 13) Events: it show upcoming events
- 14) calendar: This calendar show the markers on particular date with cases and appointments.

HR Management

Clients

Clients List

Dashboard > Clients

Add New Client → + Add New Export

Clients

View / Update / Delete Existing Clients

Export Existing Clients

10 records per page

Search: []

Sr No	Name	Phone	Action
1	KUNDAN	9893203274	[View] [Edit] [Delete]
2	Me	0802345678	[View] [Edit] [Delete]
3	MM Film	132156165161	[View] [Edit] [Delete]
4	Client	123456789	[View] [Edit] [Delete]
5	Client2	123456789	[View] [Edit] [Delete]
6	Client2	123456789	[View] [Edit] [Delete]
7	Adeel	1234567890	[View] [Edit] [Delete]
8	Doctor Lawsuit	1234564564	[View] [Edit] [Delete]
9	Moeen	03365573999	[View] [Edit] [Delete]
10	Moeen	03365573999	[View] [Edit] [Delete]

Showing 1 to 10 of 119 entries

← Previous 1 2 3 4 5 Next →

Client is a person who employs or retains an attorney to represent him or her in any legal business. Admin can create clients, update / delete existing clients and also can export list of clients. Admin can also create custom fields for clients if needed by Custom Fields section.

- 1) add new client: goto add client form page
- 2) export: export existing clients.
- 3) view: click on view redirect to view page.
- 4) edit: click on this goto client edit form page here you can edit client information.
- 5) delete: click on delete button then particular client record delete.

Add and Edit Client Form

The screenshot shows the 'Clients' add form in the HR Management section of the software. The left sidebar has a dark theme with various menu items like 'Clients', 'Vendors', 'Employees', etc. The main area has a light background with a header bar. The 'Clients' form contains the following fields:

- 1) Name - Name of the Client.
- 2) Profile Picture - Picture of Client.
- 3) Gender - Gender of Client.
- 4) Date Of Birth - Date of Birth of Client.
- 5) Email - Email of Client.
- 6) Username - Username of client.
- 7) Password - Personalize Password to login into system.
- 8) Confirm Password - It should be same as Password.
- 9) Phone - Phone number of Client.
- 10) Address - Address of Client.
- 11) Specialties - Specialties of client.
- 12) Company - Company of client.
- 13) Driver's license number - DL number of client.
- 14) Save - Click on save button all client data save

- 1) Name - Name of the Client.
- 2) Profile Picture - Picture of Client.
- 3) Gender - Gender of Client.
- 4) Date Of Birth - Date of Birth of Client.
- 5) Email - Email of Client.
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- 11) Specialties - Specialties of client.
- 12) Company - Company of client.
- 13) Driver's license number - DL number of client.
- 14) save - Click on save button all client data save

Note : Username and Password will be used to login into the system

View Client

View	
Name	Megumi PLC Ltd 1
Profile Picture	2
Gender	Female 3
Date Of Birth	09/01/20 4
Email	harmonyapartments@outlook.com 5
Username	Megumi 6
Phone	09829398329 7
Address	399 Catalina , 1st Floor - 155 Winthrop AVE 8
Specialties	Mining & Fossicking 9
Company	10
Driver's license number	Tax Number 11

- 1) Name - Name of the Client.
- 2) Profile Picture - Picture of Client.
- 3) Gender - Gender of Client.
- 4) Date Of Birth - Date of Birth of Client.
- 5) Email - Email of Client.
- 6) Username - Username of client.
- 7) phone - Phone number of Client.
- 8) Address - Address of Client.
- 9) Specialties - Specialties of client.
- 10) Company - Company of client.
- 11) Driver's license number - DI number of client.

Vendor

The screenshot shows a table with the following data:

Sr No	Name	Phone	Action
1	Asdf	01234567891	<input type="button" value="View"/> <input checked="" type="button" value="Edit"/> <input type="button" value="Delete"/>

UI Elements numbered 1-9:

- 1) Add New: + Add New button
- 2) Export: Export button
- 3) Show entries: dropdown menu (10)
- 4) Search: search input field
- 5) Table Headers: Sr No, Name, Phone, Action
- 6) View: View button
- 7) Edit: Edit button
- 8) Delete: Delete button
- 9) Pagination: Previous, Next buttons

- 1) Add new: click on this button goto vendor form
- 2) export: export existing clients.
- 3) show how many entries visible in this page.
- 4) you can search from existing table
- 5) how heading of table sr no, name, phone number, action
- 6) view: goto vendor view page
- 7) edit: goto vendor edit form page
- 8) delete: click on delete button then particular vendor record delete.
- 9) paggination: here you can goto next and previous page.

Vendor Add and Edit Form

The screenshot shows the 'Vendors Add' page. On the left is a dark sidebar with various menu items like Dashboard, HR Management, Cases, etc. The main area has a header 'Vendors Add' with a back arrow and a save button. Below is a form with 14 numbered fields:

- 1) Name - Name of the Vendor.
- 2) Profile Picture - Picture of Vendor.
- 3) Gender - Gender of Vendor.
- 4) Date Of Birth - Date of Birth of Vendor.
- 5) Email - Email of Vendor.
- 6) Username - Username of Vendor.
- 7) Password - Personalize Password to login into system.
- 8) Confirm Password - It should be same as Password.
- 9) Phone - Phone number of Vendor.
- 10) Address - Address of Vendor.
- 11) Specialties - Specialties of Vendor.
- 12) Company - Company of Vendor.
- 13) Driver's license number - DL number of Vendor.
- 14) Save - Click on save button all Vendor data save.

At the bottom of the form, there is a copyright notice: 'Copyright © 2021. All rights reserved.'

- 1) Name - Name of the Vendor.
- 2) Profile Picture - Picture of Vendor.
- 3) Gender - Gender of Vendor.
- 4) Date Of Birth - Date of Birth of Vendor.
- 5) Email - Email of Vendor.
- 6) Username - Username of Vendor.
- 7) Password - Personalize Password to login into system.
- 8) Confirm Password - It should be same as Password.
- 9) Phone - Phone number of Vendor.
- 10) Address - Address of Vendor.
- 11) Specialties - Specialties of Vendor.
- 12) Company - Company of Vendor.
- 13) Driver's license number - DL number of Vendor.
- 14) save - Click on save button all Vendor data save.

View Vendor

View

Name asdf 1

Profile Picture  2

Gender Female 3

Date Of Birth 02/16/21 4

Email agy@gmail.com 5

Username test1234 6

Phone 01234567891 7

Address jaipur 8

Specialties aaa 9

Company bb 10

Driver's license number cc 11

- 1) Name - Name of the Vendor.
- 2) Profile Picture - Picture of Vendor.
- 3) Gender - Gender of Vendor.
- 4) Date Of Birth - Date of Birth of Vendor.
- 5) Email - Email of Vendor.
- 6) Username - Username of Vendor.
- 7) phone - Phone number of Vendor.
- 8) Address - Address of Vendor.
- 9) Specialties - Specialties of Vendor.
- 10) Company - Company of Vendor.
- 11) Driver's license number - DL number of Vendor.

Employees

The screenshot shows the 'Employees List' page. At the top right, there are buttons for 'Add New Employee' (with a red arrow pointing to it) and 'Export' (with a red arrow pointing to it). Below these are buttons for 'Add Bank Details of Employees' (with a red arrow pointing to it), 'View / Edit / Delete Existing Employees' (with a red arrow pointing to it), and 'Export List of Employees' (with a red arrow pointing to it). A red box highlights the 'Action' column of the table, which contains buttons for View, Edit, and Delete. Another red box highlights the 'Bank Details' and 'Documents' columns, each containing a series of blue and green buttons respectively. The table has 10 entries, and the bottom shows pagination from 1 to 2.

Sr No	Name	User Role	Status	Action
1	Youssef Hanna		Active	View Edit Delete
2	Webappsdemo		Active	View Edit Delete
3	Av Yener		Active	View Edit Delete
4	Test	Technology	Active	View Edit Delete
5	123456		Active	View Edit Delete
6	Nikhilreddy		Active	View Edit Delete
7	Pembantu		Active	View Edit Delete
8	Staf One		Active	View Edit Delete
9	Vakunje	Human Resources	Disabled	View Edit Delete
10	Qwer	client	Active	View Edit Delete

A person who is hired to provide services to a company on a regular basis in exchange for compensation and who does not provide these services as part of an independent business. Admin can create employees, update / delete existing employees and also can export list of employees. Admin can also create custom fields for employees if needed by Custom Fields section.

- 1) add new: goto add employee form page
- 2) export: export existing employee.
- 3) view: click on view redirect to view page.
- 4) edit: click on this goto employee edit form page here you can edit employee information.
- 5) delete: click on delete button then particular employee record delete.
- 6) bank detail: goto bank detail page
- 7) document: goto document page.

Employees Add and Edit Form

The screenshot shows the 'Employees' add form in the HR Management section of the software. The form consists of various input fields and dropdown menus. Each field is highlighted with a blue circle containing a number from 1 to 18, indicating its position or significance. The fields include:

- Employee Id (1)
- Name (2)
- Profile Picture (3)
- Gender (4)
- Date Of Birth (5)
- User Role (6)
- Departments (7)
- Designation (8)
- Date Of Joining (9)
- Joining Salary (10)
- Email (11)
- Username (12)
- Password (13)
- Confirm Password (14)
- Phone (15)
- Address (16)
- Status (17)
- Save button (18)

At the bottom of the form, there is a copyright notice: "Copyright © 2021 . All rights reserved."

- 1) Employee id - employee id
- 2) Name - Name of the Employee.
- 3) Profile Picture - Picture of Employee.
- 4) Gender - Gender of Employee.
- 5) Date Of Birth - Date of Birth of Employee.
- 6) User Role - User Roles of System User which is coming from HR Management -> User Roles.
- 7) Departments - Department (Ex. HR Department, Sales Department) of Employee which is coming from HR Management -> Departments.
- 8) Designation - Designation (Ex. Sales Manager, Database Administrator) of Employee which is coming from HR Management -> Departments.

- 9) Date Of Joining - Date of Joining to Company of Employee.
- 10) Joining Salary - Salary of Employee.
- 11) Email - Email of Employee.
- 12) Username - Username of Employee.
- 13) Password - Personalize Password to login into system.
- 14) Confirm Password - It should be same as Password.
- 15) Phone - Phone number of Employee.
- 16) Address - Address of Employee.
- 17) Status - Set Active if you want to assign tasks otherwise you cannot.
- 18) save - all employee data save

Employees View

Employee Id: 6 (1)
Name: Tommy Guerrero (2)
Profile Picture: 3 (3)
Gender: Male (4)
Date Of Birth: 07/16/21 (5)
User Role: HR Manager (6)
Department: General Department (7)
Designation: Administration (8)
Date Of Joining: 09/09/20 (9)
Joining Salary: 10000 (10)
Email: giovanni.pistaccio@live.com (11)
Username: Giom (12)
Phone: 61402935598 (13)
Address: 399 Mezzanine, Karen Expressway (14)
Status: Active (15)

- 1) show employee id
- 2) name of employee
- 3) profile of employee
- 4) gender of employee
- 5) Date Of Birth - Date of Birth of Employee.
- 6) User Role - User Roles of System User which is coming from HR Management -> User Roles.

- 7) Departments - Department (Ex. HR Department, Sales Department) of Employee which is coming from HR Management -> Departments.
- 8) Designation - Designation (Ex. Sales Manager, Database Administrator) of Employee which is coming from HR Management -> Departments.
- 9) Date Of Joining - Date of Joining to Company of Employee.
- 10) Joining Salary - Salary of Employee.
- 11) Email - Email of Employee.
- 12) Username - Username of Employee.
- 13) Phone - Phone number of Employee.
- 14) Address - Address of Employee.
- 15) Status - Set Active if you want to assign tasks otherwise you cannot.

User Roles

User Roles List

Add New User Role + Add New

User Roles

Edit / Delete Existing User Roles But Administrator & Client Roles cannot delete

10 records per page

Search:

Sr No	Name	Action
1	Administrator	Edit
2	Client	Edit
3	Employee	Edit Delete

Showing 1 to 3 of 3 entries

← Previous 1 Next →

In User Roles Section. Admin can create unlimited roles of user and can update / delete existing user roles.

User Role Form

Name - Name of the User Role.

Description - Description of User Role.

Note : Administrator and Client Roles are fixed not deletable. Roles permission can be set by HR Management -> Permissions.

Departments

Departments List

Add New Department + Add New

Edit / Delete Existing Departments

Sr No	Name	Designations	Action
1	Admin	1. admin12	Edit Delete
2	kamal	1. test1	Edit Delete
3	PUNJAB UNIVERSITY	1. ADMISSION	Edit Delete
4	office	1. cases	Edit Delete
5	Client Reporting	1. Junior Advocate	Edit Delete
6	SM2	1. SM2	Edit Delete

Showing 1 to 7 of 7 entries

← Previous 1 Next →

In Departments Section. Admin can create unlimited department and designations of that department and can update / delete existing departments and their designations.

Department Form

Name - Name of the Department.

Description - Description of Department.

Designations - Multiple Designations of Department.

Note : Departments and Designations are used while creating employee.

Permissions

User Permissions [List](#)

[Dashboard > Permissions](#)

Actions	Technology	Client	Clerk	Cumhur	Associate	Human Resources	Demo
Authentication	<input checked="" type="checkbox"/>						
--> Login	<input checked="" type="checkbox"/>						
--> Logout	<input checked="" type="checkbox"/>						
All Case	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
--> Add	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
--> Edit	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
--> View Case	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--> Fees	<input checked="" type="checkbox"/>	<input type="checkbox"/>					
--> Archived	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--> Starred Cases	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--> Archived Cases	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

In Permissions Section. Admin is able to set the permission of access of particular modules for system users of particular roles.

Holidays

Holidays [List](#)

[Dashboard > Holidays](#)

Can View List of Holidays in Particular Month

Add New Holiday [+ Add New](#)

Holidays Of 2016

#	Date	Occasion	Day	Action
1	11/05/16	-	Sat	
2	11/06/16	-	Sun	
3	11/12/16	-	Sat	
4	11/13/16	-	Sun	
5	11/19/16	-	Sat	Delete Existing Holiday
6	11/20/16	-	Sun	
7	11/25/16	carnaval	Fri	
8	11/26/16	-	Sat	
9	11/27/16	-	Sun	
10	11/28/16	AAA	Mon	

Holidays is used to create list of holidays in companies. Admin is able to create unlimited holidays in the year or delete existing holidays.

Holiday Form
Name - Name of Holiday .

Date - Date of Holiday.

Notices

Notice List

Add New Notice + Add New

View / Edit / Delete Existing Notices			
Sr No	Name	Date	Action
1	School Management System	11/04/16 02:26 am	View Edit Delete
2	Need Coder	04/22/16 02:45 am	View Edit Delete

Showing 1 to 2 of 2 entries

Notices is used to send any important information to all internal users of system. you can create notice and each user will get the Notice on their dashboard.

Notice Form

Title - Title of the Notice.
Description - Description of Notice.
Date - Date of Notice.

Note : You can find the latest list of notices on Dashboard.

Leave Types

Leave Types List

Add New Leave Type + Add New

Edit / Delete Existing Leave Types			
Sr No	Name	Leaves	Action
1	Authorized Leave	12	Edit Delete
2	Medical Leave	10	Edit Delete

Showing 1 to 2 of 2 entries

Leave Type is just use for informational purpose to know which type of leave is applied by employee. Admin can create unlimited leave types and can update /delete existing leave types.

Leave type is used by employee panel where employee can apply leave he needs to select leave type with reason.

Leave Type Form
Leave Types - Name of the Leave Type.
Leaves - Number of leaves allowed in the year for this particular leave type.
Description - Description of Leave Type.

Note : In Leave Notifications Section, You can get the list of applied leave with leave type.

Attendance

Attendance						
2016-11-01		2016-11-05		-- Select Employee	Submit	
Sr No	Name	2016-11-01	2016-11-02	2016-11-03	2016-11-04	2016-11-05
1	Youssef Hanna	N/A	N/A	N/A	N/A	N/A
2	webappsdemo	N/A	N/A	N/A	N/A	N/A
3	Av Yener	N/A	N/A	N/A	N/A	N/A
4	Test	N/A	N/A	N/A	N/A	N/A
5	123456	N/A	N/A	N/A	N/A	N/A
6	Nikhilreddy	N/A	N/A	N/A	N/A	N/A
7	pembantu	N/A	N/A	N/A	N/A	N/A
8	Staf One	N/A	N/A	N/A	N/A	N/A
9	vakunje	N/A	N/A	N/A	N/A	N/A
10	qwer	N/A	N/A	N/A	N/A	N/A
11	Prashant Shukla	N/A	N/A	N/A	N/A	N/A

Attendance is used to check the attendance report for all employees or specific employee for particular period.

Leave Notification

Leave Notification						
Currently Leave Application is already approved admin can make it pending or vice versa.						
Sr No	Date	Employee	Leave Type	Reason	Status	Action
1	10/27/16	Prashant Shukla	Medical Leave	poluy	Approved	Pending Delete

Showing 1 to 1 of 1 entries

Delete Leave Notification

If any employee will apply for leave then admin can approve / pending that application

Note : Table will show the entry if there is any application.

Cases

All Cases

The screenshot shows the 'Case List' page of the AOMS application. The left sidebar contains navigation links for Dashboard, HR Management, All Cases, Starred Cases, Archived Cases, Case Study, Tasks, Documents, Reports, Message (with 0 notifications), To Do List (with 0 notifications), Contacts, Custom Fields, Appointments (with 0 notifications), Masters, and Administrative. The main content area has a header with 'Case List' and a breadcrumb 'Dashboard > Case'. It includes filters for Client, Court, Location, Case Stage, Filing Date, and Hearing Date, along with buttons for 'Add New Case' and '+ Add New'. Below the filters is a table titled 'Manage Hearing Dates of Case' with columns for Sr No, Star, Case Title, Case No, Client, and Action. The Action column contains icons for View, Fees, Hearing Date, Edit, Archived, and Notes. Red arrows point from several UI elements to specific parts of the table: one arrow points to the 'Star' column header, another to the 'Edit' icon in the first row, a third to the 'Archived' button in the second row, a fourth to the 'Notes' button in the third row, and a fifth to the 'View / Edit Existing Case' button at the bottom. The table also has a 'Manage Invoice & Receipt of Case' section above it and a 'Move Old Cases To Archived Cases' section to the right. The bottom of the table shows pagination from 1 to 5.

Sr No	Star	Case Title	Case No	Client	Action
1	☆	Seema S Vs Sachin T	2015/138/233		
2	☆	Xyz	1002		
3	☆	Vojin	2015/11/245		
4	☆	AAAA	2345432		
5	☆	Probando	45		
6	☆	Assist v Warpspeed	1212023		
7	☆	House	123		
8	☆	Lakhan Vs Madhu	5514		
9	☆	Business Registration	10		
10	☆	Test Case	0012345		

Admin can create new cases and update existing cases. Admin can also move important cases to Starred Cases and old ones to Archived Cases. Cases Hearing Dates, Fees and Notes can be managed. Case need to move into Archived Section then can delete.

Case Form

Case Title: Title of Case/Matter.

Case No: Number of Case which is opted from Court.

Client Name: Client belongs to particular case if not in list then need to Add New Client.

Location: Location of court in which case is running. Obtained from Location Master.

Court Category: Category of court in which case is running. Obtained from Court Category Master.

Court: Name of Court in which case is running. Obtained from Court Master.

Case Category: Category of Case. Obtained from Case Category Master.

Case Stage: Current Stage of Case. Obtained from Case Stages Master.

Act: Which Acts needs to perform in Case. Obtained from Act Master.

Description: Description of Case.

Filling Date: On Which Date case is filled in Court.
Hearing Date: On Which Date First Hearing is held in Court.
Apposite Lawyer: Name of Opposite Lawyer.
Total Fees: Fees of Case.

[View Case](#)

Case View

Dashboard > Cases > View

Case Title	Motor Accident
Case No	7590
Client Name	Mukesh Godha
Location	Jodhpur
Court	Rajasthan High Court
Court Category	High Court Division
Case Category	Criminal,Indictable offences,
Stages Stages	Filing
Act	Acquired Territories (Merger) Act (64),Acquisition of Certain Area at Ayodhya Act (33),
Description	<p> Lorem Ipsum is simply dummy text of the printing and typesetting industry. Lorem Ipsum has been the industry's standard dummy text ever since the 1500s, when an unknown printer took a galley of type and scrambled it to make a type specimen book. It has survived not only five centuries, but also the leap into electronic typesetting, remaining essentially unchanged. It was popularised in the 1960s with the release of Letraset sheets containing Lorem Ipsum passages, and more recently with desktop publishing software like Aldus PageMaker including versions of Lorem Ipsum.</p>
Filing Date	12/01/16
Hearing Date	10/15/16
Apposite Lawyer	Prashant Shukla
Total Fees	10000.00

Payment History

10 ▾ records per page

Search:

Sr No	Date	Amount	Payment Mode	Invoice
1	10/15/16	5000.00	Cash	<input type="button" value="Invoice"/>
2	11/01/16	2500.00	Cash	<input type="button" value="Invoice"/>
3	11/05/16	2500.00	Cash	<input type="button" value="Invoice"/>

Showing 1 to 3 of 3 entries

[← Previous](#) **1** [Next →](#)

Case History

10 ▾ records per page

Search:

Sr No	Next Date	Last Date	Notes	Attachement
1	10/25/16	10/15/16	Test	No Attachement

Showing 1 to 1 of 1 entries

[← Previous](#) **1** [Next →](#)

Invoice

Invoice

Spiros

From: Spiros
Perth WA
Phone: 0402935598
Email: Online.legal@outlook.com

To: Megumi PLC Ltd
399 Catalina, 1st Floor - 155 Winthrop AVE
Phone: 09829398329
Email: harmonyapartments@outlook.com

Invoice #54
Case No: 29384/2019
Payment Mode: -

Status : - **Issue Date :** - **Due Date :** -

#	Product	Quantity	Rate	Tax	Price
Total	1	5000000.00	0		
			Sub Total	5000000.00	
			Tax	0	
			Total	5000000	

Print **Mail To Client** **Generate Pdf**

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- 1) in this section show the sender address and receiver address of and invoice no. case status, issue date, due date
- 2) summary: detail about product like rate, tax, quantity.
- 3) print this invoice
- 4) mail to client
- 5) generate pdf

Fees

Administrator

Fees

Case No: 29384/2019 | Case Title: LA SALLE v Megumi
Fee Agreed: 62000.00 | Paid

Invoice

Client

Name: Megumi PLC Ltd
Address: 399 Catalina , 1st Floor - 155 Winthrop AVE
Gender: Female
Contact: 09829398329
Email: harmonyapartments@outlook.com

Issue Date: [] Due Date: [] Payment Mode: [Select Payment Mode...]

Invoice Number: 121 Category: [Select Category...] Status: [Select Status...]

Reference Number: [] Tax: [Select Tax...]

Product And Services

Items	Quantity	Price	Tax	Discount	Amount	Description
[Select Items...]	[]	[]	[]	[]	[]	[]

Add More

Sub Total

Discount

Tax

Total Amount

Save

Show: 10 entries Search:

Sr No	Invoice	Date	Amount	Payment Mode	Action
1	54	2019-08-15	500000.00		<input type="button" value="Invoice"/> <input type="button" value="Delete"/>
2	83	2020-04-13	100.00		<input type="button" value="Invoice"/> <input type="button" value="Delete"/>
3	93	2020-03-21	44.00		<input type="button" value="Invoice"/> <input type="button" value="Delete"/>
4	94	2020-03-26	10000.00		<input type="button" value="Invoice"/> <input type="button" value="Delete"/>
5	95	2020-03-08	2342.00		<input type="button" value="Invoice"/> <input type="button" value="Delete"/>
6	96	2020-03-23	100.00	Stripe	<input type="button" value="Invoice"/> <input type="button" value="Delete"/>
7	97	2020-03-27	1500.00		<input type="button" value="Invoice"/> <input type="button" value="Delete"/>
8	98	2020-03-31	20000.00	Stripe	<input type="button" value="Invoice"/> <input type="button" value="Delete"/>
9	108	2020-05-15	5000.00		<input type="button" value="Invoice"/> <input type="button" value="Delete"/>
10	101	2020-04-09	100.00		<input type="button" value="Invoice"/> <input type="button" value="Delete"/>

Showing 1 to 10 of 22 entries Previous 1 2 3 Next

Add Receipt Details

Invoice: [Select Invoice...]
Date: []
Amount: []

Save

Show: 10 entries Search:

Sr No	Date	Amount
No data available in table		

Showing 0 to 0 of 0 entries Previous Next

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- 1) show the detail of case

- 2) generate invoice particular client
- 3) product and service : detail about product like qty, price, tax, discount, amount, description and save.
- 4) list of created invoice and product service you can click on invoice then goto invoice page and delete particular invoice
- 5) receipt detail: detail about receiver
- 6) show the list of receipt

Hering Date

Extended Date's Of Case No : 29384/2019 LA SALLE v Megumi

Sr No	Next Date	Last Date	Notes	Attachment	Action
1	09/09/20	09/16/20		Attachment	View Delete
2	05/04/20	05/12/20	Cases to be furthered on deliberation	Attachment	View Delete
3	04/07/20	04/08/20	bb	Attachment	View Delete

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- 1) in this form you can set next hearing date
- 2) list of hearing date

Case Edit

Administrator

Administrator Online

Navigation

Dashboard

HR Management

Cases

- All Cases
- Starred Cases
- Archived Cases
- Documents

Case Study

Tasks

Banking

Product And Services

Invoice

Expense

Reports

Case

Edit

Case Title

LA SALLE v Megumi

Case No

29384/2019

Client Name

Megumi PLC Ltd

Location

Perth, WA

Court Category

Commercial Division

Court

Magistrates court

Case Category

Cross Vesting case

Transferred Case

Case Stages

Appeal

Act

Corporate Law

Description

Acting for respondent

Filing Date

2019-06-26

Hearing Date

2021-11-30

Apposite Lawyer

Herbert Smith Freehills

Total Fees

62000.00

State

WA

Respondent

Megumi PLC

Update

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- 1) Case Title: Title of Case/Matter.
- 2) Case No: Number of Case which is opted from Court.
- 3) Client Name: Client belongs to particular case if not in list then need to Add New Client.
- 4) Location: Location of court in which case is running. Obtained from Location Master.
- 5) Court Category: Category of court in which case is running. Obtained from Court Category Master.
- 6) Court: Name of Court in which case is running. Obtained from Court Master.
- 7) Case Category: Category of Case. Obtained from Case Category Master.
- 8) Case Stage: Current Stage of Case. Obtained from Case Stages Master.
- 9) Act: Which Acts needs to perform in Case. Obtained from Act Master.
- 10) Description: Description of Case.
- 11) Filling Date: On Which Date case is filled in Court.
- 12) Hearing Date: On Which Date First Hearing is held in Court.
- 13) Apposite Lawyer: Name of Opposite Lawyer.
- 14) Total Fees: Fees of Case.
- 15) State: Selete case state.

- 16) Respondent: case respondent.
- 17) Update: all case form data update by click on update button.

Achieved

Archived Case

Archive Case

1

Case Title	LA SALLE v Megumi	Case No	29384/2019	Client	Megumi PLC Ltd
------------	-------------------	---------	------------	--------	----------------

Notes

2

Close Date

3

4

Close

- 1) detail about case like case title, case no, client name
- 2) notes: add some notes
- 3) close date: archive case close date set
- 4) close: click on close then particular case close.

Case Notes

Notes LA SALLE v Megumi

1

Notes

Motion for Injunction yet to be filed

2

Update

- 1) Note: here you can set any note related to particular case.
- 2) Update: click on this button then above notes updated.

Starred Cases

Case

--Filter By Client-- ▾ --Filter By Court-- ▾ --Filter By Location-- ▾ --Filter By Case Sta... ▾ Filing Date Hearing Date

Case

Starred Cases

Sr No	Star	Case Title	Case No	Clients	Action
1	★	Business Registration	10		View Fees Hearing Date Edit Archived Notes
2	★	cuba 1	123267667		View Fees Hearing Date Edit Archived Notes
3	★	test	254	me	View Fees Hearing Date Edit Archived Notes

Showing 1 to 3 of 3 entries

← Previous 1 Next →

Starred Cases will show the list of cases which marked as important. After mark case Starred in All Cases, The case will show also in this list except Archived Cases. It is similar to All Cases

Archived Cases

Archived Cases List

--Filter By Client-- ▾ --Filter By Court-- ▾ --Filter By Location-- ▾ --Filter By Case Sta... ▾ Filing Date Hearing Date

Archived Cases

10 records per page

Sr No	Star	Case Title	Case No	Client	Case Stages	Action
1	★	Seema S Vs Sachin T	2015/138/233	MM Film	Filing	View Restore Delete Notes
2	★	New order	1			View Restore Delete Notes

Showing 1 to 2 of 2 entries

← Previous 1 Next →

Restore Case to All Cases

Delete Archived Case

Archived Cases will show the list of cases which marked as archived. After mark case Archived in All Cases, The case will show in this list. It is similar to All Cases except Admin can delete the Archived Case or Can restore to All Cases.

Note : Case cannot create from Archived Cases and also can delete only from here.

Documents

Administrator

Administrator Online

Dashboard HR Management Cases All Cases Starred Cases Archived Cases Documents Case Study Tasks Banking Product And Services Invoice Expense

Documents List

Documents

Show 10 entries

Search:

Sr No	Name	Type	Case	Action
1	testing documents	Case	#0010 mike vs kra	Manage Edit Delete
2	erwe	Case	-	Manage Edit Delete
3	Programmer	Other	-	Manage Edit Delete
4	Programmer	Other	-	Manage Edit Delete
5	Ali	Case	-	Manage Edit Delete
6	demo	Other	-	Manage Edit Delete
7	asdasdasdasdasd	Other	#29384/2019 LA SALLE v Megumi	Manage Edit Delete
8	Eventos - Após tornar evento rascunho, o evento não aparece na lista	Case	-	Manage Edit Delete
9	Some kind of Fraud	Case	#29384/2019 LA SALLE v Megumi	Manage Edit Delete
10	Test	Case	-	Manage Edit Delete

Showing 1 to 10 of 110 entries

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- 1) Add new: click on this button redirect to document form page.
- 2) show: show how many entries show in this table single page
- 3) search: search any documents
- 4) in this section show sr number, name of document, type, case, action
- 5) manage: you can manage case document.
- 6) edit: you can edit document
- 7) delete: you can delete particular document record
- 8) paggination: here you can see how many pages created goto previous and next page.

Document Form for Add and Edit

Documents Add

Add

Type

Case

Title

Save

- 1) type: select case type from dropdown

- 2) case: select case from dropdown
- 3) title: set title of document
- 4) save: click on save then all form data save.

Manage Document

The screenshot shows a web-based application for managing documents. It consists of two main sections:

- Add Document Section:** This section is enclosed in a red box and contains the following elements:
 - A title "Add Document" at the top.
 - A "Documents" dropdown menu.
 - A "Title" input field.
 - A "Choose file" button with the placeholder "No file chosen".
 - A green "Add More" button.
 - A blue "Save" button.
- Document List Section:** This section is also enclosed in a red box and contains:
 - A table with columns "Sr No", "Name", and "Action".
 - The table has one entry: "1" under Sr No and "General Division civil Court" under Name.
 - Action buttons for each row: "Download" and "Delete".
 - Table navigation buttons: "Previous", "1", and "Next".
 - Search and pagination controls at the top: "Show 10 entries" and "Search: [input field]".

- 1) in this section you can add document title and document related file click on add more you can add more document and save
- 2) show the list of all document you can delete and dowonload particular document.

Case Study

Case Study List

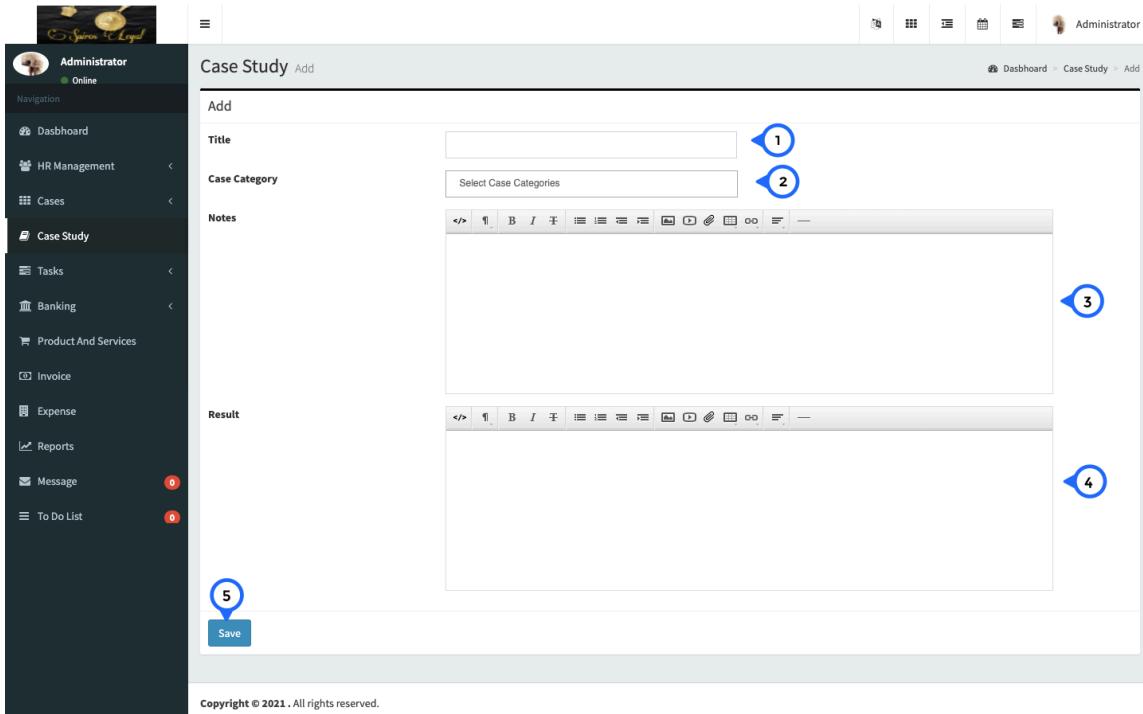
The screenshot shows a table-based list of case studies. The columns are labeled 'Sr No', 'Title', and 'Action'. Each row contains a list of four entries. The 'Action' column includes buttons for 'Attachments', 'View', 'Edit', and 'Delete'. A red box highlights the first row. Blue circles numbered 1 through 9 point to specific elements: 1 points to the 'Add New' button; 2 points to the 'Show 10 entries' dropdown; 3 points to the search bar; 4 points to the top navigation bar; 5 points to the 'Attachments' button; 6 points to the 'View' button; 7 points to the 'Edit' button; 8 points to the 'Delete' button; 9 points to the pagination controls.

Sr No	Title	Action
1	Mercosur V brasil	
2	Sample case (supporting)	
3	Chase Bank	
4	new	

Showing 1 to 4 of 4 entries

- 1) Add new: click on add new then redirect to case study form page.
- 2) show: how many entries show in single page
- 3) search: you can search entire case study list
- 4) in this section show sr no, title, actions
- 5) attachment: click on attachment goto attachment page
- 6) view: click on view then goto case study view page
- 7) edit: click on edit then goto form page and edit particular case study
- 8) delete: delete particular case study
- 9) paggination: show the pagination

Case Study Form add and edit



- 1) title: set the title of case study
- 2) case category: select any case category from dropdown
- 3) note: set notes about case study
- 4) result: set result of case study
- 5) save: all case study form data save

Case Study Attachment

Sr No	Name	Action
1	transfer stock agreement precedent	Download Delete
2	stock option agreement	Download Delete

- 1) add attachment: in this section you can set attachment title and upload attachment file
add more click then you can add more attachment and save

- 2) list of all attachment for paticular case study here you can download attachment and delete.

Tasks

Task List

Tasks List

The screenshot shows a table of tasks with columns: Sr No, Name, Priority, Due Date, Created By, and Action. The Action column contains buttons for View, Edit, Delete, and Comments. A red box highlights the Action column, and a red arrow points from the text 'User can View / Update / Delete Existing Task' to it. Another red arrow points from the text 'From here employees assigned to task can communicate' to the Comments button in the first row.

User can View / Update / Delete Existing Task

From here employees assigned to task can communicate

Sr No	Name	Priority	Due Date	Created By	Action
1	Advocate	Medium	2016-11-08	Over Due	Advocate View Edit Delete
2	Advocate	Low	2016-11-07	Over Due	Advocate View Edit Delete
3	Advocate	Medium	2016-11-01	Over Due	Advocate View Edit Delete
4	Advocate	High	2016-10-26		Advocate View Edit Delete
5	Advocate	Medium	2016-10-19	Over Due	Advocate View Edit Delete
6	Advocate	Medium	2016-10-13	Over Due	Advocate View Edit Delete
7	Advocate	Medium	2016-09-28	Over Due	Advocate View Edit Delete
8	Advocate	Medium	2016-09-05		Advocate View Edit Delete
9	Advocate	Low	2016-08-23	Over Due	Advocate View Edit Delete
10	Advocate	Medium	2016-07-20	Over Due	Advocate View Edit Delete

Showing 1 to 10 of 34 entries

← Previous 1 2 3 4 Next →

Here Tasks is related to Case. Admin can assign Task to multiple staff members. Let your staff comments on Tasks. Admin can create unlimited tasks and can update / delete existing tasks.

Task Add and Edit Form

The screenshot shows the 'Tasks' add form in the Advocate Office software. The form is divided into several sections:

- Name:** (1) A text input field.
- Priority:** (2) A dropdown menu labeled "Select Priority".
- Due Date:** (3) A date input field.
- Case:** (4) A dropdown menu labeled "Select Case".
- Assigned_to:** (5) A text input field labeled "Select Employees".
- Progress:** (6) A progress bar with a slider and numerical values (22, 50, 100).
- Description:** (6) A rich text editor with a toolbar.
- Status:** (7) A dropdown menu labeled "In progress".
- Workflow:** (8) A dropdown menu labeled "Action".
- Save:** (9) A blue button at the bottom left.

At the bottom of the form, there is a copyright notice: "Copyright © 2021 . All rights reserved."

- 1) Name: Name of the Task.
- 2) Priority: Priority of Task (Low, Medium , High).
- 3) Due Date: Expected Completion Date.
- 4) Case: Task Belongs to Which Case.
- 5) Assigned To: Task Assigned to Which Employees (It Can Be Multiple).
- 6) Description: Description of Task.
- 7) status: set task status from dropdown.
- 8) workflow: set workflow from dropdown.
- 9) save: save all task data.

My Task

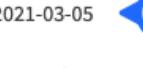
My Tasks							
		Show 10 entries		Search:			
Sr No	Name	Priority	Due Date	Created By	Action		
1	Discovery Of Employee Benefit Scheme	High	2021-03-05	Over Due	Administrator	 4	 5
2	TOUPOS	Low	2020-01-16	Administrator	User	 6	 7

Showing 1 to 2 of 2 entries

 8  Previous 1 Next

- 1) show: how many entries show in this list
- 2) search: you can search from entire list of my task
- 3) in this section show sr no, name of task, priority, due date, created by and action
- 4) view: you can view task view data
- 5) edit: edit my task data for existing data
- 6) delete: click on delete button then particular task.
- 7) comments: click on this button goto comments page.
- 8) paggination: you can go next and previous page.

My Task View

Tasks View	
Name	Discovery of Employee benefit scheme  1
Priority	High  2
Due Date	2021-03-05  3
Case	#29384/2019- LA SALLE v Megumi  4
Assigned_to	Administrator, asa, Tommy Guerrero,  5
Progress	 6
Description	no deposition in Australia but in U.S.A  7
Status	In progress  8
Workflow	Action  9

- 1) Name: Name of the Task.

- 2) Priority: Priority of Task (Low, Medium , High).
- 3) Due Date: Expected Completion Date.
- 4) Case: Task Belongs to Which Case.
- 5) Assigned To: Task Assigned to Which Employees (It Can Be Multiple).
- 6) Progress: Task Progress.
- 7) Description: Description of Task.
- 8) status: set task status from dropdown.
- 9) workflow: set workflow from dropdown.

My Task Comments

The screenshot shows the Advocate Office software interface. On the left is a dark sidebar with navigation links: Dashboard, HR Management, Cases, Case Study, Tasks (selected), Tasks (10), My Tasks (1), Banking, Product And Services, Invoice, Expense, Reports. At the top right is the user profile 'Administrator'. The main content area shows a task titled 'Discovery of Employee benefit scheme' with a 'Comments' tab selected. A comment by 'Administrator' is displayed with a timestamp of '07/30/21 03:50 pm'. The comment text is: 'draft list of all discoverables and estimates of the volumes, reasonable time frames and costs. Identify nature, complexity and/or time required'. Below the comment is a rich text editor toolbar. At the bottom of the comment area is a blue 'Submit' button. Callouts numbered 1 through 5 point to various elements: 1 points to the commenter's name 'Administrator'; 2 points to the creation date '07/30/21 03:50 pm'; 3 points to the comment text; 4 points to the rich text editor toolbar; 5 points to the 'Submit' button.

- 1) name: here show the name of logged in user
- 2) date: show the date of when you create this comment
- 3) comment: show the what comment for particular task
- 4) commentarea: in this field you can add your comment
- 5) submit: submit the comment.

Banking

Account List

The screenshot shows a web-based application interface titled "Manage Bank Account". On the left is a dark sidebar menu with categories like Dashboard, HR Management, Cases, Case Study, Tasks, Banking (selected), Account, Transfer, Product And Services, Invoice, Expense, and Reports. The main content area has a header "Manage Bank Account" and a toolbar with icons for dashboard, add new, search, and other actions. A table lists two bank accounts:

Name	Bank	Account Number	Current Balance	Contact Number	Bank Branch	Action
krishna	bank of baroda	bob4567853215	420	445624799	sardarpura	>Edit Delete
mahipal	hdfc	hdfc12345678	500	123456756	jodhpur	Edit Delete

Below the table, it says "Showing 1 to 2 of 2 entries". The interface is annotated with numbers 1 through 7 pointing to specific elements: 1 points to the "Add New" button; 2 points to the "Show" dropdown; 3 points to the "Search" input field; 4 points to the table header; 5 points to the "Edit" button for the first account; 6 points to the "Delete" button for the first account; and 7 points to the pagination controls.

- 1) add new: click on this button goto add account form page
- 2) show: in this dropdown show how many data show in single page
- 3) search: you can search entire account list
- 4) in this section name of client, bank, acc number, current balance, contact number, bank branch and action
- 5) edit: click on this button goto account form page and edit particular record
- 6) delete: delete particular record of account
- 7) paggination: show the paggination.

Account Add and Edit Form

Administrator Online

Navigation

- Dashboard
- HR Management
- Cases
- Case Study
- Tasks
- Banking**
- Account
- Transfer
- Product And Services
- Invoice
- Expense
- Reports

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- 1) holder name: in this field add bank holder name
- 2) bank name: in this field name of bank.
- 3) account no.: in this filed add bank account number
- 4) opening bal.: in this field your opening balance in bank account.
- 5) con number: in this field add you phone number
- 6) bank address: in this field add bank address which you bank located.
- 7) save: click on save all information save.

Bank Transfer List

Administrator Online

Navigation

- Dashboard
- HR Management
- Cases
- Case Study
- Tasks
- Banking**
- Account
- Transfer
- Product And Services
- Invoice
- Expense
- Reports

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- 1) add new: click on this button goto add transfer form page
- 2) show: in this dropdown show how many data show in single page
- 3) search: you can search entire transfer list

- 4) in this section date, from account, to account, amount, reference, description, action
- 5) edit: click on this button goto bank transfer form page and edit particular record
- 6) delete: delete particular record of bank transfer
- 7) paggination: show the paggination.

Bank Transfer Add and Edit Form

The screenshot shows the 'Transfer Add' form in the Advocate Office software. The form has the following fields and controls:

- From Account:** A dropdown menu with 'Cash' selected. Numbered callout 1 points to this field.
- To Account:** A dropdown menu with 'Cash' selected. Numbered callout 2 points to this field.
- Amount:** A text input field containing '1'. Numbered callout 3 points to this field.
- Date:** A date input field. Numbered callout 4 points to this field.
- Reference:** A text input field. Numbered callout 5 points to this field.
- Description:** A text area. Numbered callout 6 points to this field.
- Save:** A blue 'Save' button. Numbered callout 7 points to this button.

The sidebar on the left shows the navigation structure, with 'Banking' selected under 'Account'.

- 1) from account: in this dropdown you can select from account.
- 2) to account: in this dropdown you can select which you want to transfer
- 3) amount: in this field add amount
- 4) date: when you transfer date
- 5) reference: in this field set reference for particular reference
- 6) description: in this field add some transfer notes.
- 7) save: click on save button then above data save.

Product Service

Product and Service List

Product And Services List

Sr No	Name	Sale Price	Purchase Price	Unit	Action
1	Asdfkajsdflk 12	133	200	inch	Edit Delete
2	Www	154	325	pc	Edit Delete

Showing 1 to 2 of 2 entries

- 1) Add new: click on add new then goto form page of product and service.
- 2) export: click on export then all existing list export.
- 3) show: show how many data show in single page.
- 4) search: in this section you can search entire list.
- 5) in this section sr no, name, sale price, purchase price, unit, action
- 6) edit: click on this button goto form page
- 7) delete: click on delete then delete particular data.
- 8) pagination: here you can go previous and next page.

Product Service Add and Edit Form

The screenshot shows the 'Product And Services' add screen in the Advocate Office v2.0 software. The interface has a dark sidebar on the left with various navigation options like Dashboard, HR Management, Cases, Case Study, Tasks, Banking, Product And Services (selected), Invoice, Expense, Reports, Message, and To Do List. The main area is titled 'Product And Services Add'. It contains the following fields:

- Name**: Field 1
- Sku**: Field 2
- Description**: Field 3
- Sale Price**: Field 4
- Purchase Price**: Field 5
- Tax**: Field 6
- Category**: Field 7
- Unit**: Field 8
- Type**: Radio buttons for Product (unchecked) and Service (checked). Field 9.
- Save**: Button 10

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- 1) Name: in this field set name.
- 2) sku: in this field set sku and this sky is unique for every record.
- 3) description: in this field something about product and service.
- 4) sale price: in this field set sale price of product.
- 5) purchase price: in this field set purchase price of product.
- 6) tax: in this dropdown select any tax type.
- 7) category: in this dropdown select any category.
- 8) unit: in this dropdown select any unit.
- 9) type: in this field select type either product or service.
- 10) save: click on save button all data save.

Invoice

Invoice List

Invoice List

Invoice	Client	Issue Date	Due Date	Status	Action
1	-	04 Apr, 2018	04 Apr, 2018		Edit View Delete
2	-	17 Apr, 2018	17 Apr, 2018		Edit View Delete
3	-	14 Feb, 2021	15 Feb, 2021	paid	Edit View Delete
5	-	17 Apr, 2018	17 Apr, 2018		Edit View Delete
6	-	17 Apr, 2018	17 Apr, 2018		Edit View Delete
8	-	28 Apr, 2018	28 Apr, 2018		Edit View Delete
9	-	09 May, 2018	09 May, 2018		Edit View Delete
10	-	09 May, 2018	09 May, 2018		Edit View Delete
12	-	02 Jul, 2018	02 Jul, 2018		Edit View Delete
13	-	15 Jul, 2018	15 Jul, 2018		Edit View Delete

Showing 1 to 10 of 120 entries

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- 1) Add new: click on add new then goto form page of invoice.
- 2) show: show how many data show in single page.
- 3) search: in this section you can search entire list.
- 4) in this section show invoice, client name, issue date, due date, status and action.
- 5) edit: click on this button goto form page
- 6) view: click on this button goto invoice view for particular record
- 7) delete: click on this button delete particular record.
- 8) paggination: here you can go previous and next page.

Invoice Add and Edit Form

Invoice Add

1

Cases	Issue Date	Due Date
--Select Cases---		
Invoice Number	Category	Status
121	--Select Category---	--Select Status---
Reference Number	Tax	
	--Select Tax---	

2

3

4

Product And Services

Items	Quantity	Price	Tax	Discount	Amount	Description
--Select Items--						Add More

Sub Total

Discount

Tax

Total Amount

Save

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Expense

Expense List

The screenshot shows the 'Expense List' page. On the left is a dark sidebar with navigation links: Dashboard, HR Management, Cases, Case Study, Tasks, Banking, Product And Services, Invoice, Expense (which is selected), Reports, Message (with 0 notifications), and To Do List (with 0 notifications). The main area has a light gray background. At the top right is a user profile for 'Administrator'. Below it is a breadcrumb trail: Dashboard > Expense. The main content area has a title 'Expense List' and a search bar with placeholder 'Search:'. A table displays one entry:

Bill	Vendors	Category	Bill Date	Due Date	Status	Action
1	asdf	asd	16 Feb, 2021	24 Feb, 2021	unpaid	Edit View Delete

Below the table, a message says 'Showing 1 to 1 of 1 entries'. At the bottom right are pagination controls: 'Previous' (disabled), '1' (selected), and 'Next'. The footer contains the copyright notice 'Copyright © 2021. All rights reserved.'

- 1) Add new: click on add new then goto form page of expense.
- 2) show: show how many data show in single page.
- 3) search: in this section you can search entire list.
- 4) in this section show bill, vendor, category, bill date, due date, status, action
- 5) edit: click on this button goto form page
- 6) view: click on this button goto expense view for particular record
- 7) delete: click on this button delete particular record.
- 8) paggination: here you can go previous and next page.

Expense Add and Edit Form

Expense Add

1

2

3

4

Vendors
--Select Vendors--

Bill Date Due Date

Bill Number Category Status

Order Number Tax

Items Quantity Price Tax Discount Amount Description

Add More

Sub Total

Discount 0

Tax

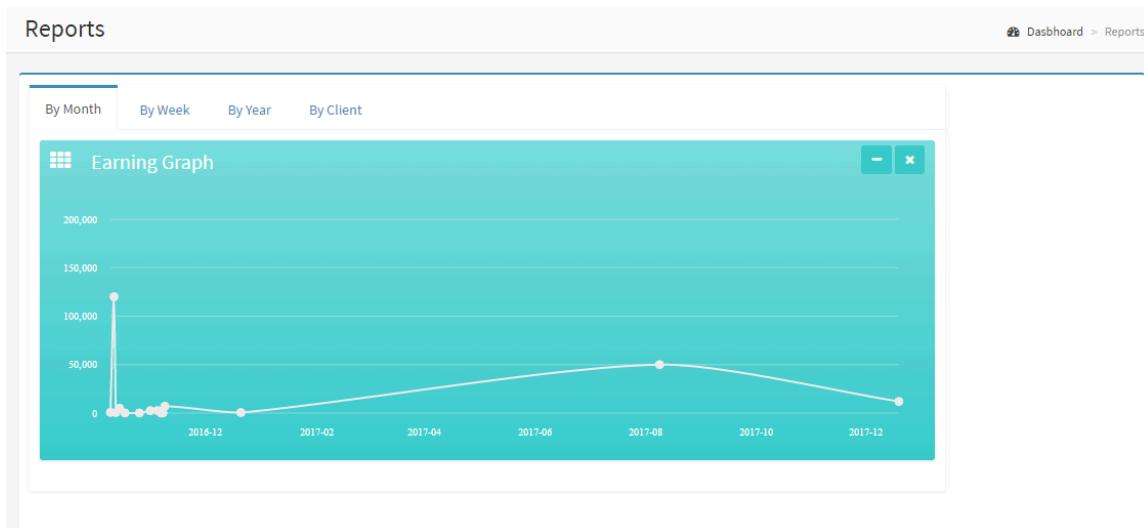
Total Amount

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- 1) Vendor: in this section select any vendor, bill date and due date, bill number automatically generated, select category, select status, order number, select tax type
- 2) product and service: select item, quantity, price, tax, discount, amount, description
- 3) add more: click on add more button then you can add more product and service.
- 4) save: click save button then all data save.

Reports

Reports



Reports will show the earnings of the Law Firm. It can be viewed By Month, By Week, By Year and By Client Using Graph.

Messages

Messages

Message List

Select User To Send Message

10 records per page

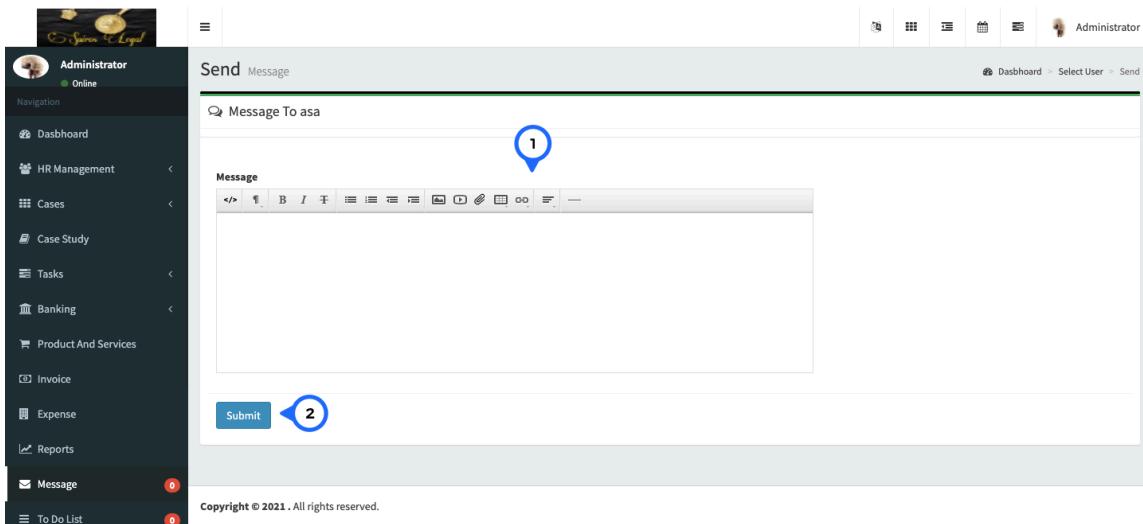
Sr No	Name	Action
1	Joaoazin piquinin	View Message Board
2	sample	View Message Board
3	does	View Message Board
4	Tamzid	View Message Board
5	mafaltti	View Message Board
6	me	View Message Board
7	MM Film	View Message Board
8	client	View Message Board
9	client2	View Message Board
10	adeel	View Message Board

Showing 1 to 10 of 135 entries

← Previous 1 2 3 4 5 Next →

In Messages Section, User is able to reply the messages of another user. if there is any unread messages then it shows the count of messages highlighted.

View Message Board



- 1) Message: in this field add message for reply.
- 2) submit: click on submit button then save message.

To Do List

To Do List

To Do List <small>List</small>					<small>Dashboard > To Do List</small>		
					<small>+ Add New</small>		
To Do List							
10	▼	records per page				Search:	
Sr No	Date	Title	Description	Action			
1	02/11/16	aa	aaaa	<small>View</small>	<small>Edit</small>	<small>Delete</small>	
2	02/12/16	deneme	deneme	<small>View</small>	<small>Edit</small>	<small>Delete</small>	
3	02/16/16	kkjh	kjh	<small>View</small>	<small>Edit</small>	<small>Delete</small>	
4	03/01/16	ver	vertoll	<small>View</small>	<small>Edit</small>	<small>Delete</small>	
5	03/12/16	Briefkasten	soll gereinigt und neu saniert werden	<small>View</small>	<small>Edit</small>	<small>Delete</small>	
6	03/14/16	nvvnn	bj	<small>View</small>	<small>Edit</small>	<small>Delete</small>	
7	03/31/16	Mohd passport	renewal	<small>View</small>	<small>Edit</small>	<small>Delete</small>	
8	04/01/16	Lorem	Loem ipsum	<small>View</small>	<small>Edit</small>	<small>Delete</small>	
9	04/18/16	fffff	#####	<small>View</small>	<small>Edit</small>	<small>Delete</small>	
10	04/18/16	fff	#####	<small>View</small>	<small>Edit</small>	<small>Delete</small>	
Showing 1 to 10 of 33 entries				<small>← Previous</small>	<small>1</small>	<small>2</small>	<small>3</small> <small>4</small> <small>Next →</small>

To Do List defines list of tasks needs to remind on particular date, User is able to create unlimited To Do Tasks and can update / delete existing To Do Tasks. In Header User will get notification on particular date.

To Do List Add and Edit Form

To Do Add

Name 1

Description 2

Notification Date 3

Fee Type/Invoice 4

Save 5

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- 1) Name: in this field add name
- 2) description: in this field add detail about todo
- 3) notification date: set the date for notification
- 4) fee type: in this dropdown select type of fee or invoice.
- 5) save: click save above information save.

To Do View

View	
Name	mmc 1
Description	Call Murage and wish Happy birthday 2
Notification Date	08/16/20 3
Fee Type/Invoice	4

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- 1) Name: show the name of client
- 2) description: show the detail about to do.
- 3) notification date: show the notification date
- 4) fee type: show the fee or invoice type.

Contacts

Contacts List

The screenshot shows the 'Contacts List' page. At the top, there are three buttons: '+ Add New' (highlighted with a red arrow), 'Export' (highlighted with a red arrow), and 'Import'. Below these buttons, there is a section titled 'Import and Export List of Contacts'. A red arrow points from the 'Import' button to this section. The main area is titled 'View / Update / Delete Existing Contacts'. It features a table with columns for 'Name' and 'Action'. The 'Action' column contains buttons for 'View', 'Edit', and 'Delete'. A red box highlights the 'Edit' and 'Delete' buttons in the first row. The table has 5 entries. At the bottom, there is a search bar labeled 'Search:', a page number '1', and navigation buttons for 'Previous' and 'Next'.

In Contacts Section, User is able create unlimited contacts and update / delete existing contacts. User is able to bulk import and can export as well. Contacts will be used in appointments section. It can be your personal contact or any client.

Contacts Add and Edit Form

The screenshot shows the 'Contact Add' form. On the left is a dark sidebar with various menu items like 'Dashboard', 'HR Management', 'Cases', etc. The main form has a title 'Contact Add'. It contains several input fields: 'Name' (1), 'Phone' (2), 'Email' (3), 'Address' (4), and 'ID Card No.' (5). Below these fields is a 'Save' button (6). The right side of the screen shows a toolbar with icons for search, filters, and other functions. The status bar at the bottom says 'Administrator'.

- 1) Name: Name of Contact Person.
- 2) Phone: Phone Number of Contact Person.
- 3) Email: Email Address of Contact Person.
- 4) Address: Address of Contact Person.
- 5) Id no.: Id card no of Contact person.
- 6) save: click on save button all information save.

Contacts View

Contact View

Name	Vinmart
Phone	232342033
Email	salesrep@vinid.vn
Address	Minh Khai street
ID Card No.	5

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- 1) Name: Name of Contact Person.
- 2) Phone: Phone Number of Contact Person.
- 3) Email: Email Address of Contact Person.
- 4) Address: Address of Contact Person.
- 5) Id no.: Id card no of Contact person.

Custom Fields

Custom Field List and Form

The screenshot shows the 'Custom Fields' section of the Advocate Office software. The top navigation bar includes the logo 'Spirax Legal', the user 'Administrator Online', and links for Dashboard, Custom Fields, and other modules like HR Management, Cases, Case Study, Tasks, Banking, Product And Services, Invoice, Expense, Reports, Message, and To Do List. The 'Custom Fields' page has a header 'Custom Fields' with a blue circle '1' above it. Below the header is a form with three dropdowns: 'Select Form' (dropdown menu), 'Field Type' (dropdown menu), and 'Field Name' (text input field). A 'Save' button is at the bottom left of the form. The main content area shows a table of existing custom fields:

Sr No	Field Name	Field Type	Form	Values	Action
1	Specialties	Textbox	Clients		<button>Delete</button>
2	Company	Textbox	Clients		<button>Delete</button>
10	Fee Type/Invoice	Dropdown List	To Do	Flat Fee, Retainer Fee, Disbursements, Filing fee, Hourly Rate, Consultation Fee, Contingency Fee, Statutory Fee, Case Security costs,	<button>Delete</button>

Below the table, a message says 'Showing 1 to 10 of 10 entries'. At the bottom right are 'Previous' and 'Next' buttons. The footer contains the copyright notice 'Copyright © 2021. All rights reserved.'

- 1) custom field form In which form user want to add the field ?, Field Type: Which type of field want to add? and field name click save
- 2) list of custom fields

Appointments

Appointment List

Sr No	Title	Contact	Motive	Date	Notes	Action
1	New Appointment	Samantha Marsh	Collection of Notarized student documents	09/19/20 09:00 am	Client account to be charged	View Edit Delete
2	Appointment	Vinmart	test	07/14/20 10:49 am		View Edit Delete
3	Consulta	SHANAZ AKTER	Consulta	07/09/20 07:00 pm	AJSJSJSJSJSJSJS	View Edit Delete
4	George		Plan	08/21/19 03:00 pm		View Edit Delete
5	Test Appointment		Testing	09/19/19 12:00 pm	Need to make testing appointment	View Edit Delete
6	demo123		adsa	01/10/19 10:26 am	erewrrwerew s fedsfsdfdsfsg	View Edit Delete
7	GT	dev@gmail.com	GT	04/27/19 10:00 pm	Gt	View Edit Delete
8	nnnn		nnnn	04/19/19 04:36 pm		View Edit Delete
9	dsdfs	Vinmart	dfs	02/28/20 02:34 am		View Edit Delete
10	Surgery	dev@gmail.com	A dOG REQUIRES abdomen surgery	04/23/20 02:24 pm	Please confirm	View Edit Delete

Showing 1 to 10 of 26 entries

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- 1) Add New: click on this button go to form of appointment page.
- 2) show: show the no of records in single page
- 3) search: search anything in entire page of appointment list page
- 4) in this section sr no, title of appointment, contact, motive, date, notes, action.
- 5) view: click on this button goto view detail of appointment page.
- 6) edit: in this button goto form page particular record.
- 7) delete: delete particular record.
- 8) paggination: show the paggination goto previous and next.

Appointment Add and Edit Form

Appointments Add

Add

Title 1

Contact 2

[+ Add New Contact](#) 3

Motive 4

Date 5

Notes 6

Save 7

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- 1) Title: Title of appointment.
- 2) Contact: Conact Person of Appointment.
- 3) Add new contact: click on this button open popup and fill this form.
- 4) Motive: Motive of Appointment.
- 5) Date: Date & Time of Appointment.
- 6) Notes: Notes on Appointment.
- 7) Save: click on this button all information save.

Appointment View Detail

Appointments View

View New Appointment

Title	New Appointment	1
Contact	Samantha Marsh	2
Motive	Collection of Notarized student documents	3
Date	09/19/20 09:00 am	4
Notes	Client account to be charged	5

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- 1) Title: Title of appointment.
- 2) Contact: Conact Person of Appointment.

- 3) Motive: Motive of Appointment.
- 4) Date: Date & Time of Appointment.
- 5) Notes: Notes on Appointment.

Masters

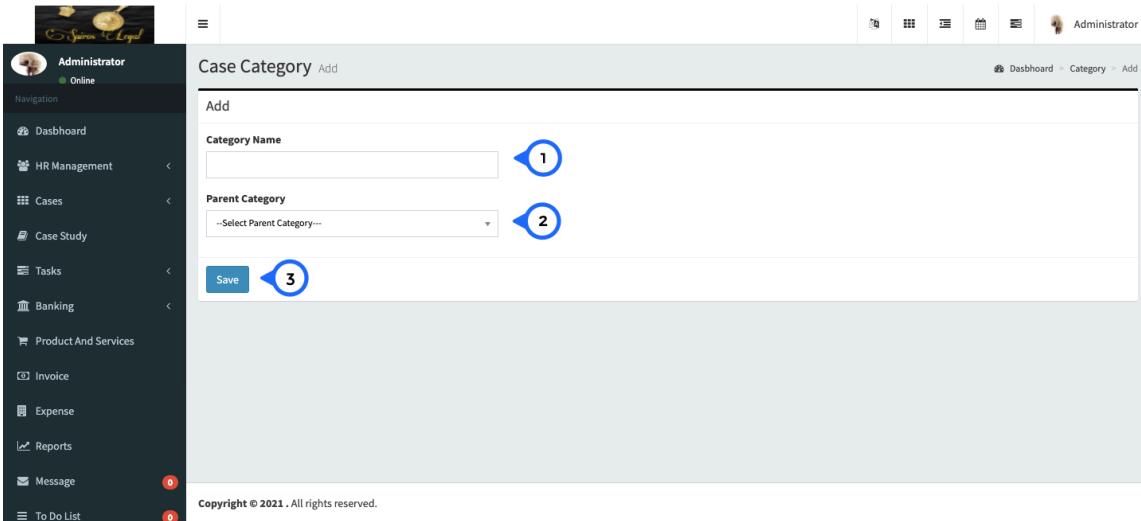
Category List

The screenshot shows the 'Categories' list page. On the left is a navigation sidebar with various modules like Dashboard, HR Management, Cases, etc. The main area has a header 'Categories List'. Below it is a table with two rows of data. The table has columns for 'Sr No', 'Name', and 'Action'. The 'Action' column contains 'Edit' and 'Delete' buttons. The entire table body is highlighted with a red box. Numbered callouts point to specific features: 1) '+ Add New' button, 2) 'Category' header, 3) 'Search' input field, 4) the table body, 5) 'Edit' button, 6) 'Delete' button, and 7) the pagination controls at the bottom.

Sr No	Name	Action
1	asd	Edit Delete
2	test cat	Edit Delete

- 1) Add new: click on this button goto category form page.
- 2) show: show the number of record for single page.
- 3) search: search anything in the entire list of category.
- 4) in this section srno, name, action
- 5) edit: click on edit button goto category form page and edit particular record.
- 6) delete: click on delete button then delete particular record.
- 7) paggination: this show how many paggination.

Category Add and Edit Form



- 1) Category Name: name of category.
- 2) parent category: select any parent category for particular category.
- 3) save: click on save button all information save.

Locations List

Sr No	Name	Action
1	Regional, WA	Edit Delete
2	Brisbane, QLD	Edit Delete
3	Perth, WA	Edit Delete
4	Melbourne, Victoria	Edit Delete
5	Sydney, NSW	Edit Delete
6	Adelaide, SA	Edit Delete
7	Canberra, ACT	Edit Delete
8	Hobart, Tasmania	Edit Delete
9	Darwin, NT	Edit Delete

- 1) Add new: click on this button goto location form page.
- 2) show: show the number of record for single page.
- 3) search: search anything in the entire list of location.
- 4) in this section srno, name, action

- 5) edit: click on edit button goto location form page and edit particular record.
- 6) delete: click on delete button then delete particular record.
- 7) pagination: this show how many pagination.

Location Add and Edit Form

The screenshot shows the 'Location Add' form. On the left is a dark sidebar with various menu items like Dashboard, HR Management, Cases, etc. The main area has a header 'Location Add'. Below it is a form with a text input field labeled 'Location/City' (1) and a blue 'Save' button (2). At the bottom right of the form is the copyright notice 'Copyright © 2021. All rights reserved.'

- 1) location/city: enter the either location or city
- 2) save: click save button information save.

Tax List

The screenshot shows the 'Tax List' page. On the left is a sidebar with 'Masters' selected, showing sub-options like Category, Locations, Tax, etc. The main area has a header 'Tax List'. It features a table with columns 'Sr No', 'Name', 'Tax (%)', and 'Action'. The table contains five rows with data: VAT (15%), GST (10%), CGT25 (25%), CGT40 (40%), and CGT10 (10%). Each row has 'Edit' and 'Delete' buttons. There are also 'Add New' (1), 'Show' (2), 'Search' (3), and pagination controls (4, 5, 6, 7) at the top and bottom of the table. The copyright notice 'Copyright © 2021. All rights reserved.' is at the bottom.

- 1) Add new: click on this button goto tax form page.
- 2) show: show the number of record for single page.

- 3) search: search anything in the entire list of tax.
- 4) in this section srno, name, tax, action
- 5) edit: click on edit button goto tax form page and edit particular record.
- 6) delete: click on delete button then delete particular record.
- 7) pagination: this show how many pagination.

Tax Add and Edit Form

The screenshot shows a software application interface for managing taxes. On the left is a dark sidebar with various menu items such as Dashboard, HR Management, Cases, Case Study, Tasks, Banking, Product And Services, Invoice, Expense, Reports, Message, and To Do List. The 'Message' and 'To Do List' items have small red notification bubbles showing the number '0'. The main content area has a title 'Tax Add' and a sub-section 'Add'. It contains two input fields: 'Name' and 'Tax (%)', both highlighted with blue circles labeled '1' and '2' respectively. Below these fields is a blue 'Save' button with a blue circle labeled '3' pointing to it. At the bottom of the main area, there is a copyright notice: 'Copyright © 2021 . All rights reserved.' The top right corner of the main window shows the user 'Administrator'.

- 1) Name: in this field add name of tax
- 2) tax: rate of tax (in percentage)
- 3) save: save tax information.

Case Category List

The screenshot shows the 'Case Categories List' page. At the top right, there is a header with icons for search, filter, and export, followed by the text 'Administrator'. Below the header is a button labeled 'Add New' with a circled number '1'. To its right is a search input field with a circled number '3'. In the center of the page is a table with the following columns: 'Sr No', 'Name', 'Parent Category', and 'Action'. The table contains 10 entries. Each entry has an 'Edit' button (circled '5') and a 'Delete' button (circled '6'). The first entry is 'Action (Summons)' under 'Cause (Originating)'. The last entry is 'Transferred Case' under 'Transferred Case'. At the bottom of the table, it says 'Showing 1 to 10 of 10 entries'. On the far right, there are 'Previous' and 'Next' buttons with a circled number '7' above them. The left side of the screen features a dark sidebar with various menu items like 'Dashboard', 'HR Management', 'Cases', etc., each with a small icon and some red notification dots.

- 1) Add new: click on this button goto case category form page.
- 2) show: show the number of record for single page.
- 3) search: search anything in the entire list of case category.
- 4) in this section srno, name, parent category, action
- 5) edit: click on edit button goto case category form page and edit particular record.
- 6) delete: click on delete button then delete particular record.
- 7) paggination: this show how many paggination.

Case Category Add and Edit Form

The screenshot shows the 'Case Category Add' form. At the top right, there is a header with icons for search, filter, and export, followed by the text 'Administrator'. Below the header is a breadcrumb trail 'Dashboard > Case Category > Add'. The main form has a title 'Case Category Add'. It contains two input fields: 'Category Name' (with a circled number '1') and 'Parent Category' (with a circled number '2'). Below these fields is a blue 'Save' button with a circled number '3'. At the bottom of the form, it says 'Copyright © 2021. All rights reserved.' The left side of the screen features a dark sidebar with various menu items like 'Dashboard', 'HR Management', 'Cases', etc., each with a small icon and some red notification dots.

- 1) Category Name: name of category.
- 2) parent category: select any parent category for particular category.
- 3) save: click on save button all information save.

Court Category List

Sr No	Name	Action
1	Dust and Diseases	>Edit Delete
2	Traffic Division	>Edit Delete
3	Admiralty Division	>Edit Delete
4	Land property court	>Edit Delete
5	Industrial Relations Court	>Edit Delete
6	Technology Construction Court	>Edit Delete
7	Wardens Court	>Edit Delete
8	State Admin Tribunal	>Edit Delete
9	Family Court Australia	>Edit Delete
10	Competition Tribunal	>Edit Delete

Showing 1 to 10 of 19 entries

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- 1) Add new: click on this button goto court category form page.
- 2) show: show the number of record for single page.
- 3) search: search anything in the entire list of court category.
- 4) in this section srno, name, parent category, action
- 5) edit: click on edit button goto court category form page and edit particular record.
- 6) delete: click on delete button then delete particular record.
- 7) pagination: this show how many pagination.

Court Category Add and Edit Form

Court Category Add

Add

Name

Save

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- 1) Name: name of court category.
- 2) save: click on save button all information save.

Act List

Act List

Show 10 entries

Sr No	Name	Action
1	Corporate Law	Edit Delete
2	Conveyancing And Property	Edit Delete
3	Construction Law	Edit Delete
4	Mining Law	Edit Delete
5	Family Law	Edit Delete
6	Insurance Law	Edit Delete
7	Maritime& Shipping Law	Edit Delete
8	Alternative Dispute Resolution	Edit Delete
9	Traffic Law	Edit Delete
10	Banking Law	Edit Delete

Showing 1 to 10 of 10 entries

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- 1) Add new: click on this button goto act form page.
- 2) show: show the number of record for single page.
- 3) search: search anything in the entire list of act.
- 4) in this section srno, name, action

- 5) edit: click on edit button goto act form page and edit particular record.
- 6) delete: click on delete button then delete particular record.
- 7) pagination: this show how many pagination.

Act Add and Edit Form

The screenshot shows the 'Act Add' form. On the left is a dark sidebar with navigation links like Dashboard, HR Management, Cases, Case Study, Tasks, Banking, Product And Services, Invoice, Expense, Reports, Message (with 0 notifications), and To Do List (with 0 notifications). The main area has a header 'Act Add' and a breadcrumb 'Dashboard > Act > Add'. The form itself has two input fields: 'Name' (circled 1) and 'Description' (circled 2), followed by a blue 'Save' button (circled 3). At the bottom, it says 'Copyright © 2021. All rights reserved.'

- 1) Name: name of act.
- 2) Description: set the short description about act.
- 3) save: click on save button all information save.

Court List

The screenshot shows the 'Court List' page. On the left is a dark sidebar with navigation links like Dashboard, HR Management, Cases, etc. The main area has a header 'Court List' with a search bar and a button '+ Add New'. Below is a table with columns 'Sr No', 'Name', and 'Action'. The table contains 9 entries. Numbered circles 1 through 7 point to specific elements: 1 points to the '+ Add New' button; 2 points to the 'Sr No' column header; 3 points to the search bar; 4 points to the 'Name' column header; 5 points to the 'Edit' button for the first row; 6 points to the 'Delete' button for the first row; 7 points to the pagination controls 'Previous' and 'Next'.

Sr No	Name	Action
1	Supreme Court	>Edit Delete
2	District court	Edit Delete
3	Federal Circuit	Edit Delete
4	District Court	Edit Delete
5	Magistrates court	Edit Delete
6	High Court of Australia	Edit Delete
7	Magistrates court	Edit Delete
8	Magistrates court	Edit Delete
9	District Court	Edit Delete

- 1) Add new: click on this button goto court form page.
- 2) show: show the number of record for single page.
- 3) search: search anything in the entire list of court.
- 4) in this section srno, name, action
- 5) edit: click on edit button goto court form page and edit particular record.
- 6) delete: click on delete button then delete particular record.
- 7) paggination: this show how many paggination.

Court Add and Edit Form

The screenshot shows the 'Court Add' form. It has fields for 'Name' (1), 'Location' (2), 'Court Category' (3), 'Description' (4), and a 'Save' button (5). The sidebar on the left is identical to the one in the previous screenshot.

- 1) Name: name of court.
- 2) Location: select location for court from dropdown.
- 3) court category: select court category from dropdown.
- 4) Description: set the short description about Court.
- 5) save: click on save button all information save.

Case Stage List

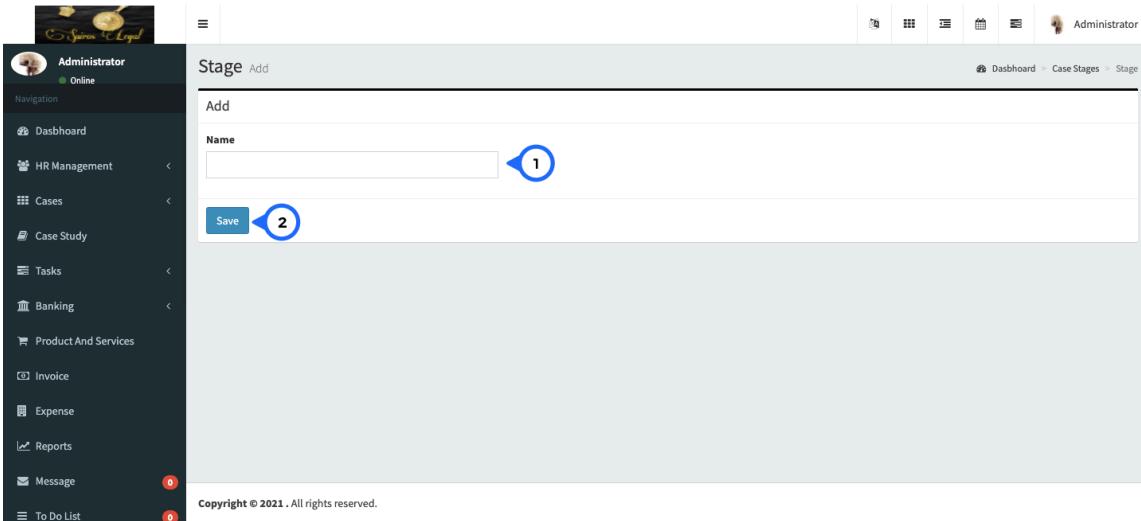
Sr No	Name	Action
1	Judgment	<button>Edit</button> <button>Delete</button>
2	Decree	<button>Edit</button> <button>Delete</button>
3	Trial	<button>Edit</button> <button>Delete</button>
4	Discovery	<button>Edit</button> <button>Delete</button>
5	Appeal	<button>Edit</button> <button>Delete</button>
6	Submissions	<button>Edit</button> <button>Delete</button>
7	Interlocutory Applications	<button>Edit</button> <button>Delete</button>
8	Appeal	<button>Edit</button> <button>Delete</button>
9	Hearing	<button>Edit</button> <button>Delete</button>
10	Mention	<button>Edit</button> <button>Delete</button>

Showing 1 to 10 of 13 entries

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- 1) Add new: click on this button goto case stage form page.
- 2) show: show the number of record for single page.
- 3) search: search anything in the entire list of case stage.
- 4) in this section srno, name, action
- 5) edit: click on edit button goto case stage form page and edit particular record.
- 6) delete: click on delete button then delete particular record.
- 7) paggination: this show how many paggination.

Case Stage Add and Edit Form



- 1) Name: name of case stage.
- 2) save: click on save button all information save.

Payment Mode List

Sr No	Name	Action
1	CREDIT CARD	<input type="button" value="Edit"/> <input type="button" value="Delete"/>
2	Stripe	<input type="button" value="Edit"/> <input type="button" value="Delete"/>
3	biKash	<input type="button" value="Edit"/> <input type="button" value="Delete"/>
4	mercadolago	<input type="button" value="Edit"/> <input type="button" value="Delete"/>
5	Test	<input type="button" value="Edit"/> <input type="button" value="Delete"/>
6	cash	<input type="button" value="Edit"/> <input type="button" value="Delete"/>
7	BANKERS CHEQUE	<input type="button" value="Edit"/> <input type="button" value="Delete"/>
8	Discount 25%	<input type="button" value="Edit"/> <input type="button" value="Delete"/>

Show 10 entries Search:

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- 1) Add new: click on this button goto payment mode form page.
- 2) show: show the number of record for single page.
- 3) search: search anything in the entire list of payment mode.
- 4) in this section srno, name, action
- 5) edit: click on edit button goto payment mode form page and edit particular record.
- 6) delete: click on delete button then delete particular record.

- 7) paggination: this show how many paggination.

Payment Mode Add and Edit Form

The screenshot shows the 'Payment Mode Add' form. At the top, there's a header bar with the title 'Payment Mode Add'. Below the header, the main form area has a heading 'Add' and a 'Name' input field. A blue circle with the number '1' is placed over the input field. Below the input field is a blue 'Save' button, which also has a blue circle with the number '2' placed over it. In the bottom right corner of the page, there's a footer message 'Copyright © 2021. All rights reserved.'

- 1) Name: name of payment mode.
- 2) save: click on save button all information save.

Administrative

General Settings

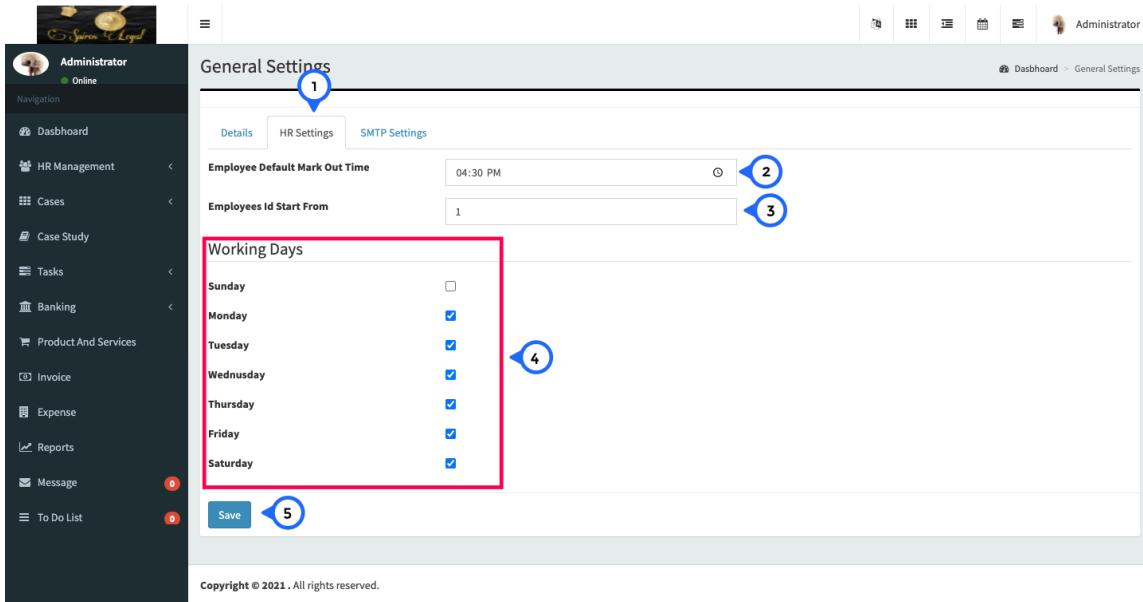
The screenshot shows the 'General Settings' page. The left sidebar has a dark theme with white icons and text. The main area has a light background with form fields. A header bar at the top right shows the user 'Administrator' and a dashboard link.

- 1) Company Name: Spiros
- 2) Logo: Choose file (No file chosen)
- 3) Favicon: Choose file (No file chosen)
- 4) Header Settings: Radio button selected for Logo
- 5) Address: Perth WA
- 6) Phone: 0402935598
- 7) Email: Online.legal@outlook.com
- 8) Default Date Format: dd/mm/yyyy
- 9) Timezone: Asia/Singapore
- 10) Invoice No Start From: 1001
- 11) Save button

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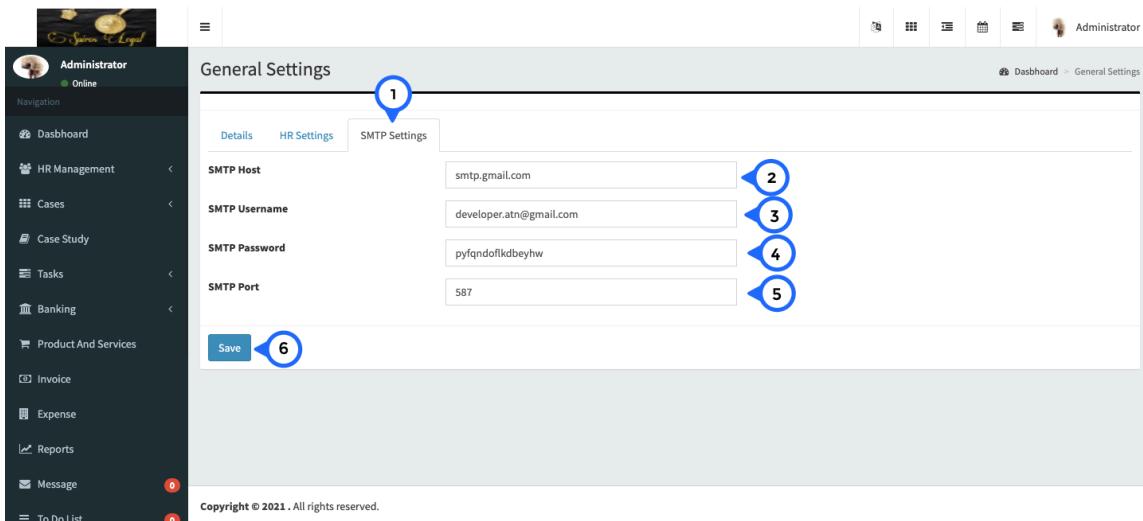
- 1) Company Name: Your company name.
- 2) Logo: Your company logo.
- 3) Favicon: Your company favicon.
- 4) Header Settings: What to you want to show in header logo or company name
- 5) Address: Your company's address.
- 6) Phone: Your company's phone.
- 7) Email: Your company's email id.
- 8) Default Date Format: Which date format you want to use in application.
- 9) Timezone: Which timezone you want to use in application.
- 10) Invoice No Start From: Initial number of invoice.
- 11) save: save information.

HR Settings



- 1) HR Setting: In this tab show hr related setting.
- 2) Employee Default Mark Out Time: Default time considered when an employee automatically marked out.
- 3) Employees Id Start From: Employee ID should be start from.
- 4) Working Days: Company working days
- 5) save: save information.

SMTP Settings



- 1) SMTP Setting: In this tab show SMTP email related setting.
- 2) SMTP Host - The SMTP Host if using SMTP.
- 3) SMTP User - Your SMTP username.

- 4) SMTP Password - Your SMTP Password.
- 5) SMTP Port - Your SMTP Port number. Usually 25.
- 6) save: save information.

Notification Settings

Notification Settings

Case Alert Days: 5 → Prior number of days to get alert of Case

To Do Alert Days: 14 → Prior number of days to get alert of ToDo.

Appointment Alert Days: 3 → Prior number of days to get alert of Appointment

Save

Notification Settings is used to set prior number of days for different settings

Notification Settings Form

Case Alert Days - Prior number of days to get alert of Case.

To Do Alert Days - Prior number of days to get alert of ToDo.

Appointment Alert Days - Prior number of days to get alert of Appointment.

Language

The screenshot shows the 'Language' master page. On the left, there's a sidebar with various administrative menu items. A blue circle labeled '1' highlights the 'Language' input field in the top section, which contains fields for 'Language Name', 'Icon/Flag' (with a 'Choose file' button), and 'Language Direction' (radio buttons for 'Left to Right' and 'Right to Left'). A blue circle labeled '2' highlights the table below, which has columns for 'Sr No', 'Name', and 'Action'. The table message says 'No data available in table'.

Language Master is used to create new languages, update / delete existing languages and you can also download the language file. Language is used to convert the language of the system. To change the language there is dropdown in header.

- 1) Language Name - Name of the Language. Icon/ Flag - Icon/ Flag of the Language.
Language Direction - Choose the direction of language.
- 2) Show the list of languages in this list you can view language detail, edit language and delete language.