FORM CR20

RETURN OF ALLOTMENT

[Section 333(1) of the Companies Act, 2015]

Name of the company:

**{company\_name} {company\_type}**\*

No. of company: **{registration\_no}**

1. Particulars of allotment

Number of shares allotted payable in cash: **{total\_shares**}

Nominal amount of the shares so allotted: Kshs **{total\_cost}**

Amount paid or ~~unpaid~~ on each allotted share (whether on account of the nominal value of the share/form of a premium):

**{amount\_paid\_cash}**

\*Amount fully paid up or partly paid up (whether on account of the nominal value of the share/form of a premium) on each share otherwise than in cash:

**KSh {amount\_paid\_noncash}**

Amount paid up and amount (if any) unpaid on each share (whether on account of the nominal value of the share/form of a premium):

KSh \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amount to be treated as paid on each such share:

Kshs \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The consideration payable for which those shares have been allotted is:

KSh \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NOTES

(1) Subject to section 368, 372 and 377 of the Companies Act, 2015, a public company is required to lodge a copy of the resolution and a copy of the relevant valuer’s report.

(2) Distinguish between preference, ordinary, redeemable preference, etc.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Names, description and addresses of the allottees

|  |  |  |  |
| --- | --- | --- | --- |
| Full name of allottee | Postal address of allottee | Number of shares allotted | Class of share allotted (whether preference, ordinary, redeemable, etc) |
| {#transferees}**{name}** | **P.O BOX {box} – {postal\_code},**  **{town},**  **{country}.** | **{number\_of\_shares}** | **{sharetype}**  {/transferees} |

Total shares allotted: **{total\_allotted\_shares}**

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Director or secretary of the company\*)

Dated: **{dated}**

\* Delete whichever words do not apply

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_