FORM CR9

NOTICE OF CESSATION OF OFFICE OF DIRECTORS

[Section 138 of the Companies Act, 2015]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of the company:

**{company\_name}** {company\_type}\*

Number of the company: **{registration\_no}**

Lodged by: **{secretary\_name}**

Address of the person lodging this notice:

**P.O BOX {secretary\_box} – {secretary\_postal\_code},**

**{secretary\_town} {secretary\_country}.**

To the Registrar of Companies

**{company\_name}** {company\_type}\* gives notice in accordance with section 138 of the Companies Act, 2015 that the director/directors of the company, as specified in column 1 of the table below, ceased to hold office as a director/directors of the company on the date(s) specified opposite that/those name(s) in column 2 of that table.

|  |  |
| --- | --- |
| Column 1  Name of the director concerned | Column 2  Date on which the director ceased to hold office |
| {#directors}**{name}** | **{res\_date}**[*dd/mm/yyyy*]{/directors} |

This notice is lodged by: **{secretary\_name}**

Address of the person lodging this notice:

**P.O BOX {secretary\_postal\_code} – {secretary\_box}**

**{secretary\_town} {secretary\_country}.**

Telephone no. of the person: **{secretary\_phone}.**

Email address of the person: **{secretary\_email}.**

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[State here the capacity in which the signatory is signing this notice on behalf of the company]

Dated: **{dated}** [*dd/mm/yyyy*]

NOTES

\* Delete whichever word or words do not apply.

\*\* The particulars to be notified are of changes occurring in the company’s register of directors or in its register of directors’ residential addresses.

§ Specify the country and area codes.

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