# Murilo Machado Hoffman de Oliveira murilomholiveira@gmail.com 07745703342

#### **Personal Profile**

Motivated and enthusiastic individual with a strong desire to learn and develop professionally. Skilled in communication, problem-solving, and time management, with a proven ability to collaborate within a team environment. Quick to adapt and capable of managing multiple tasks efficiently. Eager to contribute positively to any organization and build meaningful connections.

# **Key Skills and Achievements**

- Excellent communication and interpersonal skills
- Strong organizational and time management abilities
- Proficient in Microsoft Office Suite and Google Workspace
- Customer service experience and team collaboration
- Ability to prioritize tasks and meet deadlines
- Web development (HTML5, CSS3)
- Problem-solving and critical thinking
- Quick learner, adaptable to new tools and technologies

### **Education**

# **Peterborough College**

Level 3 Computing (Sep 2024 - present)

Grade: Pending

# **City of Westminster College**

Level 1 Computing and ICT (Sep 2023 - July 2024)

Grade: DD

### **GCSEs**

English: Grade 4Maths: Grade 6

#### **Employment and Work Experience**

#### Sales Assistant - 6 months

- Provided exceptional customer service and resolved customer inquiries
- Managed stock levels and organized merchandise
- Operated cash register and processed transactions accurately
- Developed strong teamwork and problem-solving skills

#### **Additional Information**

- Proficient in web development technologies including HTML5 and CSS3
- Currently learning Python to enhance programming skills
- Link to personal website

#### References

Available upon request.