

1. Name three types of visuals you can create in Power BI:

- **Column Chart** – great for comparing values side-by-side over time or categories.
 - **Pie Chart** – shows how parts make up a whole (like sales by region).
 - **Map Visual** – displays data based on geographic location.
-

2. How do you add a slicer to a report?

1. In Power BI Desktop, go to the **Visualizations** pane.
 2. Click the **slicer icon** (it looks like a filter).
 3. Drag a field (like Product, Year, or Region) into the slicer.
 4. Now you can click the slicer values to filter the entire report.
-

3. What is the difference between a bar chart and a column chart?

Feature	Bar Chart	Column Chart
Orientation	Horizontal bars	Vertical bars
Best for	Long labels or category names	Time trends or comparisons

In short: **bar = horizontal**, **column = vertical**.

4. How do you change the color of a visual background?

1. Click on the visual.
 2. Go to the **Format** pane (paint roller icon).
 3. Find **Effects** → **Background**.
 4. Turn it **on**, pick a **color**, and set transparency if needed.
-

5. What does "drill-down" mean in a visual?

"**Drill-down**" means you can go from a **summary level** to **more detailed data** inside the same visual.

For example:

- Click on **Year** in a chart to drill down into **Months**.
- It's useful when you have a hierarchy like **Region** → **City** or **Category** → **Subcategory**.

Click the **drill-down arrow** above the chart to use it.