Peer Review

Team Member Conducting Review	Jonghyun Choi
Team Member Being Reviewed	Qi Li

This team evaluation consists of seven performance dimensions, defined below. For each element of the seven dimensions, you will be asked to give a score between 1 and 10. A score of 1 indicates only 10% performance on the element (extremely poor), while a score of 10 indicates 100% performance on the element (excellent). The scores you give will be combined with those of other team members to provide a Team Profile Score for a member.

Quality of Work

1.	Meetings - for ideas	- made re	levant con	nments; su	ggested nev	w ideas; ask	ed others f	or their vie	ws; provide	ed reason
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	1	2	3	4	5	6	7	8	9	10

2. Decisions - could interpret and analyze issues; could diagnose the problems; could offer strategic approaches and suggest what to do

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3.	Project de	liverables	– content	met all pro	ject requir	ements; wo	rk reflecte	d professio	nal standar	ds
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	1	2	3	4	5	6	7	8	9	10
4.	Team perf	ormance -	- noticeab	ly affected	decision-m	naking that i	mproved k	ey delivera	bles	
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	1	2	3	4	5	6	7	8	9	10
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					Quantity	of Work				
5.					nt ideas; to	ok a fair sha		onsibility to	make sure	all
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7. Project deliverables – completed a fair share of project deliverables

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Promptness of Work

8. Meetings – arrived on time and stayed for the entire meeting

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9. Project deliverables -- completed assignments on time

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Reliability

10. Meetings – attended all class and outside meetings; informed team if absence was necessary

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11. Communication between meetings – responded to email and phone calls

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12. Project deliverables -- could be relied on to help solve problems; consistent follow through

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Preparation

13. Meetings – read all relevant material prior to meeting; brought project materials to meetings

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14. Decisions – familiar with latest results and ready to offer relevant input on decisions

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15. Energy – displayed enthusiasm for the project, a positive mood, and appropriate humor

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Team Functioning

16. Organiz	ation – helped to	organize team	functioning and	accomplishment of	of decisions and p	roject
delivera	ables					

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1	2	3	4	5	6	7	8	9	10

17. Energy – displayed enthusiasm for the project, a positive mood, and appropriate humor

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18. Cohesion – helped to build a sense of connection in the team; offered support and encouragement to other members; applauded successes

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1	2	3	4	5	6	7	8	9	10

19. Leadership – took initiative in moving the team to take the next step; fostered solutions during team conflicts; kept the team on track during meetings; helped other members as needed



Overall Evaluation

20. I would welcome the opportunity to work with this member in another project team. I would recommend this person to anyone seeking a high performing team member.

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1	2	3	4	5	6	7	8	9	10