**Internship Process For Code/Cyber**

After code/cyber quest the students who are over 16 or going to be over 16 past a certain date will be able to apply for an internship speaking from experience from the code internship the internships seem to vary a lot in scope and in what you are working on. For example, when I did the internship I worked mostly with data bases and IT ticketing however I had a friend from the internship who worked with the AI-MLX team who were working on artificial intelligence and implementing it into Lockheed's systems, I also almost worked in person with servers and installing servers

**THIS IS A PAID INTERNSHIP IF THAT IS A CONCERN**

**Heres what you need to know**

* Both code and cyber have an internship
* You are only able to apply for either code or cyber **NOT BOTH**
* Apply **ASAP** after the competition or better yet **BEFORE** if you already know you want to do an internship
* The internships (the code at least) lasts for 8-12 weeks in the summer depending on what time you want to do them in but if you are selected your start date can be tailored to fit your need **EXAMPLE: IF YOU HAVE A TRIP AT THE START OF THE SUMMER YOUR ARE ABLE TO PUT YOUR START DATE AFTER THAT**
* I worked 40 hours a week 4 days a week so 10 hour days with **FRIDAY, SATURDAY, AND SUNDAY OFF** the other internships are probably similar but be sure to ask if you have concerns
* When I worked I was roughly able to select my own hours and they gave me a lot of freedom as long as I was working so for remote internship I wouldn’t be to concerned about hours

**How people are selected**

From my understanding people are selected for the internship based on if a team likes there resume or not if a team does then they will get invited to intern with them if no team wants to pick them up then then will not get an offer. During my process I was told that an in person was interested in me and that they worked installing servers but ultimately I ended up somewhere else

**Other things to keep in mind**

* You are required to take a drug test before you are able to work at the internship **THIS SHOULDN’T BE A CONCERN BUT YOU NEVER KNOW**
* The remote internships seem to be flexible in hours so if you need to be in and our **DO NOT GO FOR AN IN PERSON INTERNSHIP**
* Make sure when they apply you disclose that you live in Tampa for most people it will not be an option to work in Orlando if you live in Tampa

**Apply for the Internship**

When applying there are several do and do nots that you should put on your resume:

**What to put on your resume:**

* Programming languages
* Hobbies which have to do with technology (as I said its not exclusively code based internships there are also internships relating to server maintenance)
* Programming competitions you have done or are planning on doing
* Awards and recognitions
* GPA **!!!VERY IMPORTANT!!! DO NOT PUT YOUR GPA IF IT IS NOT GOOD AND USE WEIGHTED GPA**
* Leadership positions
* Prior work experience

**What not to put on your resume:**

* Lying about experience
* DON’T SAY YOU ARE **FLUENT** IN A PROGRAMMING LANGUAGE IF YOU ONLY KNOW BASICS TO IT
* **DO NOT PUT MULTIPLE PAGES BE BRIEF AND FIT IT IN ONE PAGE**
* To much information – don't put information that will not relate to the internship

**EXAMPLE:**

**INCLUDE THIS:** Captain of the tennis team

**NOT THIS:** I like to play tennis in my free time

* SPEAK IN THIRD PERSON NOT FIRST PERSON REMOVE “I” “We” “Me” from your resume
* Don’t put something that will hurt your chances **OBVIOUSLY**
* Photographs
* **DO NOT SHRINK THE TEXT IF YOU HAVE TO SHRINK THE TEXT PAST 12 ITS NOT IMPORTANT**
* **DO NOT HAVE A WALL OF TEXT FORMAT YOUR RESUME IN SECTIONS THAT FLOW NEATLY INTO EACHOTHER**

**Example Resume:**

Example person description:

John Doe is a 16-year-old student and a Rising Senior of high school who just participated in the code quest competition and now wants to apply for the internship. He is the Logistics Officer in ROTC and Co-lead Code and Cyber Quest this year. John Doe used python for the code quest competition and is also certified in Java and Java-Script, he also uses C++ in his free time. John likes to work on electronics and was in tech club at his school he also is in Model UN and Debate club. John Doe received 2 awards in the annual award ceremony the Fake Award Award and the Awesome Award. John has worked as a babysitter in the past for family friends. John has a 3.4 Unweighted GPA and a Weighted GPA of a 4.1. John likes to cook in his free time.

This is a description of john as a whole person the next page is an example resume containing what john should and shouldn't contain

KEY

Include

Dont include

John Doe is a 16-year-old student and a Rising Senior of high school who just participated in the code quest competition and now wants to apply for the internship. He is the Logistics Officer in ROTC and Co-lead Code and Cyber Quest this year. John Doe used python for the code quest competition and is also certified in Java and Java-Script, he also uses C++ in his free time. John likes to work on electronics and was in tech club at his school he also is in Model UN and Debate club. John Doe received 2 awards in the annual award ceremony the Fake Award Award and the Awesome Award. John has worked as a babysitter in the past for family friends. John has a 3.1 Unweighted GPA and a Weighted GPA of a 3.9. John likes to cook in his free time.

John Doe – 16

999-999-9999 – [JohnDoe@fakemail.com](mailto:JohnDoe@fakemail.com) - JohnDoe/Linkden.com

**Education-**

Senior at H.B Plant High School 2021-2025

GPA- 3.9 don’t put anything if they don’t ask for it and your GPA is not good

**Skills-**

* Strong Written and Spoken Communication Skills
* Microsoft Suite If they specifically ask for something and you know that thing write it down
* Strong Fundamentals of Python
* Java & JavaScript Certified
* Strong leadership skills
  + Logistics Officer
  + Lead Code and Cyber Quest Team for Plant
  + Staff Sergent AFJROTC if you are above a senior airman in permeant or temporary position I would put it down ~if you are a senior airman

**Awards and recognitions:**

* Fake Award Award
* Awsome Award

**Hobbies:**

* Working with electronics
* Tech club
  + Robotics
  + 3D printing
* Model United Nations
  + Placed 3rd in conference go in depth if there is anything impressive to go into in a club or hobby
* Debate Club

**YOU WILL PROBABLY FILL THE WHOLE PAGE OF THE RESUME THIS IS A FAKE PERSON SO HE DOES NOT**