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ENTRY-LEVEL JANITOR

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linkedin.com/in/yourproﬁle

EDUCATION

**from Resume Genius**

RESUME OBJECTIVE

Energetic and passionate entry-level professional seeking a full-time janitorial position. Seek to use my proven skills and knowledge to provide a safe and healthy environment for your customers and staff. Dedicated employee and possess a strong work ethic with fastidious attention to detail.

SKILLS

Cleaning Efficiently

Hand Tool Skills

CPR / First Aid

Spanish (Fluent) Communication Skills

Team Player

Basic MS Word

Basic MS Excel

EXPERIENCE

**PART-TIME HOTEL JANITOR**

*Redford & Sons, Boston, MA / May 2018 - Present*

* Decreased 15% of accidents from the previous year by working closely with the management staff to identify high-risk areas and create new safety procedures
* Maintained all cleaning solutions in accordance to OSHA requirements for hazardous chemicals to ensure a safe and healthy environment for all staff and guests
* Provided carpet cleaning, vacuuming, floor care, trash removal and restroom cleaning for a hotel of 300+ rooms and 250+ guests per day
* Worked closely with lead custodian to coordinate and plan all functions and activities of the custodial department
* Removed all finger marks and smudges from vertical surfaces, including doors, door frames, around light switches, private entrance glass and partitions
* Followed directions from supervisors to adhere to a rotation schedule of assigned quadrants, working with co-workers as a team

**HOTEL AND RESTAURANT MANAGEMENT CERTIFICATE PROGRAM**

Bunker Hill Community College, Boston, MA

2018

Relevant Courses:

* Hospitality Service Principles
* Advanced Lodging Operations

Dear Job Seeker,

PLEASE note that you \*must\* install the font files to make this resume template work. It’s very simple to do – **just follow the instructions in the “Read Me” file in the Zip file you downloaded this template from.**

If you’re struggling to write your resume, **don’t worry.** You’re in good company – everyone struggles with it. For a high quality resume that will land you employment, we recommend [consulting the certified experts at Resume Writer Direct](https://resumewriterdirect.com/?utm_source=Word_Doc&utm_medium=RWD_Link&utm_campaign=RG_Downloads).

Or, here’s some other content that might help you finish your resume.

* [Free Resume Builder](https://resumegenius.com/?utm_source=Word_Doc&utm_medium=Resume_Builder_Link&utm_campaign=RG_Downloads)
* [How to Write a Resume](https://resumegenius.com/how-to-write-a-resume?utm_source=Word_Doc&utm_medium=How_to_Write_Resume_Link&utm_campaign=RG_Downloads)
* [Resume Samples by Industry](https://resumegenius.com/resume-samples?utm_source=Word_Doc&utm_medium=Resume_Samples_Link&utm_campaign=RG_Downloads)

Oh, and by the way, **you’re also going to need a cover letter.**

* [Cover Letter Builder](https://resumegenius.com/cover-letter-builder?utm_source=Word_Doc&utm_medium=Cover_Letter_Builder_Link&utm_campaign=RG_Downloads)
* [How to Write a Cover Letter](https://resumegenius.com/cover-letters-the-how-to-guide?utm_source=Word_Doc&utm_medium=Cover_Letter_Guide_Link&utm_campaign=RG_Downloads)
* [Cover Letter Examples by Industry](https://resumegenius.com/cover-letter-examples?utm_source=Word_Doc&utm_medium=Cover_Letter_Examples_Link&utm_campaign=RG_Downloads)