

MUSA JANDA

Roodepoort, South Africa 1734

Phone: 0683970677

E-mail: JandaMusa17@gmail.com

Demonstrated exceptional teamwork and collaboration at Andile's Tents for Hire, significantly boosting customer satisfaction. Proficient in Microsoft Office, committed to excellence and reliable in fast-paced environments.

Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals.

Pursuing full-time role that presents professional challenges and leverages interpersonal skills, effective time management, and problem-solving expertise.

WORK HISTORY

2021 – 2023

SALES ASSISTANT, FOOD ON WHEELS

I was responsible for customer services, accurate order management, payment handling, and cleanliness and maintenance ensuring quality service delivery.

2018 – 2019

GENERAL WORKER, ANDILE'S TENTS FOR HIRE

Enhanced customer satisfaction by meeting tight deadlines and consistently delivering high-quality products.

EDUCATION

DECEMBER 2020

NATIONAL SENIOR CERTIFICATE, EMSHUKANTAMBO SECONDARY SCHOOL

PIMVILLE, SOUTH AFRICA

EXPECTED IN 2027-03

BACHELOR OF SCIENCE: IIE BACHELOR OF COMPUTER AND INFORMATION SCIENCE IN APPLICATION DEVELOPMENT, IIE MSA

RUIMSUIG, SOUTH AFRICA

SKILLS

- Time management
- Adaptability
- Communication skills
- Microsoft Office
- Problem Solver
- Analytical thinker
- Reliable and committed
- Computer Skills

CERTIFICATIONS

- 2020-12 National Senior Certificate
- 2024-05 MasterCard Cybersecurity
- 2024-11 Telstra Cybersecurity