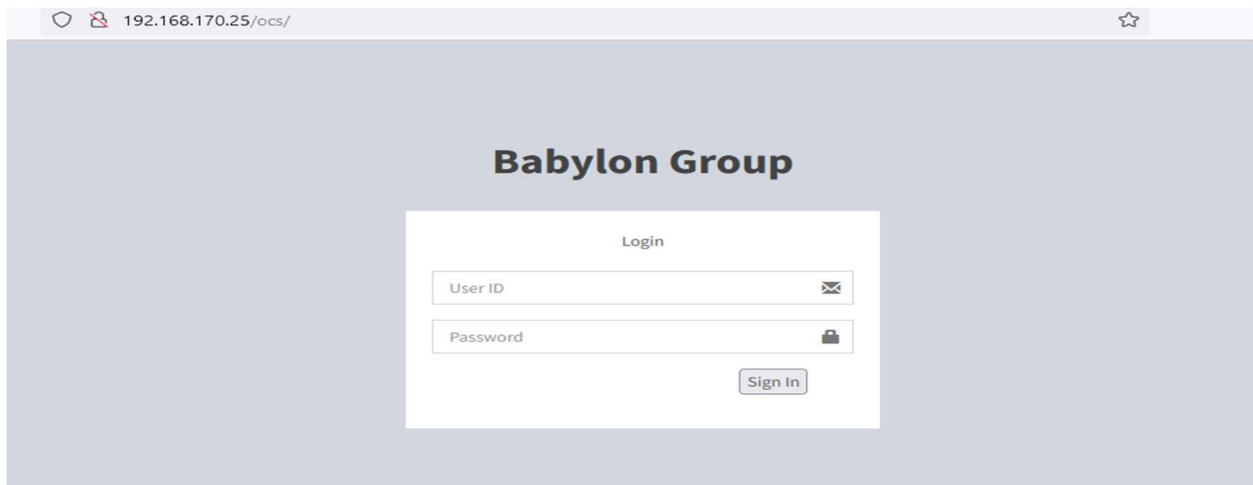


## USER MANUAL: Online Challan System (OCS)

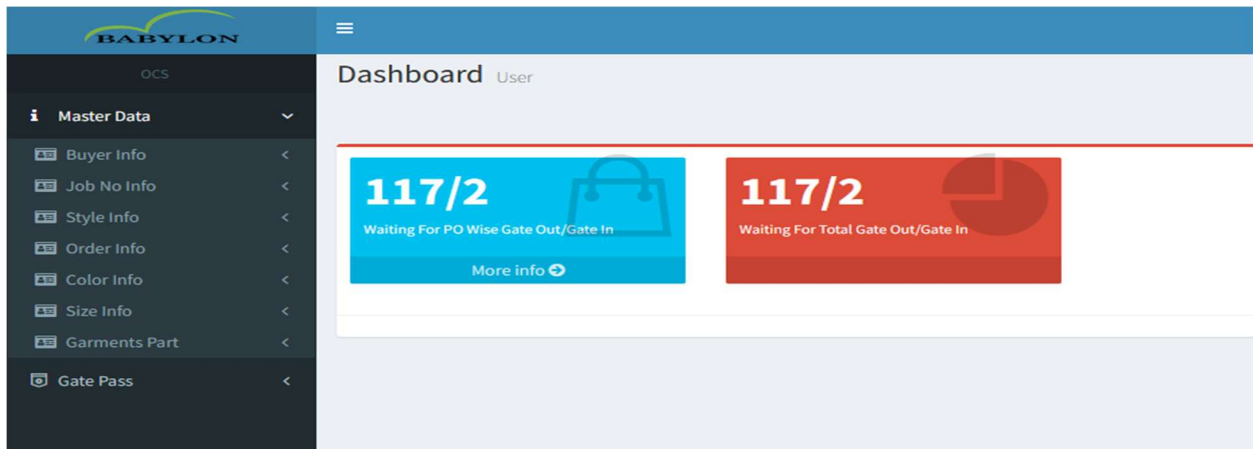
Prepared by: Babylon IT

### Step 01:



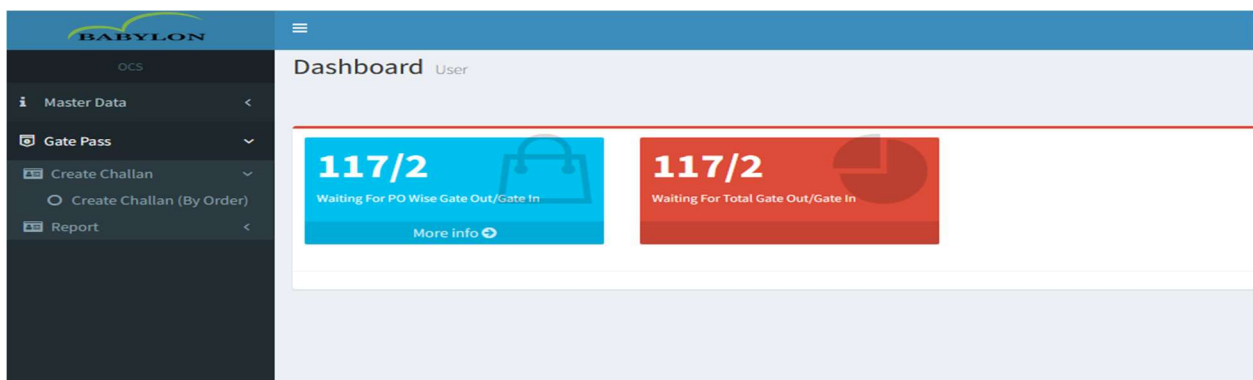
- Open link <http://192.168.170.25/ocs/> in the browser
- put user ID and password then click on Sign In

### Step 02:



- Input your order details under the master data section (one time)

### Step 03:



- Select GatePass and click on Create Challan

#### Step 04:

Order Info					
Buyer		Job No/ATL No		Style Name	
Order Name/PO		Color Name			
SL	Buyer Name	Job No/ATL NO	Style Name	Order Name/PO	Color Name
1	DAVID HOWARD	25235	817431	817431	WHITE
2	DAVID HOWARD	25236	818553-561	818553-561	WHITE
3	ALL	ALL	ALL	ALL	ALL
4	B/B	9127/2455	9127/2455	9127/2455	9848
5	B/B	9127/2455	9127/2455	9127/2576	BLACK
6	CAMAIEU	JBCTENCY	JBCTENCY	JBCTENCY	STONE
7	DK	217135	217135	217135	DK GREY
8	DUB	1501-930	1501-930	1501-930	GREY

- Select Buyer, Job/ATL no, Style, Order, Color

#### Step 05:

Order Wise Challan Create										
Challan Date*		From Factory*		Challan*		Production Type*		Challan Type*		
Bag*		To Factory*								
30-06-2024		AKL		Enter Ch:		Select....		Select....		
Enter Baj		Select....								
SL	Buyer	Job No	Style	Order	Color	Size	Product/Part	Challan Qty	UOM	Remarks
1	E-CLASSIC	27105	27105	27105	NAVY	ALL	SELECT....	ENTER CHALLAN QTY	SELECT....	
<a href="#">CREATE</a>										

- Input necessary information for the challan (production/challan type, product, qty, etc) and create challan

#### Step 06:

Date Wise Challan List																
Factory*			Start Date*			End Date*										
AKL			18-03-2024			18-03-2024			<a href="#">Submit</a>							
Challan		Buyer		Job No/ATL No		Style		Order/PO		Purpose						
SL	Challan	Date	From	To	Buyer	Job No/ATL NO	Style	Order/PO	Purpose	Bag	Sent Date	Sent Time	Received Date	Received Time	Edit/Status	Print
1	98421	18-03-2024	BPL	AKL	PULL & BEAR	20734-22218-22659	3590-745	3590-745	PRINT	1	18-03-2024	14:49:46	00-00-0000	00:00:00	WAITING FOR GATE OUT	<a href="#">Print</a>

- Take print out of the created challan for necessary approvals and attach this along with the goods to the gate

**Step 07:**

Challan List Info									
Enter Search Text									
SL	Challan	Date	From	Buyer	Job No	Style	Order	Status	Details
1	9999	18-03-2024	AKL	TAO	1020683	GCRAYON	GCRAYON	Waiting For Gate Out	<a href="#">Details</a>
2	98423	18-03-2024	BPL	DUNNES	8827	5395663	5395663	Waiting For Gate Out	<a href="#">Details</a>

- Security person at the gate with check and verify the products with challan and approve it (gateout)

**Step 08:**

Challan List Info									
Enter Search Text									
SL	Challan	Date	From	Buyer	Job No	Style	Order	Status	Details
1	99999	18-03-2024	BPL	MONOPRIX	31-24-1743-1744	CAPRICE UNI	CAPRICE UNI	Waiting For Gate In	<a href="#">Details</a>

- Security person at the other gate will check and receive the product by approving it
- The product will be delivered/received by the recipient from the security gate

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