# ADJOBA MUSHIA COBBOLD

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#### **EDUCATION**

Kwame Nkrumah University of Science and Technology

Kumasi, Ghana

**BSc. Land Economy Expected Graduation date: November 2024** 

Relevant Course Work: Financial Mathematics, Real Estate Finance, Accounting, Statistics, Valuation, Taxation

Wesley Girls' High School **General Arts (WASSCE)** 

Cape Coast, Ghana

(Elective Mathematics, Geography, Economics, French)

September 2017- September 2020

#### **WORK EXPERIENCE**

### Broll Ghana Limited- Real Estate Company -Ridge, Accra **Investment Analyst Intern**

September 2023-November 2023

- Collaborated with a team to conduct a risk assessment of a company's real estate investment portfolio.
- Performed property valuations on several properties using the discounted cash flow method and financial modeling analysis to assess the worth of properties
- Utilized data base management systems to manage, store and organize information on investment properties and ensuring data accuracy and accessibility.
- Monitored existing investments in the portfolio by evaluating trends, performing market analysis and providing advice to clients.

### **Social Security and National Insurance Trust** – Ridge, Accra **Assistant Property Manager -Internship**

September 2022 -November 2022

- Provided first level administrative assistance to staff, which involved report writing, market research and preparing PowerPoint presentations.
- Generated Excel Pivot tables to compile data on occupancy rates, tracking maintenance requests and rent payments leading to a more organized system of maintenance and increasing productivity by 5%.
- Effectively assisted a team of procurement professionals to evaluate tender applications by applying data analysis tools to optimize selection criteria for a construction project.
- Conducted regular property inspections to ensure upkeep and tenant compliance, using primary data to track performance indicators.

### PROJECTS AND RESEARCH

### Team Leader- Final year project, Knust

January 2024 - Present

Currently leading a team of seven students researching the impact of emerging digital technology on surveying practices in Ghana.

### LEADERSHIP AND CO-CURRICULAR ACTIVITIES

# Ghana Institution of Surveyors -Student Society, Knust **Deputy Chairperson of Judicial Committee**

January 2024- Present

- Settling disputes brought before the committee to ensure resolution in accordance with the established organizational principles and rules.
- Overseeing committee meetings and ensuring they are conducted effectively and efficiently.

### College of Art and Built Environment Tree Planting Exercise, Knust Volunteer

March 2022

Participated in the annual tree planting exercise which involved planting trees in the universities environs to improve the natural environment.

# **CERTIFICATIONS**

# **Corporate Finance Institute**

Financial Modeling & Valuation Analyst

# **Slightly Techie School**

Front end Web Development

Ongoing

2024

# **SKILLS**

- Programming Languages: HTML, CSS, JavaScript (Basic Proficiency)
- Languages: English (Advanced Proficiency), French (Intermediate Proficiency)
- Statistical Tools: Ms. Excel, Ms. Office
- Portfolio Analysis
- Soft Skills: Attention to detail, Teamwork and collaboration, Critical thinking and analysis, Adaptability, Effective communication, Report writing, Time management.

### REFERENCES

Available upon request

<sup>\*</sup>Knust- Kwame Nkrumah University of Science and Technology

<sup>\*</sup>Wassce- West African Senior Secondary Certificate Examination