



**CHITKARA UNIVERSITY**

# **NEWSLETTER EDITION 8**

**ADMINISTRATION , JAN-MAR 2022**





***What is the similarity in these pictures?***

**Yes, all are pictures of our campus...**

***What else?***

If you see from my eyes, these are pictures of different areas of where people sweat it out to keep our campus clean and well maintained .....be it on the ground where all can see...or on the building terraces or the rear areas where there is not much footfall!!!

Not only is it an effort to keep the campus clean and beautiful, there is a contribution to sustainability too. A clean environment and better tapping of solar energy when the solar panels are clean.

Am sure you will have a look at the pictures again.....this time, through my eyes !!!

Sqn Ldr (Dr.) Rina Angel, Director, Administration

## NOTE FROM THE EDITOR'S DESK

So much has changed..... the weather in this quarter, the gravity of the Pandemic COVID 19, the way education is now imparted (offline and online modes), and so much more. But the need for infrastructure, its maintenance and cleanliness has increased manifold I should say.

The demand for various facilities has also grown and at Chitkara, the endeavor has always been to provide the best to the stakeholders.

Another fact is that some amount of automation may help in the cleanliness and sanitization process in larger areas; but the need for manpower in the tasks of cleanliness and sanitization cannot be nullified. Hence, human resource shall always be an important resource in the field of Administration of Infrastructure.

This newsletter allows you to peep into the activities undertaken by the Administration Department, in the quarter that went by....!

## **INDEX**

### **SECTION I**

HUMAN RESOURCE  
PROMOTIONS/ TRAINING &  
ACTIVITIES INculcating  
TEAM SPIRiT .....Pg 5 to 11

### **SECTION II**

ADMINISTRATIVE ACTIVITIES  
.....Pg 12 to 28

### **SECTION III**

EVENTS SUPPORT ..Pg 29 to 44



## SECTION I

### HUMAN RESOURCE PROMOTIONS/ TRAINING & ACTIVITIES INculcating TEAM SPIRiT

*“There are only two ways a manager can impact an employee's output: motivation and training. If you are not training, then you are neglecting half the job.” ...Andy Grove*

Building a collaboration with colleagues and team members can lead to strong friendships and trusting partnerships; which, can improve communication, morale and better performance in the work place.

The next few pages (pages 6 to 11) will throw some light on the promotions, and activities/ sessions organized for the Human Resource of the Administration Team.

## PROMOTIONS



We all work for recognition. Promotions boost morale of the promoted and encourage others also to work to achieve it. Persistency and dedication paid off, for four of our team members —two from Administration and two from Maintenance.

Mr. Pramod Chandra, Administration Department  
Mr. Darshan Singh, Maintenance Department  
Mr. Harvinder Singh , Administration Department  
Mr. Manjeet Singh, Maintenance Department

They were promoted in this quarter....  
Cheers & **CONGRATULATIONS** to them !!!

## TRAINING / INTERACTIVE SESSIONS

Human Resource – the most important resource of the department, is well taken care of. While they are disciplined to perform and achieve the organisational standards, they are continuously trained and motivated, so they understand their role and perform accordingly, for best results.

Sr.No.	Date	Session	Organised By/ Resource Person
1	8-Jan-22	Interaction with Supporting Staff	Mr. Rattandeep Singh (Admin Officer)
2	3-Feb-22	Prerna	Chief Happiness Officer, Mr. Manav Bansal
3	7-Feb-22 to 14-Feb-22	Skill Development Programme	Chitkara College of Hospitality Management, Mr. Ajay Krishna
4	25-Feb-22	Science in Surrounding Workshop	Center of Water Science, Dr. Jyotsna Kaushal
5	26-Feb-22	Prerna	Chief Happiness Officer, Mr. Manav Bansal
6	28-Feb-22	Interaction with Supporting Staff	Mr. Balwinder Singh (Jr. Admin Officer)





### PRERNA Workshop – 3-Feb-22



### PRERNA Workshop – 25 Feb 22



### Science in Surrounding Workshop – 25-Feb-22

## KITE FLYING

There is a lot of fun in working together ....and believe me...in flying kites together too !!

On the occasion of Basant Panchami , when the Office of Student Affairs organized a kite flying event which was open to staff also, we grabbed the opportunity and participated. The best part was that ours was the team that flew the kite the highest...!!



Thank you to the Office of Student Affairs for the event and we as a team explored a new potential which many of us had forgotten after school days. Yes...when we make use of all opportunities, life is as bright and as beautiful as the brightness of Basant Panchami.

## GET TOGETHER

Everyday, the team members are busy in their own specific areas and tasks. We do have meetings and small get togethers...but invariably some team members get left out due to some reason. So both the teams, administrative and maintenance, decided to have a get together and share some moments of fun and socialize. We all got together at lunch time on 15 Jan 2022! With loads of leg pulling, lots of light conversations and some time for picture-clicks, all of us enjoyed every moment, before we dispersed for our routine work.



A day well spent .....!! Such get togethers, at certain intervals, keeps the team members connected. All the professional rifts and issues, that tend to arise in routine, get discussed, and in a jovial way, the differences are sorted out. This helps bring out the best of all team members. We fully agree.... ***“Eating together is important family time; it validates the importance in family and offers good socialization, which is very important.” — Gale Mills***

## KABADDI MATCH—WINNERS

*Kabaddi...kabaddi...kabaddi... the game of strength, perseverance and presence of mind..... !*

A kabaddi competition was organised for the task force by the University Sports Board in the month of February. A team from our department also participated in the event.

The competition was tough one with each team being stronger than the other. After a long battle , finally , Team Administration emerged winners!!



**CONGRATULATIONS** to all the participants!



## PLANTATION DRIVE

This quarter, as part of the Wildlife Day celebrations, on 03 March 2022, we decided to organize a Plantation drive. This was a drive organised in collaboration with the Horticulture department. Venue chosen was the Campus Waste Yard. The area was beautified a little more and all the team members together planted more than 20 saplings.

While the staff shared stories about how they plant trees and do farming at home and how they enjoy the task, there was also a healthy discussion on why we need to plant more trees and help wild life to survive and ensure we have a cleaner, cooler world to live.



## SECTION II

### ADMINISTRATIVE ACTIVITIES

There are various activities that are handled by the Team Administration. These include academic area venue management, common venues management, set-up of venues, monitoring maintenance of venues, housekeeping of venues, inventory management of academic area, solid waste management, furniture etc.,.

The next few pages will take the readers through these activities undertaken in this quarter. These include -

Creche Restarted .....	Pg 13
Venues Taken Over .....	Pg 14 & 15
Venues Setup at Punjab / HP .....	Pg 16 & 17
Furniture Yard .....	Pg 18
Cleanliness and Sanitisation.....	Pg 19
Waste Management.....	Pg 20
Waste Yard.....	Pg 21
Shifting.....	Pg 22 to 25
Inventory Audit.....	Pg 26
Carpeting of Exploretorium.....	Pg 27
Housekeeping at SquareOne.....	Pg 28

## CRECHE FACILITY RESTARTED



The creche' facility of the campus which was held due to the Corona Pandemic, was restarted in this quarter. The facility was a relief to many parents. It was fun to watch the

tiny toddlers get friendly with each other and settle in their new nest.

This facility is provided to our employees so that they can work with a peaceful mind that their ward is being taken care of and is at a very close distance.

Any employee desirous of availing this facility may get in touch with Team Administration.

Contact details -

Mr. Pramod Chandra @ 9653078983 or

Hon. Capt Ravinder Singh @ 9501004247



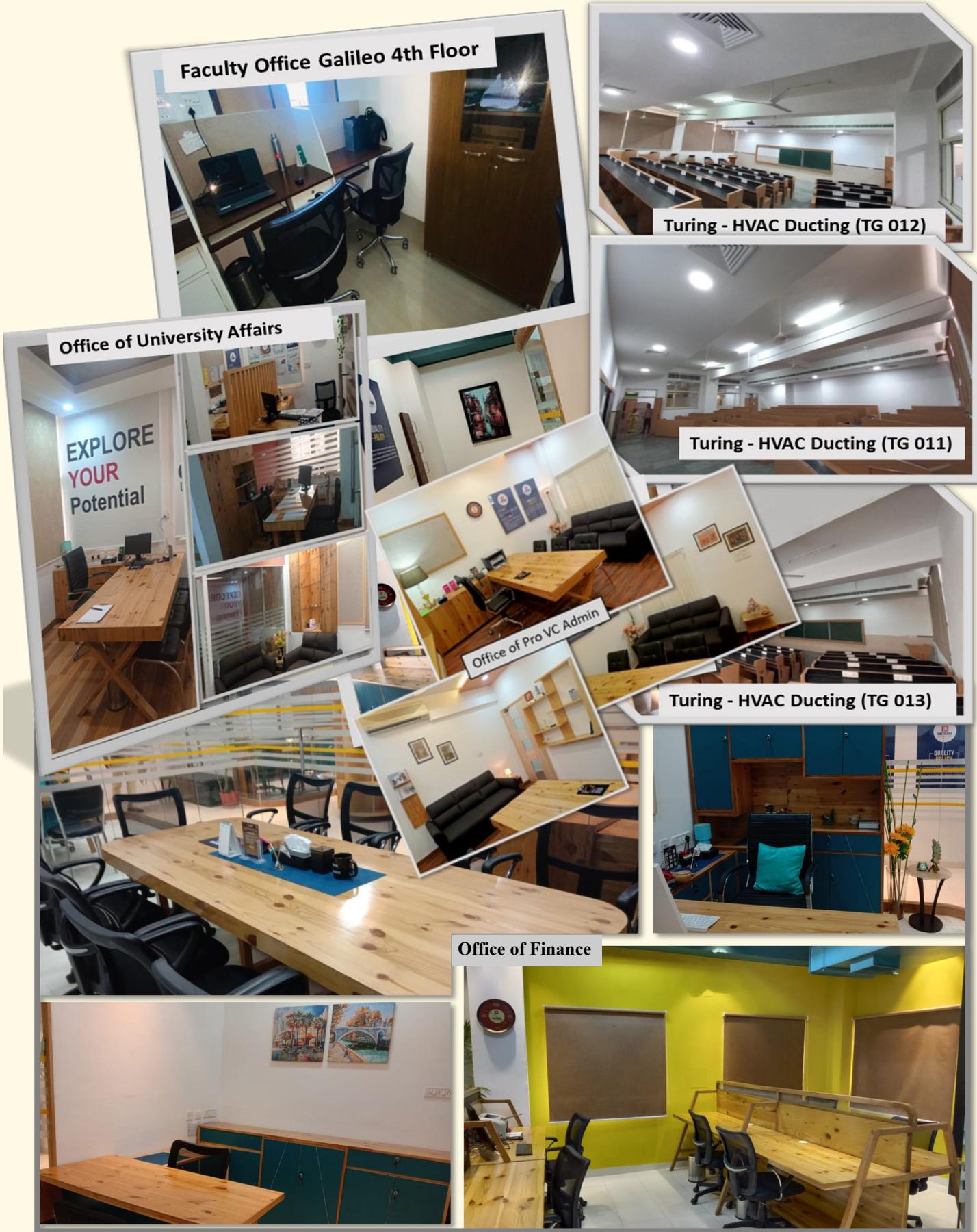
## **TAKEOVER OF VENUES**

Renovations and major works are undertaken in the infrastructure to cater to various demands and to continuously improve facilities. For this, various teams are involved. Team Administration is entrusted with the task of handing over the concerned venue to Works Team for the required works. This involves clearing all the furniture and fixtures, storing them appropriately and also providing standby arrangement for the concerned teams that get affected due to the renovation work. Once the venue is ready, it is taken over by Administration, furniture laid as per the layout provided, venues decorated as per Chitkara Standards and then handed over to the users. Newly created Academic venues are also taken over by Administration.

Have a look at some pictures of venues taken over this quarter .....

<b>Details of Venue Taken Over (January 2022 To March 2022)</b>				
<b>Sr.No.</b>	<b>Date of Handover</b>	<b>Building</b>	<b>Floor</b>	<b>Area</b>
1	14-Jan-22	Turing HVAC Ducting	Second	CSE
2	14-Jan-22	Turing HVAC Ducting	Third	CSE
3	31-Jan-22	Le- Corbusier Exterior	Ground	Security Cabin
4	5-Feb-22	Turing	Fifth	Extension Area
5	7-Feb-22	Curie Hall Conversion ( Brig (Dr.) PS Siwach)	Ground	Office
6	9-Feb-22	CSPA Deans Office Ground Floor	Ground	Office
7	17-Feb-22	Galileo 5th (CUBICLES)	Fifth	Office
8	21-Feb-22	CSPA Partition	Ground	Office
9	25-Feb-22	Fleming -(Cabin Extension - Store)	2nd	Cabin Extension
10	4-Mar-22	Edison (Uty Affairs)	Ground	Office
11	8-Mar-22	Proposed Cabin IQAC Babbage Block	Second	Cabin Extension
12	9-Mar-22	Galileo	Fourth	Office
13	10-Mar-22	Turing HVAC Ducting	Basement	HVAC Ducting
14	12-Mar-22	CSPA (New Washroom)	Ground	Washroom
15	17-Mar-22	Babbage ( Finance Office)	Third	Finance office
16	29 Mar 22	Galileo	Fifth	Program Manager

## TAKEOVER OF VENUES

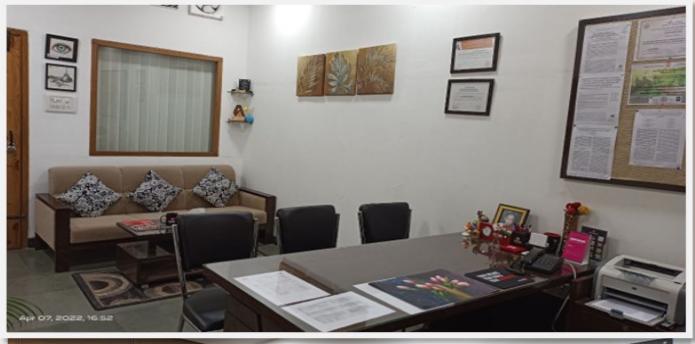
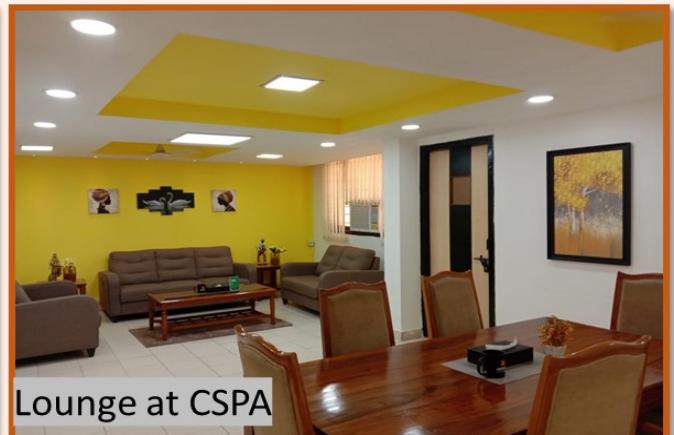


## SETUP OF OFFICES

Various offices are renovated to meet the requirements of the users. In the same way, décor of various venues are redone for a changed look and also to meet the needs of the users. In this quarter also some offices



Office of Dean ME



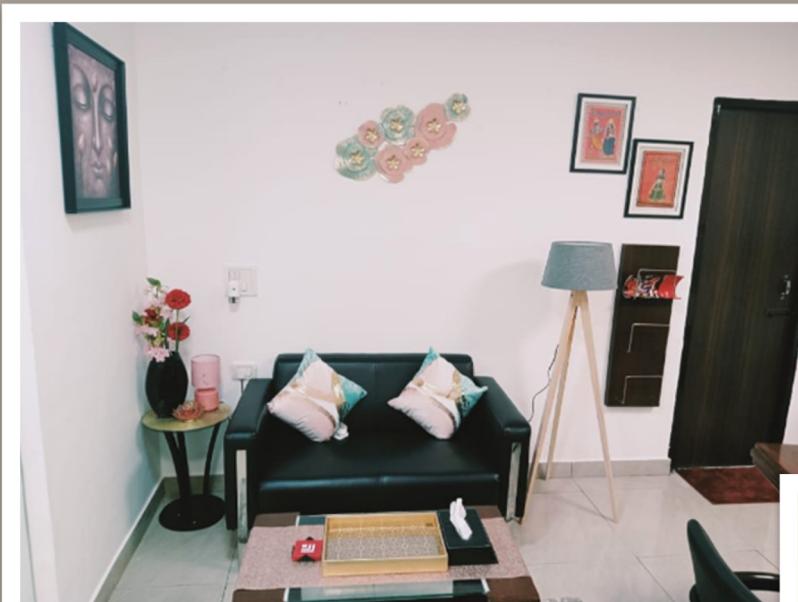
and venues were redone . Some pictures of these venues on this page ....

## SET UP OF OFFICES AT HP CAMPUS



Office of Pro Vice Chancellor

Office of Principal , Dept of Nursing



Office of Vice Principal , Dept of Nursing



Office of Director, CUAQAC



Some of the offices of our campus at Himachal Pradesh were also set up in this quarter.

Some of the pictures on this page...

## FURNITURE YARD

Space is a scarce resource, One of the rules of space management, “a place for everything and everything in its place.” This is a rule that can be applicable in all spaces - at home or in office and is very much required in all storage areas.

We had been facing issues of storage and this had led to stocking of furniture one over the other and could not be done in a systematic /orderly manner, which made it difficult to check availability of furniture and affected the condition of the furniture adversely.

Hence, we worked on the space. Furniture is now stacked in a manner enabling easier movement of manpower with furniture, cleaning of the area and hence enabling monitoring of any termite/rodent issue. Efforts have been made to arrest rainwater entry. Signages have been provided to easily understand and locate type of furniture stored.

Few pictures of the Furniture Yard....



## CLEANLINESS & SANITISATION



The tasks of cleanliness and sanitization is a laid routine. The deep cleaning tasks are also undertaken. For this, we have a set of schedules, team members to monitor, continuous training provided etc.,. Further, a few faculty and staff of different schools and departments too provide us feedback where the service is lagging. We are very thankful to these faculty and staff as they help us take the corrective actions in time.

What matters most is that the housekeeping staff are aware of their tasks and how important their task is. Once clarity is provided on this, the staff perform willingly and with commitment.

As stakeholders of this organisation we should also contribute in keeping our work areas clean and in not polluting or dirtying our campus or society. The housekeeping team shall strive to keep the campus clean and well-maintained. But the task would be so much better if we all decide to contribute by doing our little bit towards cleanliness—not littering, using the correct bin, following washroom and pantry area etiquettes, keeping our storage areas clean and tidy, and yes, keeping administration informed in case any cleanliness or maintenance concerns are noticed or felt.

## WASTE MANAGEMENT

A biodegradable waste pit in the campus is where all biodegradable waste of the campus is deposited. This is done bearing the sustainability aspect in mind so that the waste so deposited shall get converted to manure.

### **But then we had a problem!**

It was seen that waste other than biodegradable waste was also being thrown into this pit which was totally against the very purpose of the pit.

### **We had to find a solution...!**

All the plastic bags that were deposited, were removed from the pit. It was analysed from the waste who were the defaulters. These teams were contacted and advised about the purpose of the pit and how it was being affected adversely because of their callous attitude. That helped !!!! They understood the purpose and also that the waste thrown was being monitored!!!

Further, there was a concern of dogs entering the area too. Hence, a fence was created around the pit and a signage placed providing an idea of what waste could be deposited in the pit. Also a path was created to the pit (by in-house administrative team members, from the waste bricks at the site).

**All this, as a contribution to sustainability and a cleaner surrounding and life style!!**





## WASTE YARD

Wasteyard of our campus is located away from the campus buildings (and rightly so!). Maintaining the area is a herculean task because this area is used to dump waste and it is a tired staff who comes to this area to throw away waste. There would hardly be any interest to keep the area clean! As they say....“*Aakhir gandagi hi toh daalte hai wahaan*”. But if we have a dirty area in our campus, that would affect our own surrounding adversely. So in this quarter also Administration Team took up the task of cleaning the wasteyard by detailing manpower in regular slots.

Paths were created, garden areas were maintained, curb stones were cleaned and painted, some bricks were arranged to create beautiful “*kyaaris*”etc., ( all this from the waste material deposited at the waste yard area). The area was cleared with a JCB and made approachable and clean.

## TASK OF SHIFTING

Shifting of furniture goes on in routine in the campus. It could be for any reason including but not limited to set up for any event (before and after) , or it could be set up of a venue, or it could be for donation of furniture, for handover or takeover of a venue, for resetting a venue, for set-up of an office , for replacement of furniture etc.,. The furniture or decoration material or equipment or machine, thus being shifted needs to be handled with care and to be accounted for also.





These two pages provide details of the shifting undertaken this quarter. The list may help users appreciate the tasks that the support staff undertake so that the users are comfortable and events go on smoothly, and how it would help if requirements are provided in time, so tasks can be planned in advance.

	Faculty chairs	16	Edison Block	Admin Store	
	Sofa Settees	7	Edison Block	Scrap Side Store	
	Work Stations	5	Edison Block	Scrap Side Store	
	Tables	3	Rajinder Workshop	Turing Block	
	Storages	3	Rajinder Workshop	Turing Block	
	Glass White Board	2	Edison Block	Centre Store	
14-Jan-22	Plastic Chairs	30	Admin Store	T 20 Ground	
15-Jan-22	Student Tables	10	Harnek Workshop	Fleming Block	
17-Jan-22	Students Tables	17	Harnek Workshop	Fleming Block	
	Student Settees	4	Harnek Workshop	Maintenance	
19-Jan-22	Settees	27	Harnek Workshop	Fleming Block	
21-Jan-22	Flap Chairs	24	Admin Store	Galileo Block	
22-Jan-22	Plastic Chairs	10		Exploretorium	
	Table	1		T 20 Ground	
	Plastic Chairs	30		T 20 Ground	
	Bed	2	Scrap Side Admin Store	Marcpolo Hostel	
25-Jan-22	Plastic Chairs	50	Admin Store	Edison Block	
	Red Mat	5	Auditorium		
31-Jan-22	Dustbins Yellow	8	Admin Store	Tesla	
	Dustbins Green	8			
2-Feb-22	Storages	9	Harnek Workshop	Babbage Block	
8-Feb-22	Visitors Chairs	7	Admin Store	Turing Block	
9-Feb-22	Web Chairs	8	Galileo Block	Admin Store	
10-Feb-22	Students Chairs	15	Edison Block	IHM	
12-Feb-22	Visitors Chairs	6	Admin Store	Auditorium	
15-Feb-22	Round Table Folding	10	Furniture Store	Auditorium	
	Hall Chairs	100	Galileo Block	Auditorium	
	Web Chairs (White)	32	Edison Block	Furniture Store	
18-Feb-22	Dean Visitor Chair	15	Central Store	Admin Store	
19-Feb-22	PVC Chairs	100	Admin Store	Indoor	
21-Feb-22	Visitors Chairs	8	Admin Store	CSPA Block	
22-Feb-22	Faculty Chairs	18	Centre Store	Babbage Block	
26-Feb-22	Students Settes 3 Seater	13	Babbage Block	Baddi Campus	
	Students Settes 3 Seater	14	Babbage Block		
	Students Settes 3 Seater	6	Tesla Block		
	Student Tables 3 Seater	2			
	Student Tables 2 Seater	8	Furniture Store	Baddi Campus	
	Student Tables 2 Seater	8			
28-Feb-22	Student Tables 3 Seater	16	Furniture Store	Baddi Campus	
	Student Settes 3 Seater	10			
	Student Tables 2 Seater	8			
	Student Settes 2 Seater	8			
	Student Chairs	10	Edison Block	Auditorium	

2-Mar-22	Faculty Chairs	8	Admin Store Furniture Store	Baddi Campus
	Visitor Chairs	16		
	Web Chairs	30		
	Podium	1		
	News Paper Stand	2		
	Faculty Tables	4		Baddi Campus
	Storages	4		
	Settes 2 Seater	2		
	Settes 4 Seater	5		
3-Mar-22	Chairs	10	Edison Block	Auditorium
	Work Stations	4	Furniture Store	Auditorium
5-Mar-22	PVC Chairs	40	Admin Store	T 20 Ground
	Registration Table	1		
	Faculty Table	5		Babbage Block
7-Mar-22	Computer Chairs	15	Tesla Terrace Store	Tesla Block
	C Type Student Tables	5		
	Work Stations	7		Auditorium 1st Floor
10-Mar-22	Table	2	Admin Store	
	Plastic Chairs	4		
11-Mar-22	Registration Table	4		Square One
	Plastic Chairs	8		
15-Mar-22	Iron Chairs	64	Nightingale Hostel	
	Wooden Top Chairs	66		Furniture Store
16-Mar-22	Flap Chairs	13	Furniture Store	Tesla Block
	Iron Chairs	14	Furniture Store	CSPA Block
	Faculty Chair	8	Central Store	Admin Store
	Visitor Chairs	16		
	Plastic Chairs	7	Admin Store	Square One
	Plastic Chairs	100	Admin Store	Indoor
17-Mar-22	Registration Table	6	Tesla Terrace Store	Indoor
	Big Table	4	Central Library	Auditorium
	Student Chairs	10	Admin Store	Auditorium
	Side Storage	3	Admin Store	Auditorium
	Chairs Wooden Top	10	Furniture Store	Indoor
	Square Table	2	Admin Store	
22-Mar-22	Plastic Chairs	12	Admin Store	Picasso Block
	Plastic Chairs	6	Admin Store	CSPA Block
29-Mar-22	Dean Visitor Chairs	12	Event Store	CSPA Block
	Dean Visitor Chairs	3		Babbage Block
	Visitor Chairs	13		Admin Office

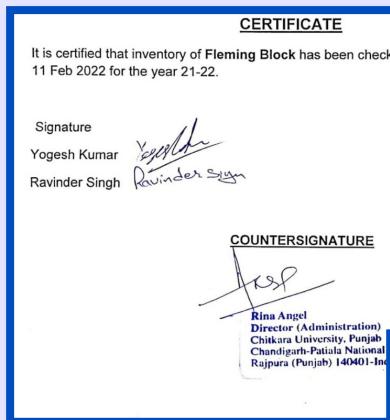
Since the inventory is accounted for and recorded, the users are advised not to shift any inventory without the approvals of Administration. All these shifting are also accounted for. New inventory is shifted with required intimation to the Central Stores department also.

# AUDIT OF INVENTORY

A good inventory system will provide high visibility of all items held in stock. Unless we know our inventory and keep a track of it, we cannot manage our future requirements, prudently and economically. Hence, the need for inventory management need not be emphasized further.

The inventory of our infrastructure in Academic Buildings is held with Administration and this data is held online.

We conduct intra-departmental audit of inventory of the academic area annually . Administrative officers check each other's locations and then the inventory records are updated, online. The audit of 2021-22 was conducted in Jan –Feb 2022 and completed on 15 Feb 2022.



SrNo	Item	Color	Length	Width	Height	Weight	Stock	Returnable	Description
1	Computer Table						1	No	
2	Side cabinet						1	No	
3	Storage						1	No	
4	Notice Board	green					1	No	
5	Wall Fan						1	No	



SrNo	Item	Color	Length	Width	Height	Weight	Stock	Returnable	Description
1	faculty Table	Cedar	4	2			1	No	
2	Side cabinet	Cedar	39	15			1	No	
3	Wooden Almirah	Cedar	6	3	19		1	No	
4	Revolving chair	Black					1	No	
5	Visitor Chair	Black					2	No	

## EXPLORATORIUM - FLOOR CARPETING



The Exploratorium floor, wall-to-wall carpet had to be changed. For this all the fixed chairs were to be removed, the old carpeting was to be removed, the new carpet fixed and the chairs fixed back. It sounds very easy. These chairs are joint. The chairs removed had to be stored in the same order too, as these had to be fixed back in the same pattern!! Each and every item in the Exploratorium had to be moved and/or covered so that the dust, that would rise due to the carpeting work, would not affect it adversely. This task was a joint activity of Administration and Maintenance, probably one of the last major activities where both the teams started a work under the same department head. The teams, did a great job indeed. The work continued for almost one and a half months and was completed by mid of February. Kudos to the hard work of both the teams, the floor of the Exploratorium now looks as stunning as it should!!!



## HOUSE-KEEPING AT SQUAREONE & DHABA



The increased responsibility of HK at SquareOne and The Dhaba , *entrusted from the end of March*, has been handled by Team Administration with a lot of enthusiasm and dedication. Some glimpses.....



## SECTION III

# EVENTS SUPPORT

*Administration* provides central support for events in the campus. There is an array of tasks that happens, starting from booking venues for the users, ensuring that there are no double bookings, making it accessible to user well in time, providing a clean and well maintained venue, discussions with users to make sure that all their demands are met or they are guided to the correct service providers, set up of venues for the event (be it a workshop, display of charts or a plantation), providing furniture at external venues, providing venues for movie shoots, setting up of venues and stage in certain cases, etc.,

Administration department too organizes certain events, and participates in events organized by other teams.

The responsibility of providing central venue support for the events is taken up with a lot of pride and dedication. The next few pages (30 to 44) shall explain to you the activities where support was extended in the last quarter (Jan—Mar 2022)

## BIRTHDAY CELEBRATIONS OF HON'BLE PRO CHANCELLOR

*Special*



day of our mentor and guide ...our Hon'ble Pro Chancellor, Dr. Madhu Chitkara was celebrated with a lot of zeal. It was a day we could make her smile and enjoy....as a gratitude for all that she has done and continues

to do for all of us.

For the celebrations, the theme was “Retro Bollywood Circus”. Hence the designing of the entrance to the venue, setup for the Exploretorium stage etc., was done accordingly. This was done in liaison with and support of OAD and Maintenance teams.



There were a few entertainment programs lined up for the occasion .

Administration team members too participated in a few of them. Some glimpses...



## Chitkara University Leadership Summit (CULS) 2022



One of the most amazing practices followed at Chitkara University is the **Leadership Summit**. It is an experience which is so unique and simply out of the world !!!

No words can express the experience of the summit. To understand and appreciate its beauty, you need to be a participant . As for me, I was part of the organising team as well as a participant. Many of the readers of this article would have also been participants of this mega event and am sure, all of you will vouch for my statement.

The preparations started much before the actual date of the summit. While all the members (leaders of various departments/ schools/colleges) of the summit were extremely busy in the day-to-day activities of their respective departments/schools/colleges, they had to gear up along with their respective group members to showcase the best in the presentation. The groups (where members were from different departments/schools/colleges) had to chose a topic and present their ideas and techniques of improving the quality of education and administrative work in the campus.

We in Administration had two parts to play. On the one hand we had to visit the selected venue ( as part of the coordinating team) at Amritsar, and also had the task of setting the conference area for the groups, and the task of preparing tokens for the seating. On the other hand, as part of a group we had to participate as in a presentation, as a group (which we named NIKNUK). We had to make it interesting so that the audience would appreciate and relate to the points being presented.

From the word go, the event was fun. The road journey was filled with “*antakshari*”, dance and fun. Bonding with other members of the Chitkara family, the stay at Hyatt Regency, group activities and discussions, and so much more was offered in this summit.

While the days were busy with serious discussions where ideas and suggestions were shared and discussed, evenings were made enjoyable and memorable with one day to Attari Border and DJ night on the second day. We got a chance to visit the Golden Temple too.

A heartfelt thank you to **CHITKARA** for this opportunity..!!





Team infrastructure too decided to present on the topic “Learnings from Failures”. The team was named NIKNUK.... As all team members were from different venues /locations, getting together was next to impossible. But team NIKNUK had decided to do an excellent job and give it the best shot ever.

In the presentation there was music, there was skit, there were facts displayed, there were videos, and the real time issues

were discussed. The hard work paid off with the team achieving the second best presentation of the summit!!!.





**“FAILURE IS SUCCESS IF WE LEARN FROM IT ”.....**

Presentation by Team NIKNUK...

## LOHRI CELEBRATIONS

Lohri marks the end of the harvesting season as well as the winter season in Punjab. Lohri is generally celebrated as Makar Sankranti throughout the country at the end of Paush month. It is celebrated with a lot of pomp and show in our campus too. This year Lohri was on .....

Like every year, this year too, the arrangement for the fire and the seating was done by team Administration.



## INAUGURAL OF GBC KITCHEN

The GBC kitchen was inaugurated by Mr. Patrick Hebert, Consul General of Canada in Chandigarh, Sukhmani Kang, Trade Assistant at the Consulate General of Canada in Chandigarh along with Dr. Niyati Chitkara, Director, Chitkara International Schools Chandigarh & Panchkula, inaugurated George Brown College Kitchen on 30 Mar 2022.

The venue was made ready with the joint effort of both Maintenance teams, under the monitoring of Administration team. The decorations were done by students of the Chitkara School of Hospitality



## CONNECTING THE DOTS

This is a very important activity where more than three hundred and fifty guests, which include principals, counsellors etc., of various schools



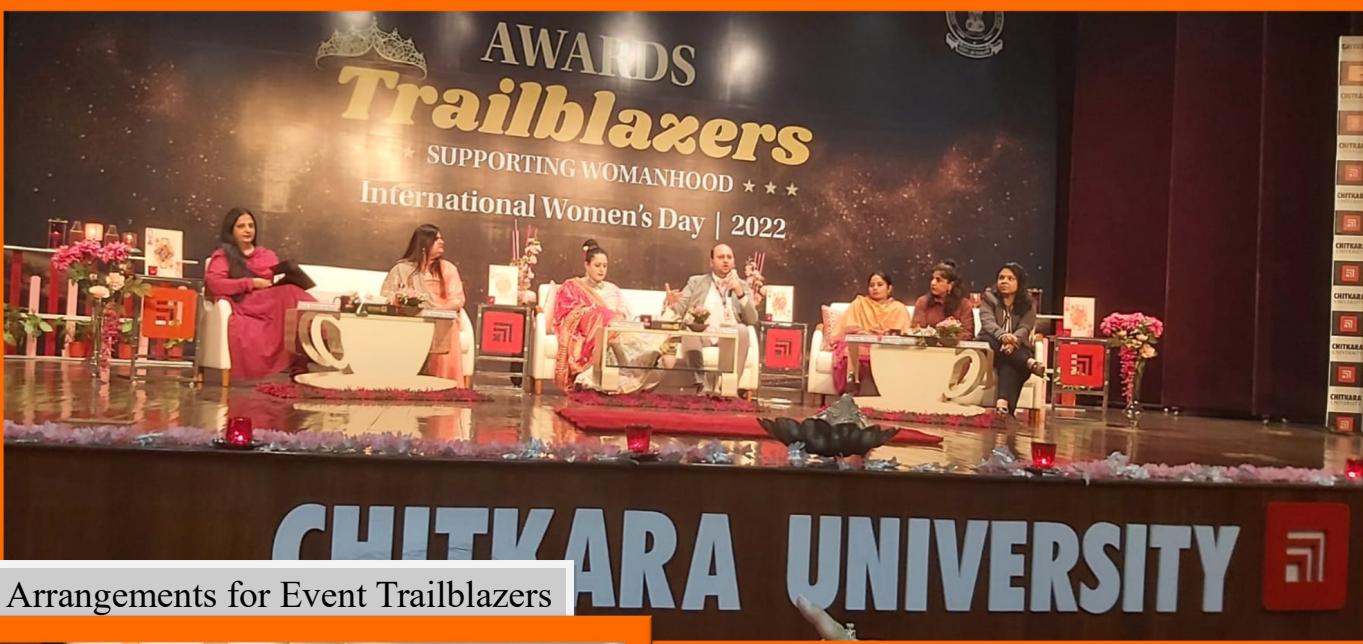
from all over the country visit us and gain first-hand information about our facilities, services, courses, infrastructure etc.

This year they visited us on 28 Mar 2022. We provided the infrastructural support for the event. The Exploratorium was decorated based on the theme and



the Sportatorium was converted as the Reception area and area for refreshments and lunch. Canopies were laid out at five different places to provide water for the delegates, during the campus tour.

Arrangements for numerous other events were also made. Some glimpses...



Arrangements for Event Trailblazers



Arrangements for RoboChamp International School Awards



Visit of Senior Official from Indian Army

## Arrangements for 6th Boccia National Championship

# Boccia National Cha



March 17 - 21, 2022

Individual/Pair/Team Events (Men & Women)



6<sup>th</sup> Boccia National Championship

Mar 17 to 21 2022, Valedictory, Arrangements For Guests Seating



6<sup>th</sup> Boccia National Championship  
Mar 17 to 21 2022, Valedictory, Arrangements For Guests Seating



Pooja in Office of University Affairs



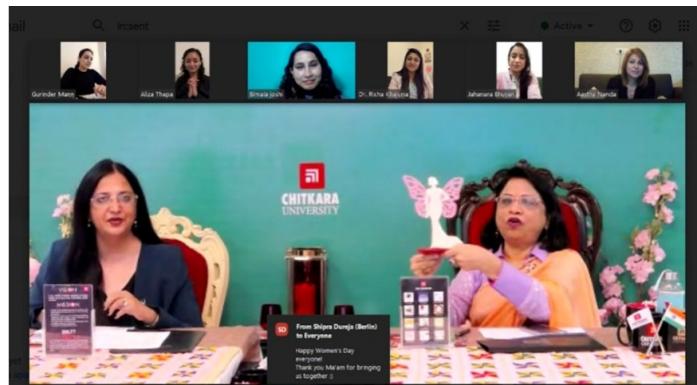
## ONLINE SESSIONS AT STUDIO 401

This quarter too saw various events being held online, at Studio 401. A module on Corporate Social Responsi-



bility (CSR) and Corporate Governance, for the students of MBA was conducted from Studio 401 by Rev Chancellor, where concept of CSR, its objectives, scope, best governance practices, and Case study on Wipro was elaborated to the students.

Hon'ble Pro Chancellor attended some webinars including BW Education Conclave –2022 where she spoke on the Future of Management Education as well as PACT Star awards, where she was one of the Jury members, and the International Womens' Day Event where 26 Female Alumni from 6 Continents\* spoke to



Hon'ble Chancellor ...Recalling, Reliving and Reconnecting with her.





As we move towards the second quarter of 2022, as we get ready to face the summers and the rains, as we hope to see new students joining our family and as our students turn to alumni, we shall continue to give our best to keep this campus beautiful & clean, and keep our stakeholders happy and comfortable !!!!

Signing off..  
Team Administration