

SAFE WORK METHOD STATEMENT

Project: High-Rise Electrical Installation - Southbank Tower
Location: 456 Southbank Boulevard, Southbank VIC 3006

PROJECT INFORMATION

Principal Contractor:	Elite Construction Management
Project Name:	High-Rise Electrical Installation - Southbank Tower
Project Address:	456 Southbank Boulevard, Southbank VIC 3006
Document Type:	Safe Work Method Statement
Trade Type:	Electrical
Document Version:	1.0

EMERGENCY PROCEDURES

Emergency Contact:	Site Supervisor
Mobile Number:	Not Specified
Hospital:	Nearest Hospital
Assembly Point:	Main Entrance
Fire Wardens:	As Designated
Spill Kits:	Located at Site Office

CONSTRUCTION CONTROL RISK MATRIX

A - QUALITATIVE SCALE

Extreme	Fatality, significant disability
High	Minor amputation, permanent disability
Medium	Minor injury, Lost Time Injury
Low	First Aid Treatment only

C - LIKELIHOOD vs CONSEQUENCE

	Likely	Possible	Unlikely
Extreme	16	14	11
High	15	12	8
Medium	13	9	

B - QUANTITATIVE SCALE

\$50,000+	Likely - Monthly
\$15,000-\$50,000	Possible - Yearly
\$1,000-\$15,000	Unlikely - 10 years
\$0-\$1,000	Very Rarely - Lifetime

D - RISK SCORING

16-18 Severe (E)	Action now
11-15 High (H)	Action 24hrs
7-10 Medium (M)	Action 1 week
1-6 Low (L)	Monitor

PLANT & EQUIPMENT REGISTER

Item	Description	Make/Model	Registration	Inspection Date	Risk Level
Mobile Crane	50T Mobile Crane	Liebherr LTM 1050	CR002-2024	10/06/2025	High
Excavator	20T Hydraulic Excavator	Caterpillar 320D	EX001-2024	15/06/2025	



WORK ACTIVITIES & RISK ASSESSMENT

Activity	Hazards	Initial Risk	Control Measures	Residual Risk
Cable tray installation on levels 15-20	Falls from height during work activities	H (16)	Safety harness with dual lanyards required	L (4)
Main switchboard upgrades	Manual handling injuries from heavy lifting	M (12)	Mechanical lifting aids for manual handling	L (3)
Lighting circuit installation	Falls from height during work activities	M (9)	Exclusion zones around moving machinery	L (2)
Emergency lighting system testing	Falls from height during work activities	M (8)	Equipment operator competency verification	L (2)
Power distribution panel installation	Electrical shock from live components	H (15)	Lockout/tagout procedures and PPE	L (3)
Fire alarm system wiring	Working at height in confined spaces	M (10)	Scaffolding and fall protection systems	L (2)

MANUAL SITE SIGN-ON TABLE

#	Name	Number	Signature	Date
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RISKIFY