



Finance Tracker App – User Guide & Support Manual



1. Introduction

Welcome to **Finance Tracker**, your all-in-one personal budgeting and expense management tool.

This app helps you take control of your spending, set savings goals, and analyze your financial health — all in one secure, intuitive platform.



2. App Features



2.1 Budget Management

Create multiple budgets for categories like Food, Travel, Entertainment, and Utilities.

You can set monthly limits, track real-time spending, and receive alerts when nearing a limit.



2.2 Expense Tracking

Log expenses instantly with details such as date, category, amount, and payment method.

You can attach receipts or import transactions automatically from your bank.



2.3 Financial Analytics

Visualize your spending with smart analytics:

- Pie charts showing category breakdowns
- Line graphs for income vs. expense trends
- Monthly comparison insights



2.4 Cloud Sync & Backup

Your data is automatically backed up and synced across devices using secure cloud storage.



2.5 Multi-Device Access

Login with the same account on your phone, tablet, or web dashboard. All changes sync in real-time.



2.6 Smart Insights (AI Assistant)

Our built-in AI assistant helps you analyze spending patterns, suggests saving strategies, and answers financial questions instantly.

★ 2.7 Premium Features

Upgrade to **Finance Tracker Premium** for:

- Advanced analytics & predictive insights
 - Unlimited budgets
 - Family account sharing
 - Priority support & dedicated financial advisor chatbot
-

3. Getting Started (Onboarding)

Step 1: Create Your Account

Sign up using your email or Google account.
Set your preferred currency and financial goals.

Step 2: Add Your First Budget

Tap “Create Budget” → Enter category name, monthly limit, and timeframe.

Step 3: Log an Expense

Go to “Add Expense” → Choose category, enter amount, add optional note or receipt.

Step 4: View Reports

From the dashboard, explore charts showing your spending overview and remaining budget.

Step 5: Sync Across Devices

Enable Cloud Sync in Settings → Login with the same account on another device.

? 4. Frequently Asked Questions (FAQ)

1. How do I reset my password?

Go to Settings → Account → Reset Password. You'll receive an email with a reset link.

2. Can I use Finance Tracker offline?

Yes. You can record expenses offline. Your data will automatically sync when you're online.

3. How do I export my data?

Navigate to Settings → Data → Export → Choose "CSV" or "Excel". You can then download or email your report.

4. Is my data safe?

Absolutely. We use bank-grade encryption (AES-256) for data storage and transfer.

5. How do I cancel my Premium subscription?

Go to Settings → Subscription → Cancel Plan. You'll retain access until the end of your billing period.

6. How do I contact support?

Email us at support@financetracker.app or use the in-app chat under "Help & Support".

7. What happens if I delete my account?

All your data will be permanently deleted from our servers within 30 days.

5. Troubleshooting & Common Errors

Error: "Unable to connect to server"

Check your internet connection. If the issue persists, try logging out and back in.

Error: "Budget not saving"

Ensure you've entered all mandatory fields. Restart the app and try again.

Error: "Premium features locked after upgrade"

Sometimes upgrades may take a few minutes to reflect. Restart the app or contact support.

App Crashes on Startup

Clear cache from Settings → Storage → Clear App Data. If the problem continues, reinstall the app.

Bank Sync Not Working

Your bank may have changed its API. Try reconnecting your bank account under Settings → Bank Connections.

6. Tips for Better Financial Management

- Categorize every expense — even small ones.
 - Review analytics weekly to identify overspending.
 - Set achievable savings goals and track progress.
 - Enable smart notifications to stay within budget.
 - Use the “Notes” section to record context for large transactions.
-

7. Contact Information

Email: support@financetracker.app

Website: <https://financetracker.app>

Helpline: +1 (800) 555-TRACK

Headquarters: 123 Fintech Avenue, Dhaka, Bangladesh

8. Conclusion

Finance Tracker empowers you to manage money smarter. Whether you're saving for a dream trip, paying off loans, or simply building better financial habits — we're here to help every step of the way.