# Product Requirements Document

## PRD Identity

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|---|---|
| **Document Version:** | 1.0 Update |
| **Product Name:** | Remote Team Productivity Tracker Update |
| **Created Date:** | 10 December 2024 |
| **Document Owner:** | Zio,Update |
| **Developer:** | Nabil,Update |
| **Stakeholder:** | Fathur Update |

## Project Overview

A web and mobile application for monitoring and improving the productivity of remote teams, with features like time tracking, task management, and performance analytics. Update

## Problem Statements

- As remote work becomes more prevalent, teams often face challenges in tracking productivity and ensuring accountability. Traditional productivity measurement methods are not suited for remote settings, leading to difficulties in performance evaluation and management. This issue has resulted in reduced team morale, inefficiencies, and unclear visibility into team member contributions. Update

## Objectives

- The goal of the Remote Team Productivity Tracker is to provide a comprehensive solution for monitoring and improving the productivity of remote teams. This will include creating a web and mobile application that features robust time tracking, task management tools, and performance analytics to support team leaders in gauging their team's effectiveness and identifying areas for improvement.
- Update

## DARCI Roles

| Role | Personil | Guidelines |
|---|---|---|
| decider | Zio | Responsible for making final decisions on the project development strategy and feature implementations. |
| accountable | Daffa | Accountable for the overall success of the project, ensuring that objectives are met and challenges are addressed. |

| Role | Personil | Guidelines |
|---|---|---|
| informed | Nabil | Keeps updated on project progress and outcomes. |
| responsible | Update | Handles the development and implementation of the valuation tool, ensuring technical execution aligns with project goals. |
| informed | Zio | Keeps updated on project progress and outcomes. |
| consulted | Fathur | Provides expert insights and advice throughout the development process, particularly in areas related to real estate data analysis. |
| informed | Update | Update |

# Project Timeline

| Time Period | Activity | PIC |
|---|---|---|
| 9 Dec 2024 | Project kickoff and requirements gathering. | Product Manager |
| Update | Design and prototype development. | Developer |
| 18 Dec - 30 Dec 2024 | Update | Developer |
| 31 Dec 2024 | Final review and project launch. | Product Manager |
| Update | Update | Update |

# Success Metrics

| Name | Definition | Current | Target |
|---|---|---|---|
| User Engagement | The number of active users on both web and mobile applications each month. | 0 | 1000 |
| Task Completion Rate | Percentage of tasks completed on time by team members. | 0 | 85 |
| Update | Average user satisfaction score | 0 | 5 |

| Name | Definition | Current | Target |
|------|-----------|---------|--------|
| | collected through post-use surveys. | | |

# User Stories

| Title | User Story | Acceptance Criteria | Priority |
|-------|-----------|---------------------|----------|
| Time Tracking | As a remote worker, I want to log my work hours easily so that I can track my productivity. | Given that I am logged into the application, when I start a task and press the 'Start' button, then my hours should be tracked until I press 'Stop'. | high |
| Task Management | As a project manager, I want to assign tasks to team members so that I can oversee work distribution. | Given that I am on the task management page, when I assign a task to a team member, they should receive a notification and see the task in their task list. | high |
| Performance Analytics | As a team leader, I want to analyze team performance metrics so that I can identify areas for improvement. | Given that I have access to the analytics dashboard, when I view the metrics, I should see visual representations of task completion rates and team engagement statistics. | medium |

# UI/UX

- [Update](#)
- [Update](#)

# References

- [amba](#)
- [Update](#)