# Mustafa Khan

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### **SUMMARY OF QUALIFICATIONS**

- 3+ years of experience in jobs tailored towards customer service.
- Proficient in web programming, learned the frontend side and worked on the backend, integrating databases.
- Experience in various programming languages consisting of Java, JavaScript, and PHP.
- Familiar with software development practices, tools and terminology and applied it to existing projects.
- Operating on databases and writing SQL statements to retrieve and manage data for web applications.
- Highly interested in working on projects and a passion for learning new concepts.

## **TECHNICAL SKILLS**

- Programming Languages: Java, JavaScript, JavaFX, PHP
- Web Development: HTML and CSS
- Database management: SQL (MySQL)
- Familiar Software: Visual Studio Code, Git, NetBeans, AWS, Visual Paradigm

### **PROFESSIONAL SKILLS**

- Customer Service: Through years of job experience
- Problem Solving: Analyzing customer related issues and finding solutions
- Time management: Making schedules for day-to-day tasks
- Collaboration: From working with groups at jobs or projects
- Communication: Through active listening, follow-ups, and writing

### **EDUCATION**

# Computer Systems Technology - Information Systems Security Advanced Diploma

September 2022 - Present

Sheridan College, Oakville ON

- GPA: 3.70/4.0
- Relevant Courses: Object-Oriented Programming Java 3, Fundamentals of Software Design, Web Programming

### **WORK EXPERIENCE**

Cashier 2020-Present

Walmart, Mississauga, ON

- Collaborated with a cross-functional team of cashiers, self-checkout attendants, and floor supervisors to
  optimize store operations and maintain efficiency during busy periods.
- Listened to numerous customer inquiries and concerns, providing accurate and helpful information while resolving issues promptly to ensure customer satisfaction daily.
- Demonstrated keen observational skills over 3 years, to identify and address potential theft or suspicious activity, while always maintaining a customer-friendly approach.
- Facilitated the professional development and integration of new team members through structured onboarding and training initiatives, ensuring new hires were well-equipped to excel in tasks.

Staples, Mississauga, ON

- Met sales expectations by providing exceptional customer service and product knowledge daily.
- Managed receiving operations by accurately inspecting and accepting shipments, efficiently organizing inventory, and ensuring products were readily available for the sales floor.
- Maintained the secure storage and tracking of high-value and sensitive products, maintaining the integrity and safety of valuable inventory in a designated lockup area.

### **PROJECTS**

### Java FX Employee Management System GUI

- Collaborated with a team of 2, to develop a functional employee management system using JavaFX, implementing robust error handling techniques for enhanced reliability and usability.
- Enforced best practices for GUI development by adopting the MVC architecture, resulting in a well-organized and manageable codebase.
- Met assignment guidelines to encompass features such as employee data updates, effective File I/O for reading and writing data, delete/adding employes, seamless search options for employee's data within the file
- Demonstrated object-oriented programming skills by using best practices, debugging, inheritance, abstraction, optimization, exception handling and FX.
- Achieved a final grade of 96%

#### **Personal Portfolio Website**

Visit: www.toffv.ca

- Created a professional portfolio website from scratch to showcase work, skills, and accomplishments in programming.
- Utilized user-centered design principles, emphasizing simplicity, accessibility, and intuitive navigation, to create a visually appealing website with a user-friendly experience.
- Demonstrated proficiency in crafting responsive and visually engaging web interfaces using HTML and CSS.
- Undergoing frequent maintenance and updates, the portfolio website is for reflecting current projects, skills, certifications, and achievements, ensuring relevancy and accuracy.