

# Mohamed Ahmed Abdel Majeed

Cairo, Egypt

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## OBJECTIVE

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As a recent graduate, I am seeking a role which allows me to continue learning and perfecting my skills as I provide high-quality work

## EDUCATION

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- BSC. Faculty of commerce English section, Al-Azhar University 2016-2020
- Department: Accounting
- Grade: **Good**

## PERSONAL INFORMATION

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- Date of birth: 1/12/1997
- Military service: Performed
- Marital status: single

## VOLUNTEER WORK

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### Azhar Dream

- Delegate Accounting
- Delegate entrepreneurship

### Eng break

- Member Marketing

### TEDx SHA

- Event management

## EXPERIENCE

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- Vodafone customer service
- Sales at El Hamed retail market

sep2019-may2020  
2018-2020

### **Accounting skills**

- Recording Entry in journal entry
- Preparing trial balance
- Preparing adjusting Entries
- Preparing closing Entries
- Preparing financial statements

## **SKILLS**

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### **Language**

- **Arabic** (Mother Tongue)
- **English:** Good (writing, reading& listening).

### **Computer**

- MS office
- Word: Very good
- Excel: Very good
- PowerPoint: Good

## **PERSONAL**

- Honest
- Diligent and organized
- Ethical and loyal
- Punctual
- Flexible
- Team player
- Creative
- Technologically competent
- Problem solver

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