

MAHMOUD MUHAMMAD ZAKI

📍 Cairo, Egypt ✉ Zzmm2343@gmail.com ☎ 01068780771

SUMMARY

Experienced Accountant with 1 years of working in a corporate environment. In-depth knowledge of financial processes, budgeting, and accounting principles. Skilled in customer service, problem solving, and providing timely solutions. Applying for the position of Guest Specialist to ensure customer satisfaction and retention.

EXPERIENCE

Sales

Clothes store

April 2020 - Present, Elmokattam-Cairo

• Meeting Customers, Helping them to find what they need, and is responsible for selling products.

Agent

We

May 2019 - January 2020, Cairo

• technical support to clients in person and remotely. Giving such assistance means that it's all about solving problems from the moment they call the customer service line until the caller's issues are resolved .

Agent

Xceed

July 2018 - March 2019, Cairo

• Generated new business opportunities through cold-calling, email campaigns, sales outreach initiatives, and nurturing key relationships

EDUCATION

Bachelor of Commerce

Minor in no • Ain shams University • Abbasia Square • 2022 • 3.00

CERTIFICATIONS

PFA

Ain Shams university • 2022

Diploma in electronic Accounting programs

IAT Academy • 2022

Diploma in professional comprehensive accountant

IAT Academy • 2022

Trainee

Bank Masr • 2022

Trainee

Marwa Ahmed Othman Accountant Office • 2022

SKILLS

Sales

Customer service

Computer skills

Team building

Communication skills

Emotional intelligence

