
NeON Office

User Manual Ver 1.3

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NATIONAL UNIVERSITY OF COMPUTER & EMERGING SCIENCES

Version Change Log

Version	Date	Details
1.0	25 th December 2010	Help manual of release 1.0 of NeON
1.2	20 th June 2011	Upgraded version of NeON with faculty module incorporated
1.3	16 th January, 2012	Help manual of release 3.0 of NeON

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Common Controls

Home Page Buttons

This is the title bar which is shown on the screen on each and every page. This bar is under the top menu. There are four buttons on the bar, each with a functionality which is discussed as under:



This is **Home** button icon. This icon is used to take the user to the home page.



This button is used for **Change Password**. When a user will click on this button, page will be shown to the user from where user can change password.



This is **Help** button. Whenever this button is clicked, manual will be shown to the user from where he/she can get related help.



This is **Sign Out** button. When the user will click this button, **Login** page will be shown to the user.

Conventional Work Space Buttons/Icons

All the text buttons are shown in Blue color and icons have images.



This is **Add** icon. It is used to **add** any record.



This is **Delete** icon. This is used to delete any record after confirming from the user. In some screens, despite of the space issues [delete](#) link will be shown to the user.



This is **Export to Excel** icon used to export data to excel files



This is **Print** icon. To print any information this is used available at the top right corner of display area.



This is **Search** button. This is used to search any record. There are such descriptive buttons on screen as shown in above picture for different operations like **Add**, **Delete**, **Update**, **Save**, **Submit**, etc.

Messages

Error messages: are always displayed at top header of the working space colored in red

Notes: are given at right side of working space

Exceptions /unknown errors: an email is automatically generated to the Neon team in case any unknown error appears. Users might have to refresh the page or in some cases re-login to the system and continue

Warnings: alerts like “Session expire” appears at the top of the page above the menu bar



Your session is about to Expire in 5 minutes. Please click on any part of this box to continue your session or save your work.

MY ACCOUNT

How to Login

The login screen is the first screen with which the user interacts. To get access to your account at office module, get your login information from system administrator/ academic officer. Following is the login screen:

The screenshot shows the 'NeON Office Login' interface. At the top, there are links for NU, NU Mail, and a User Manual. Below that is a title bar with the text 'NeON Office Login'. The main area contains instructions: 'Please enter your user name and password for login.' There are two input fields: 'User Name:' and 'Password:', both with placeholder text. Below these is a checkbox labeled 'Remember me next time.' and a blue 'Log In' button.

Enter your **username** and **password**

Click **login** to proceed further.

Note: Due to security reasons, “Remember me” option for password is not enabled. User has to enter password every time they login.

Cannot login

In case password is incorrect or the username is not being entered properly, system will prompt the user to retry with correct username or password.

Some common mistakes are:

Caps lock is on

Username is not being entered correctly e.g. A user named *Shaukat Iqbal* is being given username *shaukat.iqbali*, while the user is entering *shaukat* or *shaukatiqbali*.

Note: Copying the password may include extra spaces; hence password is not accepted by the system. Always type in the password to avoid such mistakes.

How to Change password



Click on the “**Change Password**” link provided at top right of home page.

OR

Go to ‘**Admin**’ Tab and click ‘**Change Password link**’

Summarized detail of the user shall be displayed in a grid:

Campus	School	UserName	Name	Login Date	Empid	Edit
ISB	CS,SE,MG,SH	farrukh	Farrukh Khan	1/21/2012 12:08:26 PM	50022	

Click on the pencil icon under edit heading and new form with editable fields will open

The screenshot shows a modal dialog titled 'ISB'. It contains a section for selecting an employee with a dropdown menu showing 'Farrukh Khan'. Below it are fields for 'Username' (farrukh) and 'Current Password' (placeholder: e.g. abc). Underneath are fields for 'New Password' and 'Confirm New Password', both with placeholder text (e.g. ****). At the top right of this section are checkboxes for 'CS', 'SE', 'SH', and 'MG', all of which are checked. At the bottom of the dialog are two buttons: 'Update' and 'Reset'.

- Enter the old password in the “**Current Password**” field

- New password in the “**New Password**” and the “**Confirm New Password**” field respectively
- Click the “**Update**” button, if the old password is valid and both “New Password” and “Confirm New Password” fields match, then password will be changed to newly entered password, otherwise error message will be shown
- In case of successful change of password, message will be shown about password change and next time you will login using the **new password** you just reset.

Forgot my password

In case you have forgotten your password, you can have it reset by asking system administrator to reset it for you.

Note: Always *change password* once you have your password rest, so as to avoid any misuse of your account.

Admissions

Every year new students are admitted to every degree program. Operations pertaining to these are clustered under the Admissions tab of the interface. These include:

- Maintain Batch
- Managing Student Profiles
- Related Reports

ADMISSIONS	
Maintain Batch	<ul style="list-style-type: none"> Manage Degree Batch Manage Batch Sections Set Rollno Ranges
Student Profile/Roll No	<ul style="list-style-type: none"> Create New Profile Manage Student Profile Generate Rollno
Reports	<ul style="list-style-type: none"> Admission Lists Matric/Inter Marks Offer Letters View Students Profile
Maintain Batch	
<ul style="list-style-type: none"> Manage Degree Batch Manage Batch Sections Set Rollno Ranges 	
<ul style="list-style-type: none"> To 	
Student Profile/Roll No	
<ul style="list-style-type: none"> Create New Profile Manage Student Profile Generate Rollno 	
<ul style="list-style-type: none"> To create new student profile To update existing students profile To generate roll number for new admissions 	
Reports	
<ul style="list-style-type: none"> Admission Lists Matric/Inter Marks Offer Letters View Students Profile 	
<ul style="list-style-type: none"> Generates Admission report To view the Report of SSC/HSSC Student Marks. You can also filter missing Intermediate level marks. To generate Admission Offer letters To view student profile 	

How to Maintain a Degree Batch

Whenever a new batch is admitted, it must be entered in NeON. All the batch related information must be entered so that new students can be assigned new batch. These mainly include:

- Managing a degree batch
- Managing batch sections

Manage Degree Batch

This includes activities like creating a new batch, editing batches information or deleting a batch.

- Click ‘**Manage Degree Batch**’ link under the ‘**Admissions**’ tab in the left panel. Following Screen will be shown

Welcome: farrukh

ADMISSIONS

Maintain Batch

- Manage Degree Batch
- Manage Batch Sections
- Set Rollno Ranges

Student Profile/Roll No

- Create New Profile
- Manage Student Profile
- Generate Rollno

Reports

- Admission Lists
- Matric/Inter Marks
- Offer Letters
- View Students Profile

School	Program	Batch	Edit	Delete
MG	BBA	Spring 2012		
MG	BS(AF)	Fall 2011		
MG	BBA	Fall 2011		
CS	BS(CS)	Fall 2011		
CS	BS(CS)	Spring 2011		
SE	BS(CV)	Spring 2011		
SE	BS(EE)	Fall 2011		
MG	MBA-1.5	Fall 2011		
MG	MBA-3.5	Fall 2011		
CS	MS(CS)	Fall 2011		
CS	MS(CS)	Spring 2011		
SE	MS(EE)	Fall 2011		
SE	MS(EE)	Spring 2011		
CS	PhD(CS)	Spring 2011		
SE	PhD(EE)	Fall 2011		

Add New Degree Batch

- Click the 'Add Program Batch' button.
- Following Screen will be shown

ADD PROGRAM BATCH

Campus: Select Campus ▾

School: Select Department ▾

Program: Select Degree ▾

Batch: Fall 2011 ▾

Shift: Default ▾

Min Credit Hrs: 130.0 e.g: 130.0

Min Pass Points: 1.0 e.g: 1.0

Max Repeat Pnt: 4.0 e.g: 4.0

Minimum CGPA: 2.0 e.g: 2.0

Average Courses: 5 e.g: 5

Average Credit: 17 e.g: 17

Save **Reset**

CS PhD(CS) Fall 2010

- Enter the required information.
- Click the 'Save' button.

Modify the Program Batch

- Click the 'Edit' button against the required Program and Batch.
- Following Screen will be shown

UPDATE PROGRAM BATCH

Campus: Islamabad Campus ▾

School: School of Management Sciences ▾

Program: BBA ▾

Batch: Spring 2012 ▾

Shift: Default ▾

Min Credit Hrs: 130 e.g: 130.0

Min Pass Points: 1.00 e.g: 1.0

Max Repeat Pnt: 4.00 e.g: 4.0

Minimum CGPA: 5 e.g: 2.0

Average Courses: 6 e.g: 5

Average Credit: 12 e.g: 17

Update **Reset**

CS PhD(CS) Fall 2010

- Edit the information.
- Click the 'Update' button.

Delete the Program Batch

- Click the 'Delete' button against the required Program and Batch.
- Popup screen will appear for verification of record removal.
- Click the 'OK' button to delete.

The screenshot shows a table titled 'Add Program Batch' with columns: School, Program, Batch, Edit, and Delete. Below the table is a modal dialog box titled 'Message from webpage' with the question 'Are you sure you want to delete this record?'. At the bottom of the dialog are 'OK' and 'Cancel' buttons.

School	Program	Batch	Edit	Delete
MG	BBA	Spring 2012		
MG	BS(AF)	Fall 2011		
MG	BBA	Fall 2011		
MG	BBA	Spring 2011		
SE	MS(EE)	Fall 2011		
SE	MS(EE)	Spring 2011		
CS	PhD(CS)	Spring 2011		

Managing Batch Section

When a new program is added, it must be assigned a section.

- Log in to the system.
- Click ‘Manage Batch Sections’ link under the ‘Admissions’ tab

The screenshot shows the 'ADMISSIONS' module. On the left, there is a sidebar with links: 'Maintain Batch' (selected), 'Student Profile/Roll No', and 'Reports'. The main area is titled 'Add Batch Section' and displays a table of batch sections with columns: Program ID, Batch No, Section, CampusID, and SchooID. Each row has 'Edit' and 'Delete' icons.

Program ID	Batch No	Section	CampusID	SchooID	Edit	Delete
BBA	Fall 2011	N	ISB	MG		
BBA	Spring 2011	M	ISB	MG		
BS(AF)	Fall 2011	O	ISB	MG		
BS(CS)	Fall 2011	A	ISB	CS		
BS(CS)	Fall 2011	B	ISB	CS		
BS(CS)	Fall 2011	C	ISB	CS		
BS(CS)	Fall 2011	D	ISB	CS		
BS(CS)	Fall 2011	E	ISB	CS		
BS(CS)	Spring 2011	A	ISB	CS		
BS(EE)	Fall 2011	A	ISB	SE		
BS(EE)	Fall 2011	B	ISB	SE		
BS(EE)	Fall 2011	C	ISB	SE		
BS(EE)	Fall 2011	D	ISB	SE		
MBA-1.5	Fall 2011	Q	ISB	MG		
MBA-3.5	Fall 2011	S	ISB	MG		
MS(CS)	Fall 2011	Y	ISB	CS		

Add New Batch Section

- Click the ‘Add Batch Section’ button.
- Pop up Screen will appear

The screenshot shows the 'ADD SECTION' dialog box. It contains fields for: Campus (Islamabad Campus), School (School of Computer Sciences), Program (BCS), Batch (Spring 2012), Section (A), and Shift (Default). At the bottom is a 'Save' button.

- Enter the required information.
- Click the ‘Save’ button.

Modify the Batch Section

- Click the ‘Edit’ icon against the required program, batch and section.
- Pop up Screen will appear

UPDATE BATCH SECTION

HIDE

Campus	Islamabad Campus
School	School of Management Sciences
Program	BBA
Batch	Fall 2011
Section	N
Shift	Default
Update	

- Update the desired information.
- Click the ‘**Update**’ button.

Delete the Batch Section

- Click the ‘**Delete**’ icon against the required program, batch and section.
- Popup screen will appear for verification of record removal.
- Click the ‘**OK**’ button to delete.

Add Batch Section

Program ID	Batch No	Section	CampusID	SchoolID	Edit	Delete
BBA	Fall 2011	N	ISB	MG		
BBA	Spring 2011	M	ISB	MG		
BS(AF)	Fall 2011	O	ISB	MG		
CS(EE)	Fall 2011	D	ISB	CS		
CS(EE)	Fall 2011	D	ISB	CS		
CS(EE)	Fall 2011	D	ISB	CS		
CS(EE)	Fall 2011	D	ISB	CS		
CS(EE)	Fall 2011	D	ISB	CS		
SE	Fall 2011	D	ISB	SE		
SE	Fall 2011	D	ISB	SE		
SE	Fall 2011	D	ISB	SE		

Message from webpage

Are you sure you want to delete this record?

OK Cancel

Creating Student Profile

After securing admission in the university, student’s profile is to be created. Candidate’s information which he/she has provided during the time of admission will automatically be transferred to NeON. In case a candidate’s information does not exist in the system, then new profile is to be created.

User can then update the candidate’s profile (now a student) by following the below mentioned steps:

- Under the ‘**Admissions**’ Tab, in the **Student Profile /Roll No** subsection, click the ‘**Manage Student Profile**’ link. Following window will be shown:

MANAGE STUDENT PROFILE

RollNo Name Islamabad Campus

- Search the Candidate by ‘**Name**’.
- If the candidate information exists in the system then it will be shown in the grid as shown in the following figure:

RollNo Name Islamabad Campus

ARN	Name	DOB	Email	MobileNO	Rollno	Program	Batch
42467	Mahgul Amjad	4/30/1988	laughing14@hotmail.com	03315140609	07I-0105	BBA	Fall 2007 Edit
245395	Mahgul Amjad	4/30/1988	mahgul.amjad@gmail.com	03215856220	11I-1221	MBA-1.5	Fall 2011 Edit
150282	Mahgul Jamil	9/11/1991	muazzam87@hotmail.com	03215358431	10I-0830	BBA	Fall 2010 Edit

- Click the ‘Edit’ link against the required candidate name and the following page will be shown with the information stored in the system

This screenshot shows the 'Edit' view of a candidate profile. At the top, there's a dropdown for 'Islamabad Campus' and a 'Search By RollNo' button. The form is divided into three main sections: **Personal Info**, **Contact Info**, and **Family Info**.

- Personal Info:** Contains fields for Name (Mahgul Amjad), DOB (30/04/1988), CNIC (61101-9981851-8), Email (laughing14@hotmail.com), Gender (F), Blood Group (-), Nationality (Pakistani), and Mobile No. (03315140609).
- Contact Info:** Contains fields for Current Address (House # 711, Street # 48), Home Phone (0512854437), Postal Code, City (Islamabad), and Country (Pakistan). It also includes a 'Copy to Permanent' button and a 'Permanent' section with identical fields.
- Family Info:** Contains fields for Relation (Father), Mobile No., Employment Status, Designation, Name (Select), Profession, and Monthly Income. It includes an 'Add family info' button.

At the bottom right of the form is an 'Update' button.

- If the information is not in the System then grid will be empty i.e. no information will be shown to the user.
- Click the ‘Add Personal Info’ button to add the Candidate’s information and following screen will be shown

This screenshot shows the 'CREATE NEW PROFILE' screen. At the top, there's a dropdown for 'Islamabad Campus' and a 'Search By RollNo' button. The form is divided into three main sections: **Personal Info**, **Contact Info**, and a bottom section with a 'Save' button.

- Personal Info:** Contains fields for Name, DOB, CNIC, and Email. It also includes Gender, Blood Group, Nationality, and Mobile No. fields.
- Contact Info:** Contains fields for Current Address, Home Phone, Postal Code, City, and Country (Pakistan). It includes a 'Copy to Permanent' button and a 'Permanent' section with identical fields.
- Action:** A large blue 'Save' button is located at the bottom center of the form.

- This form contains fields related to personal and contact information
- Copy to permanent option should be used if current and permanent address information is same, this will save your time
- Click "Save" and profile shall be saved, if there are any fields left blank system will prompt for it

How to Generate a Roll Number

After the profile has been created, student must be assigned a roll number.

- Under the ‘Admissions’ Tab, in the **Student Profile /Roll No** subsection, click the ‘Generate Roll No’ link

This screenshot shows the 'GENERATE ROLLNO' tab. At the top, there's a 'Search ARN:' input field and a 'Search Candidate' button. Below that are three buttons: 'Generate Rollno' (highlighted in blue), 'Personal Info', and 'Prev Qualification'.

- Search the student by his ARN.
- Preferred Campus and Program will be highlighted already in ‘Generate Rollno’ tab.

GENERATE ROLLNO

Please First Add Batch Section for the selected Degree from the [Manage Batch Section Screen](#).

Search ARN: 1235

Generate Rollno		Personal Info		Prev Qualification	
ARN: 1235	Test Marks: 0	School: CS	<input checked="" type="radio"/> New Admission <input type="radio"/> Re-Admission		
Campus	Degree	RollNo Year(YY)	Batch	Section	Status
ISB	BBA BS(CS) BS(TE) BS(AF)	2012	Spring 2012	* No Section Found!	Current
<input type="button" value="Save & Next"/>					

- Fill in the form and click ‘Save & Next’ button and Roll number will be generated.
- Personal Information of the student will be shown in ‘Personal Info’ tab.
- Click the Image button to edit the personal information

GENERATE ROLLNO

Please First Add Batch Section for the selected Degree from the [Manage Batch Section Screen](#).

Search ARN: 1235

Generate Rollno		Personal Info		Prev Qualification	
ARN: 1235					
Personal Info :					
Name:	Farrukh Khan	Gender:	M		
DOB:	26/11/1982	Blood Group:	-		
CNIC:	3740671806505	Nationality:	Pakistani		
EMail:	Farrukh.khan@nu.edu.pk	Mobile No.:	0000000		
Contact Info :					
Current:	Address: NA	Permanent:	Address: NA		
Home Phone:	231	Home Phone:	1111		
Postal Code:	0	Postal Code:	12		
City:	Islamabad	City:	Islamabad		
Country:	Pakistan	Country:	Pakistan		

- Enter the student’s previous qualification information in the ‘Prev Qualification’ tab.
- Click ‘Save’ button to save the changes.

Please First Add Batch Section for the selected Degree from the [Manage Batch Section Screen](#).

Search ARN: 1235

Generate Rollno		Personal Info		Prev Qualification																																																										
Arn	Qualification	Obt.Marks	Total	Obt.CGPA	Total																																																									
1235	HSSC	850	1100	0.00	0.00																																																									
1235	SSC	495	850	0.00	2000																																																									
<table border="1"> <thead> <tr> <th>ARN:</th> <th>1235</th> <th>Qualification:</th> <th>Select Qualification</th> </tr> </thead> <tbody> <tr> <td>Specialization:</td> <td colspan="3">e.g: Computer Science or Electrical Engineering or Business Administration or Science or Arts etc</td> </tr> <tr> <td>Obt Marks:</td> <td>0</td> <td colspan="3">e.g 770</td> </tr> <tr> <td>Total Marks:</td> <td>0</td> <td colspan="3">e.g 1100</td> </tr> <tr> <td>Obt. CGPA:</td> <td>0</td> <td colspan="3">e.g 3.20</td> </tr> <tr> <td>Total CGPA:</td> <td>0</td> <td colspan="3">e.g 4.00</td> </tr> <tr> <td>Percentage:</td> <td>0</td> <td colspan="3">e.g 4.00</td> </tr> <tr> <td>Year of Passing:</td> <td colspan="5">e.g 2008</td> </tr> <tr> <td>Institute Name:</td> <td colspan="5">e.g NUCES FAST</td> </tr> <tr> <td>Board Name:</td> <td colspan="5">e.g FBISE</td> </tr> <tr> <td>City:</td> <td colspan="5">e.g -</td> </tr> </tbody> </table> <input type="button" value="Save"/>						ARN:	1235	Qualification:	Select Qualification	Specialization:	e.g: Computer Science or Electrical Engineering or Business Administration or Science or Arts etc			Obt Marks:	0	e.g 770			Total Marks:	0	e.g 1100			Obt. CGPA:	0	e.g 3.20			Total CGPA:	0	e.g 4.00			Percentage:	0	e.g 4.00			Year of Passing:	e.g 2008					Institute Name:	e.g NUCES FAST					Board Name:	e.g FBISE					City:	e.g -				
ARN:	1235	Qualification:	Select Qualification																																																											
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City:	e.g -																																																													

Reports

Under this subsection, reports pertaining to admissions activities are available.

Admission Lists

Two types of admission report are available.

- Click on ‘Admission lists’ link beneath ‘Reports’ subsection, under ‘Admissions’ tab
- Select the required semester from the drop down

Batch **Fall 2011**

Admission Report	Admission Summary
-------------------------	--------------------------

- Click on ‘**Admission Report**’ button to generate the report which shows the list of admitted students along with their name and roll-number.

NeON Academic Suite			Admission List		Fall 2011
S#	Arn	RollNo	Reg. No	Name	Status
Degree: BBA					
1	35865	11K-2009	11K-2009	Muhammad Zain	Current
2	35888	11K-2032	11K-2032	Rabia Zaka	Current
3	35907	11K-2052	11K-2052	Samia Yousuf	Current
4	35915	11K-2061	11K-2061	Alizah Ali	Current

- Click on ‘**Admission Summary**’ button to view the summarized report of admissions.

NeON Academic Suite			Admission Summary			Fall 2011
Degree	Total Admitted	Total Closed	Total Current			
BBA	112	7	105			
BS(AF)	46	0	46			
BS(CS)	205	3	202			
BS(EE)	147	2	145			
MS(CS)	30	0	30			
MS(EE)	1	0	1			
Total	541	12	529			

Viewing Matric/Inter Marks

Users can check status of Missing Marks of students.

- Click on ‘**Matric/Inter Marks**’ link beneath ‘**Reports**’ subsection, under ‘**Admissions**’ tab
- Select the required options from the drop down menus
- Click ‘**View**’ button to view list of students according to the selected criteria

MATRIC/INTER MARKS										
Campus:		Batch:		School:		Status:		Missing Records:		
View										
Sr.#	Roll	Name	Degree	StatusName	SSC	SSCTot	HSSC	HSSCTot	OLvI	OLvITot
1	10I-1101	Naveed Ejaz	PhD(CS)	Current	758	850	932	1100		
2	10I-1102	Salabat Khan	PhD(CS)	Current						
3	10I-1103	Muhammad Sharif	PhD(CS)	Current	612	850	713	1100		
4	10I-1104	Mohsin Bilal	PhD(CS)	Current	562	850	786	1100		
5	10I-1105	Irshad Khan	PhD(CS)	Current	613	850	665	1100		
6	10I-1106	Muhammad Asif Khan	PhD(CS)	Current	612	850	747	1100		
7	10I-1107	Yasir Mehmood	PhD(CS)	Current	540	850				
8	10I-1108	Abdul Hameed	PhD(CS)	Current	531	850	678	1100	3	4

[Export to Excel](#)

Offer Letters

The system will facilitate the users to take the print out of the offer letters of the students who got admission.

- Click on ‘**Offer Letter**’ link under the ‘**Reports**’ subsection of ‘**Admissions**’ tab.
- Select the **Program Level** from the dropdown list.
- Select the **Preferred Program** from the dropdown list.

Program Level: Undergraduate

Preferred Program: BS(CS)

View Offer Letters

- Click the **View Offer Letters** button and the offer letter of the selected program will be shown which can be printed (Option available).

View Student Profiles

This report is used to view the profile of the selected student. Profile gives personal information along with the university and contact information of the student.

- Click on ‘**View Students Profile**’ link under the ‘**Reports**’ subsection of ‘**Admissions**’ tab.

Search by Name

- Select the **Name** option.
- Enter the name of the student in the textbox.
- Click the **Search** button and the related results will be shown.

RollNo Name Karachi Campus

◀ ▶ Page 68 of 89 ◀ ▶

University Info :

RollNo: 20070206	ARN: 34358
Degree: BS(TE)	Batch: Fall 2007 - G
School: SE	Campus: KHI
Status: Completed	



Personal Info :

Name: Muhammad Saaduddin Siddiqui	Father/Gaurdian Name: Muhammad Nasir Uddin Siddiqui
Gender: M	Blood Grp:
DOB: 07/11/1989	
CNIC: 42101-6763675-1	Nationality: Pakistani
EMail: k070206@nu.edu.pk	Mobile No.: 0300-2613522

Search by Roll-number

- Select the Roll-number option.
- Enter the roll-number in the textbox.
- Click the **Search** button and the information of the student will be shown.

RollNo Name Karachi Campus

◀ ▶ Page 68 of 89 ◀ ▶

University Info :

RollNo: 20050442	ARN: 33475
Degree: BS(TE)	Batch: Fall 2005 - A
School: SE	Campus: KHI
Status: Cancelled	



Personal Info :

Name: Sadeem Wasiq Usmani	Father/Gaurdian Name: Mansoor Tahir Usmani
Gender: M	Blood Grp:
DOB: 03/10/1986	
CNIC:	Nationality: Pakistani
EMail: sadeem_wasiq@hotmail.com	Mobile No.: 0300-2664754

Contact Info :

Permanent: Address: A-227 Block 13-D-1, Gulshan-E-Iqbal, Karachi.	Current: Address:
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Plan Semester

This tab contains links pertaining to operations of:

- Starting a new semester
- Planning courses to be offered
- Reports

Welcome: saadtariq

PLAN SEMESTER	
Start Semester	<ul style="list-style-type: none"> ▶ Start New Semester ▶ Manage Employee Profile
Plan Course	<ul style="list-style-type: none"> ▶ Set Teacher Preferences ▶ Offer Courses ▶ Assign Course to Teacher
Reports	<ul style="list-style-type: none"> ▶ Students List ▶ Offered Courses ▶ View Course PreReqs

PLAN SEMESTER						
Start Semester						
▶ Start New Semester	To start a new semester					
▶ Manage Employee Profile	To view employee profile. Existing can be updated and new can also be created					
Plan Course						
▶ Set Teacher Preferences	To add course preferences of a teacher					
▶ Offer Courses	To offer courses in current semester					
▶ Assign Course to Teacher	To assign and update a teacher for an offered course					
Reports						
▶ Students List	To view student degree status					
▶ Offered Courses	View list of offered courses program, batch and section wise					
▶ View Course PreReqs	To view Course PreReq of all courses.					

How to Start a new Semester

- Click ‘Start new Semester’ link under the ‘Plan Semester’ tab.
- Previous semester will be shown with starting and ending date of the semester

Welcome: saadtariq

PLAN SEMESTER	
Start Semester	<ul style="list-style-type: none"> ▶ Start New Semester ▶ Manage Employee Profile
Plan Course	<ul style="list-style-type: none"> ▶ Set Teacher Preferences

Semester	Semester No.	Start Date	End Date	Campus	Edit	Delete
Fall 2011	81	08/08/2011	20/01/2012	ISB		

Add Semester

Add New Semester

- Click the ‘Add Semester’ button.
- Fill the required fields on the shown screen.
- Click the ‘Save’ button.

Edit Semester

- Click the ‘Edit’ button against the semester.
- Update the required information on the shown screen.
- Click the ‘Update’ button.

Delete Semester

- Click the ‘Delete’ button against the semester.
- Click ‘OK’ button when system will verify.

Managing Employee Profile

Employee can be a teacher or any staff member. Whenever a new employee gives joining, his/her information is to be entered in the system. User can create profile of a new Employee or can edit/update the information of existing employees.

- Click the ‘Employee Profile’ link under the ‘Plan Semester’ tab beneath ‘Start Semester’ subsection. Enter the Following screen shall be displayed:

MANAGE EMPLOYEE PROFILE

<input type="text"/> Search Employee						
Add Employee						

Add Employee Profile

Whenever a new employee joins the university, his/her information is to be entered in to neon. The first step in doing so is to create their profile

- Click on the “Add Employee” button
- A pop up form shall be displayed with an auto generated employee id; this id shall be the reference number for the employee in the system

- Fill in the rest of the form with required details
- First part of the form consists of personal information, fill in the fields and click “Save & Next” it will automatically show the next form
- Second part contains university related information, this also includes if employee is a teacher then his course preferences are to be entered here as well which can be edited later as well. Enter the details and click “Save”
- Next is education detail and last is experience of the employee. All these can be navigated back and forth by clicking on the next and back icons at the end of each form

Edit Employee Profile

If a user profile is created already and you have to update some of the information, user has the rights to update the information.

- Click the ‘Manage Employee Profile’ link under the ‘Plan Semester’ tab.
- Enter the employee name in the textbox.
- Click the ‘Search Employee’ button and the searched results will be shown in the grid.
- Click on the ‘Edit’ button against the required employee name

- Displayed form contains four tabs. Each requiring different details. After filling in details of one tab move to next tab by clicking Update and clicking on the next icon

Delete Employee Profile

- Click the ‘Manage Employee Profile’ link under the ‘Plan Semester’ tab.
- Enter the employee name in the textbox.
- Click the ‘Search Employee’ button and the searched results will be shown in the grid

MANAGE EMPLOYEE PROFILE						
farrukh		Search Employee				
App ID Name	PEC #	Mobile Email	Address	Edit	Delete	
1 Farrukh Khan	0	0 Wah Cantt	CB288/9			

- Click on the ‘Delete’ button against the required employee name.

- System will delete the profile after confirmation

Plan Course

This subsection contains links to course offer and its pre requisite operations.

How to Set Teacher Preferences

Before assigning the course(s) to a teacher, course preference must be added against the teacher. If a course is not added in a teacher's preference then that course cannot be assigned to that teacher as the system won't allow that.

Add Teacher Course Preference

- Click 'Set Teacher Preferences' link under the 'Plan Semester' tab, beneath Plan Course subsection.
- Select the teacher name from 'Teacher' dropdown list.
- Select the course name from 'Course Name' dropdown list.
- Click the 'Add Preference' button.

Code	Course Name	Preference	Delete
EE104	Basic Electrical Engineering (4.00)	0	<input type="checkbox"/>
EE105	Computer Logic Design (3.00)	0	<input type="checkbox"/>
EE106	Computer Logic Design (4.00)	0	<input type="checkbox"/>
EE111	Basic Electrical Engineering (3.00)	0	<input type="checkbox"/>
EE205	Circuit Analysis (4.00)	0	<input type="checkbox"/>
EE216	Circuit Analysis - I (3.00)	0	<input type="checkbox"/>
EE217	Circuit Analysis - II (3.00)	0	<input type="checkbox"/>
EE110	Programming for Engineers - I (3.00)	1	<input type="checkbox"/>

Delete Teacher Course Preference

If there is a teacher who no more teaches a course then that course may be deleted from his preference list, to do so

- Click on the teacher preference link under Plan Semester tab
- Select teacher name form the drop down list and his list of course preferences shall be displayed
- Click on the delete icon against the respective row
- A confirmation box shall appear click "OK"

Code	Course Name	Preference	Delete
EE104	Basic Electrical Engineering (4.00)	0	<input type="checkbox"/>
EE903	Coding Theory (3.00)	1	<input type="checkbox"/>

- If teacher has not taught that course before then system will delete after confirmation, otherwise it will not delete the course. In that case, set the preference to 0.

Offer Courses

Courses are offered at the start of the semester so that the students can get registered in the courses offered to them.

- Click the 'Course Offer' link under the 'Plan Semester' tab.
- Select the required **Degree Program** from the 'Degree' dropdown list.
- Select the required **Batch Number** from the 'Batch' dropdown list.
- Select the required **Batch Section** from the 'Batch Section' dropdown list.
- Semester and Study Plan semester will be populated automatically based upon the selection.
- Select the check box against the course.
- Select the teacher name from the 'Teacher' dropdown list. Only those teacher's name will be shown whose preference is added against the course. If teacher name is not listed then set '**No Teacher Assign**' and then assign the teacher later.
- Select the course section from the 'Section' dropdown list.
- Enter the max seats for the course in the 'Max Seat' textbox.

- Click the ‘Offer Selected Course’ button and the selected courses will be offered to the selected program’s batch section.

Welcome: saadtarq

Campus: Islamabad Campus | Degree: BS(CS) | Batch: Fall 2010 | Batch Section: A | Study Plan Sem#: 3 | Semester: Fall 2011

PLAN SEMESTER

Start Semester

- Start New Semester
- Manage Employee Profile

Plan Course

- Set Teacher Preferences
- Offer Courses**
- Assign Course to Teacher

Reports

- Students List
- Offered Courses

Sr.#	Course Code	Course Name	Credit Hrs.	Course Type	Teacher	Section	Max Seats	All
1	EE218	Comp. Organization & Assembly Lang.	4.0	Core	Select Teacher	Select Section	50	<input type="checkbox"/>
2	CS201	Data Structures	3.0	Core	Select Teacher	Select Section	50	<input type="checkbox"/>
3	MT217	Discrete Structures	3.0	Core	Select Teacher	Select Section	50	<input type="checkbox"/>
4	MG101	Fundamentals of Management	3.0	Elective	Select Teacher	Select Section	50	<input type="checkbox"/>
5	SS138	History of Pakistan	3.0	Core	Select Teacher	Select Section	50	<input type="checkbox"/>
6	MG110	Principles of Marketing	3.0	Elective	Select Teacher	Select Section	50	<input type="checkbox"/>
7		Social Science Elective - I	3.0	Elective				

Add More Electives in above Tentative Study Plan semester

Offer Selected Courses

Note: Study plan semester will populate as it is given in the prospectus. If the course which is to be offered is not shown then select the **Study Plan Semester** to find the course. Consult the required prospectus to search for the course.

Welcome: saadtarq

Campus: Islamabad Campus | Degree: BS(CS) | Batch: Fall 2011 | Batch Section: A | Study Plan Sem#: 2 | Semester: Spring 2012

PLAN SEMESTER

Start Semester

- Start New Semester
- Manage Employee Profile

Plan Course

- Set Teacher Preferences
- Offer Courses**
- Assign Course to Teacher

Reports

- Students List
- Offered Courses
- View Course PreReqs

Sr.#	Course Code	Course Name	Credit Hrs.	Course Type	Teacher	Section	Max Seats	All
1	MT115*	Calculus - II	3.0	Core	Mazhar Hussain	A	50	<input type="checkbox"/>
2	CS104*	Computer Programming	4.0	Core	Umar Manzoor	A	50	<input type="checkbox"/>
3	EE109*	Digital Logic Design	4.0	Core	Humaira Ehsan	A	50	<input type="checkbox"/>
4	SS122*	English Composition	3.0	Core	Ijaz-Ur-Rehman	A	50	<input type="checkbox"/>
5	SS138*	History of Pakistan	3.0	Core	Hafiz Tayyeb	A	50	<input type="checkbox"/>

Offer Selected Courses

Sr.#	Course Code	Course Name	Cr.Hrs.	Teacher	Section	Degree Tot. Reg.	Tot. Reg.	
1	MT115	Calculus - II	3.0	Mazhar Hussain	A	0	0	Allow Batches
2	CS104	Computer Programming	4.0	Umar Manzoor	A	0	0	Allow Batches
3	EE109	Digital Logic Design	4.0	Humaira Ehsan	A	0	0	Allow Batches
4	SS122	English Composition	3.0	Ijaz-Ur-Rehman	A	0	0	Allow Batches
5	SS138	History of Pakistan	3.0	Hafiz Tayyeb	A	0	0	Allow Batches

How to remove a course offer

- Click on the course offer link under registration tab
- Select degree, batch and batch section
- List of courses being offered will appear in a separate grid beneath Offered Courses heading
- If there are any registered students(of that degree program whose course is being offered) in the course, then it cannot be deleted unless its degree registration count is 0 (if there are students of other degree programs registered in the course then course can still be deleted)
 - Drop student registrations first so to delete the offer
- All the courses offered but having no registration shall be having a “X” sign at the end of the respective row in the grid
- Click on the icon and a confirmation box will appear
- Click “OK” and course offer shall be removed

Assigning Course to a Teacher

Whenever a course is offered, it is assigned to a teacher who will conduct the course and will enter the evaluations/attendance and will generate the result. There are two methods/screens available to assign a course to a teacher.

- Course Offer
- Assign Course Teacher.

Course Offer

Same steps are to be followed which are mentioned above in ‘Course Offer’ section. If course is assigned to ‘No Teacher Assign’ then just add the preference for the required teacher. Come back to the screen and replace ‘No Teacher Assign’ with the teacher’s name and click the ‘Offer Selected Course’ button and the teacher name will be updated.

Assign Course

- Select ‘Assign Course To Teacher’ link under the ‘Plan Semester’ tab.

- Select the Program Degree from the ‘Degree’ dropdown list.
- Select the Batch from the ‘Batch’ dropdown list.
- Select will populate automatically (current semester).
- Click the ‘Get Teacher Courses’ button.
- Courses offered in the selected semester to selection degree program will be shown.

The screenshot shows a user interface for managing teacher courses. On the left, there's a sidebar with 'PLAN SEMESTER' sections for 'Start Semester' (with 'Start New Semester' and 'Manage Employee Profile') and 'Plan Course' (with 'Set Teacher Preferences', 'Offer Courses', and 'Assign Course to Teacher'). The main area has dropdowns for 'Campus' (Islamabad Campus), 'Degree' (BS(CS)), 'Batch' (Fall 2011), and 'Semester' (Spring 2012). A large 'Get Teacher Courses' button is at the top right. Below these are two tables: one for course details and another for teacher assignments. The course table includes columns for EmpID, Teacher Name, Code, Course, CrdHrs, Section, Seats, and Edit. The assignment table includes columns for EmpID, Teacher Name, Code, Course, CrdHrs, Section, Seats, and Edit.

EmpID	Teacher Name	Code	Course	CrdHrs	Section	Seats	Edit
40142	Umar Manzoor	CS104	Computer Programming	4.00	A	50	
40045	Humaira Ehsan	EE109	Digital Logic Design	4.00	A	50	
40092	Mazhar Hussain	MT115	Calculus - II	3.00	A	50	
40183	Ijaz-Ur-Rehman	SS122	English Composition	3.00	A	50	
40355	Hafiz Tayyeb	SS138	History of Pakistan	3.00	A	50	

Edit Teacher Course

- Click the edit button against the required teacher/course name.
- Update the Teacher Name or the Max Seats.
- Click ‘Update’ button.

The screenshot shows a 'CHANGE TEACHER' dialog box. It contains fields for 'Course' (set to CS104 Computer Programming), 'Course Section' (set to A), 'Program' (set to BS(CS)), 'Batch' (set to Fall 2011), 'Semester' (set to Spring 2012), 'Teacher Name' (set to Kiran Ijaz), and 'Seats' (set to 50). There is also an 'Update' button at the bottom.

Note: Only those teachers name will appear in the Teacher list against the course whose preference is added for the selected course.

Reports

How to view Students lists

This is a detailed report showing student degree/batch status. This option can be used in three ways:

- **Search a student by roll number:**

This option is used to view degree status details of a particular student.

- Select the **RollNo** option from the screen.
- Enter the roll number in the textbox.
- Click the **Search RollNo** button and the degree information of the student will be shown.

The screenshot shows a search interface for student degree status. It includes dropdowns for 'Karachi Campus' (selected) and 'RollNo' (set to 080008). There are also radio buttons for 'Program-Batch' (selected), 'Degree Requirement Completed', and 'Print' (with icons for printer and export). Below this is a table titled 'Student Degree Status' with columns for Sr.#, Roll No., Name, Gen, CNIC, MobileNo, Email, Degree, Batch, Sec, Crd Att., Crd Earned, and CGPA. The table shows one row for a student named Mohammad Omar Shahid.

Sr.#	Roll No.	Name	Gen	CNIC	MobileNo	Email	Degree	Batch	Sec	Crd Att.	Crd Earned	CGPA
1	08K-0008	Mohammad Omar Shahid	M	42301-2201399-7	030-08241326	omar_shahid12@hotmail.com	BS(CS)	Fall 2008	A	115.0	103.0	2.18

- **View a program-batch students list**

This option is used to view the degree status details of a complete program batch.

- Select the **Program-Batch** option from the screen.
- Select the **Program** from the program dropdown list.
- Select the **Batch** from the batch dropdown list.

- Select the **Batch Section** from the batch-section dropdown list.
- Select the **Status** from the status dropdown list.
- Click **View Students Status** button to view the list of students of the selected program batch section of the selected status. (Print and Export button shown on top right)

Karachi Campus Program-Batch Degree Requirement Completed

Program: BS(CS) Batch: Fall 2008 Batch Section: A Status: Current Semester: Spring 2012

[View Students Status](#) [View in other Format](#) [Section List](#)

Students Batch/Degree Status									
Roll No.	Name	Gen CNIC	MobileNo	Email	Sec	Crd Att.	Crd Earned	CGPA	
08K-0003	Luqman Iqbal Dor	M 42101-6624071-1	032-18993925	datz_cool@hotmail.com	A	130.0	115.0	2.56	
08K-0008	Mohammad Omar Shahid	M 42301-2201399-7	030-08241326	omar_shahid12@hotmail.com	A	115.0	103.0	2.18	
08K-0009	Syed Ali Raza	M 42101-87471341	034-56432296	arsyed04@yahoo.com	A	130.0	115.0	3.61	
08K-0010	Syed Asghar Nasim Naqvi	M 42101-7467311-9	034-53413052	asgharrulz@yahoo.com	A	130.0	115.0	2.90	
08K-0011	Haseeb Ali Balouch	M 42201-8343848-5	034-25435957	daemon555_h@yahoo.com	A	115.0	106.0	2.11	
08K-0019	Anum Fatima	F 42201-0410893-0	033-33284804	anumfsh@gmail.com	A	121.0	115.0	2.80	
08K-0020	Aamir Bawa	M 42101-3219378-5	034-53134296	aamirbawa@hotmail.com	A	130.0	115.0	2.54	
08K-0024	Zohair Atique Khan	M 42401-1776762-3	034-74088011	zee007_pk@hotmail.com	A	130.0	115.0	3.30	
08K-0031	Muhammad Mohsin Ali	M 42101-2685740-3	033-23499255	x2mohsinali@hotmail.com	A	129.0	114.0	2.69	
08K-0072	Shujaan Ahmed	M 42201-2515267-9	031-42308422	dr.scorpian@hotmail.com	A	100.0	88.0	2.29	
08K-0074	Muhammad Saeed Hussain Kakar	M 54401-4714078-1	034-58334658	saeedkakar13@yahoo.com	A	100.0	88.0	2.16	
08K-0075	Hafiz Hassan Farid	M 42201-8521720-3	030-02266795	hassan.seth@live.com	A	130.0	115.0	3.38	
08K-0077	Syed Saad Alam	M 904030-172558-1	034-63249438	sweet_saad_alam@hotmail.com	A	75.0	59.0	2.02	
08K-0080	Hammad Masood	M 42201-6960820-5	034-52159817	orientperfumers@hotmail.com	A	130.0	115.0	3.45	
08K-0082	Zahra Bhojani	F 42101-2798727-8	033-23639817	bhojani.zahr@yahoo.com	A	130.0	115.0	2.32	
08K-0093	Ahsan Sajid	M 42101-0368369-7	032-12087207	ahsansajid@hotmail.com	A	106.0	87.0	2.13	
08K-0097	Mansoor Ali	M 42301-0892690-1	033-33405646	malikali_1989@hotmail.com	A	130.0	115.0	2.91	

- Click **View in other Format** button to view the report in another format.

Karachi Campus **Batch Degree Status**

Program: BS(CS) Batch Fall 2008

Sno	Roll No	Student Name	Section	CGPA	Chrs Attempted	Chrs Earned
1	08K-0003	Luqman Iqbal Dor	A	2.56	130.0	115.0
2	08K-0008	Mohammad Omar Shahid	A	2.18	115.0	103.0
3	08K-0009	Syed Ali Raza	A	3.61	130.0	115.0
4	08K-0010	Syed Asghar Nasim Naqvi	A	2.90	130.0	115.0
5	08K-0011	Haseeb Ali Balouch	A	2.11	115.0	106.0
6	08K-0019	Anum Fatima	A	2.80	121.0	115.0
7	08K-0020	Aamir Bawa	A	2.54	130.0	115.0
8	08K-0024	Zohair Atique Khan	A	3.30	130.0	115.0

- Click **Section List** button to view the list of students of the selected program batch section-wise.

NeON Academic Suite

Student Section List

Sno.	RollNo	Name	Sno.	RollNo	Name
1	08K-0003	Luqman Iqbal Dor	2	08K-0008	Mohammad Omar Shahid
3	08K-0009	Syed Ali Raza	4	08K-0010	Syed Asghar Nasim Naqvi
5	08K-0011	Haseeb Ali Balouch	6	08K-0019	Anum Fatima
7	08K-0020	Aamir Bawa	8	08K-0024	Zohair Atique Khan
9	08K-0031	Muhammad Mohsin Ali	10	08K-0072	Shujaan Ahmed
11	08K-0074	Muhammad Saeed Hussain Kakar	12	08K-0075	Hafiz Hassan Farid
13	08K-0077	Syed Saad Alam	14	08K-0080	Hammad Masood

• To view list of students who have completed degree requirements

This report is used to view the list of students who have completed their degree requirement.

- Select the **Degree Requirement Completed** option from the screen.
- Select the **Program** from the program dropdown list.
- Select the **Batch** from the batch dropdown list.
- Select the **Status** from the status dropdown list.

- Click **Degree Requirement Completed** button to view the list of students of the selected program batch section of the selected status who have completed their degree requirement. (Print and Export button shown on top right)

Note: Degree requirement completed option shows the results on the basis of the credits earned and cgpa.

Karachi Campus	<input type="radio"/>	RollNo	<input type="radio"/>	Program-Batch	<input checked="" type="radio"/>	Degree Requirement Completed	 				
Program:	BS(CS)	Batch:	Fall 2007	Status:	Completed	Degree Requirements Completed					
Note: List shows all those students who have completed their Earned Credits and they are not registered in Current Semester											
List of Students having Degree Requirements Completed											
Sr.#	Roll No.	Name	Gen CNIC	MobileNo	Email	Degree	Batch	Sec	Crd Att.	Crd Earned	CGPA
1	07K-0001 Hassan Ahmad		M 42201-9193289-1	033-62059369	prisnerno57@yahoo.com	BS(CS)	Fall 2007	C	131.0	131.0	2.19
2	07K-0009 Arqam Gadit		M 42201-8705469-3	032-28265854	gadit_arqam@hotmail.com	BS(CS)	Fall 2007	B	131.0	131.0	3.46
3	07K-0013 Taha Rafiq		M 42101-9282411-7	033-43705917	taha.rafiq@gmail.com	BS(CS)	Fall 2007	C	131.0	131.0	4.00
4	07K-0014 Farrukh Zafar		M 42101-4134643-9	033-12377257	farrukh_z09@msn.com	BS(CS)	Fall 2007	B	131.0	131.0	3.06
5	07K-0016 Tasmiyah Iqbal		F 42201-8698989-8	034-32462878	tasmiyahiqbal@gmail.com	BS(CS)	Fall 2007	A	131.0	131.0	2.92
6	07K-0018 Yaseen Jan Allahwala		M 42301-8409781-3	032-22442684	y_allawala@hotmail.com	BS(CS)	Fall 2007	C	136.0	136.0	3.07

Offered Courses

This report shows the details about the courses being offered in a particular semester.

- Select the **Offered Courses** link under the **Reports** subsection of **Plan Semester** tab.
- Select the **Semester** from the dropdown list.
- Select the **View Course Strength** button to view the course-wise strength of courses offered in the selected semester.

Semester: Spring 2012

No.	Code	Course	Credits	SECTION	TEACHERS	Status	Students
1	CS102	Introduction to Computer Science	4.00	CS-R1	No Teacher Assigned	Permanent	28
2	CS102	Introduction to Computer Science	4.00	CS-R2	No Teacher Assigned	Permanent	12
3	CS104	Computer Programming	4.00	CS-A	Asima Hayat	Permanent	39
4	CS104	Computer Programming	4.00	CS-B	Asima Hayat	Permanent	40
5	CS104	Computer Programming	4.00	CS-C	Asima Hayat	Permanent	40
6	CS104	Computer Programming	4.00	CS-D	Khurram Nazir Junejo	Permanent	41
7	CS104	Computer Programming	4.00	CS-E	Khurram Nazir Junejo	Permanent	39
8	CS201	Data Structures	3.00	CS-A	Khadija Rohail	Permanent	36
9	CS201	Data Structures	3.00	CS-B	Khadija Rohail	Permanent	31

- Select the **Offered Courses** button to view the list of courses offered program-batch wise.

Sno	Courseid	Name	Chrs	Section	Instructor
Program: BBA					
Batch: Fall 2011					
					Section: H
1	MG317	Brand Management	3.0	A	Muhammad Amir Adam
2	MG317	Brand Management	3.0	BBA	No Teacher Assigned
3	MT114	Business Statistics	4.0	BBA	Muhammad Amjad
4	SS222	English - II	4.0	BBA	Saqif Rafiq Ansari
5	MG224	Financial Accounting	3.0	BBA	Midhat Murtaza
6	SS130	Macro Economics	4.0	BBA	Michael Hieman Simon
7	MG331	Management Accounting	3.0	BBA	Midhat Murtaza
8	CS310	Management Info. Systems	3.0	BBA	Imtiaz Ahmed
9	MG225	Organizational Behavior	3.0	BBA	Nadeem Ahmad Syed
10	SS118	Psychology	3.0	BBA	No Teacher Assigned
11	SS127	Sociology	3.0	BBA	Mahmood Hussain
12	MT216	Statistical Inference	3.0	BBA	Muhammad Amjad
Program: BS(CS)					
Batch: Fall 2011					
Section: A					
13	MT101	Calculus - I	3.0	CS-	No Teacher Assigned

View Course PreReqs

This report shows the pre-requisites of the courses.

- Select the **View Course PreReqs** link under the **Reports** subsection of **Plan Semester** tab and the list of courses and pre-requisites will be shown.

Karachi Campus		All Schools	<input checked="" type="checkbox"/> Show only those courses that have prerequisites	Search Courses	
Sr.#	School Code	Course Name	Cr. Hrs	PreReqs	
1	CS	CS104 Computer Programming	4.0	(CS102-Introduction to Computer Science 4.00)	
2	CS	CS201 Data Structures	3.0	(CS104-Computer Programming 4.00)	
3	CS	CS204 Database Systems	4.0	(CS201-Data Structures 3.00)	
4	CS	CS205 Operating Systems	3.0	(CS210-Data Structures & Algorithms 3.00)	
5	CS	CS206 Operating Systems	4.0	(CS201-Data Structures 3.00)	
6	CS	CS210 Data Structures & Algorithms	3.0	(EE112-Programming for Engineers - II 3.00)	
7	CS	CS301 Theory of Automata	3.0	(MT217-Discrete Structures 3.00)	
8	CS	CS302 Design & Analysis of Algorithms	3.0	(CS201-Data Structures 3.00)	

- To view a pre-requisite of a specific course, write the course name in the text box and click the **Search Course** button.

Karachi Campus		All Schools	<input checked="" type="checkbox"/> Show only those courses that have prerequisites	Search Courses	
Sr.#	School	Code	Course Name	Cr. Hrs	PreReqs
1	CS	CS627	Medical Image Processing	3.0	(CS531-Machine Learning 3.00), (CS553-Applied Image Processing 3.00)
2	SE	EE221	Electro Mechanical Systems	3.0	(EE217-Circuit Analysis - II 3.00)
3	SH	MT101	Calculus - I	3.0	(MT101-Calculus - I 3.00)
4	SH	MT115	Calculus - II	3.0	(MT101-Calculus - I 3.00)
5	SH	MT216	Statistical Inference	3.0	(MT114-Business Statistics 4.00)

[Export to Excel](#)

Early Semester

This tab contains links to all the activities that are conducted as soon a semester is started. These are grouped in to three subsections:

- Registrations
- Student management Operations
- Viewing Reports

Student Registration

When the semester is started and courses are offered, then registration will be started. Students will get registered in the courses offered to their program and batch. This can be done in four ways:

- Student Registration (Registering an Individual).
- Course-wise Registration.
- Program-wise Registration.
- Bulk Registration.

Registering an Individual

If you want to register a single student, then this option is used. All courses offered by the department will be shown to the user and he/she can register the student in the required courses.

- Select the ‘Student Registration’ link under the ‘Registrations’ subsection.
- Enter the roll number in the textbox.
- Click the ‘Search Roll No’ button, student information along with the courses list will be shown

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EARLY SEMESTER

- Registrations**
 - [Student Registration](#)
 - [Manage Student Course Section](#)
 - [Approve Registrations](#)
 - [Course wise Registrations](#)
 - [Batch wise Registrations](#)
- Student Management**
 - [Manage Student Section](#)
 - [Reset Student Password](#)
- Reports**

Islamabad Campus Spring 2012 eg : 07-1234 BS(CS)-Current

RollNo: 20110234	Name: Muhammad Umar	Degree: BS(CS)	Batch: Fall 2011							
Credits Attempted: 0	Credits Earned: 0	CGPA: 0.00	Status: Current							
Credits: 0	Total Selected Courses: 0	Warning Count: 0	Fee Paid: 0							
Sr.#	Code	Search by Course Name	Search	Cr.Hrs	Pre Reqs	Degree Part	Section	Status	Add	Drop
1	MT115	Calculus - II		3.0	MT101-Calculus - I Not Clear	Core	A			
2	CS104	Computer Programming		4.0	CS102-Introduction to Computer Science Not Clear	Core	A			
3	CS204	Database Systems		4.0	CS201-Data Structures Not Clear	Core	A			
4	CS302	Design & Analysis of Algorithms		3.0	CS201-Data Structures Not Clear	Core	A			
5	EE109	Digital Logic Design		4.0		Core	A			
6	SS122	English Composition		3.0	SS102-English Language Not Clear	Core	A			

- Select the course in which you want to register the student by clicking on the ‘Add’ button against the course.
- Registered course will be highlighted in green color.

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EARLY SEMESTER

Registrations

- Student Registration
- Manage Student Course Section
- Approve Registrations
- Course wise Registrations
- Batch wise Registrations

Student Management

- Manage Student Section
- Reset Student Password

Reports

- Registered Students List

Islamabad Campus Search RollNo: 110234 Spring 2012 Search RollNo eg : 07-1234 BS(CS)-Current

RollNo: 20110234 Name: Muhammad Umar Degree: BS(CS) Batch: Fall 2011 Section: A

Credits Attempted: Credits Earned: 0 CGPA: 0.00 Status: Current

Credits: 10 Total Selected Courses: 3 Warning Count: 0 Fee Paid: 0

Courses has been Registered Successfully against Rollno : 20110234

Sr.#	Code	Search by Course Name	Search	Cr.Hrs Pre Reqs	Degree Part	Section	Status	Add	Drop	SectionUpdt
1	EE109	Digital Logic Design		4.0	Core	A	Registered			
2	SS138	History of Pakistan		3.0	Core	A	Registered			
3	SS142	Technical Report Writing		3.0	Elective	A	Registered			
4	MT115	Calculus - II		3.0	MT101-Calculus - I Not Clear	Core	A			
5	CS104	Computer Programming		4.0	CS102-Introduction to Computer Science Not Clear	Core	A			
6	CS204	Database Systems		4.0	CS201-Data Structures Not Clear	Core	A			
7	CS302	Design & Analysis of Algorithms		3.0	CS201-Data Structures Not Clear	Core	A			

Note: Comments like pre-requisite information and whether the course is the part of the degree or not will be shown to the user. If the pre-requisite for a course is not clear then the user cannot register the student in that course.

Course-wise Registration

The system will facilitate the user if they want to register multiple students in a particular course.

- Select the ‘Course Registration’ link under the ‘Registrations’ subsection in ‘Early Semester’ tab.

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EARLY SEMESTER

Registrations

- Student Registration
- Manage Student Course Section
- Approve Registrations
- Course wise Registrations
- Batch wise Registrations

Campus: Islamabad Campus Semester: Spring 2012 Course: Select Course Course Section:

Program: Select Degree Batch: Select Batch Batch Section:

View Students

- Select the course in which you want to register the students from the Course dropdown list.
- Select the section of the course from the Section dropdown list.
- Program and Batch will be selected by default by the system on the basis of the information that to which program and batch that course was offered.
- Click the ‘View Student’ button and all the students of the selected program and batch will be shown.
- Select the students by selecting the checkbox against roll number

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EARLY SEMESTER

Registrations

- Student Registration
- Manage Student Course Section
- Approve Registrations
- Course wise Registrations
- Batch wise Registrations

Student Management

- Manage Student Section
- Reset Student Password

Reports

- Registered Students List
- Student Course Reg. Count

Campus: Islamabad Campus Semester: Spring 2012 Course: EE109 Digital Logic Design Course Section: A

Program: BS(CS) Batch: Fall 2011 Batch Section: A

View Students

S.No	All	Roll No.	Name
1	<input type="checkbox"/>	11-0019	Farazin Yousaf
2	<input checked="" type="checkbox"/>	11-0028	Sohail Jamal Khan
3	<input checked="" type="checkbox"/>	11-0034	Misha Malik
4	<input type="checkbox"/>	11-0036	Wahab Baig
5	<input checked="" type="checkbox"/>	11-0037	Arsal Mahmud Jalib
6	<input checked="" type="checkbox"/>	11-0040	Ahmad Hassan
7	<input checked="" type="checkbox"/>	11-0043	Arbaz Sajid
8	<input type="checkbox"/>	11-0045	Farhan Abdul Qayum
9	<input checked="" type="checkbox"/>	11-0053	Haider Rasool
10	<input checked="" type="checkbox"/>	11-0057	Hasaan Ali
11	<input checked="" type="checkbox"/>	11-0060	Shahbaz Khan

- Select the ‘Register/Unregister’ button at the end of the grid and the selected students will be registered in the selected course.

Batch-wise Registration

This option will be used when the user wants to register students in those courses which are offered to the student's program batch.

- Select the 'Batch- Wise Registration' link under the 'Registration' subsection, in 'Early Semester' tab.
- Enter the roll number in the textbox.

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EARLY SEMESTER

Registrations

- Student Registration
- Manage Student Course Section
- Approve Registrations
- Course wise Registrations
- Batch wise Registrations**

Campus: Islamabad Campus Semester: Spring 2012 Search RollNo: View Offered Courses eg : 07-1234

- Click the 'View Offered Courses' button and the list of courses will be shown offered to the student's program batch section.
- Select the course in which you want to register the student by selecting the checkbox against course.

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EARLY SEMESTER

Registrations

- Student Registration
- Manage Student Course Section
- Approve Registrations
- Course wise Registrations
- Batch wise Registrations**

Campus: Islamabad Campus Semester: Spring 2012 Search RollNo: 110234 View Offered Courses eg : 07-1234

S.No	All	Course ID	Course Name	Select Course Section
1	<input type="checkbox"/>	CS104	Computer Programming	A <input type="button" value="▼"/>
2	<input checked="" type="checkbox"/>	EE109	Digital Logic Design	A <input type="button" value="▼"/>
3	<input type="checkbox"/>	MT115	Calculus - II	A <input type="button" value="▼"/>
4	<input type="checkbox"/>	SS122	English Composition	A <input type="button" value="▼"/>
5	<input checked="" type="checkbox"/>	SS138	History of Pakistan	A <input type="button" value="▼"/>

Register/Unregister

- Select the 'Register/Unregister' button at the end of the grid and the selected student will be registered in the selected course.

Bulk Registration

This option will be used when the user wants to register the students of a particular batch in all the courses offered to that batch on just a single click. Usually this option is used for the first semester students for their first semester registration in which all the students will have to be registered in all the courses offered to them.

- Select the Program from the program dropdown list. Campus, semester and batch will be selected automatically by the system.

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EARLY SEMESTER

Registrations

- Student Registration
- Manage Student Course Section
- Approve Registrations
- Course wise Registrations
- Batch wise Registrations**

Campus: Islamabad Campus Semester: Spring 2012 Search RollNo: View Offered Courses eg : 07-1234

- Click the 'Bulk Register' button and the students of the selected program will be registered in the courses offered to them.

Manage Student Course Section

If student's batch section is 'A' then he will be registered in 'A' course section. If a student wants to change his course section then there are three options/screens.

- Batch-wise course section change.
- RollNo-wise course section change.

- c) Course-wise section change.

Batch-wise Section Change

If you want to update the section of more than one student, batch-wise option is given to the user. Just select the batch and then change the course section of multiple students of that batch at a same time.

- Click ‘Manage Student Section’, in ‘Student Management’ subsection, under the ‘Early Semester’ tab.

- Select the ‘Batch-Degree’ option from the screen.
- Select the Degree Program from the ‘Program’ dropdown list.
- Select the Batch from the ‘Batch’ dropdown list.
- Click ‘View All Student Sections’ button

- Click the ‘Update Course Section’ link against the student.
- Update the student’s course sections from the ‘Update Section’ dropdown list
- Click the ‘Save’ button at the end of the grid.

Roll number-Wise Section Change

If you want to change the section of a single student, then rather finding that through the list of the complete batch, just enter his/her roll number and update the course section.

- Click ‘Manage Student Section’, in ‘Student Management’ subsection, under the ‘Early Semester’ tab.
- Select the ‘Roll Number’ option from the screen.

- Enter the Roll Number.
- Click ‘Search RollNo’ button.
- Student section information will be shown

- Click the ‘Update Course Section’ link, popup screen will appear

HIDE

UPDATE COURSE SECTION

Roll No: 20110234	Name: Muhammad Umar	Semester: Spring 2012		
S.No	Course ID	Course Name	Course Section	Update Section
1	EE109	Digital Logic Design 4.00	A	Select Section <input type="button" value="▼"/>
2	SS138	History of Pakistan 3.00	A	Select Section <input type="button" value="▼"/>
3	SS142	Technical Report Writing 3.00	A	Select Section <input type="button" value="▼"/>

Save

- Update the student's course sections from the '**Update Section**' dropdown list.
- Update the student section from the '**Update Section**' dropdown list.
- Click '**Update Section**' button.

Course-wise Section Change

If we want to change the course section of some students or if we want to change the course section of the complete class for a particular course i.e. if course was offered and assigned section A. Later it is decided to change the course section to 'B' then this screen will be used.

- Click the '**Manage Student Course Section**' link under '**Early Semester**' tab.
- Campus and semester will be selected automatically.
- Select the course from the '**Offered Course**' dropdown list.
- Select the course section from the '**Course Section**' dropdown list.
- List of students registered in the selected course will be shown.
- Click the check box against the roll number of the student whose section is to be updated.
- Select the section in which you have to shift the students from the '**Shift to Section**' dropdown list.

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EARLY SEMESTER

Registrations	<input checked="" type="checkbox"/> 28 11I-0161 Fahad Rasool <input checked="" type="checkbox"/> 29 11I-0165 Simmal Pasha <input type="checkbox"/> 30 11I-0168 Farza Burny <input checked="" type="checkbox"/> 31 11I-0184 Haseeb Ahmed Khan Jadoon <input type="checkbox"/> 32 11I-0185 Naveed Rafi <input checked="" type="checkbox"/> 33 11I-0190 Syeda Anum Bilal <input type="checkbox"/> 34 11I-0196 Saad Khalid <input checked="" type="checkbox"/> 35 11I-0199 Hamid Hussain <input type="checkbox"/> 36 11I-0208 Ibrar Ali <input type="checkbox"/> 37 11I-0212 Muhammad Umar Javed <input checked="" type="checkbox"/> 38 11I-0221 Muhammad Raheel Iftikhar <input type="checkbox"/> 39 11I-0223 Faizan Zahid <input checked="" type="checkbox"/> 40 11I-0234 Muhammad Umar <input type="checkbox"/> 41 11I-0236 Muhammad Azhar <input type="checkbox"/> 42 11I-0239 Rana Muhammad Masood <input checked="" type="checkbox"/> 43 11I-0241 Muhammad Bilal Ajmal <input type="checkbox"/> 44 11I-0242 Khawaja Ali Arshad <input checked="" type="checkbox"/> 45 11I-0243 Sharjeel Ahmad Qureshi <input checked="" type="checkbox"/> 46 11I-0244 Saad Muhammad Hashmi	EE109	A	0.00	Fall 2011 - A	BS(CS)
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Shift to Section:

Submit

Note: The shifted section must be offered prior shifting the students. That can be done through the course offer screen.

Approve Registrations

When the registration is opened for students, the regular students (no warning) will register in the courses offered to their program batch section through the NeON Student Module. Their registration is tentative; Academic Officer will later on approve or decline their Registration/Drop Requests. There are two options for the user:

- Accept/Decline request Program-wise
- Accept/Decline request of a particular student

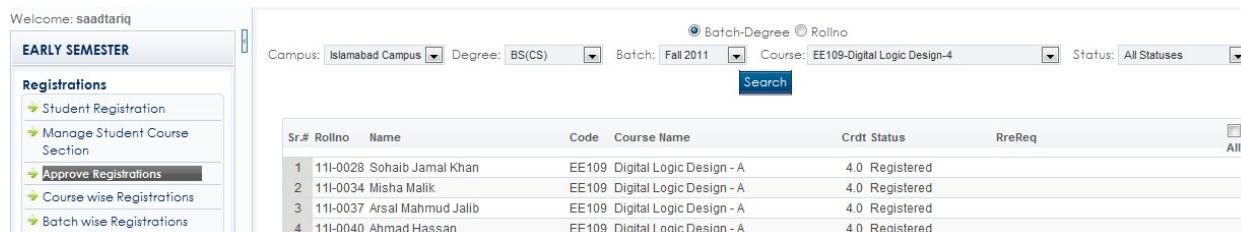
Accept/Decline request Program-wise

- Select the ‘Approve Registrations’ link under the ‘Early Semester’ tab, beneath ‘Registrations’ subsection



The screenshot shows the software's main window with a sidebar on the left. The sidebar has a tree view with 'Registrations' expanded, showing 'Student Registration', 'Manage Student Course Section', and 'Approve Registrations'. The 'Approve Registrations' link is highlighted with a dark grey background.

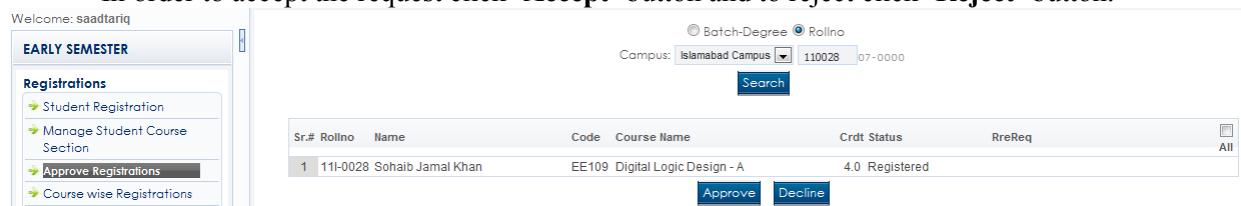
- Select the ‘Batch-Degree’ option.
- Select the degree from the degree dropdown list.
- Select the batch from the batch dropdown list.
- Select the course from the Course dropdown list. To view all courses select All Courses.
- Select the status (Add, Drop, Registration Request, etc) from the status dropdown list.
- Click the ‘Search’ button and list of the students will be shown.



The screenshot shows the search results grid. The search criteria at the top are: Campus: Islamabad Campus, Degree: BS(CS), Batch: Fall 2011, Course: EE109-Digital Logic Design-4, Status: All Statuses. The grid contains four rows of student data:

Sr.#	Rollno	Name	Code	Course Name	Crdt Status	Rreq
1	11I-0028	Sohail Jamal Khan	EE109	Digital Logic Design - A	4.0	Registered
2	11I-0034	Misha Malik	EE109	Digital Logic Design - A	4.0	Registered
3	11I-0037	Arsal Mahmud Jalib	EE109	Digital Logic Design - A	4.0	Registered
4	11I-0040	Ahmad Hassan	EE109	Digital Logic Design - A	4.0	Registered

- Select the student whose request is to be entertained by selecting the checkbox against the student roll number.
- In order to accept the request click ‘Accept’ button and to reject click ‘Reject’ button.



The screenshot shows a single student record in the grid. The student details are: Rollno: 11I-0028, Name: Sohaib Jamal Khan, Course: EE109, Status: Registered. Below the grid are two buttons: 'Approve' (highlighted in blue) and 'Decline'.

Reset Student Password

If a student forgets his/her password, academic officer has the access rights to reset the student’s password.

- Click the ‘Reset Student Password’ link under the ‘Early Semester’ tab.



The screenshot shows the software's main window with a sidebar on the left. The sidebar has sections: 'Registrations' (with 'Approve Registrations' selected), 'Student Management' (with 'Reset Student Password' selected).

- Enter the Student roll number in the ‘Rollno’ textbox.
- Enter ‘Search Rollno’ button and student information will be shown in the grid.
- Press the ‘Reset Password’ button.

- Password will be shown on the screen. It is a randomly generated password. Give the password to the student.

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EARLY SEMESTER

Registrations

- Student Registration
- Manage Student Course Section
- Approve Registrations
- Course wise Registrations
- Batch wise Registrations

Student Management

- Manage Student Section
- Reset Student Password**

Reports

- Registered Students List

ARN	Name	Batch	Degree	Status	Email	Send Email	Reset Password
264017	Muhammad Umar	Fall 2011	BS(CS)	Current	chumar_420@yahoo.com	<input checked="" type="checkbox"/>	

LOGIN INFORMATION HIDE

Password has been Reset and Email has also been sent to **chumar_420@yahoo.com**. Following is the Login information.
UserName : **11I-0234**
Password : **394493**

Note: Student should be advised to reset their password once they login

Reports

Under this subsection, you can view the reports needed at the early semester time period.

Registered Students List

We can get the information of the students registered in a particular semester.

Registration status of an individual

- Select the **RollNo** option under the **Report** subsection of **Early Semester** tab.
- Enter the **RollNo** in the text box.
- Click the **View in Grid Format** button and the registered courses against the entered roll number will be shown.

Campus: Karachi Campus Semester: Spring 2012 RollNo Course Registration Summary

Rollno: 080008

View in Grid Format

Registered Students List: Spring 2012 - Rollno: 08K-0008 - Name: Mohammad Omar Shahid

Sr.#	Code	CourseName	C.Hrs	Grade	FeedBack
1	CS303	Software Engineering - CS-9A	3.0	I	Not Submitted
2	CS402	Compiler Construction - CS-89	3.0	I	Not Submitted
3	CS408	Data Warehousing - CS-08	3.0	I	Not Submitted
4	CS431	Topics in Computer Science - CS-A	3.0	I	Not Submitted
5	CS491	Project - I - CS-08	3.0	I	Not Submitted

Course-wise Registration Status

- Select the **Course** option under the **Report** subsection of **Early Semester** tab.
- Select the **Degree** from the dropdown list.
- Select the **Batch** from the dropdown list.
- Select the **Course** whose registration status is to be viewed.
- Select the course **Section** from the dropdown list.
- Select the **Status** of the student from the dropdown list.
- Click the **View in Grid Format** button to view the registered students in the selected course in a Grid.

Campus: Karachi Campus Semester: Spring 2012 RollNo Course Registration Summary

BS(CS) All Batches Offered Courses CS201 Data Structures Section CS-A Status: Current Grade: All Grades

[View in Grid Format](#) [View in Crystal Report Format](#)

Registered Students List: Spring 2012 - BS(CS) - CS201 Data Structures - CS-A - Current

Sr.#	Roll	Name	Grade	Cr.Earned	BatchNo
1	08K-0167	Haris Tharani	I	59.0	Fall 2008
2	10K-2024	Maha Kamal	I	41.0	Fall 2010
3	10K-2029	Suneel	I	30.0	Fall 2010
4	10K-2033	Haris	I	39.0	Fall 2010
5	10K-2051	Ahmed Bilal Kunwar	I	47.0	Fall 2010
6	10K-2053	Vishal Kumar	I	36.0	Fall 2010
7	10K-2058	Muhammad Bilal Raza	I	41.0	Fall 2010
8	10K-2070	Muhammad Shahzaib	I	36.0	Fall 2010
9	10K-2072	Mohammed Adeel	I	47.0	Fall 2010

- Click the **View in Crystal Report Format** button to view the registered students in the selected course in Crystal Report.

COURSE LIST

Spring 2012

SNo.	Roll No	Name
		Course: CS201 Data Structures
		Section: CS-A Chrs: 3.0
		Program: BS(CS) Batch: Fall 2008
1	08K-0167	Haris Tharani
		Program: BS(CS) Batch: Fall 2010
2	10K-2024	Maha Kamal
3	10K-2029	Suneel
4	10K-2033	Haris
5	10K-2051	Ahmed Bilal Kunwar
6	10K-2053	Vishal Kumar
7	10K-2058	Muhammad Bilal Raza
8	10K-2070	Muhammad Shahzaib

View the Summary of Registrations

- Select the **Registration Summary** option under the **Report** subsection of **Early Semester** tab.
- Select the **Semester** from the dropdown list.
- Click the **View in Grid Format** button to view the registrations batch-wise.

Campus: Karachi Campus Semester: Spring 2012 RollNo Course Registration Summary

[View in Grid Format](#) [View Department wise](#)

Registered Students List: Spring 2012

Sr.#	BatchNo	Degree	Reg. Students	Not Reg. Students	Deg. Req. Completed	Tot. Current
1	Fall 2005	BBA	0	0	1	1
2	Fall 2007	BBA	2	2	6	10
3	Fall 2008	BBA	29	7	0	36
4	Fall 2009	BBA	37	5	0	42
5	Fall 2010	BBA	28	7	0	35
6	Fall 2011	BBA	16	9	0	25
7	Spring 2008	BBA	3	0	7	10
8	Spring 2009	BBA	6	0	0	6
9	Spring 2011	BBA	2	0	0	2

Note: Report shows the commutative registrations batch-wise. To view the details i.e. students registered, click on the link i.e. numbers of the columns.

- Click the **View Department wise** button to view the department-wise registrations summary.

			2005	2006	2007	2008	2009	2010	2011	Total
KHI	Undergraduate	BBA	-	-	2	32	43	28	18	123
		BS(CS)	1	2	12	67	118	191	229	620
		BS(EE)	-	-	-	-	64	70	95	229
		BS(TE)	1	-	4	16	-	-	-	21
	Total		2	2	18	115	225	289	342	993
Total			2	2	18	115	225	289	342	993

Student Course Registration Count

This report helps to check that in which course(s) a student has been registered.

- Click the **Student Course Reg. Count** link under the **Reports** subsection of **Early Semester** tab.
- Select the **Semester** from the dropdown list.
- Select the **Program** from the dropdown list.
- Select the **Batch** from the dropdown list.
- Select the **Batch Section** from the dropdown list.
- Select the **Status** from the dropdown list.
- Click the **Student Reg. Course Count** button and the list of the registered student will be shown along with the number of courses in which they are registered.

Registration Status: Registered

SNo.	Roll No	Name	Courses
Program: BS(CS) Batch: Fall 2008			
1	08K-0003	Luqman Iqbal Dor	5
2	08K-0004	Muhammad Waqar Hameed	5
3	08K-0008	Mohammad Omar Shahid	5
4	08K-0009	Syed Ali Raza	5
5	08K-0010	Syed Asghar Nasim Naqvi	5
6	08K-0011	Haseeb Ali Balouch	3
7	08K-0012	Syed Qasim Raza	4
8	08K-0015	Nikkishah Zulfiqar Ali	4
9	08K-0016	Nazia Khairani	5
10	08K-0019	Anum Fatima	2
11	08K-0020	Aamir Bawa	5
12	08K-0023	Ahsan Ibrahim Virani	5

- Click the **Student Registered Courses** button and the list of the registered student will be shown along with the courses in which they are registered.

SNo.	Roll No	Name	Course Code	Course Name	Chrs	Grade
Program: BS(CS)	Batch: Fall 2008					
1	08K-0003	Luqman Iqbal Dor	CS408	Data Warehousing	3.0	I
			CS431	Topics in Computer Science	3.0	I
			CS492	Project - II	3.0	I
			CS518	Software Quality Assurance	3.0	I
			MG324	Business Ethics	3.0	I
2	08K-0004	Muhammad Waqar Hameed	MG324	Business Ethics	3.0	I
			CS559	High Performance Computing	3.0	I
			CS492	Project - II	3.0	I
			CS408	Data Warehousing	3.0	I
			CS418	Computer Graphics	3.0	I
3	08K-0008	Mohammad Omar Shahid	CS408	Data Warehousing	3.0	I
			CS491	Project - I	3.0	I
			CS431	Topics in Computer Science	3.0	I
			CS303	Software Engineering	3.0	I
			CS402	Compiler Construction	3.0	I

Semester Operations

This tab contains operations that are usually executed throughout the semester. This is further grouped in to:

- Manage Student Courses
- Faculty Operations
- Faculty Reports
- Reports

Manage Student Courses

After registrations are completed there are few operations regarding student courses that are conducted during semester these include course withdrawal requests and Exemption certificate printing

Withdraw Courses

If a student wants to withdraw his/her courses, then the system facilitates the user to cater such requests.

- Select the ‘Withdraw Courses’ link under the ‘Semester Operations’ tab, in ‘Manage Student Courses’ subsection



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SEMESTER OPERATIONS

Manage Student/Courses

Withdraw Courses

Rollno: Islamabad Campus Semester: Spring 2012
07-0000 Search

- Select the semester from the **Semester** dropdown list.
- Enter the roll-number in the textbox.



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SEMESTER OPERATIONS

Manage Student/Courses

Withdraw Courses

Exemption Certificate

Rollno: Islamabad Campus Semester: Spring 2012
07-0000 Search

- Click the search button, the registered courses of student will be shown in the grid.
- Select the course to be withdrawn by selecting the checkbox against course(s).

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SEMESTER OPERATIONS

Manage Student/Courses

- Withdraw Courses
- Exemption Certificate

Faculty Operations

- Set Marks Distribution
- Manage Evaluations
- Manage Attendance

Name: Muhammad Umar **Degree:** BS(CS) **Batch:** Fall 2011

All	Code	Course Name	Grade
<input checked="" type="checkbox"/>	EE109	Digital Logic Design	I
<input type="checkbox"/>	SS138	History of Pakistan	I
<input type="checkbox"/>	SS142	Technical Report Writing	I

Set Grade: W

- Click the ‘Submit’ button and the selected course(s) will be withdrawn.

Exemption Certificate

If a student gets re-admission, then some of the courses may be exempted against his new roll-number as per university policy. The exemptions will be granted at Head Office by the NeON Team, whereas a certificate is to be sent by the campus for exemption. The system will generate the certificate.

- Select the ‘Exemption Certificate’ link under the under the ‘Semester Operations’ tab, in ‘Manage Student Courses’ subsection
- Enter the new roll-number of the student in the textbox.
- Click the ‘Search’ button, student information along with the exempted courses (if any) will be shown in the grid.
- Click the ‘Print’ button at the right corner of the screen to print the certificate.

Faculty Operations

Faculty related operations can be managed through NeON by faculty members themselves or academic officer. These operations include managing student attendance, managing student evaluations, and viewing few reports.

Set Marks Distribution

When the student is registered, then his/her evaluation is to be entered in the system for record as well as to compute the grades. Evaluation is to be entered against each registered course. It gives the summary of the marks distribution that how much weight is assigned to different evaluations.

- Select the ‘Set Marks Distribution’ link under the ‘Faculty Operations’ subsection beneath ‘Semester Operations’.
- Select the ‘Course’ from the dropdown list.
- Select the ‘Section’ from the dropdown list.

Welcome: saadtariq

SEMESTER OPERATIONS

Manage Student/Courses

- Withdraw Courses
- Exemption Certificate

Faculty Operations

- Set Marks Distribution
- Manage Evaluations
- Manage Attendance

Faculty Reports

- Attendance/Grade Sheet
- Evaluation Report
- Attendance Register

Campus: Islamabad Campus Semester: Spring 2012 Course: CS104 - Computer Programming Section: A

Teacher Name: Umar Manzoor.

Evaluation Name	Weightage	Range
Assignment	5	Range: 0 to 25
Quiz	5	Range: 0 to 25
Class Participation		Range: 0 to 10
Sessional-I	20	Range: 10 to 25
Sessional-II	20	Range: 10 to 25
Project		Range: 0 to 20
Final	50	Range: 40 to 60

- Enter the weightages in the textbox against each evaluation head within the given range mentioned against each head.
- Enter the ‘Save’ button.

Update Weightages

- Select the ‘Set Marks Distribution’ link under the ‘Faculty Operations’ subsection beneath ‘Semester Operations’.

- Select the ‘Course’ from the dropdown list.
- Select the ‘Section’ from the dropdown list.
- Enter the weightages in the textbox against each evaluation head within the given range mentioned against each head.
- Enter the ‘Update’ button.

Manage Evaluations

This link is used to add/edit/delete any particular evaluation

Add New Evaluation

- Select the ‘Manage Evaluations’ link under the ‘Faculty Operations’ subsection beneath ‘Semester Operations’.
- Current semester will be selected by default, choose the required semester.
- Select the course from the Course dropdown list.
- Select the section from the Section dropdown list, if attendance is entered then will be shown.
- Select the Evaluation type from the dropdown list.
- Click the ‘Add New Eval’ button and new evaluation will be entered against current date.

- Selected evaluation for all the registered students in that course shall be displayed

S. RollNo	Name	Wt:	T:	Wt:
1	111-0028 Sohaib Jamal Khan	0	22	0
2	111-0034 Misha Malik	0		
3	111-0037 Arsal Mahmud Jalib	0		
4	111-0040 Ahmad Hassan	0		
5	111-0043 Arbaz Sajid	0		
6	111-0053 Haider Rasool	0		

Update Evaluation

- Select the ‘Manage Evaluations’ link under the ‘Faculty Operations’ subsection beneath ‘Semester Operations’.
- Current semester will be selected by default, choose the required semester.
- Select the course from the Course dropdown list.
- Select the section from the Section dropdown list.
- Select the evaluation type from the dropdown list, if evaluation is entered then will be shown.
- Enter total marks in the ‘T’ textbox

Welcome: saadtariq

SEMESTER OPERATIONS

- Manage Student/Courses**
 - Withdraw Courses
 - Exemption Certificate
- Faculty Operations**
 - Set Marks Distribution
 - Manage Evaluations
 - Manage Attendance
- Faculty Reports**
 - Attendance/Grade Sheet
 - Evaluation Report
 - Attendance Register
 - Evaluation Report Merged
 - Mark Sheet
- Reports**
 - View Transcript
 - Student Consolidated report-1

Student Marks Updated Successfully!

Campus: Islamabad Campus Semester: Spring 2012 Offered Course: EE109 Digital Logic Design Section: A

Add New Eval (Alt+n) Save Changes (Alt+u) Refresh Weights (Alt+r) Apply Best of
 Distribute Wt. equally No Change in Wt.

Note: If you have not selected Best Of method, whenever New Evaluation (Assignment/Quiz) will be added or deleted, total weight will be equally divided on total number of evaluations. Individual weight of any evaluation can be changed after adding all the evaluations. Leave text box empty to mark Student as Absent in a particular evaluation.

Teacher Name: Humaira Ehsan, Evaluation: Assignment (Wt:5.00)

S. RollNo	Name	As:1	22/0	W: 0	T: 10	Wt:0
1	11I-0028 Sohaib Jamal Khan	10				
2	11I-0034 Misha Malik	10				
3	11I-0037 Arsal Mahmud Jalib	10				
4	11I-0040 Ahmad Hassan	10				
5	11I-0043 Arbaz Sajid	8				
6	11I-0053 Haider Rasool	6				
7	11I-0057 Hasaan Ali	3				
8	11I-0060 Shahbaz Khan					
9	11I-0061 Zeehan Pervaiz Butt	0				

- Enter/update student marks against each roll-number for a particular date.
- Click the ‘Save Changes’ button.

Delete Evaluation

- Select the ‘Manage Evaluations’ link under the ‘Faculty Operations’ subsection beneath ‘Semester Operations’.
- Current semester will be selected by default, choose the required semester.
- Select the course from the Course dropdown list.
- Select the section from the Section dropdown list.
- Select the evaluation type from the dropdown list, if evaluation is entered then will be shown

Welcome: saadtariq

SEMESTER OPERATIONS

- Manage Student/Courses**
 - Withdraw Courses
 - Exemption Certificate
- Faculty Operations**
 - Set Marks Distribution
 - Manage Evaluations
 - Manage Attendance
- Faculty Reports**
 - Attendance/Grade Sheet
 - Evaluation Report
 - Attendance Register

Student Marks Updated Successfully!

Campus: Islamabad Campus Semester: Spring 2012 Offered Course: EE109 Digital Logic Design Section: A

Add New Eval (Alt+n) Save Changes (Alt+u) Refresh Weights (Alt+r) Apply Best of
 Distribute Wt. equally No Change in Wt.

Note: If you have not selected Best Of method, whenever New Evaluation (Assignment/Quiz) will be added or deleted, total weight will be equally divided on total number of evaluations. Individual weight of any evaluation can be changed after adding all the evaluations. Leave text box empty to mark Student as Absent in a particular evaluation.

Teacher Name: Humaira Ehsan, Evaluation: Assignment (Wt:5.00)

The page at localhost:3712 says:

Are you sure you want to delete this Evaluation As:1 for whole class?

OK Cancel

S. RollNo	Name	As:1	22/0	W: 0	T: 10	Wt:0
3	11I-0037 Arsal Mahmud Jalib	10	0	10	0	10

- Pop up for confirmation to delete the evaluation will appear. Click ‘OK’ to proceed.

Manage Attendance

When the student is registered, then his/her attendance is to be entered in the system for record. Attendance is to be entered against each registered course. Every course has a list of registered students.

Add New Attendance

- Select the ‘Manage Attendance’ link under the ‘Faculty Operations’ subsection beneath ‘Semester Operations’ tab.
- Current semester will be selected by default, choose the required semester.
- Select the course from the Course dropdown list.
- Select the section from the Section dropdown list, if attendance is already entered then it will be shown

Welcome: saadtariq

SEMESTER OPERATIONS

- Manage Student/Courses**
 - Withdraw Courses
 - Exemption Certificate
- Faculty Operations**
 - Set Marks Distribution
 - Manage Evaluations
 - Manage Attendance

No Attendance Entered. Please click on Add Icon to Add first attendance.

Campus: Islamabad Campus Semester: Spring 2012 Offered Courses: CS104 Computer Programming Section: A

Add New (Alt+n)

- If attendance has not been entered yet, then click the ‘Add New Attendance’ button

The screenshot shows a modal dialog box titled 'ADD NEW ATTENDANCE'. At the top right is a 'HIDE' button. Below it is a 'Date:' field with a placeholder 'e.g. dd/mm/yyyy' and a dropdown arrow. Underneath is a 'Duration' field set to '1' with a dropdown arrow. At the bottom is a blue 'Add' button.

- Enter the date of the lecture in the textbox shown on the popup screen
- Select the duration of the course from the duration dropdown list.
- Click the ‘Add’ button and lecture will be added for the selected date and registered students will be marked as ‘Absent’ by default.

Update Attendance

- Select the ‘Manage Attendance’ link under the ‘Faculty’ tab.
- Current semester will be selected by default, choose the required semester.
- Select the course from the Course dropdown list.
- Select the section from the Section dropdown list.
- Select the month from the dropdown list, if attendance is entered then will be shown.
- Select the presence of the student from the dropdown list against each roll-number for a particular date.
- Click the ‘Save Changes’ button.

Delete Attendance

- Select the ‘Manage Attendance’ link under the ‘Faculty’ tab.
- Current semester will be selected by default, choose the required semester.
- Select the course from the Course dropdown list.
- Select the section from the Section dropdown list.
- Select the month from the dropdown list, if attendance is entered then will be shown.
- Click the ‘Delete’ button and the attendance of the class for the particular date will be deleted.

Faculty Reports

This section contains faculty related reports.

Attendance/ Grade Sheet

- Select the **Attendance/ Grade Sheet** link under the **Faculty Reports** subsection of **Semester Operations**.
- Select the **Semester** from the dropdown list.
- Select the **Offered Course** from the dropdown list.
- Select the **Section** from the dropdown list.

The screenshot shows a search form for 'Attendance/ Grade Sheet'. It features four dropdown menus: 'Campus' (set to 'Karachi Campus'), 'Semester' (set to 'Spring 2012'), 'Offered Course' (set to 'CS104 Computer Programming'), and 'Section' (set to 'CS-A'). Below the dropdowns are two blue buttons: 'Attendance Sheet' and 'Grading Sheet'.

- Click the **Attendance Sheet** button to view the attendance sheet of the selected course and section.

Karachi Campus

Attendance Sheet

NeON Academic Suite

CS104 - Computer Programming CS-A (Spring 2012)

Asima Hayat

Note: Tentative registrations are in Bold Italic.

Write 'P' for Present, 'A' for Absent and 'L' for Late.

Updated Till	21 - Jan	January-2012 -->	O/B								
Total Lec. Hrs.	1	Lecture Hours -->									
Sr.	Roll No.	Student Name	A	L							
1	10K-2116	Hamza Afzal	1.0	0.0							
2	10K-2143	Hamza Niazi	0.0	0.0							
3	10K-2146	Hassaan Jamil	0.0	1.0							
4	10K-2238	Inzamam Abbasi	0.0	1.0							
5	10K-2248	Hassan Mahmood	0.0	1.0							
6	11K-2011	Hasnain Haider	0.0	0.0							
7	11K-2017	Abdul Rehman Farooq	0.0	0.0							

- Click the **Grading Sheet** button to view the grading sheet of the selected course and section.

Karachi Campus

Grading Sheet

NeON Academic Suite

CS104 - Computer Programming CS-A (Spring 2012)

Use 'Q' for Quiz, 'A' for Assignment, 'M' for Monthly Test, 'P' for Project and 'F' for Final. Also mention the sequence number, e.g.Q1

January-2012 -->										
Maximum Marks = >										
Sr.	Roll No.	Student Name	->							
1	10K-2116	Hamza Afzal								
2	10K-2143	Hamza Niazi								
3	10K-2146	Hassaan Jamil								
4	10K-2238	Inzamam Abbasi								
5	10K-2248	Hassan Mahmood								
6	11K-2011	Hasnain Haider								
7	11K-2017	Abdul Rehman Farooq								
8	11K-2034	Waleed Ather								

Evaluation Report

- Select the **Evaluation Report** link under the **Faculty Reports** subsection of **Semester Operations** tab.
- Select the **Semester** from the dropdown list.
- Select the **Course** from the dropdown list.
- Select the **Course Section** from the dropdown list.

EVALUATION REPORT

Campus: Karachi Campus Semester: Spring 2012 Course: CS104 Computer Programming Section: CS-A

Evaluations entered so far in the system against the selected course and section will be shown

Campus: Karachi Campus Semester: Spring 2012 Course: CS104 Computer Programming Section: CS-A

Sort by: Rollno Total Asc Total Desc

Teacher: Asima Hayat Sem: Spring 2012, Course: CS104 Computer Programming Sec: CS-A

		A:1 Ja-22	As	G.Tot
		Weight:	2.0	2.0
		Avg:	8.4	1.7
		StdDev:	0.8	0.2
		Min:	7.0	1.4
		Max:	9.0	1.8
SNo		Name	Total:	10.0
1	10K-2116	Hamza Afzal	9.0	1.8
2	10K-2143	Hamza Niazi	9.0	1.8
3	10K-2146	Hassaan Jamil	9.0	1.8
4	10K-2238	Inzamam Abbasi	9.0	1.8
5	10K-2248	Hassan Mahmood	8.0	1.6
6	11K-2011	Hasnain Haider	7.0	1.4
7	11K-2017	Abdul Rehman Farooq	8.0	1.6

Attendance Register

- Select the **Attendance Register** link under the **Faculty Reports** subsection of **Semester Operations** tab.
- Select the **Semester** from the dropdown list.
- Select the **Course** from the dropdown list.
- Select the **Course Section** from the dropdown list.

ATTENDANCE REGISTER

Campus: Karachi Campus Semester: Spring 2012 Course: CS104 Computer Programming Section: CS-A

Attendance entered in the system against the selected course and section will be shown.

Campus: Karachi Campus Semester: Spring 2012 Course: CS104 Computer Programming Section: CS-A

Note: "-" and "NR" represents Present and Not Registered respectively. Sort by: Rollno Percentage Asc Percentage Desc

Teacher: Asima Hayat, Sem: Spring 2012, Course: CS104 Computer Programming Sec: CS-A

S.	RegDt	RollNo	Name	Jan							
				L#:	Dt:	Hrs:	1	P	L	A	%
1	21/1	10K-2116	Hamza Afzal	A			0	0	1	0	0
2	21/1	10K-2143	Hamza Niazi	-			1	0	0	100	
3	21/1	10K-2146	Hassaan Jamil	L			1	1	0	100	
4	21/1	10K-2238	Inzamam Abbasi	L			1	1	0	100	
5	21/1	10K-2248	Hassan Mahmood	L			1	1	0	100	
6	21/1	11K-2011	Hasnain Haider	-			1	0	0	100	
7	21/1	11K-2017	Abdul Rehman Farooq	-			1	0	0	100	
8	21/1	11K-2034	Waleed Ather	-			1	0	0	100	

Evaluation Report Merged

- Select the **Evaluation Report Merged** link under the **Faculty Reports** subsection of **Semester Operations** tab.
- Select the **Semester** from the dropdown list.
- Select the **Course** from the dropdown list.
- Select the **Course Section** from the dropdown list.

EVALUATION REPORT MERGED

Campus: Karachi Campus Semester: Spring 2012 Course: CS104 Computer Programming Section: CS-A

Evaluation of the sections of the selected course will be shown.

Campus: Karachi Campus Semester: Spring 2012 Course: CS104 Computer Programming Section: CS-A

Teacher Name: Asima Hayat. Sem: Spring 2012, Course: CS104 Computer Programming - CS-A

Sort by: RollNo Total Asc Total Desc

SNo	Sec	Roll No	Name	As:1 Wtg	As Weight	G.Tot
1	CS-A	10K-2116	Hamza Afzal	9	1.8	1.8
2	CS-A	10K-2143	Hamza Niazi	9	1.8	1.8
3	CS-A	10K-2146	Hassaan Jamil	9	1.8	1.8
4	CS-A	10K-2238	Inzamam Abbasi	9	1.8	1.8
5	CS-A	10K-2248	Hassan Mahmood	8	1.6	1.6
Total:				10.0		

Reports

View Transcripts

- Select the **View Transcript** link under the **Reports** subsection of **Semester Operations** tab.
- Enter the **RollNo** in the textbox.

Campus: **Karachi Campus**

Rollno: **08-0008** 07-0000

[Refresh Transcript](#)

View Transcript

- Click the **View Transcript** button, transcript of the selected student will be shown.

Student Name: **Mohammad Omar Shahid**
 Date of Birth: **January 22, 1990**

Univ. Reg. No: **08K-0008**

Roll No: **08K-0008**
 Degree: **BS(CS)**

Fall 2008					Spring 2009						
Code	Course Title	Crd	Pnt	Grd	Rmk	Code	Course Title	Crd	Pnt	Grd	Rmk
CS102	Introduction to Computer Science	4	1.00	D		CS102	Introduction to Computer Science	4	2.67	B-	R-1
MT101	Calculus - I	3	1.00	D		MT115	Calculus - II	3	2.33	C+	
NS101	Physics - I	3	2.00	C		NS103	Physics - II	3	2.33	C+	
SS102	English Language	4	3.00	B		SS122	English Composition	3	2.33	C+	
SS111	Islamic & Religious Studies	3	2.67	B-		Credits Attempted: 26		GPA: 2.43			
Credits Attempted: 17		GPA: 1.94		Credits Earned: 26		CGPA: 2.33					
Credits Earned: 17		CGPA: 1.94									

Fall 2009					Spring 2010						
Code	Course Title	Crd	Pnt	Grd	Rmk	Code	Course Title	Crd	Pnt	Grd	Rmk
CS104	Computer Programming	4	2.00	C		CS201	Data Structures	3	0.00	F	
MT206	Probability & Statistics	4	2.67	B-		CS301	Theory of Automata	3	1.00	D	
MT217	Discrete Structures	3	1.00	D		EE109	Digital Logic Design	4	2.33	C+	
SS113	Pakistan Studies	3	2.33	C+		MT104	Linear Algebra	3	1.33	D+	
Credits Attempted: 40		GPA: 2.05		MT203		Differential Equations		GPA: 1.33			
Credits Earned: 40		CGPA: 2.23		Credits Attempted: 56		GPA: 1.33		CGPA: 1.98			

Summer 2010					Fall 2010						
Code	Course Title	Crd	Pnt	Grd	Rmk	Code	Course Title	Crd	Pnt	Grd	Rmk
MG103	Finance & Accounting	3	3.00	B		CS201	Data Structures	3	2.00	C	R-1
Credits Attempted: 59		GPA: 3.00		EE218		Comp. Organization & Assembly Lang.		4		1.67 C-	
Credits Earned: 56		CGPA: 2.03		MG101		Fundamentals of Management		3		W	
				MT104		Linear Algebra		3		2.00 C	
				SS108		Technical and Business Writing		3		2.00 C	
				Credits Attempted: 66		GPA: 1.90					
				Credits Earned: 66		CGPA: 2.13					

Student Consolidated Vertical

This report is to view the student's attendance and evaluation along with its transcript on a page in vertical form.

- Select the **Student Consolidated Vertical** link under the **Reports** subsection of **Semester Operations** tab.
- Enter the **RollNo** in the textbox.
- Select the **Semester** from the dropdown list.

Enter RollNo: **Karachi Campus** **b8-0008** **Spring 2012** **Current** **Search**

- Click the **Search** button to view the report.

Enter RollNo: Karachi Campus 080008 Spring 2012 Current Search

[Refresh Transcript](#) 

Student Info :

RollNo: 08K-0008	CGPA: 2.18
Name: Mohammad Omar Shahid	Father/Gaurdian: Mr. Shahid Ahmed
Degree: BS(CS)	Batch: Fall 2008
Att. Crdts: 115	Earned Crdts: 103
Warnings: 0	Status: Current



Semester Result:

Course Name	Section Attendance	Result
CS303 Software Engineering - 3.00	CS-9A	[+ [Obt/Total:0/0(0%)] [Class Avg:0/0(0%)]
CS402 Compiler Construction - 3.00	CS-89 P:2 A:0 (100%)	[+ [Obt/Total:0/0(0%)] [Class Avg:0/0(0%)]
	No. Dur. Date Att.	
	1 1 16 Jan -	
	2 1 16 Jan -	
CS408 Data Warehousing - 3.00	CS-08	[+ [Obt/Total:0/0(0%)] [Class Avg:0/0(0%)]
CS431 Topics in Computer Science - 3.00	CS-A	
CS491 Project - I - 3.00	CS-08	

Transcript:

Cr. Attempted:17 Cr. Earned:17 Cr. Attempted:26 Cr. Earned:26

Student Consolidated Horizontal

This report is to view the student's attendance and evaluation along with its transcript on a page in horizontal form.

- Select the **Student Consolidated Horizontal** link under the **Reports** subsection of **Semester Operations** tab.
- Enter the **RollNo** in the textbox.
- Select the **Semester** from the dropdown list.

Enter RollNo: Karachi Campus 08-0008 Spring 2012 Current Search

- Click the **Search** button to view the report.

Enter RollNo: Karachi Campus 08-0008 Spring 2012 Current Search

[Refresh Transcript](#) 

Student Info :

RollNo: 08K-0008	CGPA: 2.18
Name: Mohammad Omar Shahid	Father/Gaurdian: Mr. Shahid Ahmed
Degree: BS(CS)	Batch: Fall 2008
Att. Crdts: 115	Earned Crdts: 103
Warnings: 0	Status: Current



Semester Result:

CS303 Software Engineering - 3.00

CS402 Compiler Construction - 3.00

L#	1	2	A	P	%
Dt	16/1	16/1			
Du	1	1			

CS408 Data Warehousing - 3.00

CS431 Topics in Computer Science - 3.00

CS491 Project - I - 3.00

Transcript:

View Semester Evaluation

This report shows the evaluation entered in the selected semester.

- Select **View Semester Evaluation** link under the **Reports** subsection of **Semester Operations** tab.
- Select the **Semester** from the dropdown list.

- Select the **Program** from the dropdown list.

Campus: Karachi Campus Semester: Spring 2012 Program: BS(CS)

List of the offered courses in the selected semester will be shown. Click the **View** link against the course to view the marks of the selected evaluation head.

Sr.#	Course Code	Course Name	Dept	Sec	Cr.Hrs.	Teacher	Tot. Reg.	Marks	Attendance	Results	Sess.I	Sess.II	Final	All
1	CS102	Introduction to Computer Science	CS	CS-R1	4.0	No Teacher Assigned	28	View						
2	CS102	Introduction to Computer Science	CS	CS-R2	4.0	No Teacher Assigned	12	View						
3	CS104	Computer Programming	CS	CS-A	4.0	Asima Hayat	39	View						
4	CS104	Computer Programming	CS	CS-B	4.0	Asima Hayat	40	View						
5	CS104	Computer Programming	CS	CS-C	4.0	Asima Hayat	40	View						
6	CS104	Computer Programming	CS	CS-D	4.0	Khurram Nazir Junejo	41	View						
7	CS104	Computer Programming	CS	CS-E	4.0	Khurram Nazir Junejo	39	View						
8	CS201	Data Structures	CS	CS-A	3.0	Khadija Rohail	36	View						
9	CS201	Data Structures	CS	CS-B	3.0	Khadija Rohail	31	View						
10	CS206	Operating Systems	CS	CS-A	4.0	Atika Mustafa	19	View						

Print Admit Card

This report is used to print the admit cards of the students

- Select **Print Admit Cards** link under the **Reports** subsection of **Semester Operations** tab.

To print the Admit Card of an Individual

- Select the **RollNo** option.
- Select the **Semester** from the dropdown list.

RollNo Program-Batch

Campus: Karachi Campus Semester: Spring 2012

Rollno: 08-0008

[Print Admit Card](#) [Print Admit Card For Sessional II](#) [Print Admit Card For Final](#) [Print Admit Card Signature List](#)

To print the Admit Card of a Program-Batch

- Select the **Program-Batch** option.
- Select the **Semester** from the dropdown list.
- Select the **Degree** from the dropdown list.
- Select the **Batch** from the dropdown list.
- Select the **Section** from the dropdown list.

RollNo Program-Batch

Campus: Karachi Campus Semester: Spring 2012

Degree: Select Degree

Batch: Select Batch

Section: Select Section

[Print Admit Card](#) [Print Admit Card For Sessional II](#) [Print Admit Card For Final](#) [Print Admit Card Signature List](#)

- Click the **Print Admit Card** button to print the admit card of the selected student/ selected program batch section for Sessional-I.
- Click the **Print Admit Card For Sessional II** button to print admit card of the selected student/ selected program batch section for Sessional II.
- Click the **Print Admit Card For Final** button to print admit card for final for a particular student/ selected program batch section.
- Click the **Print Admit Card Signature List** button to print the signature sheet used during the exams for a particular student/ selected program batch section.

Feedback Student List

This report is used to see the students who haven't submitted the course feedback for a particular semester.

- Click the **Feedback Student List** link under the **Reports** subsection of **Semester Operations** tab.
- Select the **Semester** from the dropdown list.
- Select the **Degree** from the dropdown list.
- Select the **Batch** from the dropdown list.

Campus: Karachi Campus ▾

Semester: Spring 2012 ▾

Degree: BS(CS) ▾

Batch: Fall 2010 ▾

Course Feedback

- Click the **Course Feedback** button to view the report.

List of Disallowed students from Final Exams due to non-submission of Course/faculty feedback

Program:	BS(CS)	Batch:	Fall 2010	10K-2005	10K-2006	10K-2007	10K-2009
10K-2001	10K-2002	10K-2003	10K-2004	10K-2005	10K-2006	10K-2007	10K-2009
10K-2010	10K-2012	10K-2013	10K-2014	10K-2015	10K-2016	10K-2017	10K-2018
10K-2019	10K-2020	10K-2022	10K-2023	10K-2024	10K-2025	10K-2026	10K-2027
10K-2028	10K-2029	10K-2030	10K-2031	10K-2032	10K-2033	10K-2034	10K-2035
10K-2036	10K-2037	10K-2038	10K-2040	10K-2041	10K-2042	10K-2045	10K-2046
10K-2047	10K-2048	10K-2049	10K-2050	10K-2051	10K-2053	10K-2054	10K-2055
10K-2057	10K-2058	10K-2059	10K-2060	10K-2061	10K-2062	10K-2063	10K-2064
10K-2065	10K-2066	10K-2070	10K-2072	10K-2073	10K-2074	10K-2075	10K-2076

Semester Evaluation Count

This report is used to view how much evaluations have been entered in the selected semester.

- Select the **Semester Evaluation Count** link under the **Reports** subsection of **Semester Operations** tab.
- Select the **Semester** from the dropdown list.

Campus: Karachi Campus ▾ Semester: Spring 2012 ▾ School: All Schools ▾

- Evaluations entered for the selected semester will be shown.

Campus: Karachi Campus ▾ Semester: Spring 2012 ▾ School: All Schools ▾

Sr.#	Code	CourseName	Crdt	Section	TeacherName	Monthly	As	Qz	S-I	S-II	Proj	Final
1	CS102	Introduction to Computer Science	4.00	CS-R1	No Teacher Assigned							
2	CS102	Introduction to Computer Science	4.00	CS-R2	No Teacher Assigned							
3	CS102	Introduction to Computer Science	4.00	CS-R3	No Teacher Assigned							
4	CS104	Computer Programming	4.00	CS-A	Asima Hayat					1		
5	CS104	Computer Programming	4.00	CS-B	Asima Hayat					1		
6	CS104	Computer Programming	4.00	CS-C	Asima Hayat							

Student ID Card

This option is provided to print the student ID cards.

- Select the **Semester Evaluation Count** link under the **Reports** subsection of **Semester Operations** tab.

To print ID card of an individual

- Select the **RollNo** option from the screen.

RollNo Program-Batch
 Campus: Karachi Campus
 Rollno:

To print ID card of a Program-Batch-Section

- Select **Program-Batch** option from the screen.
- Select the **Degree** from the dropdown list.
- Select the **Batch** from the dropdown list.
- Select the **Section** from the dropdown list.

RollNo Program-Batch
 Campus: Karachi Campus
 Degree: BS(CS)
 Batch: Fall 2010
 Section: A

- Click the **Print ID Card** button to print the ID card of a particular student/ selected program-batch-section.
- Click the **Temporary ID Card** button to print the temporary ID card of a particular student/ selected program-batch-section.

Finalize Semester

All the operations towards the end of semester are grouped under this tab. These include:

- Finalize Results
- Reports

Finalize Results

This subsection contains links to operations for concluding a semester procedures.

Manage Grades

User has to enter the grades awarded to student by the teacher in each course depending upon his performance. There are two options provided to the user to enter the grades.

- a) Enter grade Course-wise.
- b) Enter grade student-wise

Enter grade Course-wise.

- Select the ‘**Manage Grades**’ link under the ‘**Finalize Semester**’ tab below ‘**Finalize Results**’ subsection.
- Select **Course** option

Welcome: saadtariq

FINALIZE SEMESTER <ul style="list-style-type: none"> Finalize Results <ul style="list-style-type: none"> <input checked="" type="button"/> Manage Grades <input type="button"/> Manage Degree Status <input type="button"/> Set Warnings 	Campus: Islamabad Campus <input type="button" value="▼"/> <input checked="" type="radio"/> RollNo <input type="radio"/> Course Semester: Spring 2012 <input type="button" value="▼"/> Offered Courses: <input type="button" value="select Course"/> Section: <input type="button" value="select Section"/>
---	---

- Select the semester from the ‘**Semester**’ dropdown list.
- Select the course from the ‘**Offered Courses**’ dropdown list.
- Select the section from the ‘**Section**’ dropdown list and list of registered students will be shown.

- Select the grade of each student from the ‘Grade’ dropdown list against each roll-number.
- Select the ‘Update Grades’ button

Welcome: saadtariq

FINALIZE SEMESTER

Finalize Results

- Manage Grades
- Manage Degree Status
- Set Warnings

Reports

- Attendance Warnings
- View Announced Results

Campus: Islamabad Campus Semester: Spring 2012 Offered Courses: EE109-Digital Logic Design-4 Section: A

Update Grades					
Sr.#	Roll	Name	Grades	Batch	Degree
1	11I-0028	Sohaib Jamal Khan	A	Fall 2011	BS(CS)
2	11I-0034	Misha Malik	C	Fall 2011	BS(CS)
3	11I-0037	Arsal Mahmud Jalib	B+	Fall 2011	BS(CS)
4	11I-0040	Ahmad Hassan	D+	Fall 2011	BS(CS)

Note: User can just change the grade ones. If grade is entered and updated then grade change request must be sent to Head Office.

Enter grade Student-wise

- Select the ‘Manage Grades’ link under the ‘Finalize Semester’ tab below ‘Finalize Results’ subsection.
- Select RollNo option

Welcome: saadtariq

FINALIZE SEMESTER

Finalize Results

- Manage Grades

Campus: Islamabad Campus RollNo: Course Semester:

- Enter the roll-number in the **textbox** and student registered courses will be shown.
- Select the grade from the **dropdown** list against each course.
- Click the ‘Update Grades’ button

Welcome: saadtariq

FINALIZE SEMESTER

Finalize Results

- Manage Grades
- Manage Degree Status
- Set Warnings

Reports

- Attendance Warnings
- View Announced Results

Campus: Islamabad Campus RollNo: 110234 Semester: Spring 2012

Update Grades					
Sr.#	Code	Course Name	Roll	Name	Grades
1	EE109	Digital Logic Design - A	11I-0234	Muhammad Umar	A
2	SS138	History of Pakistan - A	11I-0234	Muhammad Umar	A-
3	SS142	Technical Report Writing - A	11I-0234	Muhammad Umar	B

Update Grades

Manage Degree Status

Before the start of the new semester, the status of the student’s degree must be updated. Those who have passed out, their status must be changed to ‘Completed’. Students who have joined the semester whose status was ‘Freeze’ or ‘Cancelled’ then their status must be changed to ‘Current’. There are 3 options available to changes the status of the student:

- Manage degree status of an individual.
- Manage degree status of a Program batch.
- Manage degree status of students with degree requirement completion.

Manage degree status of an individual

- Click the ‘Manage Degree Status’ under the ‘Finalize Semester’ tab below ‘Finalize Results’ subsection.
- Select the ‘RollNo’ option

Welcome: saadtariq

FINALIZE SEMESTER

- Finalize Results**
 - [Manage Grades](#)
 - [Manage Degree Status](#)

RollNo Program-Batch Degree Requirement Completed
 Rollno:

- Enter the roll number in the ‘**RollNo**’ textbox.
- Enter the ‘**Search RollNo**’ button.
- Student information along with the Degree Status will be shown. Update the Student status from the dropdown list

Welcome: saadtariq

FINALIZE SEMESTER

- Finalize Results**
 - [Manage Grades](#)
 - [Manage Degree Status](#)
 - [Set Warnings](#)

RollNo Program-Batch Degree Requirement Completed
 Rollno: eg : 07-1234

Sr.#	Roll No.	Name	Batch	Degree	Crd Att.	Credits Earned	CGPA	Select All
1	11I-0234	Muhammad Umar	Fall 2011	BS(CS)	27.0	0.0	0.00	<input type="button" value="Current"/>

- Click the ‘**Update Status**’ button.

Manage degree status of a Program batch.

- Click the ‘**Manage Degree Status**’ under the ‘**Finalize Semester**’ tab below ‘**Finalize Results**’ subsection.
- Select the ‘**Program-Batch**’ option

Welcome: saadtariq

FINALIZE SEMESTER

- Finalize Results**
 - [Manage Grades](#)
 - [Manage Degree Status](#)

RollNo Program-Batch Degree Requirement Completed
 Program: Batch: Status:

- Select the Program from the Program dropdown list.
- Select the Batch from the Batch dropdown list.
- Select the status to be searched from the Status dropdown list.
- Select the ‘**View All Students Status**’ button and students of the selected status will be shown.
- Update the student(s) status from the dropdown list against each roll number

Welcome: saadtariq

FINALIZE SEMESTER

- Finalize Results**
 - [Manage Grades](#)
 - [Manage Degree Status](#)
 - [Set Warnings](#)
- Reports**
 - [Attendance Warnings](#)
 - [View Announced Results](#)
 - [View Incomplete Grades](#)
 - [Contact Hours](#)
 - [Feedback Analysis](#)
 - [Grade Report](#)

RollNo Program-Batch Degree Requirement Completed
 Program: Batch: Status:

Sr.#	Roll No.	Name	Crd Att.	Credits Earned	CGPA	Select All
1	11I-0015	Abdul Mannan Mughal	20.0	14.0	3.00	<input type="button" value="Current"/>
2	11I-0018	Ulmair Akram	17.0	17.0	0.00	<input type="button" value="Current"/>
3	11I-0019	Farazin Yousaf	17.0	0.0	0.00	<input type="button" value="Current"/>
4	11I-0020	Maria Ahmad Pirzada	17.0	0.0	0.00	<input type="button" value="Current"/>
5	11I-0021	Muhammad Farrukh Zia Khan	0.0	0.0	0.00	<input type="button" value="Cancelled"/>
6	11I-0022	Mazhar Hasan Naqvi	17.0	0.0	0.00	<input type="button" value="Current"/>
7	11I-0023	Muhammad Ahsan Sharif	17.0	0.0	0.00	<input type="button" value="Current"/>
8	11I-0024	Owais Waheed	17.0	0.0	0.00	<input type="button" value="Current"/>
9	11I-0025	Namra Sohail	17.0	0.0	0.00	<input type="button" value="Current"/>
10	11I-0026	Saad Iskander	17.0	0.0	0.00	<input type="button" value="Current"/>

- Click the ‘**Update Status**’ button at the end of the grid.

Manage degree status of students with degree requirement completion

- Click the ‘**Manage Degree Status**’ under the ‘**Finalize Semester**’ tab below ‘**Finalize Results**’ subsection.
- Select the ‘**Degree Requirement Completed**’ option

Welcome: saadtariq

FINALIZE SEMESTER

- Finalize Results**
 - [Manage Grades](#)
 - [Manage Degree Status](#)

RollNo Program-Batch Degree Requirement Completed
 Program: Batch: Status:

Note: List shows all those students who have completed their Earned Credits and they are not registered in Current Semester

- Select the Program from the Program dropdown list.
- Select the Batch from the Batch dropdown list.
- List of students of the selected batch with degree requirement completed will be shown.
- Update the student(s) status from the dropdown list against each roll number

Sr.#	Roll No.	Name	Batch	Degree	Crd Att.	Credits Earned	CGPA	Select All
1	05I-0307	Uzair Rehan	Fall 2005	BBA	130.0	130.0	2.59	Current
2	05I-0067	Saima Ashraf	Fall 2005	BS(CS)	134.0	131.0	2.39	Current
3	05I-0410	Zia Ul Haque	Fall 2005	BS(TE)	136.5	133.5	2.05	Current
4	06I-0139	Hira Sohail Altaf	Fall 2006	BBA	131.0	131.0	2.22	Current
5	06I-0174	David Javed Mathew	Fall 2006	BBA	137.0	131.0	2.44	Current
6	06I-0334	Taimoor Khan Leghari	Fall 2006	BBA	131.0	131.0	2.52	Current
7	06I-0234	Muhammad Hassan Abbasi	Fall 2006	BS(CS)	131.0	131.0	2.04	Current
8	06I-0235	Muhammad Fahad	Fall 2006	BS(CS)	130.0	130.0	2.33	Current

- Click the 'Update Status' button at the end of the grid.

Reports

Attendance Warning

This report shows that attendance percentage of the students in each registered course.

- Select the **Attendance Warning** link under the **Reports** subsection of **Finalize Semester** tab.

Attendance warning of an individual

- Select **RollNo** option from the screen.
- Enter the **RollNo** in the textbox.
- Select the **Search RollNo** button.
- Select the **Semester** from the dropdown list.

- Click the **View Attendance Percentage** button and students' attendance percentage of the registered courses in the selected semester will be shown on the popup screen.

National University of Computer and Emerging Sciences Percentage Report

Semester: Spring 2012

SNo.	Roll No	Name	Course	Percentage	Present	Absent
1	20080008	Mohammad Omar Shahid	Compiler Construction - (CS-89)	100	2	0

Attendance warning of a particular course

- Select **Course** option from the screen.
- Select the **Course** from the dropdown list.
- Select the **Section** from the dropdown list.
- Enter the **Percentage** in the textbox.

Campus: Karachi Campus Semester: Spring 2012 RollNo Course Attendance Warnings

Offered Courses: CS104 Computer Programming Section: CS-A Percentage <: 80 eg. 80

[View Attendance Percentage](#) [Attendance Detail](#) [View Attendance Percentage Desc](#)

- Click the **View Attendance Percentage** button and list of student below the entered percentage in the selected course will be shown.

**National University of Computer and Emerging Sciences
Percentage Report**

Semester:	Spring 2012	Teacher:	Asima Hayat	Course:	Computer Programming - (CS-A)	
SNo.	Roll No.	Name	Percentage			
1	20102116	Muhammad Hamza Afzal	50			
2	20112083	Mohammad Jhone	50			
3	20112081	Ramsha Khan	63			
4	20102146	Hassaan Jamil Khan	63			
5	20102238	Raja Inzamam Abbasi	63			
6	20112011	Syed Muhammad Hasnain Haider	75			
7	20112034	Waleed Bin Ather	75			
8	20112039	Sania Safdar	75			
9	20112067	Mohammed Saleem	75			

- Click the **Attendance Detail** button and detailed attendance of the selected course and section will be shown.

		Attendance Register Report							
Semester:	Spring 2012	Teacher:	Asima Hayat	Course: Computer Programming-(CS-A)					
				21 - Jan - 12	23 - Jan - 12	24 - Jan - 12	25 - Jan - 12	26 - Jan - 12	27 - Jan - 12
				1	3	4	5	6	7
1.	10K-2116	Muhammad Hamza Afza	A	A	-	-	-	-	A
2.	10K-2143	Hamza Khan Niazi	-	L	-	-	-	-	A
3.	10K-2146	Hassaan Jamil Khan	L	-	A	A	-	-	-
4.	10K-2238	Raja Inzamam Abbasi	L	A	A	-	A	-	-
5.	10K-2248	Hassan Mahmood	L	A	-	-	-	-	-
6.	11K-2011	Syed Muhammad Hasna	-	-	A	-	-	-	A
7.	11K-2017	Abdul Rehman Farooq	-	L	-	-	A	-	-
8.	11K-2034	Waleed Bin Ather	-	-	-	A	-	-	-
9.	11K-2039	Sania Safdar	L	A	A	-	-	-	-
10.	11K-2067	Mohammed Saleem	-	-	-	-	A	A	-

- Click the **View Attendance Percentage Desc** button and attendance percentage of the selected course will be shown in descending order.

National University of Computer and Emerging Sciences Attendance Percentage Report			
Semester:	Spring 2012	Teacher:	Asima Hayat
SNo.	Roll No.	Name	Percentage
1	20112107	Muneeb Uddin	100
2	20112119	Shiekh Muhammad Usama	100
3	20112125	Maria	100
4	20112134	Shayan	100
5	20112139	Asad Amin	100
6	20112151	Abdullah	100
7	20112165	Abdul Baseer	100
8	20112181	Syed Muhammad Zohair	100
9	20112190	Muhammad Hani	100
10	20112209	Bheem Sen Neel	100
11	20112213	Sameer Saleem Lakhani	100
12	20112216	Muhammad Usman Haider	100
13	20112221	Asim Jan Shah	100
14	20112239	Ali Kareem Raja	100
15	20112249	Malika Zahid	100
16	20112257	M. Rafay	100
17	20112272	Syed Osama Anwer	100
18	20112278	Muhammad Mohsin	100
19	20112281	Muhammad Umair	100
20	20112303	Rida Musani	100
21	20112355	Waqar Ahmed	100
22	20112361	Mubashir Hanif Shaikh	100
23	20112363	Ahsan Ali Lodhi	100
24	20112365	Hatim Amer Baloch	100

View the Student on Warning

- Select the **Attendance Warnings** option from the screen.
- Select the **Program** from the dropdown list.
- Select the **Batch** from the dropdown list.
- Select the **Batch Section** from the dropdown list.
- Enter the **Percentage** in the textbox.

Campus:	Karachi Campus	Semester:	Spring 2012	<input type="radio"/> RollNo <input type="radio"/> Course <input checked="" type="radio"/> Attendance Warnings
Program:	BS(CS)	Batch:	Fall 2008	Batch Section: A Percentage <: <input type="text" value="80"/> eg. 80
View Attendance Warnings				

- Click the **View Attendance Warnings** button and the list of the students below the entered percentage value will be shown.

National University of Computer and Emerging Sciences Percentage Report

Semester: Spring 2012

SNo.	Roll No	Name	Course	Percentage	Present	Absent
.1.	20080075	Hafiz Hassan Farid	High Performance Computing - (CS-08)	0	0	2
.2.	20080097	Mansoor Ali	High Performance Computing - (CS-08)	0	0	2
.3.	20080133	Syed Taha Munir	High Performance Computing - (CS-08)	0	0	2
.4.	20080154	Abbas Mehdi	High Performance Computing - (CS-08)	50	1	1

View Announced Results

This report is used to view the results statistics that who has finalized the result and has entered the grades in the system.

- Click the **View Announced Results** link under the **Reports** subsection of **Finalize Semester** tab.
- Select the **Semester** from the dropdown list.
- Select the **School** from the dropdown list.

Campus:	Karachi Campus	Semester:	Fall 2011	School Offered: All Schools	 
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- List of the courses of the selected semester and school will be shown along with the result statistics and percentage.

Campus: Karachi Campus		Semester: Fall 2011	School Offered: All Schools									
Result Announcement Summary Percentage wise:												
Courses	CS Announced	CS Total Reg	CS Dept(%)	SE Announced	SE Total Reg	SE Dept(%)	MG Announced	MG Total Reg	MG Dept(%)	Tot Announced	Tot Reg.	Percentage (%)
CS	1397	1514	92	45	48	93	52	52	100	1494	1614	92
EE	301	301	100	729	759	96	0	0	0	1030	1060	97
EL	0	0	0	602	628	95	0	0	0	602	628	95
ME	0	0	0	140	140	100	0	0	0	140	140	100
MG	235	235	100	64	64	100	616	616	100	915	915	100
MT	781	795	98	258	278	92	55	55	100	1094	1128	96
NL	0	0	0	114	122	93	0	0	0	114	122	93
NS	255	271	94	120	120	100	0	0	0	375	391	95
SS	734	752	97	241	256	94	181	181	100	1156	1189	97
Totals:	3703	3868	95	2313	2415	95	904	904	100	6920	7187	Overall (%): 96

Course Grade Count:																							
Code	Title	Crdts	Sec	Teacher Name	Off.Dept	A+	A-	B+	B-	C+	C-	D+	D-	F	F/R	FA	I	S	U	W	Total	Result	
CS102	Introduction to Computer Science	4.00	A-CS	Waqar Saleem	CS	0	1	3	0	1	7	7	5	4	2	4	9	0	0	0	43	Announced	
CS102	Introduction to Computer Science	4.00	B-CS	Syed Hammad Ahmed	CS	2	1	6	1	2	6	9	8	5	0	0	7	0	0	0	0	47	Announced
CS102	Introduction to Computer Science	4.00	C-CS	Syed Hammad Ahmed	CS	1	0	10	4	1	5	6	11	2	0	0	7	0	0	0	0	47	Announced
CS102	Introduction to Computer Science	4.00	D-CS	Syed Hammad Ahmed	CS	0	2	8	6	6	12	8	4	2	0	0	1	0	0	0	0	50	Announced

View Incomplete Grades

This report is used to view the incomplete grade of a particular semester.

- Select the **View Incomplete Grades** link under the **Report** subsection of **Finalize Semester** tab.
- Select the **Semester** from the dropdown list.
- Select the **School** from the dropdown list and the report will be shown.

Campus: Karachi Campus		Semester: Spring 2012	School: All Schools				
Note: Count includes only "Current" Student.							
Sr.#	CourseName	C.Hrs	Section	Teacher Name	Degree	I Grade	
1	CS310 Management Info. Systems	3.0	BBA	Imtiaz Ahmed	BBA	39(39)	View Students
2	MG220 Marketing Management	3.0	BBA	No Teacher Assigned	BBA	1(1)	View Students
3	MG224 Financial Accounting	3.0	BBA	Midhat Murtaza	BBA	20(20)	View Students
4	MG225 Organizational Behavior	3.0	BBA	Nadeem Ahmad Syed	BBA	26(26)	View Students
5	MG307 International Business	3.0	BBA	Michael Hieman Simon	BBA	15(15)	View Students
6	MG309 Consumer Behavior	3.0	BBA-A	Hassan Javaid	BBA	22(22)	View Students
7	MG312 Financial Institutions & Markets	3.0	BBA	Manzoor Anwar Khalidi	BBA	44(44)	View Students
8	MG316 Project Management	3.0	BBA	Muhammad Amjad	BBA	26(26)	View Students
9	MG317 Brand Management	3.0	BBA	No Teacher Assigned	BBA	38(38)	View Students
10	MG320 Operations Management	3.0	BBA	Muhammad Amjad	BBA	11(11)	View Students
11	MG322 Financial Derivatives	3.0	BBA	Syed Babar Ali	BBA	10(10)	View Students
12	MG331 Management Accounting	3.0	BBA	Midhat Murtaza	BBA	30(30)	View Students
13	MG402 Strategic Management	3.0	BBA	Imtiaz Ahmed	BBA	17(17)	View Students
14	MG404 Economy of Pakistan	3.0	BBA	Michael Hieman Simon	BBA	30(30)	View Students
15	MG410 Fixed Income Analysis	3.0	BBA-A	Syed Babar Ali	BBA	36(36)	View Students
16	MG412 Sales Management	3.0	BBA	Hassan Javaid	BBA	17(17)	View Students
17	MG418 Final Year Project - I	2.0	BBA	Nadeem Ahmad Syed	BBA	16(16)	View Students
18	MG419 Final Year Project - II	3.0	BBA	Manzoor Anwar Khalidi	BBA	25(25)	View Students
19	MT114 Business Statistics	4.0	BBA	Muhammad Amjad	BBA	24(24)	View Students
20	MT216 Statistical Inference	3.0	BBA	Muhammad Amjad	BBA	23(23)	View Students

Contact Hour

This report is used to view how much hours have been taught in a particular semester so far.

- Select the **Contact Hour** link under the **Report** subsection of **Finalize Semester** tab.
- Select the **Semester** from the dropdown list.

- Select the **School** from the dropdown list.

Campus: Karachi Campus ▾

Semester: Fall 2011 ▾

School: CS ▾

View in Grid Format

- Click the **View in Grid Format** button, contact hour list for the selected school and semester will be shown.

Campus: Karachi Campus ▾

Semester: Fall 2011 ▾

School: CS ▾

View in Grid Format

Sr.#	CourseID	Name	CrdHrs	Sec	Teacher	DeptOffered	Aug	Sep	Oct	Nov	Dec	TotalHrs	ScheduledHrs	TaughtHrs	HrsShort
1	CS102	Introduction to Computer Science	4	A-CS	Waqar Saleem	CS	11	14	17	14	1	57	64	88	-31
2	CS102	Introduction to Computer Science	4	B-CS	Syed Hammad Ahmed	CS	12	12	16	15	1	56	64	88	-32
3	CS102	Introduction to Computer Science	4	C-CS	Syed Hammad Ahmed	CS	12	12	16	15	1	56	64	88	-32
4	CS102	Introduction to Computer Science	4	D-CS	Syed Hammad Ahmed	CS	12	12	16	15	1	56	64	88	-32
5	CS102	Introduction to Computer Science	4	E-CS	Waqar Saleem	CS	12	14	17	13	1	57	64	88	-31
6	CS102	Introduction to Computer Science	4	OSP	Muhammad Nouman Durrani	CS	2	16	18	18	18	54	64	88	-34
7	CS104	Computer Programming	4	A-CS	Khurram Nazir Junejo	CS	7	12	15	18	1	53	64	88	-35
8	CS104	Computer Programming	4	B-CS	Khurram Nazir Junejo	CS	9	11	17	16	2	55	64	88	-33
9	CS201	Data Structures	3	A-CS	Imran Jamil	CS	11	10	9	8		38	48	66	-28
10	CS201	Data Structures	3	B-CS	Shaukat Wasi	CS	11	12	6	12	1	42	48	66	-24

Feedback Analysis

This report is used to see the feedback percentage of a particular course and section.

- Select the **Feedback Analysis** link under the **Reports** subsection of **Finalize Semester** tab.
- Select the **Semester** from the dropdown list.
- Select the **Course** from the dropdown list.
- Select the **Section** from the dropdown list.
- Feedback analysis report of the selected course and section for the selected semester will be shown.

Grade Report

This report is used to see the grades of the student in a particular course.

- Select the **Grade Report** from the **Reports** subsection of **Finalize Semester** tab.
- Select the **Semester** from the dropdown list.
- Select the **Course** from the dropdown list.
- Select the **Section** from the dropdown list.

Campus: Karachi Campus ▾ Semester: Fall 2011 ▾ Course: CS104 Computer Programming ▾ Section: A-CS ▾

View Grade Report

- Click the **View Grade Report** button and the list of students along with the grades in the selected course will be shown.

Semester:	Fall 2011	CS104	Computer Programming			
SNo	Reg. No	Name	Section	Grade	GP	
1	10K-2098	Muhammad Sohaib Arif	A-CS	A	4.00	
2	10K-2142	Alfan Amin Ali Galmani	A-CS	A	4.00	
3	10K-2193	Avinash Tharwani	A-CS	A	4.00	
4	10K-2201	Mubashir Ali	A-CS	A-	3.67	
5	10K-2178	Salman Hussain Ali	A-CS	B	3.00	
6	10K-2119	Saadat Ullah Siddiqui	A-CS	B	3.00	
7	10K-2168	Owais Ahmed Qureshi	A-CS	B	3.00	
8	10K-2033	Haris	A-CS	B	3.00	
9	10K-2078	Sumeet Kumar	A-CS	B-	2.67	
10	10K-2084	Abdul Majid Khan	A-CS	B-	2.67	
11	10K-2029	Suneel	A-CS	B-	2.67	
12	10K-2218	Ameer Ali	A-CS	B-	2.67	
13	10K-2231	Abdul Sammad	A-CS	B-	2.67	

Batch Position List

This report shows the positions of the selected batch.

- Select the **Batch Position List** link under the **Reports** subsection of the **Finalize Semester** tab.
- Select the **Semester** from the dropdown list.
- Select the **Program** from the dropdown list.
- Select the **Batch** from the dropdown list.
- Enter the **Positions** in the textbox.

Campus:	Karachi Campus	Semester:	Fall 2011	Program:	BS(CS)	Batch:	Fall 2008	Position Count <= :	9	eg. 3
<input type="button" value="View Position List"/>										

- Click the **View Position List** button and the position holder list of the selected batch and degree for selected semester will be shown.

Campus:	Karachi Campus	Semester:	Fall 2011	Program:	BS(CS)	Batch:	Fall 2008	Position Count <= :	9	eg. 3
<input type="button" value="View Position List"/>										

Note: List contains only Top Positions in a Degree Batch, who have SGPA ≥ 3 and Credit Earned > 14 in a semester. There is a Column named Repeat Credits (Rpt.Crdts) which shows number of credits repeated in a selected semester

Pos.	roll	Name	SGPA	CGPA	SemAtt	SemEarn	Tot.Att.	Tot.Earnd	Rpt.Crdts	BatchNo	Degree
1	08K-0004	Muhammad Waqar Hameed	4.00	3.97	15	15	115	115	0	Fall 2008	BS(CS)
2	08K-0099	Ali Shah	3.80	3.69	15	15	115	115	0	Fall 2008	BS(CS)
3	08K-0015	Nikkishah Zulfiqar Ali	3.67	3.65	18	18	118	118	0	Fall 2008	BS(CS)
4	08K-0035	Shahzaib Syed	3.60	3.33	15	15	115	115	0	Fall 2008	BS(CS)
5	08K-0062	Adnan Saleem	3.54	3.31	15	15	115	115	0	Fall 2008	BS(CS)
6	08K-0024	Zohair Atique Khan	3.47	3.30	15	15	115	115	0	Fall 2008	BS(CS)
6	08K-0025	Mohammad Bagir	3.47	3.57	15	15	115	115	0	Fall 2008	BS(CS)
6	08K-0080	Hammad Masood	3.47	3.45	15	15	115	115	0	Fall 2008	BS(CS)
7	08K-0009	Syed Ali Raza	3.27	3.61	15	15	115	115	0	Fall 2008	BS(CS)
7	08K-0079	Syed Yawar Abbas	3.27	3.21	15	15	115	115	0	Fall 2008	BS(CS)
7	08K-0097	Mansoor Ali	3.27	2.91	15	15	115	115	0	Fall 2008	BS(CS)
7	08K-0155	Faris Khalique	3.27	2.96	15	15	115	115	0	Fall 2008	BS(CS)
8	08K-0118	Sheikh Muhammad Muneeb	3.20	2.74	15	15	115	115	0	Fall 2008	BS(CS)
8	08K-0133	Syed Taha Munir	3.20	3.27	15	15	115	115	0	Fall 2008	BS(CS)
9	08K-0012	Syed Qasim Raza	3.11	2.41	18	18	118	118	0	Fall 2008	BS(CS)

Medal Holders

This report shows the list of Medal Holders.

- Select the **Medal Holders** link under the **Reports** subsection beneath **Finalize Semester** tab.
- Select the **Program Level** from the dropdown list.
- Select the **Program** from the dropdown list.

- Select the **Batch** from the dropdown list.
- Enter the **Position Count** in the textbox.

Campus: Karachi Campus Program Level: Undergraduate Program: BS(CS) Batch: Fall 2007 Position Count <= : 4 eg. 3

Credits Completed CGPA Eligibility No F Grade
 No Summer Courses No Course Withdrawl No Repeate Credits
 No Transferred Credits

View Position List

- Click the **View Position List** button and the medal holder list for the selected program batch will be shown.

Campus: Karachi Campus Program Level: Undergraduate Program: BS(CS) Batch: Fall 2007 Position Count <= : 4 eg. 3

Credits Completed CGPA Eligibility No F Grade
 No Summer Courses No Course Withdrawl No Repeate Credits
 No Transferred Credits

View Position List

Pos. roll	Name	CGPA Last Sem	SemCnt	TotAtt.	Tot.Earned	W	F	I	Summer Crses	Transferred	Rpt.Crdts	CGPA Eligibility	CreditsCompleted	BatchNo	Degree
1	07K-0013 Taha Rafiq	4.00	Spring 2011	8	131	131	0	0	0	0	0	Eligible	Completed	Fall 2007	BS(CS)
2	07K-0024 Amna Ali	3.97	Fall 2011	8	131	131	0	0	0	0	0	Eligible	Completed	Fall 2007	BS(CS)
3	07K-0217 Faisal Ali	3.78	Spring 2011	8	131	131	0	0	0	0	0	Eligible	Completed	Fall 2007	BS(CS)
4	07K-0202 Farrukh Ahmed	3.71	Spring 2011	8	131	131	0	0	0	0	0	Eligible	Completed	Fall 2007	BS(CS)

Academic Warnings

This report shows the warning count of a student.

- Select the **Academic Warnings** link under the **Reports** subsection of **Finalize Semester** tab.

Academic Warning of an individual

- Select the **RollNo** option from the screen.
- Enter the **RollNo** in the textbox.

Campus: Karachi Campus Semester: Spring 2012 Warnings: >=1

RollNo Program-Batch

Rollno: -

Academic Warning Letter **Admission Closed** **View Warning Students** **Print Warning Mailing Addresses**

Academic Warning of a Program Batch

- Select the **Program-Batch** option from the screen.
- Select the **Degree** from the dropdown list.
- Select the **Batch** from the dropdown list.
- Select the **Section** from the dropdown list.

Campus: Karachi Campus Semester: Fall 2011 Warnings: >=3

RollNo Program-Batch

Degree: BS(CS)
Batch: Fall 2008
Section: A

Academic Warning Letter **Admission Closed** **View Warning Students** **Print Warning Mailing Addresses**

- Select the **Warning** count from the dropdown list.

- Click the **Academic Warning Letter** button to view the warning letter of a selected roll number/ selected degree-batch-section.
- Click the **Admission Closed** button to view the admission closure letter of the entered roll-number / selected program-batch-section.
- Click the **View Warning Students** button to view the warning of a particular student/ selected program-batch-section.
- Click the **Print Warning Mailing Addresses** button to view the mailing address of the particular student/ selected program-batch-section.

Print Mailing Addresses

This report is used to print the mailing addresses of the students.

- Select the **Print Mailing Addresses** link of the **Reports** subsection of **Finalize Semester** tab.
- Select the **Program** from the dropdown list.
- Select the **Batch** from the dropdown list.
- Select the **Status** of the students from the dropdown list.

Campus: Karachi Campus ▾ Program: BS(CS) ▾ Batch: Fall 2010 ▾ Status: Current ▾

Print Student Address **Print Student Address by Father**

- Click the **Print Student Address** button to print the address of the student by his/her name.
- Click the **Print Student Address by Father** button to print student's address by his/her father name.

Degree Completion

This report is used for degree auditing which shows how much core and elective courses a student has studies and has scored what grade in those courses.

- Select the **Degree Completion** link of the **Reports** subsection of **Finalize Semester** tab.
- Select the **RollNo** from the dropdown list.

RollNo: b8-0004 07-0000 Show Courses

- Click the **Show Courses** button and the list of courses along with their grades will be shown which are studied by the selected student.

BS(CS) Degree Completion Form

Roll No : 08K-0004 Name: Muhammad Waqar Hameed Section: B Date: 30-Jan-12

Core Courses

S.No	CourseID	Title	Grade
1	CS102	Introduction to Computer Science - (4.00)	A+
2	CS104	Computer Programming - (4.00)	A+
3	CS201	Data Structures - (3.00)	A+
4	CS204	Database Systems - (4.00)	A+
5	CS204	Database Systems - (4.00)	A+
6	CS206	Operating Systems - (4.00)	A+
7	CS301	Theory of Automata - (3.00)	A+
8	CS302	Design & Analysis of Algorithms - (3.00)	A-
9	CS303	Software Engineering - (3.00)	A
10	CS313	Object Oriented Analysis & Design - (4.00)	A
11	CS314	Computer Networks - (4.00)	A+
12	CS422	Human Computer Interaction - (3.00)	A+
13	EE204	Computer Architecture - (3.00)	A+
14	EE218	Comp. Organization & Assembly Lang. - (4.00)	A+
15	MG101	Fundamentals of Management - (3.00)	A
16	MG103	Finance & Accounting - (3.00)	
17	MT101	Calculus - I - (3.00)	A+
18	MT104	Linear Algebra - (3.00)	A

Elective Courses

CourseID	Title	Grade
CS401	Artificial Intelligence - (3.00)	A+
CS408	Data Warehousing - (3.00)	I
CS418	Computer Graphics - (3.00)	I
CS428	Concurrent & Distributed Systems - (3.00)	A+
CS559	High Performance Computing - (3.00)	I
EE109	Digital Logic Design - (4.00)	A+
MG324	Business Ethics - (3.00)	I
SS122	English Composition - (3.00)	A
SS204	International Relations - (3.00)	A
SS206	Organizational Behavior - (3.00)	A

Final Year Project

CourseID	Title	Grade
CS491	Project - I	A
CS492	Project - II	I

Courses Summary

School	Core Courses	Core Studied	Elective Courses	Elective Studied