

## NOTICE



# 15<sup>th</sup> CONVOCATION

It gives us a great pleasure to inform that 15<sup>th</sup> Convocation of the Charotar University of Science and Technology is to be held on **Saturday, 3<sup>rd</sup> January 2026, during the evening (6.00 pm to 09.30 pm)** at the **CHARUSAT Campus**. Only graduating students of the **Academic Year 2024-25** are allowed to participate in this Convocation.

### -: CONVOCATION REGISTRATION DETAILS :-

<b>Registration Period:</b>	From August 20, 2025, to November 30, 2025.			
<b>Convocation Mode (For receiving the degree)</b>	<b>Registration Fees</b>	<b>Attire Charges</b>	<b>Postage Charges for Attire/Degree and Dupatta</b>	
			Within India	Outside India
<b>In-Person</b>	<b>Rs. 2500</b>	<b>Rs. 500</b>	<b>Rs. 100</b> (Optional) For Attire Dispatch Charge	-
<b>In-Absentia</b>	<b>Rs. 2500</b>	<b>Rs. 500</b> (Optional)	<b>Rs. 500</b> For Degree & Dupatta Dispatch Charge	<b>Rs. 2500</b>
<b>Steps for Registration</b>	1) Visit the University website: <a href="http://www.charusat.ac.in">www.charusat.ac.in</a> OR Scan QR code 2) Log in using your e-Governance Username and Password. 3) Update the required details and upload a recent photograph to be included in the degree certificate. 4) Select Convocation Status ( <b>In-person / In-Absentia</b> ). 5) Make Payment and Download receipt.			



### Important instructions related to registration:

#### IN-PERSON

**1) Attire Collection:** Graduate can collect Attire (*Indian Traditional Attire, comprise of a Kurta and Pajama materials*) **either from Knowledge Resource Centre - KRC (University Library), Admin Building, from 1<sup>st</sup> November to 15<sup>th</sup> December 2025 or opt for courier delivery** as per the preference selected in the application form. (*Note: The Attire must be tailored to fit the graduate's size at their own cost.*)

**2) Dupatta Distribution:** The Dupatta will be issued by the University on the day of Convocation.

**3) Guest Passes:** Each graduate will be eligible for up to two complimentary guest passes, only if selected in the application form.

- ✓ If not selected, guest pass(es) will not be issued.
- ✓ Additional guest pass(es), will be provided at an extra cost based on the option selected in the application form.

**4) Convocation Schedule:** The detailed schedule of the Convocation will be communicated to all graduates via their official university email ID (e.g., [22bbab035@charusat.edu.in](mailto:22bbab035@charusat.edu.in)).

*(Note: For any queries regarding the collection of Attire or Guest Pass(es), please write an email to us at [convocation@chaursat.ac.in](mailto:convocation@chaursat.ac.in))*

#### IN-ABSENTIA

The Degree Certificate and Dupatta will be dispatched by Post / Courier after day of Convocation.

*(Note: In case the Degree certificate and Dupatta are not received within 30 days following the Convocation Day, you are requested to write an email to us at [convocation@chaursat.ac.in](mailto:convocation@chaursat.ac.in))*

**Dr Atul Patel**  
Registrar

**Thursday, August 14, 2025**