

2. System Logs (Digital Accountability)

Every action by an admin must be **recorded silently** in the background — this builds **trust and auditability**.

What You Should Log:

Action	Example Log
Logged In	Admin Grace logged in at 10:21 AM
Viewed a Report	Grace viewed Report ID #103 anonymously from Kisii
Responded to User	Grace replied to Report ID #103 with shelter contact info
Exported Analytics	Joyce exported abuse trend data for Jan-March 2025
Changed Admin Role	SuperAdmin Joyce promoted Linda to CounselorAdmin
Deleted Report (RARE)	Joyce deleted Report #120 marked spam/abuse of system

Use Django signals or a simple logging model like:

```
python
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class AdminLog(models.Model):
    admin = models.ForeignKey(User, on_delete=models.CASCADE)
    action = models.TextField()
    timestamp = models.DateTimeField(auto_now_add=True)
```

These logs are only visible to SuperAdmins and can be exported if needed.