

Project Planning

Date	01 Nov. 25
Team Id	NM2025TMID05247
Project Name	Optimizing User, Group, and Role Management with Access Control and Workflows
Maximum Marks	5 Marks

Objective:

To design a structured plan for implementing a ServiceNow-based role management and workflow automation system.

Planning Components:

1. User Creation: Define Alice and Bob as primary system users.
2. Group Setup: Form a “Project Group” for team-based access.
3. Role Creation: Assign “Project Manager” and “Team Member” roles.

4. Table Creation: Build Project and Task Tables for data storage.
5. ACL Implementation: Enforce data security and access restrictions.
6. Workflow Automation: Design Flow Designer rules for automatic approvals and updates.

Timeline & Responsibility:

Phase	Task	Duration	Responsible
Setup	Users, Groups, Roles	1 Day	Admin
Configuration	ACLs, Table Access	1 Day	Developer
Automation	Flow Designer Creation	1 Day	Developer
Testing	Functionality Validation	1 Day	QA Team

Deliverables:

- Users & Roles created and assigned properly.
- Access control policies applied to all modules.
- Functional workflow automation tested and verified.