

**PURCHASE ORDER NO : 2223-01-XX**
**DATE: 23 December 2022**

Purchase Order To		Billing & Delivery Address	
XXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXXXXXXXX  XXXXXXXXXXXXX XXXXXXXXXX XXXXXXXXXXXXX		Inai Procure Private Limited  GSTIN: 33AAGCI1091L1ZJ No.5, 1st Floor Door No. C, 17th Street, Balaji Nagar Extension, Adambakkam, Chennai 600088  Bojan R +91 99765 42758 inai@inaippl.com   www.inaippl.com	
Your Quotation	xxxxx	Our Reference	202223xxx
Payment Terms	100% against Proforma Invoice upon completion of inspection.	Delivery Period	X Week
		Delivery Term	Ex-Works

SI No.	Description	Quantity	Cost in INR	
			Per Unit	Total
1.	xxxxxxx Make : xxxx	10 No	21500	<b>215000</b>
			Total	<b>215000</b>
			Discount 3%	<b>6450</b>
GST Extra at Actual		Grand Total		<b>208550</b>

**Note : General arrangement Drawing / Datasheet should be submitted for approval.**

## **TERMS AND CONDITIONS**

1. The indicated Make in page 1 of this PO only acceptable, Any other Make / China material not accepted.
2. Vendor to confirm acceptance of the PO by providing Order acceptance or Proforma invoice within 2 days
3. Any inputs required or clarification shall be written to us within 2 working days from the receipt of PO
4. Invoices must be submitted promptly. Purchase order number must appear on all packages, shipping papers and invoices
5. Vendor Should provide e-mail copy of **Dimension certificate, Test Certificates, Guarantee / Warranty Certificate, O&M manual and Name Plate Photos & Material photos** upon the readiness of the material along with Proforma invoice to process the final payment.
6. All materials should be in accordance with specifications and subject to our inspection and acceptance
7. Inspection date should be intimated 4-5 days prior with inspection call letter. The materials should be kept in a ready condition for inspection. INAI PPL may inspect directly or through Third-party at your premises
8. Specification guarantee lies with the supplier. If any Rejections by INAI PPL / End customer, it shall be replaced by Vendor immediately free of cost and also on freight paid basis
9. We have the right to cancel orders if quality & delivery dates are not achieved
10. Packing shall be done suitably for Export Transport.
11. In case of delay in delivery by Vendor or cancellation of PO by Vendor or failure for delivery to INAI PPL, 0.5% to 10% (Max) LD will be automatically applied on Total Order Value
12. O&M manual (Hard Copy along with Product – 1 set & e-copy) to be provided with Material.

PREPARED

APPROVED BY

Vidhya Bojan

Bojan