

AKHERE PAUL IHENYEN

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PERSONAL HISTORY

Marital Status: Single
State of Origin: Edo

Sex: Male
Religion: Christianity

Date of Birth: 18th Feb. 1991
Nationality: Nigerian

CAREER OBJECTIVES

I am a young, versatile and enterprising Nigerian, skilled at computer networking and web development. I look to better myself in the field of Systems Engineering, Operations Research, Networking and other related fields. I make efforts to bring about positive change in every organization I find myself. I carefully scrutinize facts, figures (employing data analysis tools) and present industry standards in order to give my best to the organization.

EDUCATION

University of Lagos, Akoka

2013, BSc. Systems Engineering
Second class lower division

Kings College Lagos

2007, West African Senior School Certificate
Distinctions

Grace Children School

2001, School Leaving Certificate

SOCIAL/LEADERSHIP RESPONSIBILITIES

2013, Member of MobileMonday Nigeria
2015, Resident IT Consultant, WIIL Initiative

WORK EXPERIENCE

2016

Zenith Bank

Graduate Assistant (C & T Unit)
www.zenithbank.com

I was responsible and performed the following tasks

- Receive and count working cash at beginning of shift
- Identify customers, validate and cash cheques
- Accept cash and cheques for deposit and check accuracy of deposit slip
- Process transactions using company approved software as well as on payment platforms such as pay direct, remita, western union etc.
- Record all transactions promptly, accurately and in compliance with bank procedures
- Balance currency, cash and cheques in cash drawer at end of each shift
- Answer inquiries regarding current and savings accounts and other bank related products

2015 - 2016

JJNP Resources Limited

IT Administrator
www.jjnp.com

I was responsible for managing the company network, social media presence and strategy. I was also responsible for developing the company's email marketing technique and design. I achieved this using tools like Madmimi and Mailchimp. I also developed and managed the company website, as well as set up an open source CRM, suiteCRM, for easy management of client data and information.

KEY SKILLS

- Proficient in HTML5 Proficient in CSS3
- Proficient in the use of Content Management systems; Wordpress, OpenCart, Joomla
- Photoshop use
- Search Engine Optimization
- Use of Email marketing tools like Mailchimp

2013 - 2015

TRLPLAW

IT Personnel _
www.trlplaw.com

Managed the company's computer network; set up and configured the Mac mini server, Airport Extreme, Airport express on the network; troubleshoot issues that arose on computer network and staff Mac computers. Designed company website.

KEY SKILLS

- Proficient in HTML Proficient in CSS
- Proficient in the use of Content Management systems; Wordpress, OpenCart, Joomla
- Photoshop use
- Search Engine Optimization

2012

Contact Solutions Limited

IT Support Personnel (Internship)
www.consollimited.com

Managed and maintained network server and IP PBX solution. Troubleshooting of employee issues, (first and second level support) network, hardware or software related issues

KEY SKILLS

- Networking
- Troubleshooting
- Microsoft CRM / Exchange Server / DHCP and DNS Servers
- GSM Gateway E1 Technology
- Set up of Cisco Router and Cisco Managed Switches
- Use of Microsoft Visio
- Set up and administration of IP PBX LAN and WAN technology

OTHER WORK

EXPERIENCE 2013

Sales Ambassador. OLX Nigeria
Sales manager and personnel, Gadgets Available

CERTIFICATIONS

2015, NYSC Discharge Certificate
2013, VMware Certified Associate – Data Center Virtualization

OTHER RELEVANT SKILLS

Computer Appreciation

Autodesk Inventor
Adobe After-Effects
Adobe Premiere Pro
Adobe Photoshop
Adobe InDesign

Skills/Tools being learnt

Web App Dev NodeJS and React framework
Agile Project Management solution

Other Relevant Skills

Leadership skills
Good communication skills
Administrative skills
Team player

INTERESTS

Music, travel, reading, blogging, capacity building, football e.t.c.

REFERENCES

Adegoke Oluyede

Managing Partner, TRLPLAW

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