

GEOFFREY NGUI MUVENYI

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Personal Statement

My career objective is to advocate for the enhancement of quality of life in Kenya and the region. My passion is to root for data-driven and people-focused development with a focus on nurturing self-reliant, society-minded individuals at national and international levels.

Summary of Expertise/Key Competencies

1. Educator
2. Research
3. Leadership
4. Networking
5. Public Speaking
6. Trainer of trainers

Education

Sept 2018 – Ongoing:	Master of Science in Social Statistics. The University of Nairobi.
Jan 2013 – April 2016:	Bachelor of Education (Mathematics and Computer Studies), Second Class Upper Division, Saint Mary's University of Minnesota.
2008 – 2011:	Kenya Certificate of Secondary Education (KCSE) Kilungu High School. Attained a mean grade of B- of 55 points.
1999 – 2007:	Kenya Certificate of Primary Education (KCPE) Mutungu Primary School. Attained 376/500 marks.

Certificates of Merit

April 2022:	ToT in Networking, Advocacy, and Partnerships training. The five-day training was organized by Don Tech Africa and conducted by Centre for Urban Rural Youth Development Programs (CURYDP)
Feb. 2022:	Networking, Advocacy and Partnerships training. The ten-day training was organized by Don Tech Africa and conducted by Centre for Urban Rural Youth Development Programs (CURYDP)
August 2021:	Life Skills Trainer of Trainers. The five-day training was organized by Don Bosco Tech Africa and conducted by Catholic Institute of Education based in South Africa.
June 2021:	Quality management systems Trainer or Trainers. The five-day training was conducted by Sleek Consultancy
May 2020:	Quality management systems for ISO certification. The training was conducted by Sleek Consultancy. The training lasted for five days.

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- Nov. 2019:** Proposal Writing, grant management and professional report writing in Nairobi Kenya. Training was conducted by ASSET Africa Institute. The training lasted for five days.
- Sept. 2019:** Digital Marketing workshop training for one week in Maputo, Mozambique conducted by Salesians Missions in Rome Italy.
- June 2019:** Life Skills training workshop for ten days in Lagos, Nigeria conducted by Catholic Institute of Education based in South Africa.
- April 2015:** Decent work and Labour Rights in East Africa Program Employability Training workshop. Christ the Teacher Institute for Education, Tangaza University College.

Work Experience

January 2018 – Present: **Don Bosco Development Outreach Network –**

National Job Service Officer.

For five years I have facilitated cooperation between five Salesian of Don Bosco's TVET institutions in Kenya and private and public sectors, accompanying the youth with training in entrepreneurship, career guidance, and life skills to enable them to transition to the labour market for self and wage employment. I enhanced the Job Service office to include five Local Job Service Officers stationed in each of the five centers. I also assisted in the initiation of the Job Service Office for the Don Bosco Development office in South Africa. I have been involved in the coordination of market research in Kenya, implementation of career guidance and soft skills training for learners at a national level, and quality job service manual to support youth employment in Kenya. I have represented the Salesians of Don Bosco in Kenya in four subsequent Annual Stakeholder Assemblies involving representatives from across Africa. I write and disseminate the quarterly newsletter in the office.

January 2017 – Dec. 2022: **Teaching Coordinator- Don Bosco Development Outreach Network.**

I coordinated a digital education program in thirteen schools in Nairobi and Machakos regions. This involved actively training teachers on integrating technology in teaching and learning using a platform called ProFuturo, assessing their competencies, and suggesting improvements to the schools' and Don Bosco managements.

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23rd Aug. – 27th Aug. 2021: Delegate among nine selected Job Service Officers from across Africa in the review of the Job Service Officers (JSO) Quality Manual. The manual is a standard operating document for enhancing operations of Job Service Officers in Salesian Technical Schools in Africa.

January – March 2021: **Enumerator.** Grassroots around the Globe survey conducted by the Salesians Office to the United Nations. The Salesians of Don Bosco were doing this research in Kenya and Senegal. I was coordinating the data collection in Kenya.

January 2020 – June 2020: **Data analyst.** Baseline survey for a child protection project done in seven countries in Africa. Survey was conducted by Don Bosco Teach Africa.

May 2016 – Dec. 2016: Mathematics and Computer Studies teacher at Dandora Secondary School. I was the subject head in computer studies.

January 2015 – April 2015: Intern Mathematics and Computer teacher at Oololaiser Boys' High School.

May 2013 – July 2013: Library Cleaner, Tangaza University College work study program.

Volunteer Experience

May 2014 – Sept. 2016: Emerald Knowledge Ambassador. I helped facilitate an annual E-Resource week training on use of E-Resources for academic work to other students in Tangaza University College.

May 2014 – Dec. 2014: Volunteer in-charge, Peace School, a children talent-training program for the Daughters' of Charity International at St. Justin de Jacobis.

Jan. 2014 – Dec. 2014: Mathematics teacher at Daughters of Charity International at St. Justin de Jacobis Educational Centre. I prepared 25 adult learners for the KCSE in Mathematics.

Workshops and Seminars attended

April 2021: **Panelist.** Grassroots around the Globe survey dissemination workshop by NGO Committee for Financing and Development, UN.

April 2020: Girls First Summit at Lukenya Getaway Resort, Athi River, Machakos, Kenya. Exploring opportunities to enhance life standards of the girl child.

July 2015: Emerald Knowledge Ambassadors' annual workshop at Strathmore University, Nairobi Kenya.

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- June 2015:** Students for Liberty annual conference held at the Catholic University of Eastern Africa, Nairobi Kenya.
- Dec. 2014:** Annual TEDx talks at Catholic University of Eastern Africa, Nairobi Kenya.
- May 2014:** Emerald Knowledge Ambassadors' annual workshop at Cooperative University College, Nairobi Kenya.

Hobbies

Singing.

Reading. My favorite are novels by Caribbean writers.

Traveling.

Referees

1. Mrs. Pamela Ochieng,

Principal,
Dandora Secondary School.
Cell: +254 720 716 693

2. Ms. Irene Waweru

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Don Bosco Development Outreach Network.
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3. Fr. Thomas Pallithanam

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