

Patrick Waweru Mwaura,
Data Scientist and Statistician,
Data Science and Analytics Section,
Kenya Institute of Primate Research,
PF: 20190118042.

Date: November 13, 2025

Thru':

Mr. Patrick Manene, Head, HR & Admin Division.

To:

Dr. Peter Gichuhi Mwetherwa, PhD, MBS

The Director General (DG),
Kenya Institute of Primate Research.

Dear DG,

REF: REQUEST FOR APPOINTMENT AS HEAD, DATA SCIENCE AND ANALYTICS SECTION

I respectfully request formal appointment as **Head, Data Science and Analytics Section (DS&AS)**. Since my deployment as the sole staff, I have been performing leadership and operational duties, including developing a DS&AS Capacity-Building Concept Note, conducting an institutional needs assessment, preparing 24 SOPs, and initiating collaborations with the University of Hasselt and internal divisions.

A formal appointment will provide the mandate to coordinate cross-divisional activities, secure resources, and ensure accountability in advancing KIPRE's data-driven objectives.

Thank you for your consideration.

Sincerely,



Patrick Waweru Mwaura,
Cell: +254 741 527 254