

**GAKENIA FELISTER**  
**MWENDA**  
DATA ANALYST

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*0795841529*  
*Nairobi, KE*

**Work Experience**

**Data Analyst**

May 2025 - Present

*Kenya Revenue Authority (KRA)*

Reporting and Analytics

- Assisted in collecting, cleaning, and validating datasets from tax and revenue systems to ensure data accuracy and integrity.
- Supported database management and data security practices, contributing to efficient information handling.
- Performed exploratory data analysis and developed reports to guide decision-making.
- Created data visualizations using Excel and Power BI to highlight key insights for management.
- Contributed to automation of recurring reports and documentation of workflows to improve efficiency.
- Collaborated with team members on research and data-driven projects that enhanced operational effectiveness.

**Data Analyst**

Jan 2024 - Present

*Freelance*

- Worked on data-driven initiatives to support business decisions and strategy, working cross-functionally with teams to gather, analyse, and interpret key business data.
- Utilized statistical techniques to Analyse trends, patterns, and outliers in large datasets, ensuring actionable insights for management and stakeholders.
- Created and maintained interactive dashboards using tools like Power BI, providing real-time data visualization for non-technical audiences.
- Developed and automated reports to track key performance indicators (KPIs) and presented findings regularly to senior leadership, contributing to improved operational efficiency.
- Performed data cleaning, pre-processing, and validation, ensuring high-quality and accurate data for decision-making.
- Collaborated with engineering teams to design and implement data pipelines, optimizing the flow of data across various platforms and systems.
- Conducted ad-hoc analyses using SQL, R, and Python to provide insights on customer behaviour, product performance, and market trends.
- Presented detailed analytical reports, visualizations, and recommendations to drive business initiatives, achieving measurable improvements in customer engagement and sales forecasting.

**Teacher**

Jan 2024 - Apr 2025

*MWERONGUNDU SECONDARY SCHOOL / Meru*

- Teaching mathematics and computer studies Form 1-Form 4.

**Industrial attachment**

Jan 2023 - Mar 2023

*FIBER GURU'S INTERNET SERVICE PROVIDERS / Meru*

Fiber optic technology including installation works for FTTH, ADSS and OPGW fibres, fibre repair work using fibre splicing kits and use of fibre test equipment such as OTDR and power meters.

- Fiber optic technology including installation works for FTTH, ADSS and OPGW fibres, fibre repair work using fibre splicing kits and use of fibre test equipment such as OTDR and power meters.
- Recognized for speed and precision in cutting, splicing and installing cable while still staying within the limits of safety protocols.
- Comfortable working in any conditions.

**Polling clerk officer**

Jul 2022 - Aug 2022

*Independent Electoral & Boundaries Commission (IEBC) Mombasa County, Mvita constituency*

- Using the KIEMS kit for the voting process.
- Helping voters to vote.
- Counting votes and returns to constituency returning officer.

**cyber business**

May 2020 - Dec 2020

*Self Employed*

- Online services.
- General cyber services.

**Census Enumerator**

Jul 2019 - Aug 2019

*Kenya National Bureau of Statistics*

- Collection of demographic data Meru County, Igembe North constituency.
- Educating the community, the importance of the census exercise.

**Cyber Employee**

Jan 2019 - Jun 2019

*ELKA IT Executive*

- Data entry, typesetting, online services and other general cyber services.

**References**

**Eng. Eric Muriira**

CEO Fiber Gurus ISP, Tel: +254798669440, ericoo32@gmail.com

**Mrs Lilian Kariithi**

CEO ELKA IT Executive, Tel: +254705799105.

**Dr Aggrey Adem**

Examination Coordinator, Maths & Physics Department Technical University of Mombasa Tel: +254721261415

Email: aggreyadem@gmail.com

**Mr. Irai Hezron**

Principal Mwerongundu Secondary school Tel: +254725367680.

**Core Skills**

Self-motivated, flexible, Computer proficiency, highly organized, detail oriented, Sound financial skills, coding, good data analysis, visualization skills, Data collection, cleaning, Hard worker, team player, leadership qualities, Effective communications skills, always ready to learn, positive to corrections, criticism

**Education****Technical University of Mombasa**

Sep 2019 - Dec 2023

**Bachelor of science** Mathematics and Computer Science (statistics option)

GPA: Second class honours

Nov 2022 - Nov 2022

**Short course certification****Nkuene Girl's High School**

Jan 2015 - Dec 2018

**Kenya Certificate of Secondary Education**

GPA: B (plain)

**Cottolengo Boarding Primary School**

Jan 2007 - Dec 2014

**Kenya Certificate of Primary Education**

GPA: 370

**Languages**

English, Kiswahili

## **Awards**

**Microsoft certification for digital freelancing and coding**

Microsoft

## **Interests**

Community Development societal engagement projects., Socialization, Researching and analysis on emerging technologies., Playing lawn tennis, basket ball and watching documentaries.