

# MyCookieBook

## Week 13 – Risk Management

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Hello Cookies!

For this week we once again had a look at our risks of the project we might face. Therefore we created a new and up to date risk management file. Never the less is our past risk management file linked in the **Midterm Blogpost** to see the improvement and more detailed defined risks in the new file.

You'll find the link to the new file right **here**.

But before we'll go in to the file, we should explain why we made a risk management file.

Recognizing risks and prevent them from occuring is very important for every project. In the whole time of your project you need to keep all the risks in your mind. That means you need to have a look on the risks from time to time to handle the risks if there occurred but even and most importantly prevent them from occuring if possible.

Thats why we created a risk management file to document our risks and also decided we should have a look on our risks every week when we have our weekly meeting. this way we can determine if a risk has occurred or will occur in the nearest future.

Risk Name	Risk Description	Risk Probability of Occurrence	Risk Impact	Risk Factor	Risk Mitigation	Person in Charge of Tracking
Losing time in details	Spent to much times in discussion and implementation of negligible features	9	9	81	Set fix time for meetings, Start with the important things, Implement details in the end, questionnaire for features	SG
Less Time for Working	Unkown time for project -> other projects need also time	6	9	54	Start early, work for a defined time every week, plan to finish earlier to have a puffer	ZB
Less Expertise	The team can't get enough expertise for the project.	3,5	7,5	26,25	Spent only fix time, then ask for help	SO
Illness	A person can't work for a longer time (2 weeks)	3	7	21	Starting with the big points and adjust our goals when somebody fails out	SO
Crashing DB	DB will be hacked or crashed	4	4	16	Backups, regulary checks	ZB
Digital Meetings	Digital communication is more complicated as personal. So it's easy to misunderstand the others. And the meetings need more time.	4,5	2	9	Plan with more time, Turn the camera on, Take time for personal exchange	ZB

In this picture you get an overview of all the risks that might occur while we're still working on the project. The risk factor is a multiplication of the values of the fields "risk probability of occurrence" and "risk impact" to sort every risk. To give you a better understanding of the values of those fields

we have a value range of 1 to 10. For the field “risk probability of occurrence” the value 1 means low chance of occurrence and 10 an extremely high chance. For the field “risk impact” the value 1 means the risk might not really affect the project and 10 means if the risk occurs it will have a crucial impact on the project. In conclusion if the value of the multiplication in the field “risk factor” is really high for a risk we as a team should watch out for those risks more but still have a look on all risks every week.

That’s all for this week.

We hope all of you are still healthy.

Until next week,

your CookieBook-Team.

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## 4 thoughts on “Week 13 – Risk Management”

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### **Jonathan - LazyPlants**

12. Apr 2021 at 08:50



Hello CookieBook-Team,  
we are happy to read from you again.

It's great that you explained why you need a risk management. And I think, it was great decision to do a risk assessment even before you had to do it as a homework. That's all I have to say this week. Keep up the good work.

Hope to hear from you soon.

Yours

Jonathan – Team LazyPlants

PS.: And please fix your link. I can't access it. ^^



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### **mycookiebook**

12. Apr 2021 at 16:52



Hello Jonathan,

thank you for your fast answer.

It's nice to have such an attentive reader as you. The link has unfortunately pointed to an internal area. We hope you can see our risks now.

Your CookieBook-Team



Liked by 1 person

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### **plandoraproject**

12. Apr 2021 at 10:02



Hi MyCookieBook-Team,

Thanks for the informative overview of your risks, this gave us a really good insight of what could be a potential danger coming up for your project and the way you are handling this.

Things we like about your post:

- Short introduction and description in this new topic
- Explaining why it's important to do risk management
- Show risks in a table and explain the certain aspects (e.g. Risk Factor)

Things you could improve:

- The table shows much information (important information) but it is very small and by that hard to read. Maybe you could resize it or give the option to zoom in by clicking on the table

Best wishes for YourCookieBook 😊

Plandora-Team

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**mycookiebook**

12. Apr 2021 at 17:01



Hey Plandora-Team,

thank you for your detailed commentary. We are pleased that you like the theme and the post this week so much.

We understand the note about the font size of the table. That's why we have linked the original to you in the post. So everyone can enlarge the table as they like and you can always see the current status. That you don't have to look for the link, we have linked it here again for you:

[https://drive.google.com/file/d/1YlyGzyDm0x2cmuo\\_BeYsXBNggQuSszWG/view?usp=sharing](https://drive.google.com/file/d/1YlyGzyDm0x2cmuo_BeYsXBNggQuSszWG/view?usp=sharing)

Many greetings

Your CookieBook-Team

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