

Authorization for Agent Information Change

Please complete this form and return it to the WFG Coding Department at wfgcoding@transamerica.com The requested change is for the following associate:			
Name:	Code #:	Date:	
Change of Business Address			
TFA Pending or Active Registered Representatives: Your Branch Office Manager (BOM) must submit this change to TFA on your behalf. Canadian Associates: You may use this form only if you are a non-licensed associate. If you hold a life insurance			
and/or a mutual fund license, you must submit a World Financial Group Insurance Agency of Canada Supervision			
Agreement, which you can find by <u>clicking here</u> or by going to the Form Center on MyWFG.com			
Street:		Suite Number:	
City: Sta	te/Province:	Zip/Postal Code:	
Upline SMD Signature*:		Code #:	
*Must be a Level 20 or higher associate.			
Name Change			
First and/or Last Name Changes: <u>U.S. associates</u> , please submit an updated W-9 form as well as one of the documents listed below that supports the name change. <u>All other associates</u> , please submit one of the documents			
listed below that supports the name change.			
Supporting Documents: Marriage Certificate • Divorce Decree with Name Change Order • Court Documents of			
Legal Name Change • Driver's License • Passport • Social Security Card (U.S. associates only)			
Common Name Changes: No documents are required to change your Common name			
revious Name <u>Current Name</u>			
First:	First:		
Last:	Last:		
Common:	Common:	Common:	
Please go to My Profile on MyWFG.com and select Contact Settings to update/change the following information:			

- Home Address
- Phone Number(s)
- Personal Email Address
- Recognition Settings
- Spouse Information