



Authorization for Agent Information Change

Please complete this form and return it to the WFG Coding Department at wfgcoding@transamerica.com
The requested change is for the following associate:

Name: _____ Code #: _____ Date: _____

Change of Business Address

TFA Pending or Active Registered Representatives: Your Branch Office Manager (BOM) must submit this change to TFA on your behalf.

Canadian Associates: You may use this form only if you are a non-licensed associate. If you hold a life insurance and/or a mutual fund license, you must submit a World Financial Group Insurance Agency of Canada Supervision Agreement, which you can find by [clicking here](#) or by going to the Form Center on MyWFG.com

Street: _____ Suite Number: _____

City: _____ State/Province: _____ Zip/Postal Code: _____

Upline SMD Signature*: _____ Code #: _____

*Must be a Level 20 or higher associate.

Name Change

First and/or Last Name Changes: U.S. associates, please submit an updated W-9 form as well as one of the documents listed below that supports the name change. All other associates, please submit one of the documents listed below that supports the name change.

Supporting Documents: Marriage Certificate • Divorce Decree with Name Change Order • Court Documents of Legal Name Change • Driver's License • Passport • Social Security Card (U.S. associates only)

Common Name Changes: No documents are required to change your Common name

Previous Name

Current Name

First: _____ First: _____

Last: _____ Last: _____

Common: _____ Common: _____

Please go to [My Profile](#) on MyWFG.com and select Contact Settings to update/change the following information:

- Home Address
- Phone Number(s)
- Personal Email Address
- Recognition Settings
- Spouse Information