

Skills Checklist

		Done - Y/N
1) Use the O*NET System to select your Skills,		
	Select all the skills you fell you have	
	Narrow that down to the ones you enjoy using	
2) Assess the Occupations suggested by those Skills		
	Look at the different Occupations suggested	
	Narrow them down to two or three of interest	
3) Explore one or two of the Occupations in more depth		
	Look at the Summary Report for each Occupation	
	Look for additional Information on those of special interest	
4) Create an Insights document		
	Start with output of last step	
	Create a copy & put your insights within that document	
5) Add to Your MyRightCareer Insights		
	Be Your Best Insights	
	Meaning & Passion Insights	
	Economic Engine Insights	
	Right Opportunity Insights	
	Whole Person Insights	
6) Provide Your Feedback		
7) Discuss Results with Adviser		
	Content	
	Process	
8) Become an Example		
	Send Don your exercises	
	Approve his version of your example	