

Volume 3 Combination System Implementation

COMMON ORIGINATOR and Disbursement
2025–2026 technical reference

Federal Student Aid
An OFFICE of the U.S. DEPARTMENT of EDUCATION

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Section 1

Pell Grant, TEACH Grant, & Direct Loan Combination System Supplement

This section contains general overview information and guidance for schools and other agencies who use EDEExpress in combination with third-party software or in-house systems to exchange Federal Pell Grant, Teacher Education Assistance for College and Higher Education (TEACH) Grant, and William D. Ford Direct Loan program data with the COD System.

Overview

Welcome to Volume 3 of the *Common Origination and Disbursement (COD) Technical Reference*, written for users with Federal Pell Grant, Teacher Education Assistance for College and Higher Education (TEACH) Grant, or William D. Ford Direct Loan systems used in combination with EDEExpress for Windows 2025–26 (the free software package provided by the U.S. Department of Education [ED]).

This volume of the *COD Technical Reference* provides guidance, edits, and record layouts for using EDEExpress 2025–26 in combination with your own system or vendor-provided software.

EDEExpress users participate with the COD System to exchange and process Pell Grant, Direct Loan, and other data. For more information on participating with the COD System, be sure to read *Volume 2* of the *2025–26 COD Technical Reference*.

Each volume of the *2025–26 COD Technical Reference* is available for download from the Knowledge Center at FSA Partner Connect website, located at <https://fsapartners.ed.gov/knowledge-center>. To locate the technical reference, select the “Library” tab at the top of the page, then select “COD” under “Publications by System.”

EDEXPRESS 2025-2026 REDESIGN

EDEExpress 2025–26 continues our ongoing redesign of the user interface to improve quick access to critical information and functions and enable you to work more efficiently within and across modules.

For more information, see “Enhancements and Changes to EDEExpress for 2025–26” later in this section.

THE HIGHER EDUCATION RECONCILIATION ACT OF 2005 (THE HERA)

The Higher Education Reconciliation Act of 2005 (the HERA), Pub. L. 109-171, extended Federal Direct PLUS Loan (Direct PLUS) eligibility to graduate or professional students beginning on or after July 1, 2006. The HERA provision did not create a new loan program, but rather allows a new type of borrower—an eligible graduate or professional student—to borrow under the existing Direct PLUS Loan Program.

In EDEExpress, a Direct PLUS Loan for a graduate or professional student is referred to as a “Grad PLUS” loan.

TEACH GRANT

Through the College Cost Reduction and Access Act of 2007 (CCRAA), Congress created the TEACH Grant Program that provides grants of up to \$4,000 per year to students who intend to teach in a public or private elementary or secondary school that serves students from low-income families. Eligible undergraduate and post-baccalaureate students may receive up to an aggregate limit of \$16,000 and graduate students may receive up to a graduate aggregate limit of \$8,000 in TEACH Grants.

In exchange for receiving a TEACH Grant, students must agree to serve as a full-time teacher in a high need field in a public or private elementary or secondary school that serves low-income students. Recipients must teach for at least four academic years within eight calendar years of completing the program of study for which they received a TEACH Grant. If they do not complete this service obligation, all amounts of TEACH Grants received will be converted to a Federal Direct Unsubsidized Stafford Loan and interest charged from the date the grants were disbursed.

Before receiving a TEACH Grant, students must sign a TEACH Grant *Agreement to Serve or Repay* (or “Agreement,” abbreviated as ATS/R in some EDEExpress locations) for each year in which a TEACH Grant is awarded. The Agreement explains the teaching service requirements that students must meet in exchange for receiving a TEACH Grant, specifies the conditions under which a TEACH Grant will be converted to a Direct Unsubsidized Loan, and includes the agreement to repay the TEACH Grant as a Direct Unsubsidized Loan, with interest accrued from the date of each TEACH Grant disbursement. The Agreement also provides information on the terms and conditions associated with repaying a TEACH Grant that is converted to a Direct Unsubsidized Loan.

For more information on EDEExpress 2025–26 functionality related to the TEACH Grant, see the TEACH Grant Appendix at the end of this section.

WHAT IT MEANS TO BE A COMBINATION USER

As a financial aid administrator (FAA) at a combination school, you are aware of how complicated the entire financial aid process can be to manage. The COD System improves the flow of financial aid processing and can streamline the workload in your financial aid office.

To keep your school database in synch with the COD System, we advise EDEExpress users against originating Pell, TEACH Grant, or Direct Loan records online at the COD System. You should originate your records in EDEExpress first, then submit the records to the COD System for processing.

Once your EDEExpress origination records are accepted by the COD System, you can perform any additional online activities as needed on the COD System’s website and minimize the risk of conflicting data between your system and the COD System.

The COD System functions using the basic process of schools submitting records and receiving responses. You can use EDEExpress in combination with your mainframe or third-party software to perform this task or part of this task with the COD System.

EDEExpress uses flat American Standard Code for Information Interchange (ASCII) files to communicate with your external systems. You import flat ASCII files into EDEExpress to load Pell Grant, Direct Loan, and TEACH Grant data. In turn, EDEExpress exports your data to the COD System in the required Extensible Markup Language (XML) format.

After your data is processed, the COD System sends a response in XML format that can be imported into EDEExpress. You can then export the information you need to your mainframe or third-party software from EDEExpress in the ASCII flat file format.

You must be enrolled for COD Online Services through Federal Student Aid’s Participation Management System to access the COD System’s website (cod.ed.gov).

Schools planning to use EDEExpress 2025–26 to process Pell Grant, Direct Loan, and TEACH Grant data must be enrolled as a participant with the COD System for the respective programs. You only need to enroll as a participant for these programs if you were *not* enrolled in the respective program in 2024–25.

If you have any questions about enrolling with the COD System, contact the FSA Partner and School Relations Center at **1-800-848-0978**. You can also email CODSupport@ed.gov.

ORGANIZATION OF THIS GUIDE

This Implementation Guide is a reference to assist school FAAs who use EDEExpress software in combination with their mainframe system or third-party software to process Pell Grant, TEACH Grant, and Direct Loan data. This guide also assists schools in implementing changes for the COD System for the 2025–26 Award Year.

The following sections in Volume 3 contain pertinent combination system information:

Section 2: Combination System Message Classes

Section 3: Combination System Record Layouts

Section 4: Combination System Edits

Enhancements and Changes to EDEExpress for 2025–26

The EDEExpress 2025–26 software conforms with annual changes to the COD System, as well as to the Pell Grant, Direct Loan, and TEACH Grant programs. EDEExpress provides a common setup feature for all three programs. Separate entry screens for each module display origination and disbursement data elements.

EDEExpress Pell Grant, Direct Loan, and TEACH Grant users are participants in the COD process for 2025–26. They exchange origination and disbursement records with the COD System using the Common Record XML format for exported and imported data.

If your school uses EDEExpress in combination with another system for some or all of your Pell Grant, Direct Loan, or TEACH Grant processing, you should ensure that system has been modified to accommodate updates to fields and edits that are implemented within EDEExpress for 2025–26. Refer to Section 3 of this volume for the most current Combination System record layouts used by EDEExpress for each program.

EDEExpress 2025–26, Release 1.0, posted in November 2024, added the Application Processing and Packaging modules, as well as Global functionality. Release 2.0, scheduled for posting in April 2025, will add the Pell Grant, Direct Loan, and TEACH Grant modules. Release 2.0 will also include Campus-Based functionality related to reporting Federal Work-Study data to coincide with COD System's Campus-Based release.

EDEXPRESS REDESIGN

EDEExpress 2025–26 continues the ongoing redesign of the user interface to improve quick access to critical information and functions and enable you to work more efficiently within and across modules. The modernized, student-centric interface we implemented in 2024–25 remains centralized on the main EDEExpress “desktop” screen with navigation menus and options on the top, left, and bottom portions of the screen that provide direct access to key features and functions.

Most significantly, we relocated major software functionality such as setup, import, export, multiple entry, and report printing from separate dialog boxes into the main EDEExpress screen. When you click the **Setup**, **Manual Entry**, **Import**, **Export**, or **Reports** buttons on the left navigation bar or initiate these functions from the top menu bar, an expanded menu opens next to the left navigation bar listing options associated with the function selected, including module-specific items. When you click an option from this menu, the initial screen for the function displays in the right half of the EDEExpress screen.

Other 2025–26 enhancements include new “wizard” options in Query and File Formats setup that walk you step-by-step through defining the settings you need to support your office workflow and expanded query expression options. Also, expanded grid functions such as searching, filtering, and exporting data are now more easily accessible through an “Advanced Options” section in screens for applicable major functions (i.e., Browse).

The user interface includes the following navigation features:

- The EDEExpress Desktop
- The Title, Banner, and Menu Bars
- The Left Navigation Bar
- The Bottom Control Bar

See the sub-sections below for more information on these features.

The EDEExpress Desktop

The EDEExpress Desktop is a navigation tool that works in conjunction with the top menu bar and left navigation bar to provide quick and easy access to frequently used functionality and critical information in a multi-section format while working outside student records. The three sections of the EDEExpress Desktop are Query, Startup Notifications, and What's New.

The Query section defaults to the top of the EDEExpress Desktop. To move one of the other two EDEExpress Desktop sections to the top of the desktop, select the **plus** sign (+) in the top right corner of the section.

Query

The Query section of the EDEExpress Desktop enables you to select module-specific predefined or custom queries from Query setup, view the current number of student records in your database meeting each query's criteria, and quickly access software functions for the records where applicable, such as opening the records as a group or initiating the multiple entry or browse screens. Query results display in the section and refresh both at regular intervals and upon each new startup of the software. As results update, you can use the incoming information to identify database records requiring further attention, and to drive your office's workflows.

For more information, see "Using the EDEExpress Desktop Query Section" in the *EDEExpress 2025-26 Release 2.0 Desk Reference*, which is available for download in PDF format from the Knowledge Center website.

Startup Notifications

The Startup Notifications section of the EDEExpress desktop displays informational messages regarding key EDEExpress functionality, warnings about potential issues you might encounter, and alerts to errors and critical problems affecting your ability to start or use the software.

For example, EDEExpress might display a message in this pane to alert you that your disk space is low or, if you are starting EDEExpress for the first time, remind you that your assumed school code has not been defined.

In some cases, such as the assumed school warning or Product Registration reminders, the message displayed in the Startup Notifications section can be selected to directly access the software area related to the message and resolve the issue it describes.

What's New

The What's New section of the EDEExpress Desktop enables you to display links to current "What's New" posts on the Knowledge Center website. The information displayed in the What's New section is updated dynamically by EDEExpress based on the refresh rate you select in the desktop settings (**View, Desktop Settings**).

Desktop Settings

Use the Desktop Settings dialog box (**View, Desktop Settings**) to set your refresh rate and clear desktop suppressions, favorite report designations, and desktop queries. You must select **OK** for changes you make in this dialog box to apply.

The Title, Banner, and Menu Bars

The redesigned top section of the EDEExpress software screen displays a title bar, a menu bar, and a banner bar:

- The **title bar** displays the EDEExpress name and, if a student record is open, the last four digits of the student's Social Security number (SSN) and the student's name (in last name, first name, middle initial order). The title bar also includes the standard minimize, maximize, and close window controls.
- The **menu bar** is the line just below the title bar that displays options horizontally across the top of the screen. Select an option to pull down its menu. When the menu is open, you can select an option to select it. Menus display only the options for the EDEExpress modules you have installed. The Search window is also located on this bar, which you can use to open existing student records by SSN or name.
- The **banner bar** is the solid bar located just below the menu bar displaying "EDEExpress 2025 – 2026." When you have a single student record open, this bar displays the student's last name and SSN. If you have multiple student records open, the bar also displays left and right arrows, enabling you to scroll through open students, or you can select the down arrow in the field to choose a specific record to display.

The Left Navigation Bar

The vertical navigation bar on the left side of the main EDEExpress screen provides quick access to key features and functionality, student records for all modules, and other convenient shortcuts. Select one of the buttons to expand the primary menu items, which consist of entry screens (such as the Direct Loan, Pell Payments, and TEACH screens) broken out by sections, reports, and other informational screens (such as the ISIR and ISIR Review screens), and shortcuts to major functions such as import, export, print, and setup.

The left navigation buttons, in order from top to bottom, are:

- **Home** (designed as a small house with a door): Use this button to add new students or as one of several options for opening existing student records. Use the **Recent Students** list at the bottom of the menu to reopen records you worked on most recently, or to access the results of queries you added to the Query section of the EDEExpress Desktop. You can also access Browse functionality on the Home menu.
- **Manual Entry** (designed as a pad and pencil): When outside of student records, you can use this button to add new records or open existing student records. When a student record is open, the Manual Entry menu displays all the available module-specific entry screens for this student. Use the Manual Entry menu to jump to different sections of the entry screens. You can also access Multiple Entry by module and College Financing Plan student record entry from the Manual Entry menu.
- **Reports** (designed as a printer): Select this button to open the Reports menu, which lists reports and other documents flagged as favorites (under the **Favorite Reports** section) and all report options, listed by module.
- **Import** (designed as a box with an arrow pointing right): Selecting this button opens the Imports menu, which displays an **All Imports** section (to view and select a module-specific import type) and **Pending Imports** section (to open the Imports screen for a specific import file type and, in some circumstances, a specific import file in your data directory).
- **Export** (designed as an arrow pointing left): Select this button to open the Exports menu, from which you can select module-specific export options.
- **Setup** (designed as two crossed wrenches in a box): Select this button to open a menu listing EDEExpress setup options by module.
- **About** (question mark): Select this button to view the About dialog box, which provides the current EDEExpress release number and links to critical Privacy Act and IRS notices.

All Pell Grant, Direct Loan, and TEACH Grant student record entry is performed on module-specific scrollable screens where you can view and create new records, calculate grants or originate loans, and enter or adjust anticipated and actual disbursement records.

Bottom Control Bar

The bottom control bar on the main EDEExpress screen when student records are open provides quick access to key functions (such as save, close, and print), Global features applicable across modules (User Database, Document Tracking, Notes entry), and module-specific functions such as Package (Packaging), Originate (Direct Loan), and Calculate (Pell Grant).

The bottom control bar buttons most frequently displayed, from left to right, are:

- **Docs:** Opens the Document Tracking dialog box, where you can assign and track documents defined in Global setup and view data regarding Document Tracking Letter printing.
- **User Data:** Opens the User Database dialog box, where you can view and add values for user-defined fields you create in Global setup.
- **Notes:** Opens the Notes dialog box, where you can add or edit notes regarding the student's record for reference and tracking purposes.
- **Print:** Opens the Report screen specific to the student record and module you are viewing. This button only appears in specific circumstances. For example, the Print button on the Awards entry screen opens the Report screen for the Award Letter report type for the student.
- **Home/Close:** Closes all open entry screens for the student and returns you to the EDEExpress Desktop. Depending on the screen or dialog box you are viewing, you can click either the **Close** button or the **Home** button.
- **Save:** Saves all entry screens open for the student.

Other buttons only appear in the control bar if appropriate to the entry screen and/or the record's status. For example, the **Originate** and **Copy?** buttons only appear if you are on the student's Direct Loan entry screen, and the **Calculate** button is specific to the Pell Payments entry screen.

EXPANDED USE OF PROGRAM PROFILES

To maintain consistency with changes to the COD Common Record for the 2025-26 Award Year and enable you to more accurately report data for students with multiple programs of study at your school, you can now assign up to three Program Profile Code values to each Pell Grant, Direct Loan, or TEACH Grant disbursement. These fields are labeled Program Profile Code 1, 2, and 3 in the Disbursement and Disbursement History sections of the student entry screens for each program in EDEExpress.

Each program profile represents a unique set of values for the CIP Code, CIP Code Year, Program Credential Level, Published Program Length, Published Program Length Units, Special Programs, and Weeks Program Academic Year fields associated with each anticipated or actual disbursement. When you assign a value to the Program Profile Code 1 field, it updates the CIP Code 1, CIP Code Year, Program Credential Level 1, Published Program Length 1, Published Program Length Units 1, Special Programs 1, and Weeks Program Academic Year 1 fields with the values you defined for that profile in Program Profiles setup. Similarly, the Program Profile Code 2 and Program Profile Code 3 values update the corresponding "2" and "3" versions of each field accordingly (i.e., CIP Code 2 and CIP Code 3).

The Program Profile Code 1 field is required for every disbursement, while the Program Profile Code 2 and 3 fields are optional. Each profile assigned must contain at least one data value that is unique to the other profiles assigned to the record.

We modified the Pell Grant, Direct Loan, and TEACH Grant external import record layouts in Section 3 of this volume to enable EDEExpress combination users to add or update values for the new Program Profile Code 1-3 fields. We also adjusted end-of-entry edits in Section 4 of this volume to describe how EDEExpress prevents the import of program profile codes whose values match existing values on student records.

EDEXPRESS 2025–26 ENHANCEMENTS

Additional enhancements implemented in EDEExpress 2025-26 are listed below by module and/or software area:

General

The following general product enhancements are available in EDEExpress 2025–26:

- **Updated Cycle References and Message Classes** – We updated software labels, help system topics, reports, and other functionality throughout EDEExpress to reference the 2025–26 cycle. Message classes with cycle indicators are also updated for 2025–26 in File Management and in the Import and Export screens for various data types in EDEExpress.
- **Left Navigation Bar Menus Updated** – We implemented the following updates to the menus that open from left navigation bar buttons:
 - Browse functionality is now available (by module) from the **Home** button menu in addition to the Tools menu.
 - Multiple Entry (by module) is now available from the **Manual Entry** menu in addition to the Process menu.
 - Reports, lists, and other documents flagged as a Favorite now appear for selection from the top of the **Reports** menu
 - The top of the **Setups** menu now includes a “Needs Information” section that lists critical setup areas in EDEExpress to complete before you begin processing student records.
- **Multiple Entry Redesigned as Entry Screen** – The Multiple Entry function now displays on the main EDEExpress screen instead of a separate dialog box. The feature works similarly to prior versions, enabling you to update field values on multiple records at the same time, apply selection criteria, and edit updated values for individual records as needed.
- **Browse Redesigned as Screen** – Browse functionality is now displayed in the EDEExpress main screen rather than in a separate dialog box as in prior EDEExpress versions.
- **Advanced Grid Functions Relocated to Advanced Options Section** – We added an Advanced Options section to EDEExpress screens above grids (such as the Browse screen) that displays special grid functions previously available by right-clicking a column heading in the grid. Click the **plus (+)** sign to the right of the Advanced Options heading to expand a menu with the following tabs:
 - The **Sort** tab enables you to apply ascending or descending order to each column field. After choosing a column field and its sort order, select the Add Field button to apply the sort order to the grid. You can click the X button next to each selected sort order field to remove it, or you can click the Reset button to remove all sort order options that are currently applied.
 - The **Find** tab provides options for searching for specific field values in the grid. You can specify the field and field value you are searching for, whether to search for a partial, full, or start-of-field match of the value specified, and whether to search above or below your current location in the grid. Click the Find First or Find Next buttons to navigate to matching records.
 - The **Filter** tab enables you to filter the displayed records in the grid to those matching field values you have specified. As with the Sort tab, use the controls to add or remove specific or all filter criteria.
 - The **Layout Options** tab provides options for customizing how the Browse grid is displayed, including to designate which columns to display, hide, or freeze. You can also export or print the records displayed in the grid by selecting the buttons above the grid in this tab.

- **File Formats Setup Wizard Option Added** – You can now define file formats manually (labeled as the **Advanced Option**) or use the **File Formats Wizard** to help you create new file formats or modify existing file formats. The File Formats Wizard provides an intuitive step-by-step walkthrough of the file format creation or modification process, including adding or removing fields.
- **Preview Option Added for Email Output** – When printing EDEExpress documents such as letters using **E-mail** as the output destination, you can now preview the email text prior to sending it by selecting the **Preview** checkbox in the Reports screen. If you select this checkbox, EDEExpress displays the email text in your designated email client software's standard window for new messages. If you are sending emails to multiple students, the software opens a separate email window for each student.

For more information regarding message classes used by the FAFSA Processing System (FPS) and Federal Tax Information Module (FTIM) in 2025–26, see the *2025–2026 FAFSA Specifications Guide*, available on the Knowledge Center website.

Query

The following enhancements associated with Query functionality have been incorporated into EDEExpress 2025–26:

- **Advanced and Wizard Modes Implemented** – As part of the ongoing redesign of the EDEExpress user interface, we updated the setup process for queries to provide two options: Advanced Mode and Query Wizard.
 - The **Advanced Mode** process enables you to build and modify queries manually using basic and advanced features in the redesigned Query dialog box.
 - The **Query Wizard** is a new option designed to guide EDEExpress users step-by-step through the process of creating or modifying a query statement and testing the results. You can access Query setup options under the Tools menu from the top menu bar in EDEExpress.
 - For more information, see the “Query dialog box” and “Query Wizard” topics in EDEExpress Help.
- **New Operators Simplify Queries on Value Ranges** – We expanded Query functionality to add new “Between” and “In” operators, which enables you to query on a range of values for a single field in a single query statement. This simplifies the query creation process, which previously required multiple statements for the same field to establish a valid value range.
 - When you select **Between** as the Operator value, the Query dialog box now displays two separate entry fields intended to capture start and end range of values you want the query to include for the field being queried. For example, if you are creating a Global query to print the Demographic Record report for multiple students, and you want the query to limit the output to records added to your database during a particular week, you can query the Add Date field with the Between operator and establish the start and end dates of the specific week as the query values. The “Between” operator can only be used with text, numeric, and date fields that do not have specific, fixed values.
 - The **In** Operator value functions similarly to the new “Between” operator but can only be used with fields that have fixed values (such as status or state code fields). When you select In as the query expression's operator, EDEExpress enables you to select multiple values for the queried field. For example, if you want your Packaging query to limit output to records that are packaged by EDEExpress or hand-packaged, you can query on the Packaging Status field with the In operator and select the checkboxes in the Value column for both P and H status values.
 - **Note:** When using “In” operators with query expressions, be aware that EDEExpress includes records with any of the selected values in the expression, similar to how OR statements connect different expressions within a query.

Global

The following enhancements are available in EDEExpress 2025-26 Global functionality (applicable to all EDEExpress modules):

- **Prior Year Import Screen Update/Options** – We redesigned the Prior Year User-Defined Queries, Setup, and File Formats import process to provide you with two different options for pulling setup data forward from your prior-year EDEExpress database. In the Imports screen, you can now select the **Default** or **Advanced** option for your import.
 - The **Default** selection immediately initiates the import process and pulls all valid queries, setup profiles, and file formats forward to your current EDEExpress database for the new cycle.
 - The **Advanced** option enables a new section of the Imports screen where you can select specific queries, setup profiles, and file formats from each EDEExpress module. Select the checkbox in the Import column for each category you want to pull forward to the new cycle. Under the table, you can choose to import all items for a selected areas by choosing **Import All records for Setup Options** or you can indicate you want to import specific items from each selected area by choosing **Import only Specific records for Setup Options Selected**. If you choose the latter option, a separate dialog box displays for each selected area where you can designate specific records for each selected area.
- **Student Summary Now Global Report Only** – The Student Summary report is now available exclusively as a Global report. To print the Student Summary, select the **Reports** button on the left navigation bar or **File, Print** from the top menu bar to open the Report menu, then select **Student Summary** from the Global section to display the Reports screen and options.

Application Processing

The following update is available in the EDEExpress Application Processing module for 2025-26:

- **ISIR, FTI, and NSLDS Report Printing from Open Student Records** – Print functionality is now accessible outside of student records from the module-specific Reports menu accessible from the left navigation bar or from **File, Print** on the top menu bar.

You can continue to print the *Institutional Student Information Record* (ISIR), Federal Tax Information (FTI) Report, or National Student Loan Data System (NSLDS) Report from the related entry screen for an open student record by selecting the **Print** button on the bottom control bar.

Important Note: Legislative changes require that all FAFSA® contributors provide consent each cycle for the release of their FTI data by the IRS for use in federal student aid eligibility calculations. FTI data included with the ISIR must be protected by schools and only shared with authorized parties, in accordance with *IRS Publication 1075*. You can opt to include or exclude FTI data from your ISIR import into EDEExpress by selecting or clearing the **Import FTI Data?** checkbox in the Imports screen.

For more information on updates to the 2025–26 ISIR, see the *2025–26 FAFSA Specifications Guide*, available on the Knowledge Center Web site.

Packaging

The following enhancements are available in the EDEExpress Packaging module for 2025-26:

- **User-Defined Award Letter Text Setup Relocated to Packaging** – We relocated User-Defined Award Letter Text setup from Global setup to Packaging setup.
- **Award Letter Printing from Open Student Records** – As with Application Processing and other EDEExpress modules, print functionality for all reports, lists, letters, and other documents in EDEExpress is now accessible outside of student records from the module-specific Reports menu.

However, you can continue to print the Award Letter from the Awards screen for an open student record by selecting the **Print** button on the bottom control bar.

For more detailed information on changes to the Pell Grant award calculation process, see the *2025–26 Student Aid Index (SAI) and Pell Eligibility Guide* and its appendices, which are available for download from the Knowledge Center website.

COD Setup

The setup options for the Direct Loan, Pell Grant, and TEACH Grant modules are now accessible under the **COD** section of the Setup menu accessible from the left navigation bar or from **Tools, Setup** on the top menu bar. All COD setup options now display as entry screens instead of separate dialog boxes.

Pell Grant

EDEExpress 2025–26 calculates Pell Grant awards according to changes implemented in the 2024–25 award year as part of the *FAFSA Simplification Act*. The FAFSA Simplification Act extended the Federal Pell Grant to more students and links eligibility to family size and the federal poverty level.

Where possible, the law mandates that FSA use data received directly from the IRS to calculate Pell Grant eligibility and the SAI. The EDEExpress Pell Grant module continues to use data elements provided on the ISIR, including SAI, Max Pell, Min Pell, IASG Flag, and the CFH Flag, along with school-provided calculations for fields such as Enrollment Intensity, to calculate student Pell Grant awards during the award calculation process.

The maximum and minimum Pell Grant award amounts for 2025–26 are subject to change based on future congressional appropriations. If you use the EDEExpress 2025–26 Packaging or Pell Grant modules to calculate Pell Grant awards, be aware that you may need to repackage or otherwise recalculate award amounts for your Pell-eligible students in a future EDEExpress release with updated Pell Grant functionality to ensure student awards are calculated accurately.

For more detailed information on changes to the Pell Grant award calculation process followed by EDEExpress, see the *2025–26 Student Aid Index (SAI) and Pell Eligibility Guide* and its appendices, which are available for download from the Knowledge Center website.

Direct Loan

The following enhancement is available in the EDEExpress Direct Loan module for 2025–26:

Setup

- **Direct Loan School Setup Data Elements Relocated to New System Setup** – We relocated multiple data elements from School setup to the new System setup screen, which is accessible under the Direct Loan section of the Setup menu available from the left navigation bar or from **Tools, Setup** on the top menu bar. The School setup screen for the Direct Loan module now only contains address, phone, e-mail, and default school data elements.

TEACH Grant

See the *TEACH Grant Appendix* at the end of this document for more information on the TEACH Grant module in EDEExpress 2025–26.

Business Rules

The following areas may affect your combination system:

- 2025–26 COD Message Class Options
- 2025–26 Updates to Valid Date Ranges
- Direct Loan Fields Required for Origination
- Direct Loan MPN and PLUS Credit Requirements Met
- Informed Borrowing Functionality in Direct Loan

2025–26 COD MESSAGE CLASS OPTIONS

The COD System provides various message class options for sending and receiving Common Record data to and from the COD System. The 2025–26 Common Record Message class options include:

- Non-program-specific and non-award year-specific (COMRECIN and COMRECOP)
- Award year-specific and non-program-specific (Option selected by EDEExpress)
- Program-specific and non-award year-specific
- Award year-specific and program year-specific

All message classes used by EDEExpress 2025–26 are outlined for you in *Volume 3, Section 2: Combination System Message Classes* of this technical reference. All COD message classes are outlined in *Volume 2, Section 2: COD Message Classes* of this technical reference.

EDEExpress 2025–26 uses the award year-specific message class option for sending and receiving Common Record data for Pell Grant, TEACH Grant, and Direct Loan. These message classes are:

2025–26 Message Class	Data Description
CRAA26IN	COD Common Record data sent to the COD System from EDEExpress
CRAA26OP	COD Response from the COD System to EDEExpress

The award year-specific message class option provides you the advantage of viewing the award year of the data within the Common Record file before importing the file into EDEExpress. EDEExpress is **not** using the options for program specific message classes.

In addition, the COD System sends all Web-generated and system-generated transactions, such as Pell negative disbursement and Direct Loan MPN responses, to all schools in award year-specific message classes.

2025–26 UPDATES TO VALID DATE RANGES

Valid date ranges for Pell, TEACH Grant, and Direct Loan processing are updated for the 2025–26 processing cycle. These updates affect EDEXpress edits and valid field content. Below is the listing of updated 2025–26 date ranges. **Note:** The letter **X** indicates the applicable award type(s) for the noted data element and date range. An me dash (—) indicates the award type is not applicable for the date range referenced.

Pell Grant	TEACH Grant	Direct Loan	Data Element	Date Range
X	—	—	Enrollment Date	10/01/2024 to 06/30/2026
X	—	—	Payment Period Start Date*	10/01/2024 to 06/30/2026
X	—	—	Payment Period End Date*	10/01/2024 to 9/30/2031
X	—	—	Disbursement Date	10/01/2024 to 09/30/2031
—	—	X	Award Begin Date	06/30/2026 or earlier***
—	—	X	Award End Date	07/01/2025 or later***
—	—	X	Academic Year Start Date	06/30/2026 or earlier
—	—	X	Academic Year End Date	07/01/2025 or later
—	—	X	Disbursement Date	10/01/2024 to 12/28/2029
—	—	X	Payment Period Start Date*	Must be within Award (Loan Period) Begin/End Date range
—	—	X	Payment Period End Date*	Must be within Award (Loan Period) Begin/End Date range
—	—	X	Date of Birth	01/01/1926 to 12/31/2017
—	X	—	Enrollment Date	10/01/2024 to 09/30/2026
—	X	—	Payment Period Start Date*	10/01/2024 to 06/30/2026
—	X	—	Payment Period End Date*	01/01/2025 or later
—	X	—	Disbursement Date	01/01/2025 or later

* The Payment Period Start Date and End Date are required for all new Pell Grant, Direct Loan, and TEACH Grant disbursements.

** If September 30 (the typical month and day for the valid end date for Pell disbursements) falls on a non-business day for the specified year, be aware that the COD System may require earlier submission of disbursements. Monitor the Knowledge Center website as needed for communications regarding COD System processing deadlines.

*** **Important Note:** EDEXpress allows you to adjust the Loan Period Start Date or End Date associated with a loan to be after June 30, 2026 or before July 1, 2025, respectively, if the loan's Origination Status is **A** (Accepted by COD) or **B** (Batched to send to COD).

DIRECT LOAN FIELDS REQUIRED FOR ORIGINATION

Certain data must be present on a Direct Loan record before it can be originated in EDEExpress. Saving (but not originating) a loan record without all of these fields may be possible. An em dash (—) indicates the field is not applicable to the noted loan type(s).

Field Name	Required for Origination of a PLUS	Required for Origination of a Grad PLUS	Required for Origination of a Sub/Unsub
Student's Last Name	Yes, if borrower's First Name is blank	Yes, if student's First Name is blank	Yes, if student's First Name is blank
Student's First Name	Yes, if borrower's Last Name is blank	Yes, if student's Last Name is blank	Yes, if student's Last Name is blank
Student's Permanent City	—	Yes	Yes
Student's Permanent State	—	Yes	Yes
Student's Permanent Zip Code	—	Yes	Yes
Student's SSN	Yes	Yes	Yes
Student's Date of Birth	Yes	Yes	Yes
Student's Citizenship Status	Yes	Yes	—
Dependency Status	Yes	Yes	Yes
Student Eligibility Code	Yes	Yes	Yes
Transaction #	Yes	Yes	Yes
School Code	Yes	Yes	Yes
Loan Enroll OPE ID	Yes	Yes	Yes
Loan ID	Yes	Yes	Yes
Loan Amount Approved	Yes	Yes	Yes
Disbursement Profile Code*	Yes	Yes	Yes
College Grade Level	Yes	Yes	Yes
Loan Period End Date	Yes	Yes	Yes
Loan Period Start Date	Yes	Yes	Yes
Academic Year End Date	Yes	Yes	Yes
Academic Year Start Date	Yes	Yes	Yes
Student's Loan Default/Grant Overpayment	Yes	—	—
Borrower's Loan Default/Grant Overpayment	Yes	Yes	Yes
Borrower's Date of Birth	Yes	—	—

Field Name	Required for Origination of a PLUS	Required for Origination of a Grad PLUS	Required for Origination of a Sub/Unsub
Borrower's Permanent State	Yes	—	—
Borrower's SSN	Yes	—	—
Borrower's Permanent City	Yes	—	—
Borrower's Permanent ZIP Code	Yes	—	—
Borrower's First Name	Yes, if student's First Name is blank	—	—
Borrower's Last Name	Yes, if student's Last Name is blank	—	—
Borrower's Citizenship Status	Yes	—	—
Program Profile Code**	Yes	Yes	Yes
Enrollment Status	Yes	Yes	Yes
Cost of Attendance***	Yes	Yes	Yes

*** Note:** See the “Pell Grant External Imports” and “Direct Loan External Imports” sections (as well as the TEACH Grant Appendix) later in this guide for more information on using disbursement profile codes to define the anticipated disbursement information required to prepare records for COD System processing in EDEExpress.

**** Note:** The Program Profile Code assigned to the loan record controls the current values reported to the COD System for the following fields: CIP Code 1, CIP Code Year, Program Credential Level, Published Program Length, Published Program Length Units, Special Programs, and Weeks Program Academic Year. The Program Profile itself is an EDEExpress-only field and is not reported to the COD System.

******* The Cost of Attendance is required for Direct Loan origination records for all loan types. In EDEExpress, the Cost of Attendance value is assigned to new loan records as part of the Disbursement Profile Code selected during the record creation process.

If you have different Cost of Attendance values for student Pell Grant awards versus Direct Loan awards, you may want to create unique Disbursement Profiles in Disbursement setup that are specific to each scenario and module.

DIRECT LOAN MPNS AND PLUS CREDIT REQUIREMENTS MET

This section describes the EDEExpress processes regarding Direct Loan MPNs, as well as the use of the PLUS Credit Requirements Met field.

Direct Loan MPNs

Borrowers of Direct Subsidized, Unsubsidized, PLUS, and Grad PLUS loans can complete a paper MPN or an electronic MPN at studentaid.gov. If a borrower completes the electronic MPN, an MPN Response

(CRPN260P) is sent to the appropriate school. Borrowers can still complete a paper MPN, but you cannot print MPNs or related documents from EDEExpress. Paper MPNs (like those obtained from the FSAPubs website) can be completed by a borrower and then mailed directly to the COD System or returned to the school to forward to the COD System. The COD System must receive and accept the MPN before the loan is booked.

After an MPN is processed by the COD System, you receive an MPN Response that includes the MPN status and can be used to update EDEExpress.

Reminder!

You must direct your students to complete eMPNs online or print MPNs onsite using a non-EDEExpress system.

Determining the MPN Status for Subsidized and Unsubsidized Loans When Using the Multi-Year MPN Feature

For subsidized and unsubsidized loans processed using the multi-year feature, determining the MPN status is a two-step decision-making process within EDEExpress.

First, EDEExpress checks for other existing originated subsidized or unsubsidized loans for the student. When another loan exists within EDEExpress for a student, EDEExpress reviews the MPN status of the existing loan.

IF...	THEN...
The MPN status of the existing loan indicates a valid MPN exists or assumes a valid MPN exists (A or T)	EDEExpress updates the MPN status of the originating loan to T , assumes a valid MPN exists
The MPN status of the existing loan indicates no valid MPN exists (R , I , E , or C)	EDEExpress leaves the MPN status of the originating loan blank

EDEExpress MPN Statuses: **R**: Valid MPN not on file at COD System, **P**: Pending, **A**: MPN Accepted by COD, **T**: Assumes MPN Exists, **I**: Inactive, **E**: Inactive due to the link of a PLUS Endorser, **C**: Closed, or blank

When no other loans for a student exist within EDEExpress, EDEExpress reviews the ISIR Direct Loan MPN flags if ISIRs were imported into EDEExpress.

IF...	THEN...
The ISIR Direct Loan MPN flag indicates an active MPN at the COD System (A)	EDEExpress updates the MPN of the originating loan to T , assumes a valid MPN exists

IF...	THEN...
The ISIR Direct Loan MPN flag is blank or indicates no valid MPN (I , E , C , or N)	EDEExpress leaves the MPN Status of the originating loan blank

ISIR Direct Loan MPN Flag: **A:** Active, **I:** Inactive, **E:** Inactive/Endorser, **C:** Closed, **N:** No Master Promissory Note on file

Determining the MPN Status for PLUS Loans When Using the Multi-Year MPN Feature

For PLUS and Grad PLUS loans processed using the multi-year feature, a school can set the MPN status to T either manually or through multiple entry in EDEExpress. The MPN status of T is used to indicate you assume an MPN is on file at the COD System for the borrower. Importing the COD Response for an accepted PLUS or Grad PLUS loan updates EDEExpress with the MPN status on file at the COD System.

Single-Year MPN Feature

The single-year feature is available to all schools and requires that a new MPN must be completed by a borrower for each academic year. All schools **not** eligible to process MPNs using the multi-year feature must use the single-year feature. Schools eligible for the multi-year feature can opt to process MPNs using the single-year feature. The school's processing feature is updated in EDEExpress setup and on the COD System website.

A single-year school must use an MPN generated at or for that school only. A single-year school can link multiple loans for the same academic year, for the same student, to the same MPN. The academic year start and academic year end dates must be the same on all loan records linked to a specific MPN.

An MPN link indicator for subsidized/unsubsidized/PLUS/Grad PLUS loans is found on the Response. If the loan record has been linked to an MPN at the COD System, the MPN link indicator contains a Y. Loan records not linked to an MPN on file at the COD System have an N in the MPN link indicator field.

Determining the MPN Status When Using the Single-Year MPN Feature

When processing loans using the single-year feature, EDEExpress looks for other originated loans for the student with the same academic year within EDEExpress to determine the MPN status.

IF...	THEN...
No other loans exist for this student within EDEExpress	EDEExpress leaves the MPN Status of the originating loan blank
Another loan exists and the academic year start and end dates do not match the loan being originated	EDEExpress leaves the MPN Status of the originating loan blank

IF...	THEN...
Another loan exists and the academic year start and end dates match the loan being originated, EDEExpress reviews the MPN status of the existing loan:	See below for scenarios
If the MPN status of the existing loan indicates a valid MPN exists or assumes a valid MPN exists (A or T)	EDEExpress updates the MPN status of the originating loan to T and assumes a valid MPN exists
If the MPN status of the existing loan indicates no valid MPN exists (R , I , E , or C)	EDEExpress leaves the MPN Status of the originating loan blank

EDEExpress MPN Statuses: **R**: Valid MPN not on file at COD System, **P**: Pending, **A**: MPN Accepted by COD, **T**: Assumes MPN Exists, **I**: Inactive, **E**: Inactive due to the link of a PLUS Endorser, **C**: Closed, or blank

Single-Loan MPN Feature

The single-loan MPN is an MPN linked to a PLUS or Grad PLUS loan that is accepted with an eligible endorser who has an approved credit decision. After an endorser is associated with a PLUS or Grad PLUS loan, the MPN linked to that PLUS or Grad PLUS loan cannot be linked to any other loans even if the school uses the multi-year MPN feature. The MPN status for a single-loan MPN is determined by the COD System.

When a PLUS or Grad PLUS loan with an endorser is linked to an MPN, the COD System returns an MPN status of inactive on the Response. After the single-loan MPN is established, it becomes an inactive MPN and no other loans can be linked to that same MPN. In addition, all other pending or active PLUS MPNs for the borrower become inactive at the COD System. Future ISIRs display an MPN status of inactive and a new MPN must be completed if the borrower wants to borrow a subsequent PLUS loan.

Importing the MPN Status from the COD System

Both the Common Record Response (CRAA260P) and the MPN Response (CRPN260P) can contain the MPN status determined by the COD System for a loan record. When the loan is accepted by the COD System, the COD System links the loan to an existing MPN, if possible.

Upon import of the Common Record Response (CRAA260P) or MPN Response (CRPN260P), EDEExpress updates the MPN status of a loan record to **A** (MPN Accepted), **R** (Valid MPN not on file at COD System), **P** (Pending), **I** (Inactive), **E** (Inactive due to the linking of a PLUS Endorser), or **C** (Closed).

Valid MPN

An open MPN is valid for up to ten years from the date the MPN is received by the COD System if at least one actual disbursement is made within a year from the date the COD System received the MPN and the borrower has not closed the note.

If at least one actual disbursement is not made on any of the loans linked to an MPN within twelve months, the MPN becomes inactive in the COD System.

The MPN Expiration Date is returned in the Common Record Response file (CRAA260P) or the MPN Response file (CRPN260P) by the COD System. When the MPN Expiration Date exists in the imported response file, EDEExpress displays the date in the MPN Information section of the Direct Loan entry screen.

To close an MPN, a borrower must send a written request to the servicer or to the school. If the closed notification is received at the school, the school must forward the original documentation to the FSA Partner and School Relations Center. Upon receipt of a written request, the COD System manually closes the MPN and sends a confirmation letter to the borrower. After an MPN has been closed, no new loans can be linked to it. Loans that are already linked to a closed MPN can continue to use that MPN for disbursement processing. A new MPN must be generated if new loans are to be originated. When a loan is processed by the COD System and all MPNs for the borrower on file at the COD System are closed, an MPN status of R (MPN not on file) is returned in the Response to the school.

PLUS Credit Requirements Met

You can perform a credit check for a PLUS loan for a parent borrower or a Grad PLUS borrower on the COD website. If the borrower passes the online credit check, you can enter a Credit Requirements Met value of **True** (checkbox selected) in EDEExpress in the Credit Information section of the Direct Loan entry screen in an open student record. You can also record the date you performed the credit check in the PLUS Credit Decision Date field in the same section.

When importing a Common Record Response (CRAA260P) for a PLUS or Grad PLUS loan, the Credit Requirements Met value for the loan is updated in EDEExpress. A PLUS or Grad PLUS loan is not linked to an MPN until the borrower has a Credit Requirements Met value of True.

The Credit Decision value is not taken into consideration by EDEExpress when determining if a PLUS or Grad PLUS borrower has met all credit-related requirements to receive actual disbursements. EDEExpress only checks to ensure the Credit Requirements Met value is True.

When a PLUS or Grad PLUS borrower fails a credit check and appeals the results by documenting extenuating circumstances or submits an Endorser Addendum, a Credit Status Response (CRCS260P) is generated by the COD System to indicate whether the borrower has met credit requirements, including the completion of PLUS counseling on the [StudentAid.gov](https://studentaid.gov) website.

Valid values for the Credit Requirements Met field are **True** or blank (False). You should monitor the Credit Requirements Met (in combination with other field values displayed in the Credit Information section of the Direct Loan entry screen in EDEExpress) to determine if and when the borrower has completed all necessary steps to receive actual loan disbursements for the PLUS or Grad PLUS loan.

The Credit Requirements Met field helps you determine if a PLUS or Grad PLUS borrower has completed all necessary credit-related requirements to receive an actual disbursement; for borrowers with adverse credit check results, this includes either obtaining an approved endorser or appealing the decision successfully by documenting extenuating circumstances, as well as completing the PLUS Counseling process on studentaid.gov.

In EDEExpress, a PLUS or Grad PLUS loan must have a Credit Requirements Met value of True to be eligible for actual disbursements.

The Credit Requirements Met field is also provided in the Common Record Response (CRAA260P), Web-Generated Response (CRWB260P), and PLUS Application Acknowledgment (CRSP260P).

When the COD System sets the Credit Requirements Met value to True, it attempts to link the PLUS or Grad PLUS loan to an MPN. If the loan is linked to an MPN, an MPN Response (CRPN26OP) is generated to communicate the updated MPN status. Upon importing the MPN Response file, EDEExpress updates the MPN status for the PLUS or Grad PLUS loan.

INFORMED BORROWING FUNCTIONALITY IN DIRECT LOAN

Direct Loan borrowers can access Federal Student Aid's studentaid.gov website each award year and review their outstanding loan balance or, if they have no balance, the average loan balance at the school they plan to attend. This online process is available to student (for subsidized, unsubsidized, and Grad PLUS loans) and parent (for PLUS loans) borrowers and is optional for the 2025–26 award year.

This loan balance review process is referenced as “Annual Student Loan Acknowledgement” functionality on the StudentAid.gov website. The three data elements resulting from the borrower's completion of this online process are described as “informed borrowing” fields in the COD Common Record, COD response files, and in EDEExpress.

The borrower's completion of the Annual Student Loan Acknowledgement process automatically updates the values for three “informed borrowing” fields on the COD Common Record, which are then provided to schools by the COD System. The three fields are the Informed Borrowing Complete indicator, the Informed Borrowing Completion Date, and the Informed Borrowing ID.

The Informed Borrowing Response (message class CRIB26OP) is a system-generated file sent by the COD System that provides informed borrowing field values to schools for all loan types. The COD System generates this file for reporting schools when new loans are linked to a previous loan balance acknowledgement submitted by the borrower (student or parent) or at the request of the school on the COD website. Informed borrowing information is also provided by the COD System in COD Common Record Response (CRAA26OP) and Web-Initiated Response (CRWB26OP) files.

EDEExpress generates a warning edit when you create a Direct Loan actual disbursement (by selecting the Disbursement Release Indicator) if any of the informed borrowing fields are blank on the loan record.

You can import the Informed Borrowing Response into EDEExpress 2025–26 using the Direct Loan module's COD Common Record Response import type. During the import of an Informed Borrowing Response file, EDEExpress attempts to match the data in the file to existing loan records in your database. If the software finds matching records, the import updates the fields in the Direct Loan entry screen with the information provided in the file. If the import process does not identify a matching loan record, the informed borrowing data is stored in the EDEExpress database for future use.

You can view and update the informed borrowing fields in EDEExpress manually in the Informed Borrower section of the Direct Loan entry screen. You can also add values to the fields using Direct Loan Multiple Entry or by importing a Direct Loan External Origination Add (DIEA26OP) or Direct Loan External Origination Change (DIEC26OP) file.

Any informed borrowing data you enter manually in the Informed Borrower section of the Direct Loan entry screen, update using multiple entry, or import from an external system is overwritten with informed borrowing information sent in a response file. The three fields are set to display only after the values are updated and saved following manual entry, multiple entry, external import, or by importing response data.

The record layout for Loan Data-External Add import files enables you to add values for the Informed Borrowing Complete, Informed Borrowing Completion Date, and Informed Borrowing ID fields. Import change field numbers are also available for all three fields. See Section 3 of this volume for more details on the informed borrowing fields available in external record layouts.

System Options

To help you decide how best to incorporate EDEExpress, consider the following questions.

Category	Question
Grant and Loan Volume	How large is the grant and loan volume at your school?
Available Resources	How much of the following resources are available: staff, data processing resources, equipment, and money?
Existing Systems	What existing systems are in place and how easy are they to integrate?
Time Constraints	Is there enough time available to develop a system?
Campus Communications	Are there existing means of communication between offices involved in the Direct Loan Program or the Federal Grants Programs? (These offices could include financial aid and bursars.)

ED gives you maximum flexibility in fashioning a system solution that best meets your school's needs. As a combination school, you should consider the following options.

EDEXPRESS FOR WINDOWS

EDEExpress is a comprehensive financial aid management system provided at no cost by ED.

The system is student-based and enables you to process federal application data, including loading and printing Institutional Student Information Records (ISIRs) received electronically and viewing and correcting individual ISIRs through the FAFSA Partner Portal (FPP) website.

It also computes student award packages, maintains funds, tracks file documents, generates reports, establishes Pell Grant, TEACH Grant, and Direct Loan origination records, and manages and reports Pell Grant, TEACH Grant, and Direct Loan disbursement data.

EDEExpress supports all the necessary tasks required to participate in the Pell Grant and Direct Loan programs, as well as the TEACH Grant program. Schools using this software can refer to the Desk References and or the EDEExpress Help system for assistance.

The EDEExpress software and its associated user documentation are available for download from the [Software and Other Tools](https://fsapartners.ed.gov/knowledge-center) page of the Knowledge Center at FSA Partner Connect website, located at fsapartners.ed.gov/knowledge-center.

COMBINATION EDEXPRESS/CUSTOM SYSTEM

You can use any of the processing functions provided by EDEExpress in conjunction with external systems or software from another vendor.

EDEExpress enables you to import data captured in other on-campus systems (for example, a financial aid packaging system). You can also export data needed by other on-campus systems (such as the school's business office) from the EDEExpress database.

INTERFACE WITH OTHER SOFTWARE SYSTEMS ON CAMPUS

Your other school computer systems used for registration or accounting are potential providers of data to EDEExpress. EDEExpress is designed to import data captured in other systems and reformatted according to specifications provided in this technical reference. Likewise, data in EDEExpress can be exported for use in other on-campus systems.

BENEFITS TO USING EDEXPRESS

If you currently use another system for Pell, TEACH Grant, and Direct Loan processing, consider that EDEExpress:

- Is fully XML-compliant, allowing you to exchange data with the COD System
- Automatically translates flat files you import from your mainframe or third-party software and creates export files you can transmit to the COD System
- Can automatically convert XML records from the COD System to flat ASCII format, which you can then export for import into your mainframe or another system on campus
- Offers a powerful, structured query language (SQL)-based query function for extracting data
- Offers a user-friendly Windows interface
- Is proven to work well in combination with mainframe systems
- Is backed by expert technical support

PC REQUIREMENTS FOR EDEXPRESS

For PC requirements, please see the Installation Guide for EDEExpress (year-specific), available on the Knowledge Center website, or contact the FPS Help Desk at 1-800-330-5947 or support@fps.ed.gov.

The Basic Process for Combination Systems

As you review your processing methods and current use of EDEExpress, or if you are considering using EDEExpress, ask these questions:

- What is the source of my data?
- How will I synchronize updates to the data between EDEExpress and the mainframe or my other financial aid management software?
- How will I synchronize updates to the data my office shares with other offices on campus?

Every combination school's processing environment is unique. As a simple example, the steps for processing Pell Grant, TEACH Grant, and Direct Loan records with EDEExpress and the COD System in a combination system environment could be similar to these:

1. In EDEExpress, import an ASCII file of records from the mainframe using the Import External Add function.
2. Update records in EDEExpress by importing an ASCII file from the mainframe using the Import External Change function.
3. For Direct Loan, create or verify MPNs if needed by directing students to the studentaid.gov website or printing onsite using a system external to EDEExpress.
4. Export the information from EDEExpress (data is automatically translated to XML format) to the COD System for origination through the Student Aid Internet Gateway (SAIG).
5. Receive Common Record Responses from the COD System through the SAIG.
For Common Record Responses processed by the COD System and received through the SAIG mailbox, schools can receive a Full or Standard Response. However, EDEExpress always requests and receives Full Responses from the COD System. A Full Response contains all the original tags sent by the school and the rejected data elements and reason codes. A Standard Response contains only the rejected data elements and reason codes.
The request that EDEExpress sends in the Common Record for a Full Response overrides the school's option set on the COD System's website. For example: If you set your school option to receive Standard Response and you send your data to the COD System using EDEExpress, the COD System returns a Full Response.
6. Import the Responses into EDEExpress.
7. If the originations and MPNs were submitted successfully and accepted, disburse funds to the students.
8. Use the Query function in EDEExpress to extract student information from the records and print the information to a file for the bursar's office.
9. Export the updated records to an ASCII file from EDEExpress using the Export External function.
10. Load the file of updated records to your mainframe or third-party software.
11. Make corrections to the student records as needed.

The COD System sends one Response document for each Common Record document submitted.

The Pell Grant External Import Change process and the TEACH Grant External Import Change process only require those fields that are to be modified and a few key fields to be imported into EDEExpress. Any fields not modified are to be submitted as filler. The External Add/Change Record Layout allows filler in any non-modified field. For more information, refer to *Volume 3, Section 3: Combination System Record Layouts* of this technical reference.

Common Record Documents

DOCUMENTS

The origination and disbursement process begins when a participant in the COD System submits a Common Record to the COD System. For the 2025–26 Award Year, the Common Record is submitted in one of two ways:

- Document submission
- Online submission using the COD System's website

EDEXpress, in combination with EDconnect and the SAIG, enables users to participate in the COD System using the document submission process.

Transmitting to SAIG

For more information regarding transmitting to SAIG, see the *SAIG Host Communication Guide* on the Knowledge Center website.

Online Submission

For questions regarding online submissions using the COD System's website, refer to *Volume 2: Common Record Technical Reference* of this technical reference.

Common Record Document Submission

All Common Record documents are submitted to the COD System's SAIG mailbox. The Enterprise Application Integration Bus (EAI Bus) performs periodic data pickups from the COD System's SAIG mailbox and transmits the Common Record data to the COD System.

EDEXpress exports Pell, TEACH Grant, and Direct Loan files with document headers and trailers. The document header contains a Document ID that is unique to the export document.

The Document Integrity Rule

EDEXpress requires document integrity. As a result, the COD System returns a corresponding response document for every Pell Grant, TEACH Grant, or Direct Loan record submitted in a single document by the school. If a school submits a document with 1,000 Pell Grant records, the COD System returns a response corresponding to only those 1,000 records. The response file always contains the same document ID originally submitted by the school.

Tracking Document IDs

Schools should track document IDs on their systems. The EDEXpress software provides document-level tracking capability through the Browse function located within the Tools menu option. You can track submissions to the COD System with the Document Activity grid through this system option. Submissions to the COD System can have Pell-only, TEACH-only, DL-only, or any combination of Pell Grant, TEACH and Direct Loan data.

All document IDs transmitted to the COD System using EDEXpress have the same format. The format is CCYY-MM-DDTHH:mm:ss.ff99999999.

The first segment of the document ID identifies the date the document was exported from EDEExpress. The date is represented in `CCYY-MM-DD` format.

`CC` = Century

`YY` = Year

`MM` = Month

`DD` = Day

Next in the document ID is a `T` as a date/time separator followed by the document time identifying when the document was exported from EDEExpress. The time is represented in a `HH:mm:ss.ff` format.

`HH` = Hour

`mm` = Minutes

`ss` = Seconds

`ff` = Hundredths of a second

The characters that follow reflect the school's assigned eight-digit Source Entity ID from the COD System setup. The Source Entity ID is randomly generated and assigned to schools by the COD System.

COMBINATION SYSTEM MESSAGE CLASSES

Volume 3, Section 2: Combination System Message Classes, of this technical reference provides the 2025–26 Pell Grant, TEACH Grant, and Direct Loan EDEExpress message classes.

Combination System Record Layouts

Interfacing your school's system with EDEExpress reduces the effort of preparing data by importing student data from your existing systems into EDEExpress. You can also take advantage of the built-in edits in EDEExpress to ensure that your records contain valid data. After processing Pell Grant, TEACH Grant, or Direct Loan records with EDEExpress, you can create a customized export file to share the data with your school's other systems.

Volume 3, Section 3: Combination System Record Layouts of this technical reference contains the record layouts that enable you to use EDEExpress in combination with your school's software to process Pell Grant, TEACH Grant, and Direct Loan data.

IMPORTS

The import process enables you to quickly add and update both origination and disbursement records using a combination of EDEExpress and your school's system or third-party software. Remember, to import data from another system to EDEExpress, you must format the data according to the record layouts in *Volume 3, Section 3: Combination System Record Layouts* of this technical reference.

If the file is incorrectly formatted without the carriage return/line feed, the import fails and the following error message displays: *Invalid Record Length*. You are given the record size of the import file.

EDEExpress receives data from external systems without a header and trailer record but does require ASCII format, with the end of each record marked with carriage return/line feed characters (ASCII 13 and 10). After the last record there is no end of file marker (EOF), only the final carriage return/line feed marker.

Figure 1 on the next page shows the External Import process.

Figure 1: A flowchart showing the External Import process

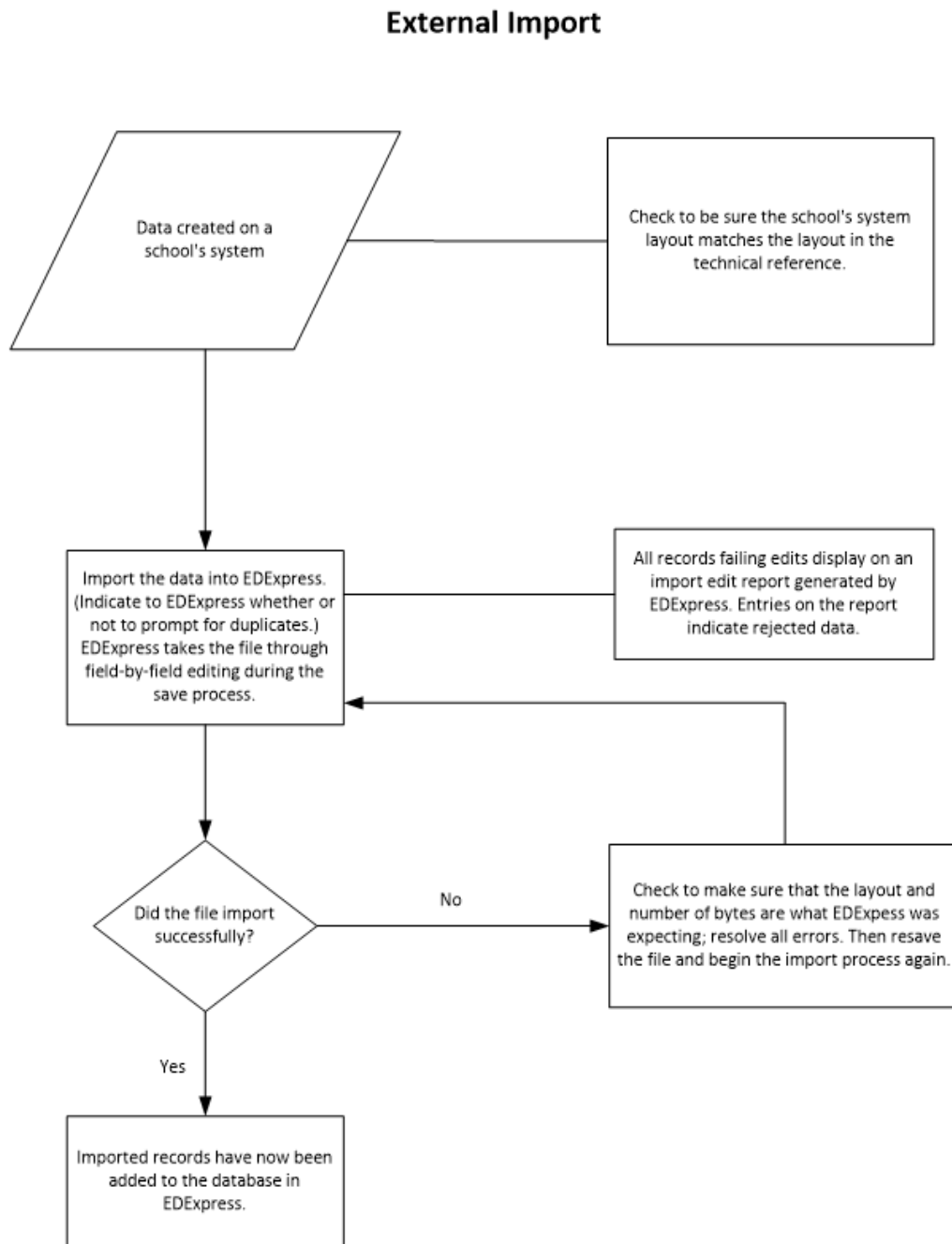


Figure 2: A flowchart showing the External Import process

IMPORT EXTERNAL ADD OR EXTERNAL CHANGE RECORDS

The basic steps for importing external data into EDEExpress are:

1. Click the **Import** button (designed as a box with an intersecting arrow pointing to the right) on the left navigation bar and review the Pending Imports section list. If the file you want to import appears in this list, click the file name and skip to step 4. Otherwise, review the Pell Payments, TEACH, or Direct Loan section and select the file type you want to import.
For Pell, choose **Origination Data – External** or **Disbursement Data – External**. For Direct Loan, choose **Loan Data – External Add** or **Loan Data – External Change**. For TEACH Grant, choose **External TEACH Grant Data**. The screen for the selected import is displayed.
2. If you are importing a new file, click the **New File** button. If you are re-importing a file you imported previously, click the **Archived File** button.
3. Click the **File** button to locate the file you want to import from your import data directory (for new files) or from your backup file (for archived files), select the file name, and click **OK**. The file name automatically appears in the Import From box.
4. Click **Printer**, **File**, or **Screen** as the report output destination.
If you are printing to the screen or to a file, you can select the report format by choosing PDF or HTML in the **Format** field.
If you want to send the report to a file, click the **File** button to locate and name the file, then click **OK**. EDEExpress enters the file name in the box automatically. If you chose File as your output destination, no paper copy is printed (the information is printed to the file in the format you designate). To print a paper copy, locate the file, open it using a compatible program (such as Adobe Reader for PDF files or an FSA-supported browser for HTML files), and print it.
You can also password-protect import reports printed to a file by entering a password in the **Password** and **Verify Password** fields. The printed file is encrypted in PDF or ZIP format, depending on the report format you designate in the Imports screen. To print a paper copy, repeat the print process and select Printer as your output destination.
If you chose **Screen** as your output destination, no paper copy is printed (the information is printed to your screen). Use the scroll bars to view the report and click **Close** when you are finished. To print a paper copy, click the **Print** button to print from the screen. You can also click the **Save** button to retain a copy of the report.
5. Select the checkbox at the Prompt for Duplicates option if you want EDEExpress to display the IDs for records that are duplicates of those already in your database. If you are importing external change records for Direct Loan, skip this step.
6. Click **OK** to import the file and send the report to the destination you chose.
7. Review the results. If errors occurred, correct them in your import file, resave the file, and import the file again.

PROMPT FOR DUPLICATES

If you want to be warned when EDEExpress encounters a record in the database with the same ID as a record being imported, select the Prompt for Duplicates checkbox in the Imports screen.

If you do not select the Prompt for Duplicates checkbox, EDEExpress automatically skips duplicate records.

With the prompt for duplicates option selected, EDEExpress prompts you for the following actions when it encounters a duplicate record:

- **Skip?** This option skips the current record and the import process advances to read the next record in the file. No updates are made to the current record.
- **Skip All?** This option skips the current record and all other duplicates without notification. No updates are made to any of the duplicate records that are found. EDEExpress does not prompt you when it finds duplicates during the process.

- **Update?** This option prompts you to update the current record and continues processing with the next record. The update option processes the current record, then advances to the next record and prompts you again when another duplicate record is found.
- **Update All?** This option updates the current record and all other duplicate records throughout the process without warning you of duplicate records found.

IMPORT EDITS FOR VALID VALUES

As the import progresses, all records are passed through field-by-field edits. EDEExpress checks each field for valid content. If any field fails an edit, the record is rejected. The fields causing the rejection and appropriate invalid value messages are displayed on the Import Edit report.

All records that successfully pass the valid values edits are saved in the EDEExpress database.

END-OF-ENTRY EDITS

During the External Import process, EDEExpress passes the data through end-of-entry edits. If an edit is hit, an error message appears on the Import Edit report at the end of the process. You can also see “Invalid Value” errors on this same edit report. If this type of error appears, go to the data element in the record layout and refer to the valid values column for help in resolving the error.

CORRECTING ERRORS

Invalid or missing data must be updated on the external system. You must then recreate the External Add or Change record and reimport it into EDEExpress.

If you are importing only to add previously rejected records, you can reuse the original import file after updating the rejected records. You do not need to remove the previously accepted records from the import file. EDEExpress skips these records unless you select the prompt for duplicates checkbox to choose a different action.

The import processes for TEACH Grant external data and Pell Grant external data only require those fields that are to be modified and a few key fields to be imported into EDEExpress. Any fields not modified are to be submitted as filler. The External Add Record Layout allows filler in any non-modified field. Refer to *Volume 3, Section 3: Combination System Record Layouts* of this technical reference.

As with the original import, the corrected records run through the edits again. If they pass all edits, EDEExpress saves them in the database. The correction and reimport process can be repeated until all errors are resolved.

IMPORT EDIT REPORT

An Import Edit report is created for each file of imported records. This report identifies rejected records and provides statistics on the number of records added in the database.

Pell Grant External Imports

This section contains information on processing Pell Grant awards using EDEExpress in combination with your school's system.

Changes to a Pell Grant origination record use the same record layout as adding an origination record and apply to the entire award period.

After you enter your Reporting and Attended Entity IDs and your Reporting and Attended Pell ID in EDEExpress, you can import full or abbreviated external origination or external disbursement files from another system. Records can be set to Ready to Batch when you import external origination and disbursement add/change files.

EXTERNAL ORIGINATION ADD/CHANGE RECORD

The Pell Grant External Origination Add/Change record layout designates the data elements that are required for the origination record type. External automated systems use this layout to add and change origination award records in your EDEExpress database. The detail of each record is based on a set of predefined field elements. Create the file using the `PGE0260P` message class so that it can be located more easily for import into EDEExpress.

EXTERNAL DISBURSEMENT ADD/CHANGE RECORD

The Pell Grant External Disbursement Add/Change record layout designates the data elements that are required for the disbursement record type. External automated systems use this layout to add and change disbursement records in your EDEExpress database. The detail of each record is based on a set of predefined field elements. Create the file using the `PGED260P` message class so that it can be imported into EDEExpress.

DISBURSEMENT PROFILES AND PROGRAM PROFILES IN PELL

EDEExpress requires that you assign a valid Disbursement Profile Code and Program Profile Code to each Pell Grant record you add to EDEExpress using a Pell Grant External Origination Add file (`PGE0260P`). The profiles associated with the codes you provide assign default values for required fields on the new Pell Grant record. You can define disbursement profiles and program profiles in EDEExpress setup.

Disbursement profiles represent a specific collection of default field values associated with anticipated disbursements created for the record in EDEExpress, including the disbursement dates and the Payment Period Start and End Date associated with each disbursement. This information is displayed in the Disbursement section of the Pell Payments entry screen. The disbursement profile selected also controls the default Cost of Attendance value added to the Origination section of the Pell Payments entry screen.

Similarly, program profiles provide default values for fields related to program-related data reporting requirements for each anticipated disbursement created, such as CIP Code, CIP Code Year, Program Credential Level, Special Programs, and Published Program Length values.

Reminder! EDEExpress now allows you to assign up to three Program Profile Code values to each Pell Grant disbursement, labeled as Program Profile Code 1, Program Profile Code 2, and Program Profile Code 3, in the Disbursement section's grid on the Pell Payments entry screen. EDEExpress assigns the

Program Profile Code selected during record creation to update the required Program Profile Code 1 field. The Program Profile Code 2 and Program Profile Code 3 fields are optional.

You can adjust the Program Profile Code 1-3 values associated with Pell Grant disbursement records using a Pell Grant External Disbursement Add/Change file (PGED260P).

Disbursement and program profiles are specific to EDEExpress and are not reported to the COD System.

ABBREVIATED AWARD DATA – EXTERNAL RECORD

The Abbreviated Award Data – External (PGAA260P) and Abbreviated Disbursement Data – External (PGAD260P) import types should only be used if you are a non-EDEExpress user adding a limited subset of your Pell award level disbursement summary and disbursement detail data solely for comparison with imported Pell School Account Statement (SAS) data. See “Pell School Account Statement (SAS) Functionality” later in this section for more information.

The Pell Grant Abbreviated Award Data – External record layout designates a limited subset of Pell Grant award-level disbursement summary data elements that are required to perform comparisons with the Pell Grant SAS. External automated systems can use this layout to add and change Pell Grant award records in your EDEExpress database. These data elements are stored in a separate database table from “full” Pell Grant origination records and can be viewed in the Pell Browse screen following import. The detail of each record is based on a set of predefined field elements. Create the file using the PGAA260P message class so that it can be located more easily for import into EDEExpress.

ABBREVIATED DISBURSEMENT DATA – EXTERNAL RECORD

The Pell Grant Abbreviated Disbursement Data – External record layout designates a limited subset of Pell Grant disbursement detail data elements that are required to perform comparisons with the Pell Grant SAS. External automated systems can use this layout to add and change Pell Grant disbursement records in your EDEExpress database. These data elements are stored in a separate database table from “full” Pell Grant disbursement records and can be viewed in the Pell Browse screen following import. The detail of each record is based on a set of predefined field elements. Create the file using the PGAD260P message class so that it can be located more easily for import into EDEExpress.

INCLUDE RECORDS IN NEXT DOCUMENT SUBMISSION

If you select “Include Records in Next Document Submission?” in the Imports screen, EDEExpress applies end-of-entry edits to the origination records. They are reviewed for the integrity of their content before they are saved in the database. The origination status of all records that meet the conditions of all required edits is then set to R (Ready to export).

Records that contain inadequate information are rejected and the import report displays the details of the failed edit condition. Users are not able to set the record to an R status until the record is changed to conform to edit specifications.

If you do not select Include Records in Next Document Submission?, you must use the multiple entry feature in EDEExpress or set the origination records to R (Ready) one at a time. See EDEExpress Help for more guidance on using multiple entry.

Disbursement records that successfully pass valid field content edits are systematically added in the Pell database at the R status.

RESOLVING EDITS

To resolve field-by-field edits or data element edits, refer to the valid values column in the record layout and the End-of-Entry Edits table at the end of this section.

IMPORT EDIT REPORT

The Import Edit report statistics indicate the number of records added, read, updated, rejected, or skipped.

At the completion of the import process, an Import Edit report is generated. The Import Edit report gives record-level detail as well as summary information for the outcome of the import file. The following statuses are printed in summary at the end of the report, with an em dash (—) indicating row heading without an applicable status:

Row Heading	Description	Status
Records Added	Total of first time records added	A
Records Read	Total of all records read	—
Records Updated	Total of records changed	U
Records Rejected	Total of records with errors	E
Records Skipped	Total of records disregarded	S

TEACH Grant External Imports

See the *TEACH Grant Appendix* at the end of this section.

Direct Loan External Imports

This section contains information on importing and processing Direct Loans using EDEExpress in combination with your school's system. It also includes information on importing loan and disbursement reconciliation detail from an external source for comparison with the Direct Loan School Account Statement (SAS).

EXTERNAL IMPORT ADD

See the External Import Add record layout in *Volume 3, Section 3: Combination System Record Layouts* of this technical reference for layout and file creation specifications.

When importing new records into the Direct Loan database in EDEExpress, you must create a file of borrower records according to a standard file layout. Create the file using the `DIEA260P` message class so that it can be located more easily for import into EDEExpress.

If the record passes reject editing and a loan ID is not specified in the import file, the loan record is added in the EDEExpress database and a 21-digit loan ID is assigned. The loan ID is important to systems interfacing with EDEExpress, because it is needed when making changes to existing records.

When a loan record is imported, EDEExpress searches for records with an identical student SSN, loan type, program year, and Direct Loan school code. If there is no match, EDEExpress assigns 001 as the loan sequence number.

MORE ABOUT THE LOAN DATA ADD FILE LAYOUT

Certain borrower information is required before you can save a loan record. This information includes data about the borrower such as the name, date of birth, and Student Eligibility Code. In addition, it includes information specific to the loan, such as the loan amount approved, loan period start and end dates, and assumed MPN status. When creating the import file, refer to and adhere to the column marked “Required Field to Save Record” in the External Import Loan Origination Add file (DIEA) record layout.

EDEExpress automatically performs the origination process for all records containing all of the required origination fields. This step is performed during the import process for all records with a loan origination status of **N** (Not ready to send to COD). For more information on origination record data that must be entered in EDEExpress to perform the origination process for a given loan type, see the *Direct Loan Fields Required for Origination* table earlier in this section.

If your school chooses to fill field #1 with a pre-assigned loan ID, you can assign any loan sequence number (001 to 999). However, we strongly recommend that you start the loan sequence number creation with 001 and do not start with 101.

PROGRAM-RELATED DATA FIELDS

EDEExpress includes multiple Direct Loan fields that address data reporting requirements for disbursements that are related to program-related data reporting requirements. These fields include (but are not limited to) the CIP Code, the Payment Period Start and End Date, and Enrollment Intensity.

Values for some of these fields are added to loan records automatically by selecting a specific setup profile, such as a Disbursement Profile Code or Program Profile Code. Other values, such as the Enrollment Status or the Enrollment Status Effective Date and Program Attendance Begin Date fields, must be added or updated individually.

When building Direct Loan external add files, note the following tips to help ensure you are providing all required disbursement data elements:

- If you include a disbursement profile code in your external import file, EDEExpress adds the payment period start and end dates you associated with each disbursement date in Disbursement setup on the anticipated disbursements created in the Disbursement section of the Direct Loan entry screen as a result of the import. If you do not include a disbursement profile code for a loan record in your external add file, you must provide payment period start and end date values for each anticipated disbursement.
- Each Program Profile Code defines a unique set of values for the following disbursement-specific fields: CIP Code (added as CIP Code 1 – see reminder below), CIP Code Year, Program Credential Level, Published Program Length, Published Program Length Units, Special Programs, and Weeks Program Academic Year. There are now three versions of each of these

fields associated with each disbursement (i.e., CIP Code 1, CIP Code 2, CIP Code 3), but they are not displayed. Instead, you control the required (fields labeled 1) or optional (fields labeled 2 or 3) values for these fields by assigning a Program Profile Code with the desired set of values.

- You are required to provide at least one valid Program Profile Code value for each loan record you create using an external import file. EDEExpress uses the Program Profile Code assigned to the loan record to update the Program Profile Code 1 field in the Disbursement section and uses the values you defined for the fields in Program Profile setup when exporting the disbursement in a COD Common Record document. See the reminder note below for more information.
- When importing external data, EDEExpress uses the Enrollment Status field value in your file to update the corresponding fields in the Origination and Disbursement sections of the Direct Loan entry screen, including each anticipated disbursement record created.

Reminder! EDEExpress now allows you to assign up to three Program Profile Code values to each Direct Loan disbursement, labeled as Program Profile Code 1, Program Profile Code 2, and Program Profile Code 3, in the Disbursement section's grid on the Direct Loan entry screen. EDEExpress assigns the Program Profile Code selected during record creation to update the required Program Profile Code 1 field. The Program Profile Code 2 and Program Profile Code 3 fields are optional.

EXTERNAL IMPORT CHANGE

To update the value for any of the following fields associated with an actual disbursement, you must modify the Program Profile Code 1, Program Profile Code 2, or Program Profile Code 3 value associated with the disbursement to a code with the correct combination of values: Program Credential Level, Published Program Length, Published Program Length Units, Special Programs, and Weeks Program Academic Year. See the Direct Loan Change Field Number tables in Section 3 of this volume for the unique change numbers for the Program Profile Code 1-3 fields for each disbursement that can be used in an External Import change file.

This type of import enables you to submit changes from your school's systems to the EDEExpress Direct Loan database. To do this, as with originations, you must create a file of borrower records according to a standard file layout. Use the External Import Change record layout and the table of Import Change Field Numbers to create your change record. These can be found in *Volume 3, Section 3: Combination System Record Layouts* of this technical reference.

Create the file using the `DIEC260P` message class so that it can be imported into EDEExpress.

Each record must contain the borrower's loan ID, the field number of the field to be updated, and the updated value.

To import most efficiently, you should import the records in Social Security Number order, and the fields to be updated within each change record should appear in numerical order. For example, if you are changing fields `S013` (borrower's telephone number) and `S101` (student's local address city), field `S013` should appear first in the change record, followed by field `S101`.

Each change record contains space for up to 10 data element changes. Multiple change records can be imported for a loan ID if more than 10 changes are required. When additional change records are included in the file for the same loan ID, the Sequence Number (position 22 to 26) must be incremented by one for each record.

FORMATTING CORRECTED VALUES

Corrected values must be left-justified within the 50-byte change value field. Numeric fields are left-justified and blank-filled up to the maximum number of positions for that field. For example, when correcting a five-byte numeric field to a value of “900,” the correction record would display 00900 with 45 blank spaces.

Example

Two changes are submitted to a loan record whose ID is 999999999U26G99999001:

- A change in the borrower’s last name to SMITH, and
- A change in the first anticipated disbursement gross amount to \$900.

The following would be the contents of the change record excluding the create time, document number, and User ID fields at the end of the record:

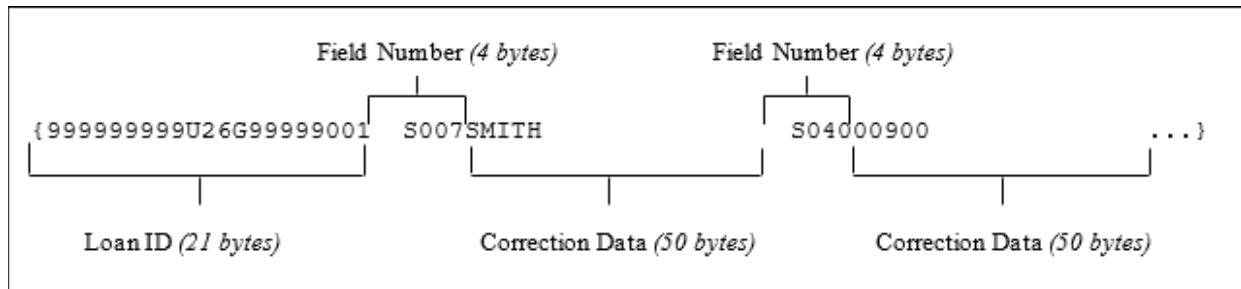


Figure 3: Sample change record contents

IMPORTING ACTUAL DISBURSEMENT DATA INTO EDEXPRESS

You can create a change record to import actual disbursement data from an external institutional system into EDEXpress. To do this, use the External Import Change record layout (DIEC26OP) in *Volume 3, Section 3: Combination System Record Layouts* of this technical reference.

A change record may include the following disbursement change fields:

Field	Change Field Number
Disbursement Number	D003
Disbursement Date	D004
Net Adjustment Amount?	D006
Action Date	D009
Action Amount (Actual Disbursement)	D007
Payment Period Start Date	D008
Payment Period End Date	D011
Enroll OPE ID	D010

Field	Change Field Number
Enrollment Status	S020
Enrollment Status Effective Date	S027
Program Attendance Begin Date	S028

For the initial actual disbursement (sequence #01), you only need to provide the Disbursement Number (D003); the remaining data (with the exception of Net Adjustment Amount, which only applies to actual disbursement adjustments) is pulled from the anticipated disbursement record unless you include modified values for those fields.

The Enrollment Status Effective Date and Program Attendance Begin Date are not required by the COD System, and will not be stored or processed at this time if sent as part of the Common Record.

The gross, fee, interest rebate, and net amounts, and Enroll OPE ID, Enrollment Status, Payment Period Start Date, Payment Period End Date, Enrollment Status Effective Date, and Program Attendance Begin Date changes are sent to the COD System for all anticipated and actual disbursements.

Field values associated with the Program Profile Code assigned to the loan record are also sent to the COD System. When adding a new actual disbursement, use the required Program Profile Code 1 change field and (if applicable) the optional Program Profile Code 2 and Program Profile Code 3 change field numbers associated with the specific disbursement number.

The Action Date (change field number D009) is an optional field that can indicate the date the disbursement adjustments you are making were made at your school or another critical date you want to track internally as part of each disbursement. The Action Date value is not sent to the COD System.

Disbursement records can be recorded in EDEExpress by entering either actual gross or net amounts. EDEExpress calculates the other amounts. You indicate whether disbursements are entered using the gross amount or net amount in School setup for the Direct Loan module. After a disbursement is entered into EDEExpress using a disbursement gross amount or a disbursement net amount, all disbursement records for that loan must be entered using the same method.

EDEExpress allows you to adjust any financial or non-financial data element associated with an actual disbursement in the same disbursement sequence number. When you provide an actual disbursement adjustment using an external change file, you are only required to provide the Loan ID, the new sequence number, values for the disbursement number (change field number D003) and the change field numbers and values associated with the actual disbursement data elements you are adjusting. You can also include an Action Date (change field number D009) value, although it is not required or sent to the COD System.

For example, if you are adding a new sequence number to adjust the disbursement amount and disbursement date associated with disbursement #1, you would include the following change field numbers in your external change file (after the Loan ID and new sequence number):

- D003 (Disbursement Number)
- D004 (Disbursement Date)
- D007 (Action Amount)
- (Optional) D006 (Net Adjustment Amount?)

If you set the value for the “Net Adjustment Amount?” (change field number D006) field to Y in your change record, EDEExpress interprets the positive or negative value provided in the Action Amount field

(change field number D007) as the amount of the adjustment to the net disbursement amount of the previous sequence number.

When you add or adjust a disbursement, EDEExpress pulls the latest Program Profile Code 1-3, Enrollment Status, Enrollment Status Effective Date, and Program Attendance Date to the new actual disbursement sequence number. If you include a new value for these fields in your external change file, EDEExpress updates the values on all anticipated disbursements, as well as including the new value in the disbursement sequence number created for the actual disbursement you are adjusting.

LOAN AMOUNT APPROVED ADJUSTMENTS AND ANTICIPATED DISBURSEMENT RECALCULATIONS USING EXTERNAL CHANGE IMPORT

If you include a positive or negative adjustment to the Loan Amount Approved (change field S029) in the same external change file as adjustments to remaining anticipated disbursement amounts for the same loan record, be aware that EDEExpress automatically recalculates all remaining anticipated disbursements to be split equally into amounts that total the new Loan Amount Approved value (minus any actual disbursement amounts) you provide. This automatic recalculation of equal anticipated disbursement amounts overrides any adjustments to the disbursements you include in the external change file that specify unequal anticipated disbursement amounts.

The steps you must take to avoid this recalculation if you want to adjust remaining anticipated disbursements to unequal amounts differ slightly, depending on whether your adjustments will result in an increase or decrease of the Loan Amount Approved.

If your anticipated disbursement amount adjustments will *decrease* the Loan Amount Approved, omit the Loan Amount Approved adjustment from your external change file and include only the disbursement amount change field numbers corresponding to your amount adjustments. EDEExpress will then accept the unequal disbursement amounts as designated in your import file and recalculate the Loan Amount Approved automatically to match the new disbursement total.

For example, if you have an existing loan record with a Loan Amount Approved of \$2,000 and two anticipated disbursements of \$1,000 each, and you want to adjust the two anticipated disbursements to \$800 and \$1,100, respectively, you only need to include the change field numbers and new values for the two disbursement amounts. EDEExpress updates the two anticipated disbursements amounts as requested and recalculates the Loan Amount Approved to \$1,900 automatically.

If your anticipated disbursement amount adjustments will *increase* the Loan Amount Approved, you should import your Loan Amount Approved adjustment first in a separate external change file, then import the disbursement amount adjustments in a follow-up external change file. If you attempt to import just the disbursement amount adjustments without importing the Loan Amount Approved increase first, EDEExpress rejects the update due to Direct Loan end-of-entry edit 3911.

For example, if you have an existing loan record with a Loan Amount Approved of \$2,000 and two anticipated disbursements of \$1,000 each, and you want to adjust the two anticipated disbursements to \$1,300 and \$1,100, you should first import an external change file that adjusts the Loan Amount Approved to \$2,400. After you import the external change file with the Loan Amount Approved adjustment, create and import a second external change file with the disbursement amount field numbers and new values.

SEQUENCE OF DISBURSEMENT RECORDS

Disbursement records should occur in the file grouped by loan ID. The records must be sorted within loan ID by disbursement number and disbursement sequence number using the previous disbursement

sequence number for disbursement sequence numbers 66 to 90 (adjustments to disbursements created on the COD System website).

For example, a loan has one actual disbursement and two adjustments. The table below demonstrates the appropriate sort order for these disbursement transactions, with an em dash (—) indicating column information that is not applicable to the disbursement sequence number in the example.

Disbursement Type / Field	Disb Number	Disb Date	Disb Sequence Number	Previous Disb Sequence Number	Action Date
Disbursement	01	09/16/2025	01	—	—
First Adjusted Disbursement Amount	01	09/16/2025	66	01	09/17/2025
Second Adjusted Disbursement Date	01	09/18/2025	02	66	10/03/2025

INACTIVE LOAN PROCESS (ADJUSTMENTS TO ZERO)

If the sum of actual disbursements is changed to \$0, EDEExpress displays a message suggesting that you may also want to change the loan amount approved to \$0.

Individual disbursements and the loan amount approved can be adjusted to zero. This process provides you the flexibility to increase the loan by simply recording and sending the COD System an upward adjustment if the loan or disbursement is to be reactivated after being adjusted to zero.

When you select the inactive flag in EDEExpress, you are presented with two options.

Option	Result
Option 1 Select the loan as inactive so it no longer appears on reports.	Loan Amount Approved – not adjusted Anticipated Disbursement – not adjusted
Option 2 Select the loan as inactive so it no longer appears on reports and generates necessary change records to be exported to the COD System.	Loan Amount Approved – adjusted to zero Anticipated Disbursement – adjusts ALL anticipated disbursements to zero

The following scenarios demonstrate this process:

Scenario A

School A needs to cancel an entire loan and no actual disbursements have been made.

1. Reduce the loan amount approved to \$0 or select the loan as inactive and select the option to reduce the loan amount approved to \$0.
2. The save process within EDEExpress automatically reduces each anticipated disbursement to \$0.
3. Save the record.
4. Export a Common Record that contains the change to the loan amount approved and all anticipated disbursements to the COD System.

If you later decide to reactivate this loan:

1. Increase the loan amount approved to the appropriate amount, which automatically resets the inactive flag.
2. EDEExpress automatically recalculates the anticipated disbursements.
3. Export a Common Record that contains the change to the loan amount approved and all anticipated disbursements to the COD System.

Scenario B

School B wants to cancel an entire loan, but actual disbursements have been made.

1. Adjust all actual disbursements to \$0 and send in a Common Record that contains the adjusted disbursement record to the COD System.
2. At the same time, reduce the loan amount approved to \$0 or select the loan as inactive and select the option to reduce the loan amount approved to \$0.
3. Save the record.
4. Export a Common Record that contains the change to the loan amount approved.

If you later decide to reactivate this loan:

1. (As in Step 4 for Scenario A) Increase the loan amount approved to the appropriate amount. The current anticipated disbursements are **not** recalculated.
2. Enter new anticipated disbursements with new disbursement numbers.
3. Select the disbursement release indicator (DRI) and an actual disbursement record is sent to the COD System to report the new actual disbursement amounts.

Scenario C

School C wants to only cancel individual actual disbursements but not inactivate the loan:

1. Adjust the individual actual disbursements to \$0.
2. Adjust the Loan Amount Approved to \$0 on the origination record (to allow for recalculations of the 150% Direct Subsidized loan limits).
3. Export a Common Record that contains the adjusted disbursements and Loan Amount Approved to the COD System.
4. If you later decide to reactivate these disbursements, you must submit the new disbursement amounts and dates in a disbursement adjustment transaction.
5. Export the Common Record to the COD System to report the adjusted disbursement amounts and dates.

PROMPT FOR DUPLICATES

If you selected the Prompt for Duplicates checkbox in the Imports screen and EDEExpress discovers a record with the same student SSN, loan type, program year, and DL code as on a record being imported, it proceeds according to the action you select. For example, when you select:

- **Create New** – EDEExpress creates a new loan record and prompts you again when the next duplicate record is found. EDEExpress assigns the next highest loan sequence number.
- **Create All** – EDEExpress creates a new loan record when each instance of a duplicate record is found without further prompts. EDEExpress assigns the next highest loan sequence number.
- **Skip** – EDEExpress skips the duplicate record. The skipped record is counted on the Import Edit report as a skipped record.
- **Skip All** – EDEExpress skips each instance of a duplicate record without further prompts. The skipped records are counted on the Import Edit report as skipped records.

LOAN TYPES IN THE DATABASE

The EDEExpress Direct Loan module maintains an internal loan type (G) unique to Grad PLUS origination records to differentiate between PLUS and Grad PLUS data in EDEExpress functionality. This internal loan type is not submitted to the COD System. EDEExpress uses the existing PLUS loan identifier (P) when creating the Grad PLUS loan ID.

EDEExpress maintains separate records for each borrower loan type. For example, if a borrower is associated with a subsidized loan, unsubsidized loan, PLUS loan (as a parent borrower), and Grad PLUS loan, four records are imported to EDEExpress, one for each loan type. For each imported record, a record is established in the Loan Origination database.

For subsidized, unsubsidized, and Grad PLUS loan types, the Loan Origination database maintains demographic information about the student borrower. Parent borrower and student demographic information is also maintained for PLUS loans.

DISBURSEMENT PROFILE CODES IN DIRECT LOAN

Note the following guidance regarding importing disbursement profile codes into EDEExpress:

- You must include the Cost of Attendance associated with the disbursement profile in EDEExpress. The Cost of Attendance is a required origination data element for all loan types.
- You can include a disbursement profile code without including the cost of attendance, loan period start/end dates, academic year start/end dates, anticipated disbursement dates, or payment period start and end dates (disbursement profile code must already be defined in EDEExpress setup).
- You can include a new disbursement profile code with corresponding cost of attendance, loan period start/end dates, academic year start/end dates, anticipated disbursement dates, and payment period start and end dates (EDEExpress adds this disbursement profile code with the dates you provided to EDEExpress setup).
- You can include cost of attendance, loan period start/end dates, academic year start/end dates, anticipated disbursement dates, and payment period start and end dates without a disbursement profile code. EDEExpress creates a generic disbursement profile code in EDEExpress setup.

EXTERNAL LOAN RECONCILIATION DATA

You can import loan and disbursement detail records into EDEExpress specifically for comparison to the Direct Loan School Account Statement (SAS). The External Loan Reconciliation (DLEXLOAN) and External Disbursement Reconciliation (DLEXDISB) import types should only be used if you are a non-EDEExpress Direct Loan user adding a limited subset of your loan detail and disbursement detail data solely for comparison with imported Direct Loan SAS data. See “Direct Loan School Account Statement (SAS) Functionality” later in this section for more information.

The External Loan Reconciliation record layout designates a limited subset of Direct Loan loan-level data elements that are required to perform comparisons with the Direct Loan SAS. External automated systems can use this layout to add and change Direct Loan reconciliation records in your EDEXpress database. These data elements are stored in a separate database table from “full” Direct Loan origination records and can be viewed in the Direct Loan Browse screen following import. The detail of each record is based on a set of predefined field elements noted in the record layout. Create the file using the `DLEXLOAN` message class so that it can be located more easily for import into EDEXpress.

EXTERNAL DISBURSEMENT RECONCILIATION DATA

The Direct Loan External Disbursement Reconciliation record layout designates a limited subset of Direct Loan disbursement detail data elements that are required to perform comparisons with the Direct Loan SAS. External automated systems can use this layout to add and change Direct Loan disbursement records in your EDEXpress database. These data elements are stored in a separate database table from “full” Direct Loan disbursement records and can be viewed in the Direct Loan Browse screen following import. The detail of each record is based on a set of predefined field elements noted in the record layout. Create the file using the `DLEXDISB260P` message class so that it can be located more easily for import into EDEXpress.

External loan and disbursement imported into EDEXpress using the reconciliation formats can be viewed on the Loan Reconciliation and Disb Reconciliation tabs of the Direct Loan Browse screen. Records added by external reconciliation import on the tabs with a Source column value of **E** (External).

External Exports (Pell Grant, TEACH Grant, and Direct Loan)

Grad PLUS fields

Grad PLUS records included in a Direct Loan External Export file are identified as Loan Type G (Grad PLUS), provided you select the Loan Type field as part of the Direct Loan file format you use for the export.

The Export function in EDEExpress enables you to extract the data you need, in a format you create, for whatever purpose you choose. For example, when you receive responses for the disbursement records you send to the COD System, you can create ASCII files from the data that contains only the information needed by the business office to update student accounts.

Consider the following scenario for an External Export for Direct Loan information:

The Admissions Office staff members at your school are compiling confidential statistics on the student population, and they need some data on Direct Loan recipients. They want only a little information about each student, not the student's entire financial aid record, and they want to use the data on their mainframe computer. You find you can accommodate their request easily by exporting the data from EDEExpress. You would follow these basic steps:

1. **Identify the fields** on the loan record that collect the information needed by the Admissions Office.
2. **Create a file format** that contains those fields using the File Formats tool in EDEExpress. To create the file format first, you assign a code to the file format and enter a description so that you can identify it. Then you select the data fields you want to be included in the file format from a menu. (See "File Formats" later in this section and EDEExpress Help for information about creating and using file formats.)
3. **Export the data.** When you begin the export process, you can select the records you want to export using queries or selection criteria. You also select the format code so EDEExpress knows what format to use. In other words, EDEExpress exports exactly the data you specify from only the records you select. The data you export is always in ASCII format. The Admissions Office staff members told you that having the file delimited by tabs would make moving the data onto their mainframe much simpler, so you select the tab delimited option in the Exports screen. The staff also requested that the exported data file be encrypted, so you enter and verify a password in the Exports screen, then proceed with the export.
4. **Print the format** you used to export the data and give the printout to the administrators of the Admissions Office's computer system. The format lists the fields you selected. When the administrators match the format to the exported data, they can identify the data elements in each student's record.

The key points are to give the printed file format and file password to the people receiving the data and to tell them that the file is in ASCII format.

HEADER AND TRAILER RECORDS

Because each school's system has unique requirements for importing data files, the export files created by EDEExpress for use by external systems are created without header or trailer records attached. If needed, the appropriate header or trailer records must be created by your school's system upon import.

Also, these export files are created in ASCII format and the end of each record is delineated or marked with carriage return/line feed characters (ASCII 13 and 10). After the last record, there is no end of file marker (EOF), only the final carriage return/line feed marker.

Remember that before you can export external data, you must first establish file formats to format the data for the external systems that will use it. Each file format is identified by a code. Select **Tools** from the EDEExpress menu bar to access the File Format function.

FILE FORMATS

Before you can export external data, you must establish a file format for Pell Grant data, TEACH Grant data, or for Direct Loan data that is tailored to your external system. File Formats setup enables you to select the data fields you want to export from your EDEExpress database and the order of the fields in an export file you want to use in an external system.

New for 2025-26! You can now define file formats manually (labeled as the Advanced Option) or use the File Formats Wizard to help you create new file formats or modify existing file formats. The File Formats Wizard provides an intuitive step-by-step walkthrough of the file format creation or modification process, including adding or removing fields.

Each file format is identified by a user-defined, two-character code and the specific fields you select in the File Formats setup screen. The order in which you select the fields displays and indicates the sequence in which the fields appear in the exported file.

Files exported out of EDEExpress can be formatted as standard fixed-length files or each field can be separated by a delimiter. When exporting a file, if you choose fixed-length, the system exports the file in a standard layout, with each field exported into a specific field position within the layout. If you choose comma, tab, or custom delimiter, EDEExpress exports the file with each field separated by the chosen delimiter. Some systems may find it easier to import the file with a selected delimiter, rather than using a fixed-length layout for all exports.

Create File Formats

You can define file formats manually or use the File Formats Wizard to help you create new file formats or modify existing file formats.

To create a file format manually:

1. Select **Tools, File Formats** from the menu bar, then choose the module for which you want to create the file format.
2. Click the **Add** button on the bottom control bar.
3. Type a two-character format code for the file you are creating. The code must be unique.
4. Type a description of the format you are creating.
5. Scroll down to view the available tables in which you can select fields to include in the file format. To select a field, select the checkbox next to the field, then click **Add the Selected Field(s) To Record** button under the table.
6. If you want to change the order in which the selected fields are added to the export file, click the **down arrow** to the left of each field name and update the field position number as needed. Use the **scroll bar** under the field list to scroll left or right in the list. If you want to remove any selected fields from the field list, click the **X** button to the left of the field name. To remove **all** fields from the file format, click the **Reset** button.
7. When you have selected all the fields you want to include and verified the order of the fields, click the **Save** button on the bottom control bar.
8. Repeat steps 2-7 to create additional file formats.
9. Click the **Close** button on the bottom control bar to return to the EDEExpress main screen.

To create a file format using the File Formats Wizard:

1. Select **Tools, File Formats, File Formats Wizard** from the menu bar.
2. Click the **down arrow** next to the **System** field and select the module for which you want to create the file format.
3. If you are entering a new format, enter the **Format Code** and **Format Description**. If you want to modify an existing file format, select **Open an Existing File Format**, then click the **down arrow** next to the **Format Code** field and select the code for the format you want to modify.
4. Click **Next** to proceed.
5. In the next section, select the checkboxes for the fields you want to include in your file format for each applicable database table. If you want to select all the fields, click **Select All**. Click **Add Field** to add selected fields to the file format. If you want to remove any selected fields from the field list, click the **X** button to the left of the field name. To remove all fields, click the **Reset** button.
6. Click the **Next** button. Repeat step 4 for additional database tables if applicable.
7. When finished, click the **Save** button on the bottom control bar.
8. Click the **Close** button on the bottom control bar to return to the EDEExpress main screen.

File formats are limited to a maximum of 255 fields.

For more information on file formats, see the online Help in EDEExpress.

Export Data to an External System

The specific steps to export data to an external system follow.

1. Select the **Export** button (designed as a box with an arrow pointing left) on the left navigation bar or **File, Export** on the top menu bar.
2. On the All Exports menu that opens to the right of the left navigation bar, scroll to the menu section for the module you are exporting data for (Pell, TEACH, or Direct Loan).
3. Select from a list of data types to export. For Pell, select **External Export**. For TEACH, select **External Export**. For Direct Loan, select **External Loan Data**.
4. On the Export screen, EDEExpress automatically enters the file name in the Export box. You can click the **File** button to change the file location or rename the file, then click **Save**.
5. (Optional) If you want to password-protect your export file, enter the same password in the **Password** and **Verify Password** fields. The export file will be saved in encrypted ZIP format.
6. Type the **format code** in the Format Code box. Or, click the **ellipsis (...)** button to select from a list of file format codes associated with the module.
7. (Optional for Direct Loan) Set the Export to External System field to **Y** (Yes), **N** (No), or **B** (Both). Export status refers to the export to external flag in the database. Choosing export status as **Y** in the Exports screen exports all records with the export to external system flag set to Y. After the export process completes, this flag is set to **N**.
8. (Optional) Click the **down arrow** next to the Select Delimiter field and choose the delimiter method you want to use to separate the data in your file. If you chose to use a custom delimiter, type the character/string you want to use in the **Custom Delimiter** entry box.
9. (Optional) Click the **Selection Criteria** button to narrow the group of records you want to work with. When you are finished, click **OK**.
10. Click **OK** to export the file. EDEExpress exports the file to the location shown in the Export To box.

Note: Grad PLUS records included in a Direct Loan External Export file are identified as Loan Type G (Grad PLUS), provided you select Loan Type as part of the File Format you use for the export.

The Query Function

EDEExpress includes an SQL-based query function that offers flexibility in locating and extracting information from the records in your database for whatever purpose you may have. It enables you to create files tailored with information just for the business office or to print reports that identify specific student populations.

New for 2025–26! As part of the ongoing redesign of the EDEExpress user interface, we updated the setup process for queries to provide two options: **Advanced Mode** and **Query Wizard**. The Advanced Mode process enables you to build and modify queries manually using basic and advanced features in the redesigned Query dialog box. The Query Wizard is a new option designed to guide EDEExpress users step-by-step through the process of creating or modifying a query statement and testing the results.

General information on query follows. For more detailed query information, see EDEExpress Help in the software and the *EDEExpress 2025–26 Desk Reference* for Release 1.0 or Release 2.0.

WHAT IS A QUERY?

A query is a request for certain records from your EDEExpress database. It describes records meeting certain criteria that you specify. Queries are used in functions like print and export to select specific groups of student records from all the records in the database. Some queries have fixed values, or you can enter different values each time you use the query.

WHY CREATE A QUERY?

Use a query any time you want to work with a subset of all the records in your database. For instance, you may want to print a list of seniors to whom you have disbursed Pell Grant awards. Or, you might want to create unsubsidized loan records for all dependent students with parents with denied credit decisions.

Queries are used in all modules of EDEExpress to perform specific functions, such as printing and exporting. Generally, any time working with a subset of records makes sense, EDEExpress provides the option to use a query. Queries are available in any EDEExpress function where the Selection Criteria button is enabled.

SIMPLE QUERY STATEMENTS

A query statement has three components:

- **Data field**
- **Operator**
- **Value**

QUERY EXAMPLES

Example of a Pell Grant Query

If you want to find all students who are residents of Missouri who are eligible to receive the maximum amount of Pell Grant funding based on a value other than blank for the Maximum Pell Indicator, the query statement may look like this:

(STUDENT'S STATE OF LEGAL RESIDENCE = "MO")

AND

(MAX PELL IS NOT NULL)

Example of a TEACH Grant Query

If you want to identify students whose TEACH Grant is not yet showing as booked in EDEExpress, the query statement would look like this:

(BOOKED STATUS) = Blank

Example of a Direct Loan Query

If you want to find all first year students who have never attended college with an approved loan amount of less than \$2,000, the query statement may look like this:

(GRADE LEVEL IN COLLEGE – DL = "0")

AND

(LOAN AMOUNT APPROVED < 2000)

You can build queries like these easily in EDEExpress by selecting fields, operators, and values from lists. Help for the valid values, for all fields, is available in the Query window.

PREDEFINED QUERIES

See the Help system in EDEExpress for a complete list of predefined queries.

To get you started, EDEExpress offers sets of queries that are commonly used in Pell Grant, TEACH Grant, Direct Loan, and the other modules of the software. You can use these predefined queries as they are, or you can use them as templates for building the queries that are most useful to your school and the way you process data.

CREATE A QUERY

You can create queries in EDEExpress using **Advanced Mode** or the **Query Wizard**. The Advanced Mode process enables you to build and modify queries manually using basic and advanced features in the Query dialog box. The Query Wizard guides EDEExpress users step-by-step through the process of creating or modifying a query statement and testing the results. You can access Query setup options under the **Tools** menu from the top menu bar in EDEExpress.

To create a query using Advanced Mode:

1. Select **Tools, Query** from the EDEExpress menu bar, then select the module associated with the query you want to create (i.e., Pell, TEACH, or Direct Loan.)
2. In the Query dialog box, click the **Add** button on the bottom control bar. You can also click the Copy button to copy the expressions from the displayed query to a new query and skip to step 9.
3. Type a descriptive title for the query.

4. Select a field from the Query field list. You can type the first few letters of the field name to find the field names that begin with those letters.
5. Click the **down arrow** in the operator field to select an operator.
6. Type a value for the field. You can also click the **down arrow** next to the Value field to review and select from a list of valid values.
7. (Optional) If you want to be prompted for a value at the time you use the query, do not specify a value for the query statement. Instead, select the **PARM** button.
8. (Optional) Select the **Field To Field Comparison** checkbox if you want to compare two numeric fields in a single record or compare one field value to a customized formula calculation based on another field's value. Click the **Function (fx)** to define additional criteria for the comparison.
9. Click the **Append** button to add another statement to the query. Click the **And** button or the **Or** button between statement rows to establish precedence and connection.
10. Repeat steps 4 through 9 until you have added all statements for the query, then continue with step 11.
11. Click **Save** in the bottom control bar to save the query.
12. (Optional) If you want to test your query, click **Preview** to view the records that meet the query criteria currently in your database.
13. Click **Close** to exit the Query dialog box or repeat steps 2-12 to create another query.

To create a query using Query Wizard:

1. Select **Tools, Query** from the EDEExpress menu bar, then select **Query Wizard**.
2. On the initial page, select the module associated with the query you want to create, then select **Create New** to indicate you want to create a new query.
3. Click **Next** on the bottom control bar.
4. On the second page, select the field you want to query on by clicking the **down arrow** next to **Field to query on**.
5. Click the **down arrow** in the Operator field to select an operator.
6. Type a value for the field. See the Value Help section on the right portion of the screen for a list of valid values. As an alternative, if you want to be prompted for a value at the time you use the query, do not specify a value for the query statement. Instead, select the **Allow the value to be modified each time the query is ran** checkbox.
7. Click **Next** on the bottom control bar.
8. On the final page of the Query Wizard, the **Results** tab indicates the student records in your database currently meeting the query criteria. Click the **down arrow** next to the **Record Type** field to view subsets of qualifying student records in different EDEExpress databases within the applicable module. Click the **Query** tab if you want to view the full query statement in its current form. You can click the **Change** or **Remove** buttons in each row to modify or remove specific expressions within the query.
9. (Optional) Click **Narrow the records included** or **Expand the records included** below the table to define additional query expressions that are incorporated with AND or OR statements.
10. Enter a descriptive title for the query in the **Query Title** field.
11. Click **Save** on the bottom control bar to save the query.
12. Click the **Close** button to exit the Query Wizard.

Using the EDEExpress Desktop Query Section

The Query section of the EDEExpress Desktop enables you to select module-specific predefined or custom queries from Query setup, view the current number of student records in your database meeting each query's criteria, and quickly access software functions for the records where applicable, such as opening the records as a group or initiating the multiple entry or browse screens.

Query results display in the desktop section (outside of student records) and refresh both at regular intervals and upon each new startup of the software. As results update, you can use the incoming information to identify database records requiring further attention, and to drive your office's workflows.

The module-specific predefined or custom queries you select for the Query desktop section must already exist in Query setup (**Tools, Query**). You can also select predefined queries that are available automatically in EDEExpress 2025–26.

TO ADD A QUERY TO THE QUERY SECTION:

1. Click the **Settings** button in the top right corner of the Query section in the EDEExpress desktop. The button is designed as a pair of crossed wrenches. **Note:** If this is the first time you are updating the Query section, you can also click the "Click to setup queries here" message to open the Query Settings dialog box.
2. Click **Add** to add a new query to the Query section. You can also click **Retrieve** if you want to select and modify the settings for a query you added to the section previously.
3. Click the down arrow next to **Query System** to select the module associated with the query you want to select. The available Record Type values are determined by the Query System value you select.
4. Click the down arrow next to **Record Type** and select a value associated with the Query System you chose in step 3. The Record Type identifies the database table within the module that should be queried against, which affects the Record Count value displayed in the Query section, determines the columns that are displayed if you click the **Browse** button under the query in the Query section, and determines the records that are opened.
5. Click the down arrow next to **Title** and select the query you want added to the Query section. The query must exist in Query setup (**Tools, Query**).
6. (Optional) Update the **Query Title** if you want to display a more descriptive and unique label in the Query section. For example, if you are using the predefined College Grade Level parameter query in the Direct Loan module and you indicate you want to query for records with a value of 2 (2nd Year/sophomore), you may want to use a Query Title value of "Sophomores."
7. If you selected a parameter query in step 5, click the **Parameter...** button to enter a field value for the iteration of the query that will display in the Query section.
8. Click **Save** to add the query to the Query desktop section.

ADDITIONAL QUERY DESKTOP SECTION TIPS

Note the following additional tips and guidance regarding the Query section of the EDEExpress Desktop:

- You can add the same custom or predefined query to the Query section multiple times. For example, you may want to display Direct Loan queries associated with different origination status values, disbursement date ranges, last name ranges, loan types, etc.
- The Count value for each query in the Query section is updated dynamically by EDEExpress based on the refresh rate you select in the desktop settings (**View, Desktop Settings**).
- When viewing query results in the Query section, be aware that the Count value can vary for the same query based on the Record Type field value you select in the Query Settings dialog box. For example, each student record in EDEExpress can only have one demographic record, but

each student record can have multiple loan records or loan disbursements. If you select **Demographic** for the Record Type field value associated with a Direct Loan query, each student record meeting the query is only counted once in the Query section, regardless of the number of loan records or disbursements the student has that meet the criteria. However, if you select **Origination** or **Disbursement** as the Record Type field value for the same query, the Count value in the desktop section reflects *all* the loan records or disbursements, respectively, that meet the query criteria.

- The Record Type field value you select for a query in the Query Settings dialog box also affects which entry screen is opened when you click the **Open** button under the query in the Query section. For example, if the Record Type field value is **Demographic**, records are opened to the Demographic screen. If the Record Type field value is **ISIR**, records are opened on the ISIR Review screen.
- The Multiple Entry option is available for Global, Packaging, Pell, Direct Loan, and TEACH Grant queries added to the Query section.
- If you access Multiple Entry from a query in the Query desktop section, the criteria for the Multiple Entry function is limited automatically to the records meeting the query you selected in the desktop section. The Selection Criteria and SSN File buttons are disabled. To use different selection criteria for the Multiple Entry function, click Cancel on the Multiple Entry screen and access the Multiple Entry function from the Process menu.
- If you want to clear all queries from the Query section, click **Clear Queries** in desktop settings.
- If you want to remove a specific query from the section, locate the query in the Query Settings dialog box and click the **Delete** button. This action only removes the query from the desktop – the query remains available for use in selection criteria for specific EDEExpress functionality.
- The security group associated with a user ID in EDEExpress Security Users setup must have access to opening student records, using multiple entry, and browsing records for associated buttons to appear under applicable queries in the pane.

Combination System Edits

Volume 3, Section 4 of this technical reference contains Pell Grant, TEACH Grant, and Direct Loan EDEExpress edits. They are provided in a table format and are listed by edit number. The field name, condition, and message associated with each edit are also provided.

EXAMPLE END-OF-ENTRY EDITS AND RESOLUTION STEPS

The following end-of-entry edits are commonly encountered whenever importing external origination or disbursement add data into the Pell Grant, TEACH Grant, and Direct Loan modules. Refer to these example edits for resolution help.

Pell Grant

Origination End-of-Entry Edits

Edit	Description and Resolution Steps
1200, 1205, 1209 to 1211, and 1213	<p>Description: For a Pell Grant record, EDEExpress validates the student's award amount for the entire school year based on the student's Student Aid Index (SAI), Maximum Pell Indicator, or Minimum Pell Indicator, Iraq and Afghanistan Service Grant (IASG), Children of Fallen Heroes (CFH) Indicator, Cost of Attendance, and Enrollment Intensity, as well as the academic calendar and weeks/hours used to calculate payment (if used). If the award amount for the entire year in the External Origination Add file is greater than the EDEExpress calculated amount, the record will not import.</p> <p>Resolution Steps: Confirm each record has the correct award amount for the entire year in the External Add file.</p> <p>Payment methodology and academic calendar – When calculating award amounts, you must use the correct payment methodology and academic calendar combination. EDEExpress has a variety of edits that ensures consistent and accurate award amounts, provided the values are correct.</p>
1550	<p>Description: This edit results when the student's date of birth in the External Origination Add file is blank.</p> <p>Note: This edit applies to Pell Grant origination records.</p> <p>Resolution Steps: Add the student's date of birth in CCYYMMDD format to the External Add file.</p>

Pell Grant

Disbursement End-of-Entry Edits

Edit	Description and Resolution Steps
1520, 1540	<p>ED assigns a funding methodology to schools that determines when a school can disburse funds. The valid 2025–26 date range for Pell Grant disbursement records is from 10/01/2024 to 09/30/2031.</p> <p>1520 – Description: This edit applies to schools using one of the following funding methods: Advance Pay or Cash Monitoring 1 (CM1). The current date cannot be more than 7 days before the disbursement date.</p> <p>Resolution Steps: To correct this edit, enter a Pell Grant disbursement date that falls between 10/01/2024 and 09/30/2031 and is no more than 7 days greater than the current date.</p> <p>1540 – Description: This edit applies to schools using the Cash Monitoring 2 or Reimbursement funding method. The current date cannot be greater than the disbursement date.</p> <p>Resolution Steps: To correct this edit, enter a Pell Grant disbursement date that falls between 10/01/2024 and 09/30/2031 and matches the current date</p>
1680	<p>Description: This edit occurs if the Award Amount for the Entire School Year is zero.</p> <p>Note: This is a warning edit only and does not stop any save process based on only this edit.</p> <p>Resolution Steps: If this is an initial award, the COD System rejects this record, since zero is not an acceptable award amount on an initial submission. Enter the amount of the Pell Grant in the Award Amount for the Entire School Year field in the External Origination Data file. If this is a correction to an already accepted Pell Grant award and you are zeroing out the previous award amount, the COD System accepts this. The award amount does not need to be changed in the External Origination Data file.</p>

TEACH Grant

Origination End-of-Entry Edits

Edit	Description and Resolution Steps
5001	<p>Description: This edit occurs if Citizenship Status is equal to 3.</p> <p>Resolution Steps: Change the citizenship status in the External TEACH Grant Data file to 1 (U.S. Citizen), 2 (Non-U.S. Citizen) or blank.</p>
5007	<p>Description: This edit results when the student's date of birth in the External TEACH Grant Data file is blank.</p> <p>Resolution Steps: Add the student's date of birth in CCYYMMDD format to the External TEACH Grant Data file.</p>
5009	<p>Description: This edit occurs if the Award Amount for the Entire School Year is zero.</p> <p>Note: This is a warning edit only and does not stop any save process based on only this edit.</p> <p>Resolution Steps: If this is an initial award, the COD System rejects this record, since zero is not an acceptable award amount on an initial submission. Enter the amount of the TEACH Grant in the Award Amount for the Entire School Year field in the External TEACH Grant Data file. If this is a correction to an already accepted TEACH award and you are zeroing out the previous award amount, the COD System accepts this. The award amount does not need to be changed in the TEACH Grant External Data file.</p>
5011 and 5012	<p>Description: These edits occur if the CIP Code (edit 5011) or Enrollment Status (edit 5012) field is blank in the External TEACH Grant Data file and you select the "Include Records in Next Document Submission?" checkbox in the EDEExpress TEACH Grant Imports screen. Both field values are required before a TEACH Grant record is ready for export to the COD System.</p> <p>Resolution Steps: Add the CIP Code or Enrollment Status value to the External TEACH Grant Data file and re-import.</p>

Disbursement End-of-Entry Edits

Edit	Description and Resolution Steps
5102	<p>Description: This edit occurs if a new disbursement sequence is added and current actual disbursement # is not Accepted or Batched.</p> <p>Resolution Steps: Actual disbursement must be Accepted or Batched before a change is applied to that actual disbursement. Export and transmit actual disbursements.</p>
5104	<p>Description: This edit occurs if the Amount Submitted and the Disbursement Date are the same as the Amount Submitted and Disbursement Date of the previous sequence number for this disbursement number.</p> <p>Resolution Steps: Change the Amount Submitted or the Disbursement Date (or both values, if needed) for this disbursement sequence number in the External TEACH Grant Data file so that it is different from the previous disbursement sequence number.</p>
5111	<p>Description: This edit occurs if the Funding Method from TEACH Grant School Setup is Advance or Cash Monitoring 1, the Disbursement Release Indicator is true, and current date is more than 7 days prior to the Disbursement Date.</p> <p>Resolution Steps: Change the Disbursement Date in the External TEACH Grant Data file to be less than or equal to 7 days prior to the current date.</p>

Direct Loan

Direct Loan General End-of-Entry Edits

Edit	Description and Resolution Steps
1025	<p>Description: This edit occurs if the change record importing the borrower default on education loans is set to a Y and an actual disbursement exists.</p> <p>Resolution Steps: EDEExpress prompts you to adjust the actual disbursement to \$0 (in the Disbursement section of the Direct Loan entry screen) and set the Borrower's Loan Default/Grant Overpayment field value to Y in the Borrower Information section of the Direct Loan entry screen. Or, you can correct the Import Change file to include the correct data. After corrected, the changes are ready to send to the COD System.</p>
1215	<p>Description: This edit looks at the inactive loan flag. If the inactive loan checkbox is selected, updates to actual disbursements are not allowed.</p> <p>Resolution Steps: Review the Inactive Loan? checkbox in the Loan Information section of the Direct Loan entry screen. If the loan should be active, clear the checkbox, then make changes to the disbursement fields.</p>

Direct Loan Origination End-of-Entry Edits

Edit	Description and Resolution Steps
1010	<p>Description: You receive this error when the student's date of birth is the same as the parent's date of birth on a PLUS loan.</p> <p>Resolution Steps: Correct either the student's date of birth or the parent's date of birth.</p>
1035	<p>Description: You receive this error if the dependency status = D for dependent and year in college is six or seven. Graduate students cannot be dependent.</p> <p>Resolution Steps: Change either the dependency status or the year in college.</p>
5005	<p>Description: You receive this edit if you attempt to update the CIP Code 1 value to blank on a Direct Loan record with an Origination Status other than N (Not Ready to Send to COD).</p> <p>Resolution Steps: After you have originated a Direct Loan record in EDEExpress, the CIP Code 1 field cannot be corrected to blank. The CIP Code 1 value is required by the COD System for all Direct Loan anticipated and actual disbursements and must be provided in the Disbursement section of the Direct Loan entry screen for all loan types before you can run the origination process in EDEExpress.</p>

Pell School Account Statement (SAS) Functionality

For information on the content, format, and modification options available for Pell SAS files on the COD website, see Volume 6, Section 8 of this technical reference.

The Pell Grant module in EDEExpress includes import and compare functionality for the Pell Grant School Account Statement (SAS). The Pell SAS is a monthly statement, similar to a bank statement, which summarizes the school's processing activity for a specific month or the year-to-date (YTD). This report can be used as a reconciliation tool to compare information on the COD System to your business office records and to Pell data in your EDEExpress database.

EDEExpress features related to Pell Grant SAS import and compare functionality include:

- The ability to import Pell Grant SAS files and generate import edit reports that organize the Pell SAS data in an easy-to-read format;
- Cash Management functionality that enables you to record (manually or using external import) various cash transaction types associated with Pell Grant funds at your school and run comparisons with cash data in the Pell SAS.
- Pell reports that compare imported Pell SAS data against Pell award level disbursement summary, disbursement detail, or cash detail data in your EDEExpress database to assist with reconciliation.
- Abbreviated Pell award level disbursement summary and disbursement detail external import types for non-EDEExpress schools who prefer to use a limited set of Pell Grant award and disbursement data from their external systems for Pell SAS comparison purposes only in EDEExpress.

Record layouts for the Pell abbreviated external award and disbursement import types and the Pell external cash import type are available in Volume 3, Section 3 of this technical reference.

EDEExpress combination schools can take advantage of the comparison reports by completing EDEExpress setup, entering or importing Pell cash data, and importing Pell Grant award and disbursement information from an external source using existing Pell external import options or the Abbreviated Award Data (PGAA26OP) and Abbreviated Disbursement Data (PGAD26OP) external import types.

See the sub-sections below for more information on Pell Grant SAS import/comparison and cash management functionality in EDEExpress.

PELL SAS IMPORT

To fully utilize the capabilities of EDEExpress Pell SAS comparison reports and avoid a potentially higher number of mismatched records, schools should request year-to-date report types for Pell SAS files from the COD System, rather than monthly report types.

You can import Pell SAS files into EDEExpress from the Pell Imports screen. EDEExpress supports the import of Pell SAS files sent under the message classes PGSM26OP (with monthly disbursement level detail), PGSY26OP (with year-to-date disbursement level detail), or PGSA26OP (with year-to-date award level detail).

When a Pell SAS file is imported into EDEExpress, each of the summary and detail sections included in the file is generated in an easy-to-read format on separate pages of the import edit report. These sections may include the following, depending the type of Pell SAS file you are importing:

Award Level Summary – Provides award-level details for Pell recipients with funded and applied disbursements processed by the COD System. Broken out by Reporting Pell ID, the Award Level Summary section lists the student's SSN and last name, whether a potential overaward situation exists, the verification status associated with the transaction, the Year-to-Date (YTD) disbursement amount, and other information. The data in this SAS section is used as a basis for comparison against award data in your EDEExpress database when you run the Award Detail Comparison Report.

Disbursement Detail – Provides transaction-level details for Pell disbursements and disbursement adjustments processed by the COD System, including non-financial adjustments. For each disbursement record, the Disbursement Detail section lists the student's SSN and last name, the disbursement number and sequence number, the disbursement type, date, and amount, and the funded/applied date. It also indicates whether the transaction was an actual net adjustment, if it was system-generated, whether a potential overaward situation exists, and the verification status and School Enrollment Code associated with the transaction. The data in this SAS section is used as a basis for comparison against disbursement data in your EDEExpress database when you run the Disbursement Detail Comparison Report.

Cash Summary – Provides both a monthly and a YTD summary of Pell cash data processed by the COD System for the program year. This import edit report section can be compared to summary information on the school's internal systems and to the new EDEExpress Pell Internal Ending Cash Balance Report.

Cash Detail – Lists cash-related transactions for the specified month or for the year-to-date, depending on the preferences you indicate on the COD System's website. The section lists the transaction type, date, and amount for each cash transaction, the Payment Control Number from G5, and the total records for each transaction type. This import edit report section can be compared to summary information on the school's internal systems and to the new EDEExpress Pell Internal Ending Cash Balance Report for reconciliation purposes. The data in this SAS section is also used as a basis for comparison against disbursement data in your EDEExpress database when you run the Cash Detail Comparison Report.

When you import a Pell SAS report into EDEExpress, any previously imported Pell SAS data for any given Reporting ID/Attending ID combination is overwritten at both award and disbursement levels with the data in the imported file if new data exists for that combination in the file. If you want to reprint the summary or detail data for a prior SAS file, you must re-import it.

ABBREVIATED EXTERNAL AWARD AND DISBURSEMENT IMPORTS

The Abbreviated Award Data (PGAA26OP) and Abbreviated Disbursement Data (PGAD26OP) external import types provide non-EDEExpress users with an efficient alternative method of adding Pell Grant award level disbursement summary and disbursement detail data elements for SAS comparison using a more limited set of data elements than the full external origination and disbursement import types.

If you use EDEExpress 2025–26 to exchange Pell Grant origination and disbursement records with the COD System, your database already has the necessary information to run Pell SAS award and disbursement detail comparison reports – you do not need to use the abbreviated award and disbursement external import types.

The Pell award and disbursement data imported using the abbreviated formats are stored in a separate EDEExpress database table and used solely for Pell SAS comparison report purposes. Non-EDEExpress users are responsible for keeping the award and disbursement data in EDEExpress current with their external system in order to generate the most effective and useful Pell SAS comparison results.

Use the abbreviated award and abbreviated disbursement data tabs of the Pell Browse screen to view the data you add to EDEExpress using these import types.

Prompt for Duplicates?

We recommend using the Prompt for Duplicates?" option as part of your routine process to help ensure you have the most current Pell award level disbursement summary and disbursement detail information in your EDEExpress database before running Pell SAS comparison reports.

If the "Prompt for Duplicates?" checkbox is selected in the Imports screen, EDEExpress identifies records in the abbreviated award or disbursement external import file that already exist in the EDEExpress database. When a duplicate record is identified, a prompt appears allowing you to skip the record, skip all duplicate records that are identified, update the duplicate record, or update all duplicate records that are identified. If you choose to **Skip** or **Skip All**, the existing record in EDEExpress is not modified. If you choose to **Update** or **Update All**, the existing record in EDEExpress is updated to match the record in the external import file.

If you clear the "Prompt for Duplicates?" checkbox, EDEExpress does not notify you of any duplicate records that are identified in your database. Any duplicate records encountered during the import are skipped.

PELL SAS COMPARISON REPORTS

After importing a Pell SAS file into EDEExpress, you can run reports from the Reports screen that compare the imported Pell SAS data against Pell award level disbursement summary, disbursement detail, or cash detail data in your EDEExpress database to assist with reconciliation. These reports include the Award Detail Comparison, Disbursement Detail Comparison, and Cash Detail Comparison reports.

For each report, records are grouped into sections based on the match status (**Matched**, **Unmatched**, or **All**) you select in the Reports screen. If **All** is selected, the Matched and Unmatched records are printed on separate pages. For unmatched records, the reports identify if there is a discrepancy between your value and the value in the Pell SAS or if the data is missing from one side of the comparison (i.e., the data in the Pell SAS file is not present in your EDEExpress database).

You can also designate sort order, Reporting and Attending Pell ID filters, establish password protection, and adjust other settings and criteria for these reports in the Reports screen.

For the Award Detail and Disbursement Detail Comparison Reports, select Abbreviated Pell Data for the Comparison Type field in the Report screen if you created the Pell data in your EDEExpress database by using the Abbreviated Award Data (PGAA26OP) or Abbreviated Disbursement Data (PGAD26OP) external imports. If you created your EDEExpress Pell data through any other means (manual entry, non-abbreviated external import, etc.), select Pell Data for the Comparison Type field.

Award Detail Comparison Report

This report provides you with a comparison of award level disbursement summary records in the Pell SAS file with abbreviated Pell award level disbursement summary records imported from an external system (non-EDEExpress users) or Pell award data in EDEExpress (EDEExpress users).

EDEExpress compares the data from Pell records in EDEExpress to the corresponding data in the SAS by doing a one-to-one comparison of each disbursement using the Reporting Pell ID, Attending Pell ID, SSN, first two letters of the student's last name, transaction type, and transaction date.

Disbursement Detail Comparison Report

This report provides you with a comparison of disbursement detail records in the Pell SAS file with abbreviated Pell disbursement detail records imported from an external system (non-EDEExpress users) or Pell disbursement data in EDEExpress (EDEExpress users).

The Disbursement Date Range is an option in the Report screen for the Disbursement Detail Comparison Report. Note that the report prints only records that were processed by the COD System on or before the end date of the Pell SAS. Disbursement adjustments processed by the COD System after the end date of the Pell SAS are listed as unmatched on the report if the disbursement date submitted to the COD System falls before the Pell SAS end date.

EDEExpress compares the disbursements recorded in EDEExpress to the corresponding disbursements in the SAS by doing a one-to-one comparison of each disbursement using the Reporting Pell ID, Attending Pell ID, SSN, first two letters of the student's last name, disbursement number, disbursement sequence number, and disbursement amount.

Each report section lists each impacted student's SSN and last name, disbursement number and sequence number, disbursement transaction type, the disbursement date and amount, and whether the transaction is a net adjustment. If the report contains multiple reporting and attending schools, EDEExpress creates a new report for each reporting school.

Note: This report is printed in landscape format.

Cash Detail Comparison Report

This report provides you with a comparison of cash data in the Pell SAS file with Pell cash data you have entered or imported into EDEExpress Cash Management (see “Cash Management” sub-section below).

EDEExpress compares the cash data from EDEExpress Cash Management to the corresponding cash data in the SAS by doing a one-to-one comparison of each cash transaction using the Reporting Pell ID, Attending Pell ID, transaction type, transaction date, and transaction amount.

Each report section lists the applicable cash transactions and their match status, transaction type, transaction date, transaction amount, and record source. If the report contains multiple reporting and attending schools, EDEExpress creates a new report for each reporting school.

PELL GRANT CASH MANAGEMENT

The record layout for the Cash Data – External (PGCE260P) import type is available in Volume 3, Section 3 of this technical reference.

The Cash Management feature in the Pell Grant module enables you to track individual Pell Grant cash transactions. You must enter cash transactions manually in the Cash Management entry screen, which is accessible under the Tools menu from the EDEExpress main screen, or import cash data from an external source using the Cash Data – External import type (message class PGCE260P).

After you update EDEExpress with your Pell Grant cash data, you can run the Internal Ending Cash Balance Report and the Cash Detail Comparison Report (see previous section).

To maximize the comparison matches on your cash transactions, when creating cash transactions in EDEExpress, be mindful of the conventions the COD System uses in the Pell SAS to denote positive and negative transactions for the transaction type.

Important External Cash Data Import Note

Since Pell Grant cash transactions do not have unique identifiers that allow EDEExpress to determine where duplicates exist, duplicate transactions are possible in EDEExpress Cash Management as a result of an external cash data import.

If your school's external cash file contains new data only, this should not be a problem. However, if your school's external cash file consists of cumulative data, EDEExpress adds every transaction in the external cash file to the database without identifying that duplicate transactions exist. No data is overwritten. Therefore, if you want to import cumulative cash data, you should first delete existing cash transactions from Cash Management.

Internal Ending Cash Balance Report

If you select the Include Cash Detail? checkbox on the Report screen, EDEExpress prints an additional Detail section listing each cash transaction in your database by transaction type, date, and amount.

The Internal Ending Cash Balance Report displays Pell cash and disbursement summary amounts and includes an option to print cash detail records. All amounts are calculated using the cash transaction data in EDEExpress Cash Management and disbursement data from Pell Grant records in the EDEExpress database.

For the Internal Ending Cash Balance Report, select **Abbreviated Pell Data** for the Data Source field in the Report screen if you created the Pell data in your EDEExpress database by using the Abbreviated Award Data (PGAA26OP) or Abbreviated Disbursement Data (PGAD26OP) external imports. If you created your EDEExpress Pell data through any other means (manual entry, non-abbreviated external import, etc.), select **Pell Data** for the Data Source field.

You can specify a Reporting Pell ID and Attending Pell ID for the Internal Ending Cash Balance Report in the Report screen or leave both fields blank and print the Internal Ending Cash Balance Report for all schools.

The Summary section of the Internal Ending Cash Balance Report lists totals for each cash transaction type, the total school disbursement amount, and the net remaining balance.

Direct Loan School Account Statement (SAS) Functionality

For information on the content, format, and modification options available for Direct Loan SAS files on the COD website, see Volume 6, Section 8 of this technical reference.

The Direct Loan SAS is a monthly statement, similar to a bank statement, which summarizes the school's processing activity for each month. This report is designed to assist your school with monthly reconciliation. You can use EDEExpress to compare the cash, loan, and disbursement information in the SAS to your business office records and to Direct Loan data in your EDEExpress database to ensure your data matches the COD System's data.

EDEExpress features related to the Direct Loan SAS include:

- The ability to import SAS files and generate detail and summary reports that convey the SAS data in an easy-to-read format;
- Cash Management functionality that enables you to record (manually or using external import) various cash transaction types associated with Direct Loan funds at your school and run comparisons with cash data in the SAS.
- Reports that compare imported SAS data against loan-level and disbursement detail data in your EDEExpress database to identify matched and unmatched records.
- Tolerance settings that you can apply to specific reports to help identify and improve your Direct Loan processing activities and routines.
- External loan and disbursement reconciliation import types for non-EDEExpress schools who prefer to use a limited set of Direct Loan data from their external systems for SAS comparison purposes only in EDEExpress.

The Direct Loan External Loan Reconciliation and External Disbursement Reconciliation import types replace the Loan Detail External Add and Disbursement Detail External Add import types that were available in the now-discontinued DL Tools software. Record layouts for the External Loan Reconciliation, External Disbursement Reconciliation, and Cash Detail External Add import types are available in Volume 3, Section 3 of this technical reference.

EDEExpress combination schools can take advantage of the comparison reports by completing EDEExpress setup, entering or importing Direct Loan cash data, and importing loan and disbursement information from an external source using existing Direct Loan external import options or the new External Loan Reconciliation (`DLEXLOAN`) and External Disbursement Reconciliation (`DLEXDISB`) external import types.

See the sub-sections below for more information on EDEExpress 2025–26 Direct Loan SAS import/comparison and cash management functionality.

DIRECT LOAN SAS IMPORT

EDEExpress 2025–26 supports the import of Direct Loan SAS files sent by the COD System under the message classes `DSLRF26OP` (with loan-level detail) or `DSDF26OP` (with disbursement-level detail). When a SAS file is imported into EDEExpress, each of the summary and detail sections included in the file (which varies depending on the SAS type) is generated in an easy-to-read format on separate pages of the import edit report. These sections provide both detailed and summary information for the cash, loan, and disbursement information included in the SAS.

To fully utilize the report capabilities of EDEExpress, schools should request both year-to-date cash detail and year-to-date disbursement detail. If you do not want to receive disbursement detail, but would rather receive loan detail, then you should request a SAS with Year-to-Date Loan Level Detail (`DSLRF`) rather

than Disbursement Detail (DSDF). To run the Direct Loan comparison reports in EDEExpress, schools must receive the Year-to-Date Loan Level section and/or Year-to-Date Disbursement Transaction Detail section.

After importing a Direct Loan SAS file, you can run the SAS Cash Detail, SAS Cash Summary, SAS Disbursement Summary, and SAS Loan and Disbursement Detail reports from the Direct Loan Report screen. Each of these reports provide you with an easy-to-read, formatted listing of the imported SAS cash, loan, and/or disbursement data:

- **SAS Cash Detail** – This report lists the cash receipt and refund of cash transactions included in the SAS. Fields displayed on the report include Transaction Type, Transaction Date, Transaction Amount, COD Process Date, G5 Control/Check Number, and grand totals.
- **SAS Cash Summary** – This report lists both a monthly and a year-to-date summary of cash and loan data processed by the COD System for the program year. You can print a monthly cash summary, year-to-date cash summary, or both.
- **SAS Loan and Disbursement Detail** – This report enables you to print the loan and disbursement detail included in the SAS. Fields displayed on the report for each loan record include the student's name, PLUS borrower's name, loan ID, record type, gross amount, fee amount, interest rebate amount, and net amount. Servicer Name information is also included on the report if sent in the SAS file.
- **SAS Disbursement Summary** – This report provides monthly and year-to-date summary disbursement information for the reported period. It can be used to monitor loan volumes at the summary level (both booked and unbooked) for all loan types processed by the COD System. You can print a monthly disbursement summary, year-to-date disbursement summary, or both.

SAS loan and disbursement detail records imported into EDEExpress can be viewed on the Loan Reconciliation and Disb Reconciliation tabs of the Direct Loan Browse screen. Records added by external reconciliation import are identified on the tabs with a Source column value of **C** (COD).

When you import a Direct Loan SAS report into EDEExpress, any previously imported SAS data is overwritten with the data in the imported file. If you want to reprint the summary or detail data for a prior SAS file, you must re-import it.

If you enter a disbursement date range in the Report screen for the SAS Loan and Disbursement Detail report, EDEExpress automatically prints the report with disbursement detail (you do not need to select the "Include Disbursement Detail?" checkbox) and prints a loan detail record only if the loan has one or more corresponding disbursement records that have dates within the specified disbursement date range. If no disbursement records exist that have dates within the specified disbursement date range, EDEExpress indicates no records were selected for the report.

EXTERNAL LOAN AND DISBURSEMENT RECONCILIATION IMPORTS

The External Loan Reconciliation (**DLEXLOAN**) and External Disbursement Reconciliation (**DLEXDISB**) external import types provide non-EDEExpress Direct Loan users with an efficient alternative method of adding loan and disbursement detail data elements for SAS comparison using a more limited set of data elements than the full external origination and disbursement import types.

If you use EDEExpress 2025–26 to exchange Direct Loan origination and disbursement records with the COD System, your database already has the necessary information to run Direct Loan SAS comparison reports – you do not need to use the external loan and disbursement reconciliation import types.

The Direct Loan data imported using the external loan and disbursement reconciliation formats are stored in a separate EDEExpress database table and used solely for SAS comparison report purposes. Non-

EDEExpress users are responsible for keeping the loan and disbursement data in EDEExpress current with their external system in order to generate the most effective and useful SAS comparison results.

External loan and disbursement imported into EDEExpress using the new reconciliation formats can be viewed on the Loan Reconciliation and Disb Reconciliation screens of Direct Loan Browse. Records added by external reconciliation import are identified on the browse screens with a Source column value of **E** (External).

Prompt for Duplicates?

We recommend using the “Prompt for Duplicates?” option as part of your routine process to help ensure you have the most current loan and disbursement detail information in your EDEExpress database before running Direct Loan SAS comparison reports.

If the “Prompt for Duplicates?” checkbox is selected in the Imports screen, EDEExpress identifies records in the abbreviated award or disbursement external import file that already exist in the EDEExpress database. When a duplicate record is identified, a prompt appears allowing you to skip the record, skip all duplicate records that are identified, update the duplicate record, or update all duplicate records that are identified. If you choose to **Skip** or **Skip All**, the existing record in EDEExpress is not modified. If you choose to **Update** or **Update All**, the existing record in EDEExpress is updated to match the record in the external import file.

If you clear the “Prompt for Duplicates?” checkbox, EDEExpress does not notify you of any duplicate records that are identified in your database. Any duplicate records encountered during the import are skipped.

DIRECT LOAN SAS COMPARISON REPORTS

After importing a Direct Loan SAS file into EDEExpress, you can run Direct Loan reports that compare the imported SAS data against loan detail, disbursement detail, or cash detail data in your EDEExpress database to assist with reconciliation. These reports include the Loan Detail Comparison – Loan Level, Disbursement Detail Comparison, and Cash Detail Comparison reports.

For each report, records are grouped into sections based on the match status (**Matched**, **Unmatched**, or **All**) you select in the Report screen. If **All** is selected, the Matched and Unmatched records are printed on separate pages. For unmatched records, the reports identify if there is a discrepancy between your value and the value in the Direct Loan SAS or if the data is missing from one side of the comparison (i.e., the data in the SAS file is not present in your EDEExpress database). For the Loan Detail Comparison – Loan Level and Disbursement Detail Comparison reports, you can also filter based on Booked Status

You can also designate sort order, filter by school code, establish password protection, and adjust other settings and criteria for these reports in the Direct Loan Report screen.

Loan and disbursement comparison reports are designed to be run using the SAS with year-to-date detail, *not* monthly detail. You can change your SAS options by accessing the COD website at cod.ed.gov.

For the Loan Detail Comparison – Loan Level and Disbursement Detail Comparison reports, use the Comparison Type field to indicate the source of the loan or disbursement detail in your EDEExpress database that you are comparing to the SAS. If you are an EDEExpress Direct Loan module user with “full” Direct Loan records in your database, select **SAS to EDEExpress**. If you imported loan or disbursement

reconciliation records into EDEExpress from an external source solely to compare to SAS data, select **SAS to External**.

Loan Detail – Loan Level Comparison Report

This report provides you with a comparison of loan detail records in the SAS file with external loan reconciliation records imported from an external system (non-EDEExpress users) or Direct Loan loan-level data in EDEExpress (EDEExpress users). Records are grouped on the report based on the combination of Match Status and Booked Status selected in the Report screen, and can be sorted by loan ID or student's last name:

- **Booked Records That Are Matched** - Loan records appear in this section of the report if the SAS shows a booked date and the loan data in the SAS matches the data in your school's database. If you receive a **DSDF260P** with monthly detail, then loans never appear in this section when the Loan Level Compare is run, since the loan totals in the monthly detail section of the SAS are always \$0.
- **Booked Records That Are Unmatched** - Loan records appear in this section of the report if the loan appears on the SAS as booked, but the data does not appear in your school's database; otherwise, there is a discrepancy between the COD System data and the school data. If your school receives a **DSDF260P** with monthly detail, all loans that appear in the SAS as booked are included in this section when running this report, unless the loan was reduced to \$0 at the school.
- **Unbooked Records That Are Matched** - Loan records appear in this section of the Compare report if the loan appears on the SAS as unbooked and the amounts match between the COD System and the school.
- **Unbooked Records That Are Unmatched** - Loan records will appear in this section of the report if the loan exists in your school's database but does not appear on the SAS; if the loan appears as unbooked on the SAS, but the record does not appear in your school's database; or if there is a discrepancy between the COD System data and the school data for an unbooked loan. If your school receives a **DSDF260P** with monthly detail, then any disbursements that were accepted in a previous month would not be on the monthly SAS and would, therefore, appear in this section.

A Loan Detail Comparison – Loan Level Report runs regardless of the type of SAS (**DSL260P** or **DSDF260P**) that has been imported into EDEExpress, as long as the SAS contains either loan detail or disbursement detail.

If your school has not imported a booking notification for the loan but the SAS shows that the loan is booked, the loan appears in the “Booked Records That Are Unmatched” section. The booking status is set according to the COD System, not according to your school's database. If your school receives a **DSDF260P** with monthly detail, then no loans appear in this section when the Loan Level Compare is run (unless the SAS shows the loan as unbooked and your school data shows that the loan total is \$0). This omission is due to the fact that loan totals in the monthly detail section of the SAS are always \$0.

Disbursement Detail Comparison Report

This report provides you with a comparison of disbursement detail records in the SAS file with external disbursement reconciliation records imported from an external system (non-EDEExpress users) or Direct Loan disbursement records in EDEExpress (EDEExpress users). The report compares the disbursements recorded in EDEExpress to the corresponding disbursements in the SAS by doing a one-to-one comparison of each disbursement using the disbursement number, sequence number, disbursement date, and disbursement amounts.

As with the Loan Detail Comparison – Loan Level report, records are grouped on the Disbursement Detail Comparison report based on the combination of Match Status and Booked Status selected in the Report

screen and can be sorted by loan ID or student's last name. You can also apply a disbursement date range as a report filter. The four report sections are:

- **Matched Booked Records** - Disbursement records appear in this section of the report if the SAS shows a booked date and the disbursement data in the SAS matches the data in your school's database.
- **Unmatched Booked Records** - Disbursement records appear in this section of the report if the disbursement appears on the SAS as booked, but the data does not appear in your school's database; or there is a discrepancy between the COD System data and the school data.
- **Matched Unbooked Records** - Disbursement records appear in this section of the report if the disbursement appears on the SAS as unbooked, and the dates and amounts match between the COD System and the school.
- **Unmatched Unbooked Records** - Disbursement records appear in this section of the report if the disbursement exists in your school's database but does not appear on the SAS; the disbursement appears as unbooked on the SAS, but the record does not appear in your school's database; or there is a discrepancy between the COD System data and the school data for an unbooked loan. If your school receives a DSDF with monthly detail, then any disbursements that were accepted in a previous month would not be on the monthly SAS and would therefore appear in this section.

A Disbursement Detail Comparison report can be run only if a SAS sent under the `DSDF260P` message class (with disbursement detail) has been imported into EDEExpress. If your school imports a SAS sent under the `DSLIF260P` message class, which only contains loan-level detail, EDEExpress does not have the requisite disbursement data to run this report.

If your school has not imported a booking notification for the loan but the SAS shows that the disbursement has booked, then the disbursement appears in the "Booked Records That Are Unmatched" section. The booking status is according to the COD System, not according to your school's database.

Cash Detail Comparison Report

This report provides you with a comparison of cash data in the SAS file with Direct Loan cash data you have entered or imported into EDEExpress Cash Management (see the "Direct Loan Cash Management" section below). This report is limited to cash transactions (drawdowns and cash refunds). No disbursement detail information is printed on the report.

EDEExpress compares the cash data from EDEExpress Cash Management to the corresponding cash data in the SAS by doing a one-to-one comparison of each cash transaction using the school code, transaction type, transaction date, and transaction amount.

Each report section lists the applicable cash transactions and their match status, transaction type, transaction date, transaction amount, and record source. If the report contains school codes, EDEExpress creates a new report for each reporting school.

The Cash Detail Comparison report uses the tolerance setting in the Tolerances setup screen to account for timing differences between the entry dates on your school system and the dates recorded for cash transactions by the processors. The tolerance field labeled **Maximum number of days difference between SAS Cash records and cash records entered by the school which will be considered a match** allows you to enter the number of days between SAS cash records and cash records entered by your school that are considered a match when running the Cash Detail Comparison report. A drawdown or refund of cash transaction is considered a mismatch if the number of days between the date reported by the school and the date reported on the SAS exceeds this tolerance.

DIRECT LOAN CASH MANAGEMENT

Cash Management functionality in EDEExpress enables you to track individual Direct Loan cash transactions. The Cash Management entry screen is accessible under the Tools menu from the EDEExpress main screen and is designed for use by both regular EDEExpress users and non-EDEExpress users who want to add cash data from an external system. To update the Cash Management screen for Direct Loan, you can enter cash transactions manually or import cash data from an external source using the Cash Detail External Add import type (message class `DLEXCASH`).

The record layout for the Cash Detail External Add import type is available in Volume 3, Section 3 of this technical reference.

After you update EDEExpress with your Direct Loan cash data, you can run the Internal Ending Cash Balance Report and the Cash Detail Comparison Report from the Direct Loan Print Report screen.

Important External Cash Detail Import Note

Cash transactions do not have unique identifiers that allow EDEExpress to determine where duplicates exist. As a result, duplicate transactions can be created in Cash Management when importing an external cash file.

If your school's external cash file contains new data only, this should not be a problem. However, if your cash file consists of cumulative data, EDEExpress adds every transaction in the external cash file to the database without identifying that duplicate transactions exist. No data is overwritten. Therefore, if you want to import cumulative cash data, you should first delete existing cash transactions in EDEExpress. Cash records can be deleted manually in the Cash Management entry screen or as a whole by selecting the Cash Management Detail option in the Delete dialog box (under **File, Delete**).

Internal Ending Cash Balance Report

The Internal Ending Cash Balance Report displays Direct Loan cash and disbursement summary amounts and includes an option to print cash detail records. All amounts are calculated using the Direct Loan cash transaction data in Cash Management and disbursement data from full or external reconciliation records in the EDEExpress database. Schools must use the Cash Management function in EDEExpress and either use EDEExpress to exchange Direct Loan data with the COD System or import external disbursement reconciliation data from an external file source to run an accurate Internal Ending Cash Balance Report.

You can specify a school code for the Internal Ending Cash Balance Report in the Reports screen or leave the field blank and print the Internal Ending Cash Balance Report for all school codes in your database. The Summary section of the Internal Ending Cash Balance Report lists totals for each cash transaction type, the total school disbursement amount, and the net remaining balance.

If you select the Include Cash Detail? checkbox in the Reports screen, EDEExpress prints an additional Detail section listing each cash transaction in your database by transaction type, date, and amount.

For the Internal Ending Cash Balance Report, select External for the Data Source field in the Reports screen if you created the Direct Loan data in your EDEExpress database by using the External Loan Reconciliation (DLEXLOAN) or External Disbursement Reconciliation (DLEXDISB) external imports. If you created your EDEExpress Direct Loan data through any other means (manual entry, non-abbreviated external import, etc.), select Direct Loan Data for the Data Source field.

TEACH Grant Appendix

TEACHER EDUCATION ASSISTANCE FOR COLLEGE AND HIGHER EDUCATION GRANT OVERVIEW

The College Cost Reduction and Access Act (the CCRAA), Pub.L. 110-84, authorized the Teacher Education Assistance for College and Higher Education (TEACH) Grant Program for implementation beginning with the 2008-2009 Award Year. The TEACH Grant Program provides up to \$4,000 a year in grant assistance to a student who agrees to serve for at least four years as a full-time teacher in a high-need field in a public or private elementary or secondary school that serves students from low-income families. A TEACH Grant recipient who does not complete the required teaching within a specified timeframe, or fails to meet certain other requirements of the TEACH Grant Program, will be required to repay the TEACH Grant as a Direct Unsubsidized Loan under the William D. Ford Federal Direct Loan (Direct Loan) Program.

Before receiving a TEACH Grant, a student must complete a TEACH Grant *Agreement to Serve or Repay* (or “Agreement,” abbreviated as ATS/R in some EDEExpress locations) for each year in which a TEACH Grant is awarded. The Agreement is available at studentaid.gov. The Agreement explains the teaching service requirements that a student must meet in exchange for receiving a TEACH Grant, specifies the conditions under which a TEACH Grant will be converted to a Direct Unsubsidized Loan, and includes the student’s agreement to repay the TEACH Grant as a Direct Unsubsidized Loan, with interest accrued from the date of each TEACH Grant disbursement, if he or she does not meet the requirements of the TEACH Grant Program. The Agreement also provides information on the terms and conditions associated with repaying a TEACH Grant that is converted to a Direct Unsubsidized Loan. For more information on TEACH Grants, visit studentaid.ed.gov/understand-aid/types/grants/teach.

TEACH Grant functionality is installed as a separate module in EDEExpress 2025–26, Release 2.0 and subsequent releases, enabling you to create, export, and import TEACH Grant origination and disbursement records. You can also import Agreement to Serve or Repay and Booking Notification Response files received from the COD System.

Origination and disbursement data for the TEACH Grant is processed through the COD System using the COD Common Record and COD Common Record Response (CRAA26OP). EDEExpress enables you to export TEACH Grant origination and disbursement records separately or in the same Common Record file (CRAA26IN) with Direct Loan and Pell Grant records in your database. You can also print reports and lists from the TEACH module, as well as print existing EDEExpress COD reports that include TEACH Grant data.

In the sections below, we provide additional detail and guidance to EDEExpress combination users regarding the TEACH Grant module.

TEACH GRANT ENTRY SCREEN

All TEACH Grant information is located within open student records under the single TEACH section of the Manual Entry menu that is accessible from the left navigation bar. Origination and disbursement information is combined in one continuous, scrollable entry screen, grouped into topical sections you can jump to using the links from the Manual Entry menu. Required values are flagged with an asterisk (*) and highlighted in red if blank during the save process.

- When you select the **Add** button on the bottom control bar on the TEACH entry screen, the New Award section displays, where you provide initial information pertaining to the new record, such as the School OPE ID, Federal School Code, Program Profile Code, and the optional Program Attendance Begin Date. Various field values on the TEACH screen are updated with the default

values associated with your selections in this initial section. After saving the new record, the New Award section is hidden.

- The **Award** section captures key required information regarding the TEACH Grant award and the student. This includes the Award Amount for Entire School Year, Disbursement Profile Code, Cost of Attendance, Teacher Expert Indicator, and enrollment-related fields. It also includes the transaction number for the associated ISIR, the College Grade Level, and tracking fields for internal school use.
- The **Disbursement** and **Disbursement History** sections are displayed after the record is originated. Use the Disbursement section's grid to add and modify anticipated and actual disbursement amounts, dates, and other reported values. The read-only Disbursement History section provides a comprehensive history and audit trail of each disbursement number, displaying the values reported with each sequence number. **Note:** You may need to select the **plus sign (+)** in the top right corner of the Disbursement History section to expand and view its contents, depending on the record's status and whether you accessed the section previously.
- The **Award Information** displays fields that can assist you in determining the processing status of the TEACH Grant record, including the Award ID and status, document ID, most recent processed date, and any processing comments returned by the COD System.
- The **ATS/R Information** section displays the status and ID for the record's Agreement to Serve or Repay (ATS/R) on the COD System.
- The **Booked Information** section only displays if the record is considered booked on the COD System (accepted origination, ATS/R, and first actual disbursement). Section fields indicate the record's booked date, status, and document ID.
- The **ED Flags** section displays information returned by the COD System during processing, including a Concurrent Enrollment indicator and the Shared FSS ID flag.
- The **Student Information** section displays the current E-mail Address 1 and E-mail Address 2 values from the Demographic screen in EDEExpress, if available. Although these values are display-only, you can select either address to automatically open a new message window (using your email client software, such as Microsoft Outlook) and pre-populate the "To" field.
- The **School Information** indicates the School OPE ID, Federal School Code, and Reporting/Attended Entity IDs associated with the record. The fields in this section are display-only.
- The **Record Status** section at the bottom of the entry screen displays the record's most recent update date and time, the User ID that updated the record, and the record source. The fields in this section are display-only.

EDEXPRESS SETUP REQUIREMENTS FOR THE TEACH GRANT

Setup

Before processing TEACH Grant records, you must set up the following COD system options. From the menu bar, select the **Setup** button on the left navigation menu or **Tools, Setup** from the top menu bar to access the Setups menu and choose the option under the **TEACH** (School setup only) or **COD** section.

- **School** setup enables you to establish the school profile information and default options and settings that apply when processing TEACH Grant origination and disbursement records.

The School OPE ID is specific to TEACH Grant origination records, and can be different than 8-byte Enroll OPE ID field captured on individual TEACH Grant disbursement records.

Selecting the **Default School?** checkbox automatically updates School OPE ID and Federal School Code fields with the values displayed in the current setup record when manually creating new records, importing data, or printing reports.

If you want to calculate disbursements using pennies, select the **Calculate Amounts Using Pennies?** checkbox.

We recommend you select a default Enrollment Status value in School Setup to prepare TEACH Grant records more quickly for processing by the COD System. The Enrollment Status field value is required in the Award section of the TEACH entry screen to prepare TEACH Grant records for export.

- **System** – The TEACH Grant section of System setup enables you to identify the Source Entity ID and other default settings that will be used for TEACH Grant processing. In System setup, you can elect to combine TEACH Grant, Pell Grant, and Direct Loan records when you export a COD Common Record file. You can override the Combine Files function from the Exports screen when a COD Common Record file is exported.
- **Disbursement** – Disbursement setup enables you to establish disbursement profile codes for the TEACH Grant. Disbursement Profile setup is required prior to originating TEACH Grant records. You can establish disbursement profiles for TEACH Grants only or combine a profile with Pell Grant and/or Direct Loan. You can enter up to 20 disbursements. The disbursement date must be on or after 01/01/2025. The Payment Period Start Date must be between 10/01/2024 and 06/30/2026. The Payment Period End Date must be on or after 01/01/2025. The Payment Period Start Date must be before the Payment Period End Date.
- **CIP Codes** – This setup option enables you to define multiple Classification of Instructional Programs (CIP) Codes that you can later assign to Program Profiles used to create or modify TEACH Grant records. The CIP Code values you define in this setup option can be selected in Program Profile setup.

A list of eligible majors and their corresponding CIP codes is available on the National Center for Education Statistics (NCES) website at <http://nces.ed.gov/ipeds/cipcode>.

The CIP Code data element, which is a six-digit code (with an implied decimal between the second and third digit) representing the student's college major, is required for all anticipated and actual TEACH Grant disbursement records.

The CIP Code Year value is also required by the COD System for TEACH Grant records. EDEExpress automatically updates the CIP Code Year field with **2020**, the most recent version of the CIP Code listing on the NCES website.

- **Program Profiles** – This setup option enables you to define default values for multiple data elements required on each TEACH Grant record, saving you data entry time. You are required to assign a Program Profile Code to each new TEACH Grant record when you add the record. The profile is used to update the required Program Profile Code 1 field on each disbursement created on new records.

The Program Profile Code is an EDEExpress-only field and is not sent to the COD System. However, EDEExpress exports the disbursement field values associated with the Program Profile assigned to the TEACH Grant record to the COD System in the COD Common Record (CRAA26IN). The Program Profile Code 1 field value is required when adding TEACH Grant records using an external TEACH Grant Data file (TGED26OP).

See the “Program-Related Data Reporting Requirements” section below for additional information about using Program Profiles with TEACH Grant records in EDEExpress 2025–26.

Security Groups Setup

The Security Groups screen includes a section for TEACH Grant security setup, enabling you to assign access privileges to specific TEACH Grant functions by groups of users. The **Security Groups** setup

screen is available under the Global section of the **Setups** menu available from the left navigation bar or from **Tools, Setup** on the top menu bar.

User Database Setup

The User Database function can be used to track TEACH Grant award criteria. For example, you can create “YES OR NO” fields to track information such as students receiving comment code 281 on their ISIRs, scoring above the 75th percentile on college admissions tests, or maintaining a cumulative GPA of at least 3.25. You can create user database fields in the User Database setup screen, which is available under the Global section of the **Setups** menu available from the left navigation bar or from **Tools, Setup** on the top menu bar

You can access user database fields for entry within an open student record by selecting the **User Data** button in the bottom control bar of the entry screen. The User Data button is available regardless of the module-specific entry screen you have open for the student.

ORIGINATION AND DISBURSEMENT ADD/CHANGE

You can create or modify TEACH origination and actual disbursement records by importing an external TEACH Grant Data file. Follow the External TEACH Grant Data record layout (TGED26OP) in *Volume 3, Section 3: Combination System Record Layouts* of this technical reference to create or modify an ASCII file of the required data and import the file into EDEExpress. You should also refer to the TEACH Grant Data record layout for the relationship between the Disbursement Profile Code and disbursements. TEACH Grants can have up to 20 disbursements. Disbursement dates must be 01/01/2025 or later. Select the **Import** button on the left navigation bar or **File, Import** from the menu bar, then select **External TEACH Grant Data** under the TEACH section of the Imports menu.

External TEACH Grant Data files you add to your default import directory appear in the Pending Imports file list on the Imports menu and can be selected to save you time initiating the import process.

Program-Related Data Reporting Requirements

To help you address program-related data reporting requirements, the TEACH Grant External Data Add/Change (TGED26OP) record layout includes the required Program Profile Code field and the optional Enrollment Status Effective Date and Program Attendance Begin Date fields.

New for 2025–26! EDEExpress now allows you to assign up to three Program Profile Code values to each TEACH Grant disbursement, labeled as Program Profile Code 1, Program Profile Code 2, and Program Profile Code 3, in the Disbursement section’s grid on the TEACH entry screen.

Each Program Profile defines a unique set of values for the following disbursement-specific fields: CIP Code, CIP Code Year, Program Credential Level, Published Program Length, Published Program Length Units, Special Programs, and Weeks Program Academic Year. There are now three versions of each of these fields associated with each disbursement (i.e., CIP Code 1, CIP Code 2, CIP Code 3), but they are not displayed. Instead, you control the required (fields labeled 1) or optional (fields labeled 2 or 4) values for these fields by assigning a Program Profile Code with the desired set of values to each disbursement.

You are required to provide at least one valid Program Profile Code value for each TEACH Grant record you create using an external import file. EDEExpress uses the Program Profile Code assigned to the record to update the Program Profile Code 1 field in the Disbursement section and uses the values you defined for the fields in Program Profile setup when exporting the disbursement in a COD Common Record document.

As with the Pell Grant and Direct Loan modules, the Enrollment Status Effective Date and Program Attendance Begin Date are optional TEACH Grant fields that are not required by or stored in the COD System for 2025–26.

You can add or change the values for Program Profile Code 1-3, the Enrollment Status Effective Date, and the Program Attendance Begin Date on TEACH Grant records at the record level or individual disbursement level using external import. If you modify the record-level fields, the values provided are applied automatically to all remaining anticipated disbursements for the record and any future adjustments to actual disbursements. If you modify the disbursement-level fields, the changes you provide are only applied to the new sequence number of the actual disbursement number designated.

Actual Disbursement Adjustments

EDEExpress enables you to adjust multiple TEACH Grant actual disbursement fields, including amount and date, in the same sequence number. You can make these adjustments manually in the Disbursement section of the TEACH entry screen, use TEACH Grant Multiple Entry, or import an External TEACH Grant Data file (TGED26OP).

To update the value for any of the following required fields associated with a TEACH Grant actual disbursement, you must modify the Program Profile Code 1-3 associated with the disbursement to a code with the correct combination of values: CIP Code Year, Program Credential Level, Published Program Length, Published Program Length Units, Special Programs, and Weeks Program Academic Year.

If you include updated Enrollment Status values in your external TEACH Grant Data file, the corresponding field in the Award section of the TEACH entry screen is updated, as well as the Enrollment Status associated with each anticipated disbursement in the Disbursement section of the screen, provided they are not batched for processing (Disbursement Status of **B**). If the anticipated disbursements are batched, the updated Enrollment Status is skipped during the import; you will need to correct the anticipated disbursements to the new Enrollment Status after you receive and import the COD Common Record Response (CRAA26OP) for the record.

AGREEMENT TO SERVE OR REPAY

Each year, the student must sign a TEACH Grant Agreement to Serve or Repay (or “Agreement,” abbreviated as ATS/R in some EDEExpress locations) electronically at the StudentAid.gov website. The Agreement cannot be printed from EDEExpress. The TEACH Grant Agreement specifies the terms and conditions by which a recipient must abide.

When the student completes an Agreement online, an Agreement to Serve or Repay Response file (CRAT26OP) is generated by the COD System and sent to the school’s SAIG mailbox. Agreement to Serve or Repay Responses indicate an accepted, rejected, or pending status. To import an Agreement to Serve or Repay Response, select the **Import** button on the left navigation bar or **File, Import** from the menu bar, then choose the **COD Common Record Response** import type under the TEACH menu. When you import this response file type, EDEExpress updates the ATS/R Information section of the TEACH entry screen with the ATS/R ID and ATS/R Status (Accepted, Pending, Rejected, or Closed).

When you import an Agreement to Serve or Repay Response file (CRAT26OP) containing Agreement data for which there is no TEACH origination record in EDEExpress, the Import Records Edit Report indicates that there is no matching TEACH origination. If the student is attending your school and you have verified the student is eligible to receive a TEACH Grant, create an origination record in EDEExpress and submit it to the COD System. The ATS/R Status in EDEExpress updates to **Accepted** after you import the COD Response file.

When you submit a TEACH Grant origination for which an accepted Agreement already exists in the COD System, the ATS/R Status is returned in the Origination Response file (CRAA26OP) indicating an accepted Agreement is already on file and updates the ATS/R Status in EDEExpress to **Accepted**.

When a TEACH Grant origination is received in the COD System for which no accepted Agreement is on file, the ATS/R Status **Rejected** is returned in the Origination Response (CRAA26OP). After the Agreement for that student's TEACH Grant award is received in the COD System, the Agreement to Serve or Repay Response file (CRAT26OP) is created and returned to the school. When the school imports the file into EDEExpress, the ATS/R ID is updated and the ATS/R Status is changed to **Accepted**.

WHERE TO GET MORE INFORMATION

- EDEExpress 2025–26 Help System. For basic guidance and information on using the EDEExpress software, select **Help, Help Topics** from the EDEExpress menu bar. You can view the main list of EDEExpress Help topics by module on the **Contents** tab or scroll through available Help topics on the **Index** tab.
- The TEACH Grant page of the Student Aid on the website, located at studentaid.ed.gov/understand-aid/types/grants/teach.
- TEACH *Agreement to Serve or Repay* information is located at studentaid.gov.
- Electronic Announcements and Dear Colleague letters related to the TEACH Grant. Go to the [Knowledge Center at FSA Partner Connect](#) website and select the Electronic Announcements or Dear Colleague Letters links under Quick Reference.
- The *2025–2026 Common Origination and Disbursement (COD) Technical Reference*, also available on the Knowledge Center website.
- If you need technical support for EDEExpress, contact the FPS Help Desk at 1-800-330-5947 or by email at support@fps.ed.gov. Technical support representatives are available 8 a.m. to 8 p.m. ET, Monday through Friday, excluding federal holidays.
- For questions regarding TEACH Grant processing or questions related to the Common Record layout, please contact the FSA Partner and School Relations Center at 1-800-848-0978. You can also email CODSupport@ed.gov.

Section 2

Combination System Message Classes

Overview of Message Classes

This section contains the COD System message classes and EDEExpress message classes for Pell Grant, Teacher Education Assistance for College and Higher Education (TEACH) Grant, and Direct Loan files. All message classes are named from the user perspective.

The first four characters of the message class identify the type of data.

The two numbers that follow refer to the cycle year.

The last two characters of the message class identify the data as input (**IN**) sent to the processor or output (**OP**) received from the processor.

Files that are exported from EDEExpress are assigned the letters **IN** within the message class.

Files that are imported into EDEExpress are assigned the letters **OP** within the message class.

Program-Specific EDEExpress Message Classes

PELL GRANT MESSAGE CLASSES

An em dash (—) in the column indicates that this information does not apply to this message class.

Message Class	Sent or Received by School	Document Type	Data Type	Record Length
PGE0260P	—	—	Pell Grant External Origination Add/Change Record (from external source into EDEExpress)	463
PGED260P	—	—	Pell Grant External Disbursement Add/Change Record (from external source into EDEExpress)	200
PGAA260P	—	—	Pell Grant Abbreviated Award Data-External	189
PGAD260P	—	—	Pell Grant Abbreviated Disbursement Data-External	98
PGCE260P	—	—	Pell Grant Cash Data-External	61

DIRECT LOAN MESSAGE CLASSES

An em dash (—) in the column indicates that this information does not apply to this message class.

Message Class	Sent or Received by School	Document Type	Data Type	Record Length
DEER26IN	—	#F	External Loan Data (exports from EDEExpress into an external source for combination schools)	—
DIEA260P	—	#O	External Loan Origination Add File (from external source into EDEExpress)	1890
DIEC260P	—	#P	External Change Record (from external source into EDEExpress)	580
DLEXCASH	—	—	Cash Detail External Add (from external source into EDEExpress for reports/lists and SAS comparison)	80
DLEXLOAN	—	—	External Loan Reconciliation (from external source into EDEExpress for SAS comparison only for combination schools)	80

Message Class	Sent or Received by School	Document Type	Data Type	Record Length
DLEXDISB	—	—	External Disbursement Reconciliation (from external source into EDEExpress for SAS comparison only for combination schools)	102

TEACH GRANT MESSAGE CLASSES

An em dash (—) in the column indicates that this information does not apply to this message class.

Message Class	Sent or Received by School	Document Type	Data Type	Record Length
TGED26OP	—	—	TEACH Grant External Data Add/Change Record (from external source into EDEExpress)	3402

COD System Message Classes Used by EDEXpress

COD SYSTEM DATA TYPES

Message Class	Sent or Received by School	Data Type	Record Format
CRAA26IN	Sent	COD System Data File	XML
CRAA26OP	Received	COD System Response	XML
CRWB26OP	Received	COD System Web-generated Response (generated by activity on the COD System website)	XML
CRND26OP	Received	Pell Grant Negative Disbursement (system-generated)	XML
CRBN26OP	Received	Direct Loan and TEACH Grant Booking Notification	XML
CRCS26OP	Received	Credit Status Response	XML
CRPN26OP	Received	Direct Loan Promissory Note Response	XML
CRPS26OP	Received	Direct Loan Payment to Servicer	XML
CRSP26OP	Received	Direct Loan PLUS Application Acknowledgment	XML
CROF26OP	Received	Direct Loan Origination Fee and Interest Rebate Percentage Acknowledgement	XML
CRIB26OP	Received	Informed Borrowing Response	XML
CRAT26OP	Received	Agreement to Serve or Repay Response	XML
CRAC26OP	Received	TEACH Grant Counseling Acknowledgement	XML

COD SYSTEM PELL GRANT REPORTS

An em dash (—) in the column indicates that this information does not apply to this message class.

Message Class	Sent or Received by School	Data Type	Record Format	Data Request Type
PGAS260P	Received	Pell Grant Electronic Statement of Account (ESOA)	Fixed length	S
PGMR260P	Received	Pell Grant Multiple Reporting Record (MRR)	Fixed length	M
PGRA260P	Received	Pell Grant Data Request Response	Fixed length	—
PGRC260P	Received	Pell Grant Reconciliation Report	Fixed length	R
PGRQ26IN	Sent	Pell Grant Data Requests	Fixed length	—
PGTX260P	Received	Pell Grant Text File	Text file	—
PGYR260P	Received	Pell Grant Year-to-Date Record	Fixed length	Y
PGSM260P	Received	Pell Grant School Account Statement (SAS) (Monthly Disbursement Level Detail)	Comma Delimited	—
PGSY260P	Received	Pell Grant School Account Statement (SAS) (Year-to-Date Disbursement Level Detail)	Comma Delimited	—
PGSA260P	Received	Pell Grant School Account Statement (SAS) (Year-to-Date Award Level Disbursement Summary)	Comma Delimited	—

COD SYSTEM DIRECT LOAN REPORTS

Message Class	Sent or Received by School	Data Type	Record Format
DSDF260P	Received	Direct Loan School Account Statement (SAS) (Loan Detail – Disbursement Level)	Fixed length
DSLFL260P	Received	Direct Loan School Account Statement (SAS) (Loan Detail – Loan Level)	Fixed length
CODRBFOP	Received	Rebuild File	Fixed length
CRECMYOP	Received	Counseling Results From COD	Fixed length

COD SYSTEM TEACH GRANT REPORTS

Message Class	Sent or Received by School	Data Type	Record Format
THMR26OP	Received	TEACH Grant Multiple Reporting Record (MRR)	Fixed length
THSM26OP	Received	TEACH Grant School Account Statement (Monthly)	Comma-delimited
THSY26OP	Received	TEACH Grant School Account Statement (Year-to-Date)	Comma-delimited
THRB26OP	Received	Rebuild File (Origination and Disbursement Detail)	Fixed-length
ATSDISOP	Received	Agreement to Serve or Repay Discharge Report	Fixed-length

Section 3

Combination System Record Layouts

Pell Grant Combination Layouts

PGEO260P: PELL GRANT EXTERNAL ORIGINATION ADD/CHANGE RECORD

Note: An em dash (—) indicates the column information is not applicable to the field.

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
1	1	23	23	A/N	Award ID Unique number used to identify an origination record in the EDEExpress database	Format: 999999999XX202699999900 Where: SSN = 000010001 to 999999999 Name Code = XX or blank (see Field #3 of this record layout for valid content of the Name Code) Year Indicator = 2026 Valid Attended Pell ID = 999999 Orig Sequence Number = 00	This field is required when processing an External Change Record.	Left
2	24	32	9	N	SSN Student's SSN from original FAFSA®	000010001 to 999999999	—	Left
3	33	34	2	A	Student's Name ID First two letters of student's last name	Numbers 0-9 Uppercase letters A to Z Lowercase letters a to z . (Period) ' (Apostrophe) - (Dash) Space Blank = No last name	This is an EDEExpress-only field used to create the Award ID for the Pell Grant record in the software. This value is not sent to the COD System.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
4	35	40	6	N	Attended Campus Pell-ID Pell-ID of attended campus Institution must change award amounts for student at original attended campus as necessary	Valid Pell-ID	Change creates new origination record.	Left
5	41	42	2	A/N	Student Eligibility Code	0-9 Uppercase letters A to Z Space Can be blank	The COD System is required to collect the student's Title IV eligibility reason on all Direct Loan, Pell Grant, and TEACH Grant records. For students enrolling in a program of study on or after July 1, 2012, this eligibility information must include whether the student received a high school diploma, a GED certificate or the equivalent, or was home-schooled. To address this requirement, you must provide a Student Eligibility Code field value on the Demographic entry screen to establish the student's eligibility reason before a Direct Loan, Pell Grant, or TEACH Grant record can be saved or originated.	Left
6	43	45	3	A/N	Filler	Blank	Reserved for future expansion.	Left
7	46	58	13	A/N	Origination cross-reference This field can contain any cross-reference information useful to the institution to identify student records internally	Institution defined Any character except the pipe (" ")	No editing is applied.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
8	59	59	1	A	Action Code Code to indicate action to be taken	Will always be blank	Reserved for future expansion.	Left
9	60	67	8	N	Award amount for entire school year Must equal the award amount calculated by the institution to be disbursed to this student for attendance for this entire grant award year	0 to 9 Dollars and cents Use leading zeros; do not include the \$ sign or decimal point Range = 00000000 to maximum award amount for the type of grant being imported.	Cannot exceed Total Payment Ceiling - award validation performed Increases must be submitted to the COD System Any change to origination data requires the Award Amount to be validated. Refer to edits 1200, 1205, 1209, 1210, 1211, 1213 and 1450 in Volume 3, Section 4 of this technical reference. Refer to Volume 6, Section 3: Pell Payment Schedule and Calculation Table of this technical reference.	Left
10	68	71	4	A/N	Disbursement Profile Code User-supplied code for disbursement profile	Uppercase A to Z 0 to 9 Must be valid Pell-applicable Disbursement Profile Code defined in EDEExpress Disbursement setup.	You must provide a Disbursement Profile Code value when creating new Pell records in EDEExpress, including the use of an external add file. The anticipated disbursement dates, payment period start and end dates, and cost of attendance associated with the disbursement profile code are automatically assigned to the new Pell record when it is created.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
11	72	121	50	A/N	E-mail Address 1 Student's e-mail address 1	One and only one "at" sign (@) allowed. Before the "at" sign: At least one valid character All characters in the range of ASCII 33 to 126, except for the following thirteen characters: < > () [] \ , ; : " @ Period cannot be first, last or adjacent to another period After the "at" sign: At least one valid character Only letters, digits, hyphen, underscore and period (A to Z, 0 to 9, -, _, .) Hyphen, underscore, and period cannot be first, last, or adjacent to a period Can be blank	—	Left
12	122	171	50	A/N	E-mail Address 2 Student's e-mail address 2	One and only one "at" sign (@) allowed. Before the "at" sign: At least one valid character All characters in the range of ASCII 33 to 126, except for the following thirteen characters: < > () [] \ , ; : " @ Period cannot be first, last or adjacent to another period After the "at" sign: At least one valid character Only letters, digits, hyphen, underscore and period (A to Z, 0 to 9, -, _, .) Hyphen, underscore, and period cannot be first, last, or adjacent to a period Can be blank	—	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
13	172	172	1	A	Additional Eligibility Indicator Indicates student is eligible to receive 150% of his or her scheduled Pell Grant award in a single award year.	Y = Yes, student is eligible N = No, student is not eligible Can be blank	When importing an origination external add, a blank value in this field equals N (No). When importing an origination external change, a blank value in this field is ignored.	Left
14	173	180	8	A/N	Ability to Benefit Completion Date	CCYYMMDD 19000101 to 20991231 Can be blank	You must provide an Ability to Benefit Completion Date if the Student Eligibility Code is 03 (State Process).	Left
15	181	182	2	A/N	Ability to Benefit Test Code	0-9 Uppercase A to Z Space Can be blank	—	Right
16	183	184	2	A/N	Ability to Benefit Test Administrator Code	0-9 Uppercase A to Z Space Can be blank	—	Left
17	185	186	2	A/N	Ability to Benefit State Code	Uppercase A to Z Valid postal code See the State/Jurisdiction/Country Codes in Volume 6, Section 4 of this technical reference. Can be blank.	You must provide an Ability to Benefit State Code if the Student Eligibility Code is 03 (State Process).	Left
18	187	187	1	A/N	Filler	Blank	Reserved for future expansion.	Left
19	188	195	8	D	Enrollment Date First date that the student was enrolled in an eligible program for the designated school year	20241001 to 20260630 CCYYMMDD	If the student enrolled in a crossover payment period before the first day of the Pell Award Year (July 1), but which will be paid from 2025–26 funds, report the actual start date of the student's classes for that payment period.	Left
20	196	196	1	A/N	Filler	Blank	Reserved for future expansion.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
21	197	197	1	A	Verification Status code Status of verification of applicant data by the school	V = Verified W = Without Documentation S = Selected, not verified Can be blank	Refer to edits 1302, 1303, and 1304 in Volume 3, Section 4 of this technical reference.	Left
22	198	198	1	A	Incarcerated Federal Pell Recipient code Students incarcerated in local penal institutions are eligible to receive Federal Pell Grants if otherwise eligible.	Blank = Not incarcerated Y = Yes, the student is incarcerated in a local institution, but is otherwise eligible N = No, if student previously reported as incarcerated, but is not or is no longer incarcerated	—	Left
23	199	200	2	N	Transaction number Transaction number from eligible ISIR used to calculate award	01 to 99	Changes to this field after associated disbursements are made creates a new active origination record.	Left
24	201	206	6	N	Student Aid Index (SAI) Must equal the student's SAI from the ISIR transaction	-1500 to 999999	<p>The SAI is a key data element in FSA aid eligibility calculations. It is calculated by the Federal Tax Information Module (FTIM) and sent on the ISIR. The SAI represents the amount the student, spouse, and/or parents are expected to contribute toward their postsecondary education for a specific award year.</p> <p>If the Transaction Number (field #24) matches an ISIR transaction imported previously into your EDEExpress database, the Pell Grant record is updated with the SAI value from the ISIR automatically and the value can not be modified, regardless of the value you provide for this field in the PGEO26OP file.</p>	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
25	207	207	1	A	Iraq and Afghanistan Service Grant (IASG) Flag	Y = Yes N or blank = No	<p>Select Y for the IASG Flag field value if the corresponding value on the student's ISIR transaction is 1 (Eligible for IASG) or 2 (Grandfathered for IASG). If the value is 3 (Not eligible for IASG) or blank on the ISIR, set this field value to N.</p> <p>If the IASG Flag is Y, the student is eligible for the lesser value between the maximum Pell Grant award and the Cost of Attendance during the Pell Grant award calculation process.</p> <p>If the Transaction Number (field #24) matches an ISIR transaction imported previously into your EDEExpress database, the Pell Grant record is updated with the IASG Flag value from the ISIR automatically and the value can not be modified, regardless of the value you provide for this field in the PGEO26OP file.</p>	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
26	208	208	1	A	Children of Fallen Heroes (CFH) Flag	Y = Yes N or blank = No	<p>Select Y for the CFH Flag field value if the corresponding value on the student's ISIR transaction is 1 (Eligible for CFH) or 2 (Grandfathered for CFH). If the value is 3 (Not eligible for CFH) or blank on the ISIR, set this field value to N.</p> <p>If the CFH Flag is Y, the student is eligible for the lesser value between the maximum Pell Grant award and the Cost of Attendance during the Pell Grant award calculation process.</p> <p>If the Transaction Number (field #24) matches an ISIR transaction imported previously into your EDEExpress database, the Pell Grant record is updated with the CFH Flag value from the ISIR automatically and the value can not be modified, regardless of the value you provide for this field in the PGEO26OP file.</p>	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
27	209	209	1	A	Minimum Pell Indicator	1 = Dependent Single parent AGI <= 325% poverty line 2 = Dependent Not a single Parent and AGI <= 275% poverty line 3 = Indep. Single Parent and AGI <= 400% poverty line 4 = Indep. Not a single parent and AGI <= 350% poverty line 5 = Indep. Not a parent and AGI <= 275% of poverty line Can be blank	<p>The Minimum Pell Indicator is a calculated field sent on the ISIR. If this field is non-blank, the student is eligible for the lesser value between the minimum Pell Grant award and the Cost of Attendance.</p> <p>If the Transaction Number (field #24) matches an ISIR transaction imported previously into your EDEExpress database, the Pell Grant record is updated with the Minimum Pell Indicator value from the ISIR automatically and the value can not be modified, regardless of the value you provide for this field in the PGEO26OP file.</p>	Left
28	210	210	1	A	Maximum Pell Indicator	1 = Nonfiler 2 = Single parent and AGI <= 225% poverty line 3 = Not a single parent and AGI <= 175% poverty line Can be blank	<p>The Maximum Pell Indicator is a calculated field sent on the ISIR. If this field is non-blank, the student is eligible for the lesser value between the maximum Pell Grant award and the Cost of Attendance.</p> <p>If the Transaction Number (field #24) matches an ISIR transaction imported previously into your EDEExpress database, the Pell Grant record is updated with the Maximum Pell Indicator value from the ISIR automatically and the value can not be modified, regardless of the value you provide for this field in the PGEO26OP file.</p>	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
29	211	211	1	N	Academic Calendar Calendar which applies to this student's educational program Used by EDEExpress to calculate the Pell award; this field is for EDEExpress internal school use only and is not sent to the COD System.	1 = Institution uses nonstandard academic terms, and measures academic progress by credit hours 2 = Institution uses standard quarters and measures academic progress by credit hours 3 = Institution uses standard semesters and measures academic progress by credit hours 4 = Institution uses standard trimesters and measures academic progress by credit hours 5 = Institution measures academic progress by clock hours 6 = Institution does not use terms, but does measure academic progress by credit hours Can be blank	The Academic Calendar dictates which Payment Methodology can be accepted, and the data elements required to calculate the student's award. Refer to Volume 6, Section 3: Pell Payment Schedule and Calculation Table Appendix of this technical reference.	Left
30	212	212	1	N	Payment Methodology Formula used to calculate the student's Federal Pell grant Used by EDEExpress to calculate the Pell award; this field is for EDEExpress internal school use only and is not sent to the COD System.	1 to 5 Can be blank See Pell Grant Calculations Volume 6, Section 3 of this technical reference for regulations covering which Academic calendars may use each specific formula	The Payment Methodology that can be accepted is dictated by the Academic Calendar. Refer to the Pell Grant Calculations Appendix for the data elements required for each Payment Methodology. Refer to edits 1000, 1001, 1002, 1003, 1004, 1005, 1006, and 1007 in Volume 3, Section 4 of this technical reference.	Left
31	213	220	8	N	Cost of Attendance Must equal or exceed minimum COA in the Federal Pell Grant Payment Schedule	0 to 9 Dollars and cents Use leading zeros; do not include the \$ sign or decimal point Range = 00000000 to 99999999	Used in award amount recalculation. Cents are not stored in EDEExpress.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
32	221	222	2	A	Weeks of instructional time used to calculate payment Used by EExpress to calculate the Pell award; this field is for EExpress internal school use only and is not sent to the COD System.	Blank = Payment Methodology 1 Required for Payment Methodologies 2, 3, 4, or 5 Range for Payment Methodology 2 = 00 to 29 Range for Payment Methodology 3, 4, 5 = 00 to 78	School determines this value based on the time required for the majority of its full-time students to complete the program of study or the academic year for the program of study, not student by student. Refer to Volume 6, Section 3: Pell Payment Schedule and Calculation Table of this technical reference. Total Number of weeks on instructional time provided by this student's Program of Study during a full academic year PM2 = Total number of weeks of instructional time in academic year for student's program of study (fall through spring terms) PM5 (academic calendars 1, 2, 3, 4) and PM3 = Total number of weeks of instructional time in all terms in academic year for student's program of study PM5 (academic calendar 6) and PM4 = The lesser of either (a) total number of weeks of instructional time for a full-time student to complete hours in student's program of study, or (b) total number of weeks of instructional time for a full-time student to complete hours in academic year for student	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
33	223	224	2	A	<p>Weeks of inst. time in program's definition of academic year</p> <p>Total number of weeks of instructional time in the school's definition of a full academic year for this student's Program of Study</p> <p>Used by EDEExpress to calculate the Pell award; this field is for EDEExpress internal school use only and is not sent to the COD System.</p>	<p>Blank = Payment Methodology 1.</p> <p>Required for Payment Methodologies 2, 3, 4, or 5.</p> <p>Range for Payment Methodologies 2, 3, or 5 = 30 to 78</p> <p>Range for Payment Methodology 4 = 26 to 78</p>	Used in award amount validation Refer to edits 1102 and 1103 in Volume 3, Section 4 of this technical reference.	Left
34	225	228	4	A	<p>Credit/Clock Hrs in Award Year</p> <p>Total number of credit/clock hours in all payment periods institution expects this student to attend and be paid for during this Federal Pell Grant Award year</p> <p>Used by EDEExpress to calculate the Pell award; this field is for EDEExpress internal school use only and is not sent to the COD System.</p>	<p>Ranges for:</p> <p>Academic calendars 1, 2, 3, and 4 = Blank</p> <p>Ranges for:</p> <p>Academic calendar 5 = 0000 to 3120</p> <p>Academic calendar 6 = 0000 to 0100</p>	Used in award amount validation Refer to Volume 6, Section 3: Pell Payment Schedule and Calculation Table of this technical reference.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
35	229	232	4	A	Credit/Clock hours in this student's program of study's academic year Max Cr/Clock Hrs in Prg for Acad Yr Total number of credit or clock hours in the institution's definition of a full academic year for this student's Program of Study Used by EDEExpress to calculate the Pell award; this field is for EDEExpress internal school use only and is not sent to the COD System.	Ranges for: Academic calendars 1, 2, 3, and 4 = Blank Ranges for: Academic calendar 5 = 0900 to 3120 Academic calendar 6 = 0024 to 0100	Used in award amount validation See Pell Grant Calculations Volume 6, Section 3 of this technical reference. Refer to edits 1106, 1110, 1112, 1113, and 1114 in Volume 3, Section 4 of this technical reference.	Left
36	233	235	3	A/N	School Internal Sequence Number This is an internal sequence number the institution can define	Institution defined Any character except the pipe (" ")	No editing will be performed on this field.	Left
37	236	254	19	A/N	Filler	Blank	Reserved for future expansion.	Left
38	255	262	8	N	Enroll OPE ID Enrollment OPE ID associated with this origination record. The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000-99999999 Blank	The value provided in this field is used as the default Enroll OPE ID value on all disbursement records created for the record.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
39	263	268	6	N	Reporting Campus Pell-ID Pell-ID of reporting campus	Valid Pell-ID	—	Left
40	269	277	9	A/N	Student SSN Social Security Number, as provided by the student for the ISIR transaction number reported Blank indicates this record could not be matched on Student ID or SAI during Federal Pell Grant processing	000010001 to 999999999 Blank = Not matched	—	Left
41	278	312	35	A/N	Student's Last Name Student's last name associated with the ISIR transaction in field #23	0 to 9 Uppercase letters A to Z Lowercase letters a to z Space . (period) ' (apostrophe) - (dash)	—	Left
42	313	347	35	A/N	Student's First Name Student's first name associated with the ISIR transaction in field #23	0 to 9 Uppercase letters A to Z Lowercase letters a to z Space . (period) ' (apostrophe) - (dash)	—	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
43	348	362	15	A/N	Student's Middle Name Student's middle name associated with the ISIR transaction in field #23	0 to 9 Uppercase letters A to Z Lowercase letters a to z Space . (period) ' (apostrophe) - (dash) Can be blank	—	Left
44	363	363	1	A	FPS Verification Selection Code Designates whether the FPS selected the student for institutional verification of applicant data as of the ISIR Transaction Number reported in field #23	Blank = Not selected by the FPS for verification * = Selected by the FPS for institution verification of applicant data	—	Left
45	364	371	8	D	Student's Date of Birth The student's date of birth associated with the ISIR transaction in field #23	19000101 to current date CCYYMMDD	—	Left
46	372	393	22	A	Filler	Blank	Reserved for future expansion.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
47	394	394	1	N	Enrollment Status The student's enrollment status at the time you create or update the student record	<p>Range for Payment Methodologies 1-4: F = Full-time Q = 3/4-time H = 1/2-time L = Less than 1/2-time</p> <p>If left blank, EDEExpress updates the Enrollment Status field (in the Enrollment Information section of the Pell Grant screen) with the default Enrollment Status value (if defined) in Pell School setup.</p>	<p>You are required to provide an Enrollment Status for each Pell record. The initial Enrollment Status assigned to a Pell record is automatically associated with each disbursement for the record.</p> <p>The record will reject during import if you leave Enrollment Status blank in your file, you do not have a default Enrollment Status defined in Pell School setup, and you select "Include Records in Next Document Submission?" on the Pell Imports screen.</p> <p>Refer to Volume 6, Section 3: Pell Payment Schedule and Calculation Table of this technical reference for more information on Pell award calculations.</p>	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
48	395	397	3	N	Enrollment Intensity The student's enrollment intensity percentage at the time you create or update the student record	1-100 If left blank, EDEExpress updates the Enrollment Intensity field (in the Enrollment Information section of the Pell Grant screen) with the default Enrollment Status value (if defined) in Pell School setup.	Enrollment Intensity is the percentage of full-time enrollment at which a student is enrolled, rounded to the nearest whole percent. For example, if full-time enrollment is 12 credit hours and the student is enrolled in 7 hours, the enrollment intensity would be $7 \div 12 \times 100\% = 58\%$. The Enrollment Intensity value is used in the calculation of Federal Pell Grant awards. You are required to provide an Enrollment Intensity for each Pell record. The initial Enrollment Intensity assigned to a Pell record is automatically associated with each disbursement for the record. The record will reject during import if you leave Enrollment Intensity blank in your file, you do not have a default Enrollment Intensity defined in Pell School setup, and you select "Include Records in Next Document Submission?" on the Imports screen.	Left
49	398	405	8	D	Enrollment Status Effective Date The effective date for the current Enrollment Status assigned to the record	CCYYMMDD Blank	The Enrollment Status Effective Date is optional for Pell Grant records for the 2025–26 Award Year and is not processed or stored by the COD System if sent.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
50	406	430	25	A/N	Program Profile Code The code of the Program Profile assigned to the record	A-Z 0-9 Space (for all characters except 1st character)	<p>You are required to provide a Program Profile Code each time you create a Pell Grant record in EDEExpress. The Program Profile Code is for school use only and is not submitted to the COD System.</p> <p>Must match Program Profile Code established in Program Profiles setup in EDEExpress</p> <p>Controls values provided to the COD System for the Pell Grant disbursement record for the following fields associated with the Program Profile:</p> <ul style="list-style-type: none"> • Program Credential Level • Published Program Length • Published Program Length Unit (Weeks, Months, or Years) • Special Programs • Weeks Program Academic Year • CIP Code • CIP Code Year 	Left
51	431	438	8	D	Program Attendance Begin Date Date that the student began attending classes for the program the loan record is associated with	CCYYMMDD Blank	The Program Attendance Begin Date is optional for Pell Grant records for the 2025–26 Award Year and is not processed or stored by the COD System if sent.	Left
52	439	457	19	A	Filler	Blank	Reserved for future expansion.	Left
53	458	463	6	A	Created Time Time when the record was created Supplied by the system	000000 to 235959 Format is HHMMSS HH = 00 to 23 MM = 00 to 59 SS = 00 to 59	Field is required only for those schools which cannot have a blank field in the last field of a record.	Left
—	—	463	—		Total Length	—	—	—

PGED26OP: PELL GRANT EXTERNAL DISBURSEMENT ADD/CHANGE RECORD

Note: An em dash (—) indicates the column information is not applicable to the field.

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
1	1	23	23	A/N	Award ID Unique number used to identify an origination record in the EDEExpress database	Format: 999999999XX202599999900 Where: SSN = 000010001 to 999999999 Name Code = XX or blank Year Indicator = 2025 Valid Attended Pell ID = 999999 Orig Sequence Number = 00	This field is required when processing an External Change Record.	Left
2	24	36	13	A/N	Disbursement Cross-Reference This field can contain any cross-reference information useful to the institution to identify student records internally	Institution defined Any character except the pipe(" ")	The field can be used by the school to track each disbursement record (by reference number) to a payment period.	Left
3	37	37	1	A	Action Type Used to indicate the creation of an initial disbursement record (Sequence = 01) or type of adjustment (Sequence > 01)	A = Adjustment to amount on disbursement with Disbursement Release Indicator = True B = Adjustment to amount AND adjustment to date on disbursement with Disbursement Release Indicator = True Y = Adjustment to date on disbursement with Disbursement Release Indicator = True Blank Must be "B" or blank when Sequence Number = 01 but can be "A," "B," or "Y" when Sequence Number is greater than 01	A = Adjusted disbursement entered using new amount B or blank = Adjusted disbursement entered using new amount and new disbursement date for the associated disbursement Y = The date is the new disbursement date for the associated disbursement	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
4	38	39	2	N	Disbursement Number Number of the disbursement per student for the Award Year	01 to 20	—	Left
5	40	47	8	N	Disbursement Amount Amount of disbursement for student's payment period	00000000 to 99999999 Dollars and cents Use leading zeros; do not include the \$ sign or decimal point	Total of all disbursement amounts cannot be greater than Award Amount.	Left
6	48	48	1	A/N	Disbursement Release Indicator Indicates if the entity is submitting disbursement records for disbursements that have been or will be disbursed; and indicates if the record is an actual disbursement or an anticipated disbursement record	1 = Yes (checked) Blank = No (unchecked)	—	Left
7	49	56	8	D	Disbursement Date Date this disbursement was or will be made to the student	20241001 to 20310930 CCYYMMDD	Refer to edits 1520, 1530, and 1540 Current Date cannot be more than N (zero, seven, or 30) days prior to the Disbursement Date. Refer to Volume 6, Section 4 of this technical reference.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
8	57	64	8	N	Payment Period Start Date Beginning date of payment period	20241001 to 20260630 CCYYMMDD	The Payment Period Start Date is required for all new Pell Grant anticipated and actual disbursements. This date represents the beginning of the payment period in which the student will receive the disbursement. EDEXpress adds the Payment Period Start Date to anticipated disbursements as part of the Disbursement Profile Code associated with the origination record.	Left
9	65	66	2	N	Disbursement Sequence Number Sequence number for the associated disbursement	01 to 65	66 to 99 are reserved for ED-system-generated disbursement sequence numbers.	Left
10	67	74	8	N	Enroll OPE ID Enrollment OPE ID associated with this disbursement The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000-99999999 Blank	If blank, the value from Pell School Setup is used for the disbursement.	Left
11	75	75	1	N	Enrollment Status Enrollment Status associated with this disbursement	F = Full-time Q = 3/4-time H = 1/2-time L = Less than 1/2-time	You are required to report the Enrollment Status associated with each Pell disbursement.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
12	76	78	3	N	Enrollment Intensity The student's enrollment intensity percentage at the time you create or update the student record	1-100	Enrollment Intensity is the percentage of full-time enrollment at which a student is enrolled, rounded to the nearest whole percent. For example, if full-time enrollment is 12 credit hours and the student is enrolled in 7 hours, the enrollment intensity would be $7 \div 12 \times 100\% = 58\%$. The Enrollment Intensity value is used in the calculation of Federal Pell Grant awards for 2025–26 and forward. It must also be reported for each individual disbursement.	Left
13	79	86	8	D	Enrollment Status Effective Date Enrollment Status Effective Date associated with this disbursement	CCYYMMDD	The Enrollment Status Effective Date is optional for Pell Grant records for the 2025–26 Award Year and is not processed or stored by the COD System if sent.	Left
14	87	94	8	D	Program Attendance Begin Date Program Attendance Begin Date associated with this disbursement	CCYYMMDD	The Program Attendance Begin Date is optional for Pell Grant records for the 2025–26 Award Year and is not processed or stored by the COD System if sent.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
15	95	102	8	D	Payment Period End Date Ending date of payment period	20241001 to 20310930 CCYYMMDD Must be after Payment Period Start Date	The Payment Period End Date is required for all new Pell Grant anticipated and actual disbursements. This date represents the end of the payment period in which the student will receive the disbursement. EDEXpress adds the Payment Period End Date to anticipated disbursements as part of the Disbursement Profile Code associated with the origination record.	Left
16	103	103	1	A	Incarcerated Student Indicator Indicates if the student receiving this disbursement is incarcerated	1 = Yes (Incarcerated) Blank = No (Not Incarcerated)	The Incarcerated Student Indicator enables you to report incarcerated students at the disbursement level. This field is optional for the 2025–26 Award Year. The value does not need to match the Incarcerated Federal Pell Recipient code on the origination record.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
17	104	128	25	A/N	Program Profile Code 1 Program Profile Code associated with this disbursement	A-Z 0-9 Space (for all characters except 1st character) Code must exist in Program Profiles Setup in EDEExpress.	To update the CIP Code 1, CIP Code Year, Program Credential Level 1, Weeks Program Academic Year 1, Published Program Length 1, Published Program Length Units 1, or Special Programs 1 value(s) associated with a Pell disbursement, you must update the Program Profile Code 1 value associated with the disbursement to a code with the correct value(s). When adding a new disbursement record, EDEExpress uses the Program Profile Code 1 value from the origination record if this field is left blank in the PGED26OP file.	Left
18	129	153	25	A/N	Program Profile Code 2 Program Profile Code associated with this disbursement	A-Z 0-9 Space (for all characters except 1st character) Can be blank Code must exist in Program Profiles Setup in EDEExpress.	To update the CIP Code 2, CIP Code Year, Program Credential Level 2, Weeks Program Academic Year 2, Published Program Length 2, Published Program Length Units 2, or Special Programs 2 value(s) associated with a Pell disbursement, you must update the Program Profile Code 2 value associated with the disbursement to a code with the correct value(s).	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
19	154	178	25	A/N	Program Profile Code 3 Program Profile Code associated with this disbursement	A-Z 0-9 Space (for all characters except 1st character) Can be blank Code must exist in Program Profiles Setup in EDEExpress.	To update the CIP Code 3, CIP Code Year, Program Credential Level 3, Weeks Program Academic Year 3, Published Program Length 3, Published Program Length Units 3, or Special Programs 3 value(s) associated with a Pell disbursement, you must update the Program Profile Code associated with the disbursement to a code with the correct value(s).	Left
20	179	194	16	A/N	Filler	Blank	Reserved for future expansion.	Left
22	195	200	6	D	Created Time Time when the record was created Supplied by the system	000000 to 235959 Format is HHMMSS HH = 00 to 23 MM = 00 to 59 SS = 00 to 59	Field is required only for those schools which cannot have a blank field in the last field of a record.	Left
—	—	200	—	—	Total Bytes	—	—	—

PGAA26OP: PELL GRANT ABBREVIATED AWARD DATA-EXTERNAL RECORD

Note: An em dash (—) indicates the column information is not applicable to the field.

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
1	1	6	6	N	Reporting Campus Pell ID	Valid Pell ID	—	Left
2	7	12	6	N	Attending Campus Pell ID	Valid Pell ID	—	Left
3	13	20	8	D	End Date Date representing the end of the current Pell SAS period	CCYYMMDD 19000101-20991231	—	Left
4	21	29	9	N	SSN Student's SSN from original FAFSA®	000010001 to 999999999	—	Left
5	30	64	35	A/N	Student's Last Name	Uppercase letters A-Z Lowercase letters a-z . (period) ' (apostrophe) – (dash) 0-9	—	Left
6	65	99	35	A/N	Student's First Name	Uppercase letters A-Z Lowercase letters a-z . (period) ' (apostrophe) – (dash) 0-9	—	Left
7	100	114	15	A/N	Student's Middle Name	Uppercase letters A-Z Lowercase letters a-z . (period) ' (apostrophe) – (dash) 0-9 Can be blank	—	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
8	115	187	73	N	Award Total YTD Disbursement Amount	000000.00 – 999999.99	—	Left
9	188	188	1	A	Verification Status	N = Manually Updated S = Selected, Not Verified V = Verified W = Without Documentation Can be blank	—	Left
10	189	189	1	A	Potential Overaward Process (POP) Status	Y = Flagged for POP N = Unflagged for POP Z = Has never been flagged for POP	—	Left
—	—	189	—	—	Total Bytes	—	—	—

PGAD26OP: PELL GRANT ABBREVIATED DISBURSEMENT DATA-EXTERNAL RECORD

Note: An em dash (—) indicates the column information is not applicable to the field.

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
1	1	6	6	N	Reporting Campus Pell ID	Valid Pell ID	—	Left
2	7	12	6	N	Attending Campus Pell ID	Valid Pell ID	—	Left
3	13	20	8	D	End Date Date representing the end of the current Pell SAS period	CCYYMMDD 19000101-20991231	—	Left
4	21	29	9	N	SSN Student's SSN from original FAFSA®	000010001 to 999999999	—	Left
5	30	64	35	A/N	Student's Last Name	Uppercase A-Z . (period) ' (apostrophe) - (dash) 0-9	—	Left
6	65	72	8	D	Disbursement Date	CCYYMMDD	—	Left
7	73	80	8	N	Disbursement Amount	0 - 99999.99	—	Left
8	81	89	9	N	Disbursement Actual Net Adjustment	-99999.99 – 99999.99	—	Left
9	90	91	2	N	Disbursement Number	Numeric value between 01 and 20	—	Left
10	92	93	2	N	Disbursement Sequence Number	01-99	—	Left
11	94	95	2	N	Previous Disbursement Sequence Number	01-99	This field is ignored if Disbursement Sequence Number is 1.	Left
12	96	96	1	A	Transaction Type	A = Adjustment D = Disbursement	—	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
13	97	97	1	A	Verification Status	N = Manually Updated S = Selected, Not Verified V = Verified W = Without Documentation Can be blank	—	Left
14	98	98	1	A	Potential Overaward Process (POP) Status	Y = Flagged for POP N = Unflagged for POP Z = Has never been flagged for POP	—	Left
—	—	98	—	—	Total Bytes	—	—	—

PGCE26OP: PELL GRANT CASH DATA-EXTERNAL RECORD

Note: An em dash (—) indicates the column information is not applicable to the field.

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
1	1	6	6	N	Reporting Campus Pell ID	Valid Pell ID	—	Left
2	7	12	6	N	Attending Campus Pell ID	Valid Pell ID	—	Left
3	13	14	2	A	Transaction Type	DD = Drawdowns AD = Drawdown Adjustments RF = Refunds of Cash RE = Returns of Cash DF = Drawdown Offsets	—	Left
4	15	22	8	D	Transaction Date	CCYYMMDD	—	Left
5	23	36	14	N	Transaction Amount	-9999999999.99 to 9999999999.99	—	Left
6	37	61	25	A/N	Notes	Any valid keyboard character Can be blank	—	Left
—	—	61	—	—	Total Bytes	—	—	—

Direct Loan Combination Layouts

DIEA26OP: DIRECT LOAN EXTERNAL IMPORT LOAN ORIGINATION ADD FILE (BATCH TYPE #0)

Under the Required Field to Save Record column, “G” indicates a required field for Grad PLUS, “S” indicates a required field for Subsidized/Unsubsidized loan and “P” indicates a required field for PLUS. Note: The minimum fields that are required to save the record are indicated, however, additional fields are required to originate the loan record.

Note: An em dash (—) indicates the column information is not applicable to the field.

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
1	1	21	21	G/S/P	Loan Identifier	Example: 999999999X26X99999001 Student's Social Security Number = 000010001 to 999999999 Loan Type = X, where X equals: S = Subsidized U = Unsubsidized P = PLUS/Grad PLUS Program Year = 26 (for 2025–26) School Code = X00000 to X99999 where X = G or E Loan Sequence Number: 001 to 999 If blank on External Import Add record, import process will create Loan ID	Left
2	22	23	2	G/S/P	Import Type Code	SA = Add Direct Subsidized UA = Add Direct Unsubsidized GA = Add Grad PLUS PA = Add PLUS	Left
3	24	32	9	G/S/P	Student's Social Security Number	000010001 to 999999999	Right
4	33	33	1	G/S/P	Loan Type	S = Subsidized U = Unsubsidized G = Grad PLUS P = PLUS	Left
5	34	39	6	G/S/P	DL Code	X00000 to X99999 where X = G or E	Left

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
6	40	41	2	G/S/P	Program Year	26 (for 2025–26)	Right
7	42	50	9	G/S/P	Borrower's Social Security Number	000010001 to 999999999 If Import Type Code (field #2) is PA (Add PLUS), this value is used for the Borrower's SSN field in the PLUS Information section of the Direct Loan screen.	Right
8	51	85	35	G/S*	Borrower's Last Name	0 to 9 Uppercase letters A to Z Lowercase letters a to z Space(s) (Period) ' (Apostrophe) (Dash) A to Z in the first position If non-blank, first position must contain a letter and second position must be non-numeric. Spaces in first characters are valid, leading spaces will be trimmed. *For Loan Type S, U, or G, Borrower's First or Borrower's Last Name must be non-blank to save the record. If Import Type Code (field #2) is PA (Add PLUS), this value is used for the Last Name field in the PLUS Information section of the Direct Loan screen.	Left

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
9	86	120	35	G/S *	Borrower's First Name	0 to 9 Uppercase letters A to Z Lowercase letters a to z Space(s) . (Period) ' (Apostrophe) - (Dash) A to Z in the first position If non-blank, first position must contain a letter and second position must be non-numeric. Spaces in first characters are valid, leading spaces will be trimmed. *For Loan Type S, U, or G, Borrower's First or Borrower's Last Name must be non-blank to save the record. If Import Type Code (field #2) is PA (Add PLUS), this value is used for the First Name field in the PLUS Information section of the Direct Loan screen.	Left
10	121	135	15	—	Borrower's Middle Name	0 to 9 Uppercase letters A to Z Lowercase letters a to z Space(s) . (Period) ' (Apostrophe) - (Dash) Can be blank If Import Type Code (field #2) is PA (Add PLUS), this value is used for the Middle Name field in the PLUS Information section of the Direct Loan screen.	Left

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
11	136	175	40	—	Borrower's Permanent Address	0 to 9 Uppercase letters A to Z Lowercase letters a to z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) , (Comma) If Import Type Code (field #2) is PA (Add PLUS), this value is used for the Permanent Address field in the PLUS Information section of the Direct Loan screen.	Left
12	176	205	30	—	Borrower's Permanent Address City	0 to 9 Uppercase letters A to Z Lowercase letters a to z . (Period) ' (Apostrophe) - (Dash) / (Slash) Space(s) , (Comma) If foreign address, city should contain city and country See the State/Jurisdiction/Country Codes in Volume 6, Section 4 of this technical reference. If Import Type Code (field #2) is PA (Add PLUS), this value is used for the Permanent City field in the PLUS Information section of the Direct Loan screen.	Left

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
13	206	207	2	—	Borrower's Permanent Address State	Uppercase A to Z A valid two-letter postal code See the State/Jurisdiction/Country Codes in Volume 6, Section 4 of this technical reference. If Import Type Code (field #2) is PA (Add PLUS), this value is used for the Permanent State field in the PLUS Information section of the Direct Loan screen.	Left
14	208	217	10	—	Borrower's Permanent Zip Code	000000000 to 999999999 Spaces Last 4 digits can be blank If State is FC, MX, CN, AB, BC, MB, NB, NF, NL, NS, NT, NU, ON, PE, PQ, QC, SK, or YT EDEExpress stores 00000 as the Borrower's Permanent Zip Code. See the State/Jurisdiction/Country Codes in Volume 6, Section 4 of this technical reference. If Import Type Code (field #2) is PA (Add PLUS), this value is used for the Permanent Zip field in the PLUS Information section of the Direct Loan screen.	Left
15	218	227	10	—	Borrower's Telephone Number	0000000000 to 9999999999 Can be blank If Import Type Code (field #2) is PA (Add PLUS), this value is used for the Permanent Home Phone field in the PLUS Information section of the Direct Loan screen.	Right
16	228	247	20	—	Borrower's Driver's License Number	0 to 9 Uppercase A to Z Space(s) - (Dash) * (Asterisk) but not in first position, entire field cannot consist of all asterisks Can be blank If Import Type Code (field #2) is PA (Add PLUS), this value is used for the Borrower's Driver's License field in the PLUS Information section of the Direct Loan screen.	Left

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
17	248	249	2	—	Borrower's Driver's License State	Uppercase A to Z A valid two-letter postal code See the State/Jurisdiction/Country Codes in Volume 6, Section 4 of this technical reference. Can be blank If Import Type Code (field #2) is PA (Add PLUS), this value is used for the Borrower's Driver's License State field in the PLUS Information section of the Direct Loan screen.	Left
18	250	257	8	G/S/P	Borrower's Date of Birth	19260101 to 20171231 CCYYMMDD Blank (valid for all loan types, but PLUS loans will not originate with this value) If Import Type Code (field #2) is PA (Add PLUS), this value is used for the Borrower's Date of Birth field in the PLUS Information section of the Direct Loan screen.	Date
19	258	258	1	—	Borrower's Citizenship	1 = U.S. Citizen 2 = Eligible Noncitizen 3 = Ineligible Noncitizen (valid only on Sub/Unsub loan origination records or Sub/Unsub/Grad PLUS loan change records) Blank (valid for all loan types, but PLUS loans will not originate with this value) If Import Type Code (field #2) is PA (Add PLUS), this value is used for the Citizenship Status field in the PLUS Information section of the Direct Loan screen.	Right
20	259	267	9	—	Borrower's Alien Registration Number	000000000 to 999999999 Can be blank If Import Type Code (field #2) is PA (Add PLUS), this value is used for the Alien Registration # field in the PLUS Information section of the Direct Loan screen.	Right

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
21	268	269	2	—	Student Eligibility Code	0-9 Uppercase A to Z Space Can be blank Note: The Student Eligibility Code is required to originate Direct Loan records.	Left
22	270	271	2	—	Ability to Benefit Test Code	0-9 Uppercase A to Z Space Can be blank	Left
23	272	279	8	—	Ability to Benefit Completion Date	CCYYMMDD 19000101 to 20991231 Can be blank Note: You must provide an Ability to Benefit Completion Date if the Student Eligibility Code is 03 (State Process).	Right
24	280	281	2	—	Ability to Benefit Test Administrator Code	0-9 Uppercase A to Z Space Can be blank	Left
25	282	283	2	—	Ability to Benefit State Code	Uppercase A to Z Valid postal code See the State/Jurisdiction/Country Codes in Volume 6, Section 4 of this technical reference. Can be blank Note: You must provide an Ability to Benefit State Code if the Student Eligibility Code is 03 (State Process).	Left
26	284	284	1	—	Update Demographic Record Flag	Y = Yes Blank = No	Left

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
27	285	285	1	—	Student's College Grade Level	0 = 1 st year, never attended college 1 = 1 st year, attended college before 2 = 2 nd year/sophomore 3 = 3 rd year/junior 4 = 4 th year/senior 5 = 5 th year other undergraduate 6 = 1 st year graduate/professional 7 = Continuing graduate/professional	Right
28	286	290	5	G/S/P	Origination Fee Percentage	Numeric ≥ 0 Implied decimal between second and third position from the left For Subsidized/Unsubsidized: 01059 for 1.059% (first disbursement on or after October 1, 2019 and before October 1, 2020) 01057 for 1.057% (first disbursement on or after October 1, 2020 and before October 1, 2025) For Grad PLUS/PLUS: 04236 for 4.236% (first disbursement on or after October 1, 2019 and before October 1, 2020) 04228 for 4.228% (first disbursement on or after October 1, 2020 and before October 1, 2025) Complete history of all rate changes is available in electronic announcements posted to Knowledge Center website.	Right
29	291	291	1	—	MPN Status	T = School assumes the student has an MPN on file at the COD System Blank	Left
30	292	292	1	—	Disclosure Statement Print Indicator	N = School prints (save as O) Y = COD System prints (save as S) Blank = Use value in Direct Loan School setup	Left
31	293	293	1	—	Borrower's Loan Default/Grant Overpayment	Y = Yes N = No Z = Overridden by School	Left

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
32	294	294	1	—	Additional Unsub Preprofessional or Teacher Certification? (Unsub only)	Y = Yes Blank = No Cannot be Y (Yes) when Additional Unsub Eligibility for Health Profession Programs? (field #35) also contains Y Student's College Grade Level (field #27) must equal 5	Left
33	295	297	3	—	Filler	Blank	Left
34	298	303	6	—	Loan Amount Approved	Numeric Must be greater than or equal to 0	Right
35	304	304	1	—	Additional Unsub Eligibility for Health Profession Programs (Unsub only)	Y = Yes Blank = No Cannot be Y (Yes) when Additional Unsub Preprofessional or Teacher Certification? (field #32) also contains Y	Left
36	305	305	1	—	Credit Requirements Met (Grad PLUS/PLUS only) Indicates whether the borrower has completed all necessary credit-related requirements to receive actual disbursements	Y = Yes Blank = No	Left
37	306	313	8	—	Credit Decision Date (Grad PLUS/PLUS only) The date a credit decision is obtained through the COD System website	19000101 through the current date Can be blank CCYYMMDD	Right
38	314	314	1	—	Disclosure Printed? Has a disclosure statement been printed by the school?	Y = Disclosure printed N = Disclosure not printed or ready to reprint Blank = EDEExpress sets to N Default is N	Left

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
39	315	349	35	P*	Student's Last Name (PLUS only)	0 to 9 Uppercase letters A to Z Lowercase letters a to z Space(s) . (Period) ' (Apostrophe) - (Dash) If non-blank, first character must contain a letter and second character must be non-numeric Spaces in first characters are valid, leading spaces will be trimmed *For Loan Type P, Student's First or Student's Last Name must be non-blank to save.	Left
40	350	384	35	P*	Student's First Name (PLUS only)	0 to 9 Uppercase letters A to Z Lowercase letters a to z Space(s) . (Period) ' (Apostrophe) - (Dash) If non-blank, first character must contain a letter Spaces in first characters are valid, leading spaces will be trimmed *For Loan Type P, Student's First or Student's Last Name must be non-blank to save.	Left
41	385	399	15	—	Student's Middle Name (PLUS only)	0 to 9 Uppercase letters A to Z Lowercase letters a to z Space(s) . (Period) ' (Apostrophe) - (Dash) Can be blank	Left

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
42	400	400	1	—	Student's Citizenship (PLUS only)	1 = U.S. Citizen 2 = Eligible Noncitizen Can be blank* *PLUS loans can be saved but not originated if this value is blank. Blank is valid on Sub/Unsub/Grad PLUS Loan origination records or Sub/Unsub/Grad PLUS Loan change records.	Left
43	401	409	9	—	Student's Alien Registration Number (PLUS only)	000000000 to 999999999	Left
44	410	417	8	P	Student's Date of Birth (PLUS only)	19260101 to 20171231 CCYYMMDD	Date
45	418	418	1	—	Student's Loan Default/Grant Overpayment (PLUS only)	Y = Yes N = No Z = Overridden by School	Left
46	419	422	4	—	Disbursement Profile Code	0 to 9 Uppercase A to Z Space(s) Can be blank If the first position is blank and the second position is filled, the value in the second position is stored in the first position in the database	Left

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
47	423	462	40	—	Student's Local Address	0 to 9 Uppercase letters A to Z Lowercase letters a to z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) , (Comma) Can be blank Local Address is not required, but if provided, record must contain at least two of the four Local Address fields	Left
48	463	492	30	—	Student's Local Address City	0 to 9 Uppercase letters A to Z Lowercase letters a to z . (Period) ' (Apostrophe) - (Dash) / (Slash) Space(s) , (Comma) Can be blank Local Address is not required, but if provided, record must contain at least two of the four Local Address fields	Left

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
49	493	494	2	—	Student's Local Address State	Uppercase A to Z A valid two-letter postal code See the State/Jurisdiction/Country Codes in Volume 6, Section 4 of this technical reference. Can be blank Local Address is not required, but if provided, record must contain at least two of the four Local Address fields.	Left
50	495	504	10	—	Student's Local Zip Code	000000000 to 999999999 Spaces Last 4 digits can be blank Can be blank If State is FC, MX, CN, AB, BC, MB, NB, NF, NL, NS, NT, NU, ON, PE, PQ, QC, SK, or YT, EDEExpress stores 00000 as the Zip Code. See the State/Jurisdiction/Country Codes in Volume 6, Section 4 of this technical reference. Local Address is not required, but if provided, record must contain at least two of the four Local Address fields.	Left
51	505	505	1	—	Dependency Status	I = Independent D = Dependent For PLUS loans made to parent borrowers, this value must be D. For PLUS loans made to graduate/professional students, this value must be I. In order to select the Additional Unsub Eligibility for Dependent Student? checkbox, this value must be D.	Left
52	506	506	1	—	Additional Unsubsidized Loan Flag (Unsub only)	Y= Yes N = No Can be blank	Left

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
53	507	556	50	—	Student's E-mail Address 1	One and only one "at" sign (@) allowed. Before the "at" sign: At least one valid character All characters in the range of ASCII 33 to 126, except for the following thirteen characters: < > () [] \ , ; : " @ Period cannot be first, last or adjacent to another period After the "at" sign: At least one valid character Only letters, digits, hyphen, underscore and period (A to Z, 0 to 9, -, _, .) Hyphen, underscore, and period cannot be first, last, or adjacent to a period Can be blank	Left
54	557	561	5	G/S/P	Interest Rebate Percentage	For Subsidized/Unsubsidized: 00000 for 0.0% (first disbursement on or after July 1, 2012) For Grad PLUS/PLUS: 00000 for 0.0% (first disbursement on or after July 1, 2012) Implied decimal between second and third position from the left	Left
55	562	569	8	—	Entrance Interview Date	19000101 through the current date Can be blank CCYYMMDD	Date
56	570	577	8	—	Academic Year Start Date	On or before 20260630 Cannot be blank if Disbursement Profile Code is blank CCYYMMDD	Date
57	578	585	8	—	Academic Year End Date	On or after 20250701 Cannot be blank if Disbursement Profile Code is blank CCYYMMDD	Date
58	586	593	8	—	Loan Period Start Date	Cannot be blank if Disbursement Profile Code is blank CCYYMMDD Must be prior to Loan Period End Date Must occur on or after Academic Year Start Date Must occur on or before the Academic Year End Date	Date

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
59	594	601	8	—	Loan Period End Date	Cannot be blank if Disbursement Profile Code is blank CCYYMMDD Must occur on or after Academic Year Start Date Must occur on or before the Academic Year End Date	Date
60	602	607	6	—	Cost of Attendance	The Cost of Attendance value is required at the award level for all loan types. In EDEExpress, the Cost of Attendance field is displayed in the Borrower Information section of the Direct Loan entry screen. 0 to 999999 Cannot be blank if Disbursement Profile Code is blank	Left
61	608	622	15	—	Filler	Blank	Left
62	623	630	8	—	1 st Disbursement Anticipated Date	20241001 to 20291228 Cannot be blank if Disbursement Profile Code is blank CCYYMMDD	Date
63	631	638	8	—	1 st Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999 Can be blank	Left
64	639	646	8	—	1 st Disbursement Payment Period Start Date	A valid Payment Period Start Date is required for all anticipated and actual Direct Loan disbursements. Valid date must fall within the loan period Can be blank; if blank, EDEExpress uses the Payment Period Start Date associated with the first disbursement date in the Disbursement Profile assigned to the record CCYYMMDD	Date

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
65	647	654	8	—	1 st Disbursement Payment Period End Date	A valid Payment Period End Date is required for all new anticipated and actual Direct Loan disbursements. Valid date must fall within the loan period Can be blank; if blank, EDEExpress uses the Payment Period End Date associated with the first disbursement date in the Disbursement Profile assigned to the record. CCYYMMDD	Date
66	655	661	7	—	Filler	Blank	Left
67	662	668	7	—	Filler	Blank	Left
68	669	675	7	—	Filler	Blank	Left
69	676	683	8	—	2 nd Disbursement Anticipated Date	20241001 to 20291228 Cannot be blank if Disbursement Profile Code is blank Special schools only: Second Disbursement Anticipated Date is not required and this field can be blank if Disbursement Profile Code is blank CCYYMMDD	Date
70	684	691	8	—	2 nd Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999 Can be blank	Left
71	692	699	8	—	2 nd Disbursement Payment Period Start Date	A valid Payment Period Start Date is required for all anticipated and actual Direct Loan disbursements. Valid date must fall within the loan period Can be blank; if blank, use the Payment Period Start Date associated with the second disbursement date in the Disbursement Profile assigned to the record CCYYMMDD	Date

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
72	700	707	8	—	2 nd Disbursement Payment Period End Date	A valid Payment Period End Date is required for all new anticipated and actual Direct Loan disbursements. Valid date must fall within the loan period Can be blank; if blank, EDEExpress uses the Payment Period End Date associated with the second disbursement date in the Disbursement Profile assigned to the record. CCYYMMDD	Date
73	708	714	7	—	Filler	Blank	Left
74	715	721	7	—	Filler	Blank	Left
75	722	728	7	—	Filler	Blank	Left
76	729	736	8	—	3 rd Disbursement Anticipated Date	20241001 to 20291228 Can be blank CCYYMMDD	Date
77	737	744	8	—	3 rd Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999 Can be blank	Left
78	745	752	8	—	3 rd Disbursement Payment Period Start Date	A valid Payment Period Start Date is required for all anticipated and actual Direct Loan disbursements. Valid date must fall within the loan period Can be blank; if blank, use the Payment Period Start Date associated with the third disbursement date in the Disbursement Profile assigned to the record CCYYMMDD	Date

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
79	753	760	8	—	3 rd Disbursement Payment Period End Date	A valid Payment Period End Date is required for all new anticipated and actual Direct Loan disbursements. Valid date must fall within the loan period Can be blank; if blank, EDEExpress uses the Payment Period End Date associated with the third disbursement date in the Disbursement Profile assigned to the record. CCYYMMDD	Date
80	761	767	7	—	Filler	Blank	Left
81	768	774	7	—	Filler	Blank	Left
82	775	781	7	—	Filler	Blank	Left
83	782	789	8	—	4 th Disbursement Anticipated Date	20241001 to 20291228 Can be blank CCYYMMDD	Date
84	790	797	8	—	4 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999 Can be blank	Left
85	798	805	8	—	4 th Disbursement Payment Period Start Date	A valid Payment Period Start Date is required for all anticipated and actual Direct Loan disbursements. Valid date must fall within the loan period Can be blank; if blank, use the Payment Period Start Date associated with the fourth disbursement date in the Disbursement Profile assigned to the record. CCYYMMDD	Date

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
86	806	813	8	—	4 th Disbursement Payment Period End Date	A valid Payment Period End Date is required for all new anticipated and actual Direct Loan disbursements. Valid date must fall within the loan period Can be blank; if blank, EDEExpress uses the Payment Period End Date associated with the fourth disbursement date in the Disbursement Profile assigned to the record. CCYYMMDD	Date
87	814	820	7	—	Filler	Blank	Left
88	821	827	7	—	Filler	Blank	Left
89	828	834	7	—	Filler	Blank	Left
90	835	842	8	—	5 th Disbursement Anticipated Date	20241001 to 20291228 Can be blank CCYYMMDD	Date
91	843	850	8	—	5 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999 Can be blank	Left
92	851	858	8	—	5 th Disbursement Payment Period Start Date	A valid Payment Period Start Date is required for all anticipated and actual Direct Loan disbursements. Valid date must fall within the loan period Can be blank; if blank, use the Payment Period Start Date associated with the fifth disbursement date in the Disbursement Profile assigned to the record. CCYYMMDD	Date

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
93	859	866	8	—	5 th Disbursement Payment Period End Date	A valid Payment Period End Date is required for all new anticipated and actual Direct Loan disbursements. Valid date must fall within the loan period Can be blank; if blank, EDEExpress uses the Payment Period End Date associated with the fifth disbursement date in the Disbursement Profile assigned to the record. CCYYMMDD	Date
94	867	873	7	—	Filler	Blank	Left
95	874	880	7	—	Filler	Blank	Left
96	881	887	7	—	Filler	Blank	Left
97	888	895	8	—	6 th Disbursement Anticipated Date	20241001 to 20291228 Can be blank CCYYMMDD	Date
98	896	903	8	—	6 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999 Can be blank	Left
99	904	911	8	—	6 th Disbursement Payment Period Start Date	A valid Payment Period Start Date is required for all anticipated and actual Direct Loan disbursements. Valid date must fall within the loan period Can be blank; if blank, use the Payment Period Start Date associated with the sixth disbursement date in the Disbursement Profile assigned to the record. CCYYMMDD	Date

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
100	912	919	8	—	6 th Disbursement Payment Period End Date	A valid Payment Period End Date is required for all new anticipated and actual Direct Loan disbursements. Valid date must fall within the loan period Can be blank; if blank, EDEExpress uses the Payment Period End Date associated with the sixth disbursement date in the Disbursement Profile assigned to the record. CCYYMMDD	Date
101	920	926	7	—	Filler	Blank	Left
102	927	933	7	—	Filler	Blank	Left
103	934	940	7	—	Filler	Blank	Left
104	941	948	8	—	7 th Disbursement Anticipated Date	20241001 to 20291228 Can be blank CCYYMMDD	Date
105	949	956	8	—	7 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999 Can be blank	Left
106	957	964	8	—	7 th Disbursement Payment Period Start Date	A valid Payment Period Start Date is required for all anticipated and actual Direct Loan disbursements. Valid date must fall within the loan period Can be blank; if blank, use the Payment Period Start Date associated with the seventh disbursement date in the Disbursement Profile assigned to the record. CCYYMMDD	Date

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
107	965	972	8	—	7 th Disbursement Payment Period End Date	A valid Payment Period End Date is required for all new anticipated and actual Direct Loan disbursements. Valid date must fall within the loan period Can be blank; if blank, EDEExpress uses the Payment Period End Date associated with the seventh disbursement date in the Disbursement Profile assigned to the record. CCYYMMDD	Date
108	973	979	7	—	Filler	Blank	Left
109	980	986	7	—	Filler	Blank	Left
110	987	993	7	—	Filler	Blank	Left
111	994	1001	8	—	8 th Disbursement Anticipated Date	20241001 to 20291228 Can be blank CCYYMMDD	Date
112	1002	1009	8	—	8 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999 Can be blank	Left
113	1010	1017	8	—	8 th Disbursement Payment Period Start Date	A valid Payment Period Start Date is required for all anticipated and actual Direct Loan disbursements. Valid date must fall within the loan period Can be blank; if blank, use the Payment Period Start Date associated with the eighth disbursement date in the Disbursement Profile assigned to the record. CCYYMMDD	Date

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
114	1018	1025	8	—	8 th Disbursement Payment Period End Date	A valid Payment Period End Date is required for all new anticipated and actual Direct Loan disbursements. Valid date must fall within the loan period Can be blank; if blank, EDEExpress uses the Payment Period End Date associated with the eighth disbursement date in the Disbursement Profile assigned to the record. CCYYMMDD	Date
115	1026	1032	7	—	Filler	Blank	Left
116	1033	1039	7	—	Filler	Blank	Left
117	1040	1046	7	—	Filler	Blank	Left
118	1047	1054	8	—	9 th Disbursement Anticipated Date	20241001 to 20291228 Can be blank CCYYMMDD	Date
119	1055	1062	8	—	9 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999 Can be blank	Left
120	1063	1070	8	—	9 th Disbursement Payment Period Start Date	A valid Payment Period Start Date is required for all anticipated and actual Direct Loan disbursements. Valid date must fall within the loan period Can be blank; if blank, use the Payment Period Start Date associated with the ninth disbursement date in the Disbursement Profile assigned to the record. CCYYMMDD	Date

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
121	1071	1078	8	—	9 th Disbursement Payment Period End Date	A valid Payment Period End Date is required for all new anticipated and actual Direct Loan disbursements. Valid date must fall within the loan period Can be blank; if blank, EDEExpress uses the Payment Period End Date associated with the ninth disbursement date in the Disbursement Profile assigned to the record. CCYYMMDD	Date
122	1079	1085	7	—	Filler	Blank	Left
123	1086	1092	7	—	Filler	Blank	Left
124	1093	1099	7	—	Filler	Blank	Left
125	1100	1107	8	—	10 th Disbursement Anticipated Date	20241001 to 20291228 Can be blank CCYYMMDD	Date
126	1108	1115	8	—	10 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999 Can be blank	Left
127	1116	1123	8	—	10 th Disbursement Payment Period Start Date	A valid Payment Period Start Date is required for all anticipated and actual Direct Loan disbursements. Valid date must fall within the loan period Can be blank; if blank, use the Payment Period Start Date associated with the 10 th disbursement date in the Disbursement Profile assigned to the record. CCYYMMDD	Date

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
128	1124	1131	8	—	10 th Disbursement Payment Period End Date	A valid Payment Period End Date is required for all new anticipated and actual Direct Loan disbursements. Valid date must fall within the loan period Can be blank; if blank, EDEExpress uses the Payment Period End Date associated with the 10 th disbursement date in the Disbursement Profile assigned to the record. CCYYMMDD	Date
129	1132	1138	7	—	Filler	Blank	Left
130	1139	1145	7	—	Filler	Blank	Left
131	1146	1152	7	—	Filler	Blank	Left
132	1153	1160	8	—	11 th Disbursement Anticipated Date	20241001 to 20291228 Can be blank CCYYMMDD	Date
133	1161	1168	8	—	11 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999 Can be blank	Left
134	1169	1176	8	—	11 th Disbursement Payment Period Start Date	A valid Payment Period Start Date is required for all anticipated and actual Direct Loan disbursements. Valid date must fall within the loan period Can be blank; if blank, use the Payment Period Start Date associated with the 11 th disbursement date in the Disbursement Profile assigned to the record. CCYYMMDD	Date

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
135	1177	1184	8	—	11 th Disbursement Payment Period End Date	A valid Payment Period End Date is required for all new anticipated and actual Direct Loan disbursements. Valid date must fall within the loan period Can be blank; if blank, EDEExpress uses the Payment Period End Date associated with the 11 th disbursement date in the Disbursement Profile assigned to the record. CCYYMMDD	Date
136	1185	1191	7	—	Filler	Blank	Left
137	1192	1198	7	—	Filler	Blank	Left
138	1199	1205	7	—	Filler	Blank	Left
139	1206	1213	8	—	12 th Disbursement Anticipated Date	20241001 to 20291228 Can be blank CCYYMMDD	Date
140	1214	1221	8	—	12 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999 Can be blank	Left
141	1222	1229	8	—	12 th Disbursement Payment Period Start Date	A valid Payment Period Start Date is required for all anticipated and actual Direct Loan disbursements. Valid date must fall within the loan period Can be blank; if blank, use the Payment Period Start Date associated with the 12 th disbursement date in the Disbursement Profile assigned to the record. CCYYMMDD	Date

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
142	1230	1237	8	—	12 th Disbursement Payment Period End Date	A valid Payment Period End Date is required for all new anticipated and actual Direct Loan disbursements. Valid date must fall within the loan period Can be blank; if blank, EDEExpress uses the Payment Period End Date associated with the 12 th disbursement date in the Disbursement Profile assigned to the record. CCYYMMDD	Date
143	1238	1244	7	—	Filler	Blank	Left
144	1245	1251	7	—	Filler	Blank	Left
145	1252	1258	7	—	Filler	Blank	Left
146	1259	1266	8	—	13 th Disbursement Anticipated Date	20241001 to 20291228 Can be blank CCYYMMDD	Date
147	1267	1274	8	—	13 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999 Can be blank	Left
148	1275	1282	8	—	13 th Disbursement Payment Period Start Date	A valid Payment Period Start Date is required for all anticipated and actual Direct Loan disbursements. Valid date must fall within the loan period Can be blank; if blank, use the Payment Period Start Date associated with the 13 th disbursement date in the Disbursement Profile assigned to the record. CCYYMMDD	Date

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
149	1283	1290	8	—	13 th Disbursement Payment Period End Date	A valid Payment Period End Date is required for all new anticipated and actual Direct Loan disbursements. Valid date must fall within the loan period Can be blank; if blank, EDEExpress uses the Payment Period End Date associated with the 13 th disbursement date in the Disbursement Profile assigned to the record. CCYYMMDD	Date
150	1291	1297	7	—	Filler	Blank	Left
151	1298	1304	7	—	Filler	Blank	Left
152	1305	1311	7	—	Filler	Blank	Left
153	1312	1319	8	—	14 th Disbursement Anticipated Date	20241001 to 20291228 Can be blank CCYYMMDD	Date
154	1320	1327	8	—	14 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999 Can be blank	Left
155	1328	1335	8	—	14 th Disbursement Payment Period Start Date	A valid Payment Period Start Date is required for all anticipated and actual Direct Loan disbursements. Valid date must fall within the loan period Can be blank; if blank, use the Payment Period Start Date associated with the 14 th disbursement date in the Disbursement Profile assigned to the record. CCYYMMDD	Date

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
156	1336	1343	8	—	14 th Disbursement Payment Period End Date	A valid Payment Period End Date is required for all new anticipated and actual Direct Loan disbursements. Valid date must fall within the loan period Can be blank; if blank, EDEExpress uses the Payment Period End Date associated with the 14 th disbursement date in the Disbursement Profile assigned to the record. CCYYMMDD	Date
157	1344	1350	7	—	Filler	Blank	Left
158	1351	1357	7	—	Filler	Blank	Left
159	1358	1364	7	—	Filler	Blank	Left
160	1365	1372	8	—	15 th Disbursement Anticipated Date	20241001 to 20291228 Can be blank CCYYMMDD	Date
161	1373	1380	8	—	15 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999 Can be blank	Left
162	1381	1388	8	—	15 th Disbursement Payment Period Start Date	A valid Payment Period Start Date is required for all anticipated and actual Direct Loan disbursements. Valid date must fall within the loan period Can be blank; if blank, use the Payment Period Start Date associated with the 15 th disbursement date in the Disbursement Profile record assigned to the record. CCYYMMDD	Date

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
163	1389	1396	8	—	15 th Disbursement Payment Period End Date	A valid Payment Period End Date is required for all new anticipated and actual Direct Loan disbursements. Valid date must fall within the loan period Can be blank; if blank, EDEExpress uses the Payment Period End Date associated with the 15 th disbursement date in the Disbursement Profile assigned to the record. CCYYMMDD	Date
164	1397	1403	7	—	Filler	Blank	Left
165	1404	1410	7	—	Filler	Blank	Left
166	1411	1417	7	—	Filler	Blank	Left
167	1418	1425	8	—	16 th Disbursement Anticipated Date	20241001 to 20291228 Can be blank CCYYMMDD	Date
168	1426	1433	8	—	16 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999 Can be blank	Left
169	1434	1441	8	—	16 th Disbursement Payment Period Start Date	A valid Payment Period Start Date is required for all anticipated and actual Direct Loan disbursements. Valid date must fall within the loan period Can be blank; if blank, use the Payment Period Start Date associated with the 16 th disbursement date in the Disbursement Profile assigned to the record. CCYYMMDD	Date

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
170	1442	1449	8	—	16 th Disbursement Payment Period End Date	A valid Payment Period End Date is required for all new anticipated and actual Direct Loan disbursements. Valid date must fall within the loan period Can be blank; if blank, EDEExpress uses the Payment Period End Date associated with the 16 th disbursement date in the Disbursement Profile assigned to the record. CCYYMMDD	Date
171	1450	1456	7	—	Filler	Blank	Left
172	1457	1463	7	—	Filler	Blank	Left
173	1464	1470	7	—	Filler	Blank	Left
174	1471	1478	8	—	17 th Disbursement Anticipated Date	20241001 to 20291228 Can be blank CCYYMMDD	Date
175	1479	1486	8	—	17 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999 Can be blank	Left
176	1487	1494	8	—	17 th Disbursement Payment Period Start Date	A valid Payment Period Start Date is required for all anticipated and actual Direct Loan disbursements. Valid date must fall within the loan period Can be blank; if blank, use the Payment Period Start Date associated with the 17 th disbursement date in the Disbursement Profile assigned to the record. CCYYMMDD	Date

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
177	1495	1502	8	—	17 th Disbursement Payment Period End Date	A valid Payment Period End Date is required for all new anticipated and actual Direct Loan disbursements. Valid date must fall within the loan period Can be blank; if blank, EDEExpress uses the Payment Period End Date associated with the 17 th disbursement date in the Disbursement Profile assigned to the record. CCYYMMDD	Date
178	1503	1509	7	—	Filler	Blank	Left
179	1510	1516	7	—	Filler	Blank	Left
180	1517	1523	7	—	Filler	Blank	Left
181	1524	1531	8	—	18 th Disbursement Anticipated Date	20241001 to 20291228 Can be blank CCYYMMDD	Date
182	1532	1539	8	—	18 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999 Can be blank	Left
183	1540	1547	8	—	18 th Disbursement Payment Period Start Date	A valid Payment Period Start Date is required for all anticipated and actual Direct Loan disbursements. Valid date must fall within the loan period Can be blank; if blank, use the Payment Period Start Date associated with the 18 th disbursement date in the Disbursement Profile assigned to the record. CCYYMMDD	Date

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
184	1548	1555	8	—	18 th Disbursement Payment Period End Date	A valid Payment Period End Date is required for all new anticipated and actual Direct Loan disbursements. Valid date must fall within the loan period Can be blank; if blank, EDEExpress uses the Payment Period End Date associated with the 18 th disbursement date in the Disbursement Profile assigned to the record. CCYYMMDD	Date
185	1556	1562	7	—	Filler	Blank	Left
186	1563	1569	7	—	Filler	Blank	Left
187	1570	1576	7	—	Filler	Blank	Left
188	1577	1584	8	—	19 th Disbursement Anticipated Date	20241001 to 20291228 Can be blank CCYYMMDD	Date
189	1585	1592	8	—	19 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999 Can be blank	Left
190	1593	1600	8	—	19 th Disbursement Payment Period Start Date	A valid Payment Period Start Date is required for all anticipated and actual Direct Loan disbursements. Valid date must fall within the loan period Can be blank; if blank, use the Payment Period Start Date associated with the 19 th disbursement date in the Disbursement Profile assigned to the record. CCYYMMDD	Date

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
191	1601	1608	8	—	19 th Disbursement Payment Period End Date	A valid Payment Period End Date is required for all new anticipated and actual Direct Loan disbursements. Valid date must fall within the loan period Can be blank; if blank, EDEExpress uses the Payment Period End Date associated with the 19 th disbursement date in the Disbursement Profile assigned to the record. CCYYMMDD	Date
192	1609	1615	7	—	Filler	Blank	Left
193	1616	1622	7	—	Filler	Blank	Left
194	1623	1629	7	—	Filler	Blank	Left
195	1630	1637	8	—	20 th Disbursement Anticipated Date	20241001 to 20291228 Can be blank CCYYMMDD	Date
196	1638	1645	8	—	20 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999 Can be blank	Left
197	1646	1653	8	—	20 th Disbursement Payment Period Start Date	A valid Payment Period Start Date is required for all anticipated and actual Direct Loan disbursements. Valid date must fall within the loan period Can be blank; if blank, use the Payment Period Start Date associated with the 20 th disbursement date in the Disbursement Profile assigned to the record. CCYYMMDD	Date

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
198	1654	1661	8	—	20 th Disbursement Payment Period End Date	A valid Payment Period End Date is required for all new anticipated and actual Direct Loan disbursements. Valid date must fall within the loan period Can be blank; if blank, EDEExpress uses the Payment Period End Date associated with the 20 th disbursement date in the Disbursement Profile assigned to the record. CCYYMMDD	Date
199	1662	1668	7	—	Filler	Blank	Left
200	1669	1675	7	—	Filler	Blank	Left
201	1676	1682	7	—	Filler	Blank	Left
202	1683	1700	18	—	Informed Borrowing ID	This field displays the identification number (ID) assigned by Federal Student Aid's StudentAid.gov website when the borrower (student or parent) has successfully reviewed and acknowledged their Direct Loan loan balance information for the award year. Valid values are 1-9999999999999999 and blank To add a value for this field, EDEExpress requires that you also provide values for the Informed Borrowing Completion Date and Informed Borrowing Complete fields in your import file. If you leave this field blank, you should also leave the values for the Informed Borrowing Completion Date and Informed Borrowing Complete fields blank.	Left
203	1701	1708	8	—	Informed Borrowing Completion Date	This field indicates the date the borrower (student or parent) successfully reviewed and acknowledged their Direct Loan loan balance information on Federal Student Aid's StudentAid.gov website for the award year. Date must be in CCYYMMDD format or blank To add a value for this field, EDEExpress requires that you also provide values for the Informed Borrowing ID and Informed Borrowing Complete fields in your import file. If you leave this field blank, you should also leave the values for the Informed Borrowing ID and Informed Borrowing Complete fields blank.	Left

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
204	1709	1709	1	—	Informed Borrowing Complete	<p>This field indicates whether the borrower (student or parent) has successfully reviewed and acknowledged their Direct Loan loan balance information on Federal Student Aid's StudentAid.gov website for the award year.</p> <p>Valid values are Y and blank</p> <p>To set this field value to Y, EDEExpress requires that you also provide values for the Informed Borrowing Completion Date and Informed Borrowing ID fields in your import file. If you leave this field blank, you should also leave the values for the Informed Borrowing Completion Date and Informed Borrowing ID fields blank.</p>	Left
205	1710	1717	8	—	User Identifier Create	<p>0 to 9 Uppercase A to Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) Can be blank</p>	Right
206	1718	1719	2	—	Transaction Number	<p>01 to 99 A valid two-digit number for the ISIR transaction used as the basis for the Direct Loan award.</p>	Left
207	1720	1727	8	—	Loan Exit Counseling Completed Date	<p>Format is CCYYMMDD 19000101 to 20991231 Can be blank CCYYMMDD</p>	Date

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
208	1728	1777	50	—	Student's E-mail Address 2	One and only one "at" sign (@) allowed. Before the "at" sign: At least one valid character All characters in the range of ASCII 33 to 126, except for the following thirteen characters: < > () [] \ , ; : " @ Period cannot be first, last or adjacent to another period After the "at" sign: At least one valid character Only letters, digits, hyphen, underscore and period (A to Z, 0 to 9, -, _, .) Hyphen, underscore, and period cannot be first, last, or adjacent to a period Can be blank	Left
209	1778	1787	10	—	PLUS Application ID	0000000000 to 9999999999 Can be blank	Left
210	1788	1795	8	G/S/P	Loan Enroll OPE ID Must be Enroll OPE ID associated with DL Code in COD School Setup (Direct Loan) in EDEExpress. Can be different value than Enroll OPE ID(s) submitted on individual anticipated/actual disbursements. Loan Enroll OPE ID is not submitted to COD System.	00000000 to 99999999	Left

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
211	1796	1820	25	G/S/P	Program Profile Code 1	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character)</p> <p>Must match Program Profile Code established in Program Profiles setup in EDEExpress</p> <p>New for 2025–26! To align with changes to the COD Common Record for the 2025–26 Award Year, we expanded EDEExpress to allow you to provide up to three Program Profile Code values per disbursement.</p> <p>Each Program Profile Code (1-3) assigned to a Direct Loan disbursement defines a unique set of program-related values reported to the COD System for the disbursement record for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level • Published Program Length • Published Program Length Unit • Special Programs • Weeks Program Academic Year • CIP Code • CIP Code Year <p>The Program Profile Code 1 field value is required when creating new Direct Loan records. The Program Profile Code 2 and Program Profile Code 3 fields are optional. If you assign additional profiles, note that it must contain at least one field value that differs from other profiles assigned to the record. For example, when adding Program Profile Code 3, EDEExpress verifies that it does not exactly match the values provided in Program Profile Code 1 or Program Profile Code 2.</p> <p>The Program Profile Code 1 value is for school use only and is not submitted to the COD System.</p>	Left

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
212	1821	1845	25	G/S/P	Program Profile Code 2	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character)</p> <p>Must match Program Profile Code established in Program Profiles setup in EDEExpress</p> <p>New for 2025–26! To align with changes to the COD Common Record for the 2025–26 Award Year, we expanded EDEExpress to allow you to provide up to three Program Profile Code values per disbursement.</p> <p>Each Program Profile Code (1-3) assigned to a Direct Loan disbursement defines a unique set of program-related values reported to the COD System for the disbursement record for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level • Published Program Length • Published Program Length Unit • Special Programs • Weeks Program Academic Year • CIP Code • CIP Code Year <p>The Program Profile Code 1 field value is required when creating new Direct Loan records. The Program Profile Code 2 and Program Profile Code 3 fields are optional. If you assign additional profiles, note that it must contain at least one field value that differs from other profiles assigned to the record. For example, when adding Program Profile Code 3, EDEExpress verifies that it does not exactly match the values provided in Program Profile Code 1 or Program Profile Code 2.</p>	Left

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
213	1846	1870	25	G/S/P	Program Profile Code 3	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character)</p> <p>Must match Program Profile Code established in Program Profiles setup in EDEExpress</p> <p>New for 2025–26! To align with changes to the COD Common Record for the 2025–26 Award Year, we expanded EDEExpress to allow you to provide up to three Program Profile Code values per disbursement.</p> <p>Each Program Profile Code (1-3) assigned to a Direct Loan disbursement defines a unique set of program-related values reported to the COD System for the disbursement record for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level • Published Program Length • Published Program Length Unit • Special Programs • Weeks Program Academic Year • CIP Code • CIP Code Year <p>The Program Profile Code 1 field value is required when creating new Direct Loan records. The Program Profile Code 2 and Program Profile Code 3 fields are optional. If you assign additional profiles, note that it must contain at least one field value that differs from other profiles assigned to the record. For example, when adding Program Profile Code 3, EDEExpress verifies that it does not exactly match the values provided in Program Profile Code 1 or Program Profile Code 2.</p>	Left

Field #	Start	End	Field Length	Required Field to Save Record	Field Name/Description	Valid Field Content	Justify
214	1871	1871	1	G/S/P	Enrollment Status	<p>You must provide the student's current Enrollment Status value with each Direct Loan anticipated or actual disbursement record for all loan types.</p> <p>Use this field to add the Enrollment Status value in the New Loan section of the Direct Loan screen. When creating new Direct Loan records, the Enrollment Status you provide in this field is used automatically as the Enrollment Status on each anticipated disbursement record created for the loan record. The Enrollment Status is required to originate Direct Loan records in EExpress.</p> <p>F = Full-time enrollment Q = Three-quarters-time enrollment H = Half-time enrollment</p>	Left
215	1872	1879	8	—	Enrollment Status Effective Date	<p>The Enrollment Status Effective Date indicates the effective date for the Enrollment Status associated with the loan record. This field is optional for Direct Loan records and is not required by the COD System for the 2025–26 Award Year.</p> <p>CCYYMMDD Blank</p>	Date
216	1880	1887	8	—	Program Attendance Begin Date	<p>The Program Attendance Begin Date indicates the date the student begin attending classes for the program associated with the loan record. This field is optional for Direct Loan records and is not required or stored by the COD System for the 2025–26 Award Year.</p> <p>CCYYMMDD Blank</p>	Date
217	1888	1890	3	—	Filler	Blank	Left
—	—	—	1890	—	Total Bytes	—	—

DIEC26OP: DIRECT LOAN EXTERNAL IMPORT CHANGE RECORD (BATCH TYPE #P)

The table below is a description of the External Import Change Record. This table represents the layout of the record that imports into EDEExpress from external sources to change data on an origination record. A table listing the Import Change Table Values for the Change Field Transmit Numbers follows this record layout.

Note: An em dash (—) indicates the column information is not applicable.

Field #	Start	End	Field Length	Field Name/Description	Valid Field Content	Justify
1	1	21	21	Loan Identifier Unique Identifier created at the time of origination	Example: 999999999X26X99999001 Student's Social Security Number = 000010001 to 999999999 Loan Type = X, where X equals: S = Subsidized U = Unsubsidized P = PLUS/Grad PLUS Program Year = 26 (for 2025–26) School Code = X00000 to X99999 where X = G or E Loan Sequence Number = 001 to 999	Left
2	22	26	5	Sequence Number Sequence number of this change record	Numeric > 0	Right
3	27	30	4	Change Field Number 01 Field number representing the first field to be changed (The first position is P when field is only for PLUS records or PLUS and Grad PLUS records, D when field is for disbursement records of all loan types, and S when field is for origination records of all loan types unless otherwise noted in the description.)	See appropriate Loan Origination Import Change Field Numbers following this change record layout.	Left
4	31	80	50	Value 01 Value the field should be changed to	See appropriate value for Change Field Number in previous field.	Left

Field #	Start	End	Field Length	Field Name/Description	Valid Field Content	Justify
5	81	84	4	Change Field Number 02 Field number representing the second field to be changed (The first position is P when field is only for PLUS records or PLUS and Grad PLUS records, D when field is for disbursement records of all loan types, and S when field is for origination records of all loan types unless otherwise noted in the description.)	See appropriate Loan Origination Import Change Field Numbers following this change record layout. Can be blank	Left
6	85	134	50	Value 02 Value the field should be changed to	See appropriate value for Change Field Number in previous field. Can be blank	Left
7	135	138	4	Change Field Number 03 Field number representing the third field to be changed (The first position is P when field is only for PLUS records or PLUS and Grad PLUS records, D when field is for disbursement records of all loan types, and S when field is for origination records of all loan types unless otherwise noted in the description.)	See appropriate Loan Origination Import Change Field Numbers following this change record layout. Can be blank	Left
8	139	188	50	Value 03 Value the field should be changed to	See appropriate value for Change Field Number in previous field. Can be blank	Left
9	189	192	4	Change Field Number 04 Field number representing the fourth field to be changed (The first position is P when field is only for PLUS records or PLUS and Grad PLUS records, D when field is for disbursement records of all loan types, and S when field is for origination records of all loan types unless otherwise noted in the description.)	See appropriate Loan Origination Import Change Field Numbers following this change record layout. Can be blank	Left
10	193	242	50	Value 04 Value the field should be changed to	See appropriate value for Change Field Number in previous field. Can be blank	Left

Field #	Start	End	Field Length	Field Name/Description	Valid Field Content	Justify
11	243	246	4	Change Field Number 05 Field number representing the fifth field to be changed (The first position is P when field is only for PLUS records or PLUS and Grad PLUS records, D when field is for disbursement records of all loan types, and S when field is for origination records of all loan types unless otherwise noted in the description.)	See appropriate Loan Origination Import Change Field Numbers following this change record layout. Can be blank	Left
12	247	296	50	Value 05 Value the field should be changed to	See appropriate value for Change Field Number in previous field. Can be blank	Left
13	297	300	4	Change Field Number 06 Field number representing the sixth field to be changed (The first position is P when field is only for PLUS records or PLUS and Grad PLUS records, D when field is for disbursement records of all loan types, and S when field is for origination records of all loan types unless otherwise noted in the description.)	See appropriate Loan Origination Import Change Field Numbers following this change record layout. Can be blank	Left
14	301	350	50	Value 06 Value the field should be changed to	See appropriate value for Change Field Number in previous field. Can be blank	Left
15	351	354	4	Change Field Number 07 Field number representing the seventh field to be changed (The first position is P when field is only for PLUS records or PLUS and Grad PLUS records, D when field is for disbursement records of all loan types, and S when field is for origination records of all loan types unless otherwise noted in the description.)	See appropriate Loan Origination Import Change Field Numbers following this change record layout. Can be blank	Left
16	355	404	50	Value 07 Value the field should be changed to	See appropriate value for Change Field Number in previous field. Can be blank	Left

Field #	Start	End	Field Length	Field Name/Description	Valid Field Content	Justify
17	405	408	4	Change Field Number 08 Field number representing the eighth field to be changed (The first position is P when field is only for PLUS records or PLUS and Grad PLUS records, D when field is for disbursement records of all loan types, and S when field is for origination records of all loan types unless otherwise noted in the description.)	See appropriate Loan Origination Import Change Field Numbers following this change record layout. Can be blank	Left
18	409	458	50	Value 08 Value the field should be changed to	See appropriate value for Change Field Number in previous field. Can be blank	Left
19	459	462	4	Change Field Number 09 Field number representing the ninth field to be changed (The first position is P when field is only for PLUS records or PLUS and Grad PLUS records, D when field is for disbursement records of all loan types, and S when field is for origination records of all loan types unless otherwise noted in the description.)	See appropriate Loan Origination Import Change Field Numbers following this change record layout. Can be blank	Left
20	463	512	50	Value 09 Value the field should be changed to	See appropriate value for Change Field Number in previous field. Can be blank	Left
21	513	516	4	Change Field Number 10 Field number representing the tenth field to be changed (The first position is P when field is only for PLUS records or PLUS and Grad PLUS records, D when field is for disbursement records of all loan types, and S when field is for origination records of all loan types unless otherwise noted in the description.)	See appropriate Loan Origination Import Change Field Numbers following this change record layout. Can be blank	Left
22	517	566	50	Value 10 Value the field should be changed to	See appropriate value for Change Field Number in previous field. Can be blank	Left

Field #	Start	End	Field Length	Field Name/Description	Valid Field Content	Justify
23	567	572	6	Created Time Time when the record was created This data is not stored in the EDEExpress database	000000 to 235959 Format is HHMMSS HH = 00 to 23 MM = 00 to 59 SS = 00 to 59 Can be blank	Right
24	573	580	8	User Identifier Create School use only field and not stored in the EDEExpress database	0 to 9 Uppercase A to Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) Can be blank	Right
—	—	580	—	Total Bytes	—	—

DIRECT LOAN, ORIGINATION EXTERNAL IMPORT CHANGE FIELD NUMBERS SORTED BY FIELD NAME ALPHABETICALLY

This table provides the change number fields to use for the External Import Change Record for loan origination. This table is sorted alphabetically and is the same table that appears at the end of this section, which is sorted by DL Change Number.

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S038	8	1 st Disbursement Anticipated Date Anticipated disbursement date for the 1 st disbursement	20241001 to 20291228 CCYYMMDD
S040	8	1 st Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999
S039	6	1 st Disbursement Anticipated Gross Amount Anticipated gross amount for the 1 st disbursement	Numeric > = 0
S043	25	1 st Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S044	25	1 st Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S045	25	1 st Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S042	8	1 st Payment Period End Date The applicable Payment Period End Date is required for all new anticipated and actual disbursements.	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S041	8	1 st Payment Period Start Date Payment Period Start Date associated with 1 st anticipated disbursement	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S048	8	2 nd Disbursement Anticipated Date Anticipated disbursement date for the 2 nd disbursement	20241001 to 20291228 CCYYMMDD
S050	8	2 nd Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999
S049	6	2 nd Disbursement Anticipated Gross Amount Anticipated gross amount for the 2 nd disbursement	Numeric > = 0

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S053	25	2 nd Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S054	25	2 nd Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S055	25	2 nd Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S052	8	2 nd Payment Period End Date The applicable Payment Period End Date is required for all new anticipated and actual disbursements.	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S051	8	2 nd Payment Period Start Date Payment Period Start Date associated with 2 nd anticipated disbursement	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S058	8	3 rd Disbursement Anticipated Date Anticipated disbursement date for the 3 rd disbursement	20241001 to 20291228 CCYYMMDD
S060	8	3 rd Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999
S059	6	3 rd Disbursement Anticipated Gross Amount Anticipated gross amount for the 3 rd disbursement	Numeric > = 0
S063	25	3 rd Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S064	25	3 rd Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S065	25	3 rd Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S062	8	3 rd Payment Period End Date The applicable Payment Period End Date is required for all new anticipated and actual disbursements.	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S061	8	3 rd Payment Period Start Date Payment Period Start Date associated with 3 rd anticipated disbursement	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S068	8	4 th Disbursement Anticipated Date Anticipated disbursement date for the 4 th disbursement	20241001 to 20291228 CCYYMMDD
S070	8	4 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999
S069	6	4 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 4 th disbursement	Numeric > = 0
S073	25	4 th Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S074	25	4 th Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S075	25	4 th Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S072	8	4 th Payment Period End Date The applicable Payment Period End Date is required for all new anticipated and actual disbursements.	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S071	8	4 th Payment Period Start Date Payment Period Start Date associated with 4 th anticipated disbursement	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S130	8	5 th Disbursement Anticipated Date Anticipated disbursement date for the 5 th disbursement	20241001 to 20291228 CCYYMMDD
S132	8	5 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S131	6	5 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 5 th disbursement	Numeric > = 0
S213	25	5 th Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S214	25	5 th Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S215	25	5 th Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S197	8	5 th Payment Period End Date The applicable Payment Period End Date is required for all new anticipated and actual disbursements.	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S133	8	5 th Payment Period Start Date Payment Period Start Date associated with 5 th anticipated disbursement	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S134	8	6 th Disbursement Anticipated Date Anticipated disbursement date for the 6 th disbursement	20241001 to 20291228 CCYYMMDD
S136	8	6 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999
S135	6	6 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 6 th disbursement	Numeric > = 0
S216	25	6 th Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S217	25	6 th Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S218	25	6 th Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S198	8	6 th Payment Period End Date The applicable Payment Period End Date is required for all new anticipated and actual disbursements.	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S137	8	6 th Payment Period Start Date Payment Period Start Date associated with 6 th anticipated disbursement	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S138	8	7 th Disbursement Anticipated Date Anticipated disbursement date for the 7 th disbursement	20241001 to 20291228 CCYYMMDD
S140	8	7 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999
S139	6	7 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 7 th disbursement	Numeric > = 0
S219	25	7 th Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S220	25	7 th Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S221	25	7 th Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S199	8	7 th Payment Period End Date The applicable Payment Period End Date is required for all new anticipated and actual disbursements.	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S141	8	7 th Payment Period Start Date Payment Period Start Date associated with 7 th anticipated disbursement	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S142	8	8 th Disbursement Anticipated Date Anticipated disbursement date for the 8 th disbursement	20241001 to 20291228 CCYYMMDD
S144	8	8 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999
S143	6	8 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 8 th disbursement	Numeric > = 0
S222	25	8 th Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S223	25	8 th Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S224	25	8 th Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S200	8	8 th Payment Period End Date The applicable Payment Period End Date is required for all new anticipated and actual disbursements.	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S145	8	8 th Payment Period Start Date Payment Period Start Date associated with 8 th anticipated disbursement	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S146	8	9 th Disbursement Anticipated Date Anticipated disbursement date for the 9 th disbursement	20241001 to 20291228 CCYYMMDD
S148	8	9 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999
S147	6	9 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 9 th disbursement	Numeric > = 0
S225	25	9 th Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S226	25	9 th Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S227	25	9 th Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S201	8	9 th Payment Period End Date The applicable Payment Period End Date is now required for all new anticipated and actual disbursements.	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S149	8	9 th Payment Period Start Date Payment Period Start Date associated with 9 th anticipated disbursement	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S150	8	10 th Disbursement Anticipated Date Anticipated disbursement date for the 10 th disbursement	20241001 to 20291228 CCYYMMDD
S152	8	10 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999
S151	6	10 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 10 th disbursement	Numeric > = 0
S228	25	10 th Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S229	25	10 th Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S230	25	10 th Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S202	8	10 th Payment Period End Date The applicable Payment Period End Date is required for all new anticipated and actual disbursements.	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S153	8	10 th Payment Period Start Date Payment Period Start Date associated with 10 th anticipated disbursement	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S154	8	11 th Disbursement Anticipated Date Anticipated disbursement date for the 11 th disbursement	20241001 to 20291228 CCYYMMDD
S156	8	11 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999
S155	6	11 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 11 th disbursement	Numeric > = 0
S231	25	11 th Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S232	25	11 th Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S233	25	11 th Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S203	8	11 th Payment Period End Date The applicable Payment Period End Date is now required for all new anticipated and actual disbursements.	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S157	8	11 th Payment Period Start Date Payment Period Start Date associated with 11 th anticipated disbursement	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S158	8	12 th Disbursement Anticipated Date Anticipated disbursement date for the 12 th disbursement	20241001 to 20291228 CCYYMMDD
S160	8	12 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999
S159	6	12 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 12 th disbursement	Numeric > = 0

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S234	25	12 th Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S235	25	12 th Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S236	25	12 th Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S204	8	12 th Payment Period End Date The applicable Payment Period End Date is now required for all new anticipated and actual disbursements.	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S161	8	12 th Payment Period Start Date Payment Period Start Date associated with 12 th anticipated disbursement	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S162	8	13 th Disbursement Anticipated Date Anticipated disbursement date for the 13 th disbursement	20241001 to 20291228 CCYYMMDD
S164	8	13 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999
S163	6	13 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 13 th disbursement	Numeric > = 0
S237	25	13 th Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S238	25	13 th Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S239	25	13 th Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S205	8	13 th Payment Period End Date The applicable Payment Period End Date is required for all new anticipated and actual disbursements.	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S165	8	13 th Payment Period Start Date Payment Period Start Date associated with 13 th anticipated disbursement	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S166	8	14 th Disbursement Anticipated Date Anticipated disbursement date for the 14 th disbursement	20241001 to 20291228 CCYYMMDD
S168	8	14 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999
S167	6	14 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 14 th disbursement	Numeric > = 0
S240	25	14 th Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S241	25	14 th Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S242	25	14 th Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S206	8	14 th Payment Period End Date The applicable Payment Period End Date is required for all new anticipated and actual disbursements.	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S169	8	14 th Payment Period Start Date Payment Period Start Date associated with 14 th anticipated disbursement	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S170	8	15 th Disbursement Anticipated Date Anticipated disbursement date for the 15 th disbursement	20241001 to 20291228 CCYYMMDD
S172	8	15 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S171	6	15 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 15 th disbursement	Numeric > = 0
S243	25	15 th Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S244	25	15 th Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S245	25	15 th Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S207	8	15 th Payment Period End Date The applicable Payment Period End Date is required for all new anticipated and actual disbursements.	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S173	8	15 th Payment Period Start Date Payment Period Start Date associated with 15 th anticipated disbursement	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S174	8	16 th Disbursement Anticipated Date Anticipated disbursement date for the 16 th disbursement	20241001 to 20291228 CCYYMMDD
S176	8	16 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999
S175	6	16 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 16 th disbursement	Numeric > = 0
S246	25	16 th Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S247	25	16 th Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S248	25	16 th Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S208	8	16 th Payment Period End Date The applicable Payment Period End Date is required for all new anticipated and actual disbursements.	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S177	8	16 th Payment Period Start Date Payment Period Start Date associated with 16 th anticipated disbursement	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S178	8	17 th Disbursement Anticipated Date Anticipated disbursement date for the 17 th disbursement	20241001 to 20291228 CCYYMMDD
S180	8	17 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999
S179	6	17 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 17 th disbursement	Numeric > = 0
S249	25	17 th Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S250	25	17 th Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S251	25	17 th Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S209	8	17 th Payment Period End Date The applicable Payment Period End Date is required for all new anticipated and actual disbursements.	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S181	8	17 th Payment Period Start Date Payment Period Start Date associated with 17 th anticipated disbursement	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S182	8	18 th Disbursement Anticipated Date Anticipated disbursement date for the 18 th disbursement	20241001 to 20291228 CCYYMMDD
S184	8	18 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999
S183	6	18 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 18 th disbursement	Numeric > = 0
S252	25	18 th Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S253	25	18 th Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S254	25	18 th Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S210	8	18 th Payment Period End Date The applicable Payment Period End Date is required for all new anticipated and actual disbursements.	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S185	8	18 th Payment Period Start Date Payment Period Start Date associated with 18 th anticipated disbursement	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S186	8	19 th Disbursement Anticipated Date Anticipated disbursement date for the 19 th disbursement	20241001 to 20291228 CCYYMMDD
S188	8	19 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999
S187	6	19 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 19 th disbursement	Numeric > = 0
S255	25	19 th Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S256	25	19 th Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S257	25	19 th Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S211	8	19 th Payment Period End Date The applicable Payment Period End Date is required for all new anticipated and actual disbursements.	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S189	8	19 th Payment Period Start Date Payment Period Start Date associated with 19 th anticipated disbursement	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S190	8	20 th Disbursement Anticipated Date Anticipated disbursement date for the 20 th disbursement	20241001 to 20291228 CCYYMMDD
S192	8	20 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999
S191	6	20 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 20 th disbursement	Numeric > = 0
S258	25	20 th Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S259	25	20 th Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S260	25	20 th Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S212	8	20 th Payment Period End Date The applicable Payment Period End Date is required for all new anticipated and actual disbursements.	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S196	8	20 th Payment Period Start Date Payment Period Start Date associated with 20 th anticipated disbursement	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S122	8	Academic Year End Date Date the academic year ends at the institution	On or after 20250701 CCYYMMDD
S121	8	Academic Year Start Date Date the academic year starts at the institution	On or before 20260630 CCYYMMDD
D007	7	Action Amount Reported Disbursement Amount	-99999 to 099999 (leading zero can be blank) Negative values only valid if Net Adjusted Amount? (D006) is Y (Yes)
D009	8	Action Date Date the disbursement adjustment is made at the school	CCYYMMDD
S123	1	Additional Unsubsidized Eligibility for Dependent Student (unsub only) Indicates whether or not there is additional unsubsidized eligibility for a dependent student	Y = Yes N or blank = No
S110	1	Additional Unsubsidized Eligibility for Health Profession Programs (unsub only) This was formerly a HEAL Loan	Y = Yes N or blank = No
S120	1	Additional Unsub Preprofessional or Teacher Certification? (unsub only)	Y = Yes N or blank = No
S019	9	Borrower's Alien Registration Number Borrower's alien registration number if eligible non-citizen	000000001 to 999999999
S018	1	Borrower's Citizenship Borrower's citizenship status	1 = U.S. Citizen 2 = Eligible Noncitizen 3 = Ineligible Noncitizen (Valid for Grad PLUS/Sub/Unsub loan change records)
S016	8	Borrower's Date of Birth Borrower's date of birth	19260101 to 20171231 CCYYMMDD
S107	8	Borrower's Date of Birth Change Date Date the Borrower's Date of Birth updated	19000101 to 20991231 CCYYMMDD If S016 is updated and this field is not included, EDEExpress is updated with the current system date

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S015	20	Borrower's Driver's License Number Borrower's driver's license number	0 to 9 Uppercase A to Z Space(s) - (Dash) * (Asterisk) but not in first position, entire field cannot consist of all asterisks
S014	2	Borrower's Driver's License State Borrower's driver's license state	Uppercase A to Z A valid two-letter postal code See the State/Jurisdiction/Country Codes in Volume 6, Section 4 of this technical reference.
S006	35	Borrower's First Name Borrower's first name	0 to 9 Uppercase letters A to Z Lowercase letters a to z . (Period) ' (Apostrophe) - (Dash) Space(s)
S007	35	Borrower's Last Name Borrower's last name	0 to 9 Uppercase letters A to Z Lowercase letters a to z Space(s) . (Period) ' (Apostrophe) - (Dash) A to Z in the first position If non-blank, first position must contain a letter and second position must be non-numeric. Spaces in first characters are valid, leading spaces will be trimmed.
S022	1	Borrower's Loan Default/ Grant Overpayment Is the borrower in default on a Title IV loan or does the borrower owe a refund on a Title IV grant?	Y = Yes N = No Z = Overridden by School
S008	15	Borrower's Middle Name Borrower's middle name	0 to 9 Uppercase letters A to Z Lowercase letters a to z Space(s) . (Period) ' (Apostrophe) - (Dash)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S009	40	Borrower's Permanent Address First line of the borrower's permanent address	0 to 9 Uppercase letters A to Z Lowercase letters a to z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s)
S104	8	Borrower's Permanent Address Change Date Date the Borrower's Permanent Address updated	19000101 to 20991231 CCYYMMDD If Permanent Address field is updated and this field is not included, EDEExpress is updated with the current system date
S010	30	Borrower's Permanent Address City Borrower's permanent address city	0 to 9 Uppercase letters A to Z Lowercase letters a to z . (Period) ' (Apostrophe) - (Dash) / (Slash) , (Comma) Space(s)
S011	2	Borrower's Permanent Address State Borrower's permanent address state	Uppercase A to Z A valid two-letter postal code See the State/Jurisdiction/Country Codes in Volume 6, Section 4 of this technical reference.
S012	10	Borrower's Permanent Zip Code Borrower's permanent zip code	0 to 9 Uppercase letters A to Z Lowercase letters a to z - (Dash) Space(s)
S005	9	Borrower's Social Security Number	000010001 to 999999999
S106	8	Borrower's Social Security Number Change Date Date the Borrower's SSN updated	19000101 to 20991231 CCYYMMDD If S005 is updated and this field is not included, EDEExpress is updated with the current system date.

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S004	10	Borrower's Name Suffix Borrower's name suffix	0 to 9 Uppercase A to Z . (Period) ' (Apostrophe) - (Dash)
S013	10	Borrower's Telephone Number Borrower's home telephone number	0000000000 to 9999999999
S030	6	Cost of Attendance The Cost of Attendance value is required at the award level for all loan types. In EDEExpress, the Cost of Attendance field is displayed in the Borrower Information section of the Direct Loan entry screen.	000000-999999
S195	2	Transaction Number Transaction number of valid ISIR associated with loan record	01 to 99
P011	8	Credit Decision Date (Grad PLUS/PLUS only) Indicates the date the credit decision was made	19000101 through the current date Can be blank CCYYMMDD
P010	1	Credit Requirements Met (Grad PLUS/PLUS only) Indicates whether the borrower has completed all necessary credit-related requirements to receive actual disbursements	Y = Yes Blank = No
S017	1	Dependency Status Dependency status of the student	I = Independent D = Dependent
D004	8	Disbursement Date Indicates the actual disbursement date	20241001 to 20291228 CCYYMMDD
D003	2	Disbursement Number Disbursement number for the current disbursement transaction	01 to 20
S031	4	Disbursement Profile Code Code used by EDEExpress to determine cost of attendance, loan period start and end dates, payment period start and end dates, and disbursement dates	0 to 9 Uppercase A to Z
S118	1	Disclosure Printed? Indicates whether or not a disclosure was printed using EDEExpress	Y = Disclosure printed N = Disclosure not printed
S115	1	Disclosure Statement Print Indicator Disclosure statement print option used for this record	Y = COD prints N = School prints Z = COD reprints
D010	8	Enroll OPE ID Enrollment OPE ID associated with this disbursement. The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S020	1	Enrollment Status The Enrollment Status associated with the Direct Loan screen in EDEExpress. This field must be updated to modify the Enrollment Status associated with anticipated or actual disbursements.	F = Full-time enrollment Q = Three-quarters-time enrollment H = Half-time enrollment
S027	8	Enrollment Status Effective Date Date that the Enrollment Status value associated with the loan record is effective	CCYYMMDD
S109	8	Entrance Interview Date Indicates the date the student received entrance counseling	19000101 to 20991231 CCYYMMDD
S001	1	Informed Borrowing Complete Indicates whether the student or parent borrower has completed the informed borrowing process for the award year on StudentAid.gov.	Y Field cannot be corrected to blank.
S002	8	Informed Borrowing Completion Date Indicates the date the student or parent borrower completed the informed borrowing process for the award year on StudentAid.gov.	CCYYMMDD
S003	18	Informed Borrowing ID Indicates the ID generated by the StudentAid.gov website when the student or parent borrower completes the informed borrowing process for the award year.	1-999999999999999999
S193	5	Interest Rebate Percentage Percentage to be used for this record; for example, 01500 for 1.5% (implied decimal between the second and third position from the left)	00000 to 99999
S029	6	Loan Amount Approved Total maximum amount for which the borrower is eligible	Numeric > = 0
S108	8	Loan Exit Counseling Completed Date	19000101 to 20991231 CCYYMMDD
S090	1	Loan Inactive Flag Indicates the loan is inactive	Y = Yes Blank = Reactivate the loan
S091	8	Loan Inactive Flag Date Indicates the date the loan was made inactive	19000101 to 20991231 CCYYMMDD
S033	8	Loan Period End Date Date when classes end, as certified by the school for this specific loan	CCYYMMDD
S032	8	Loan Period Start Date Date when classes begin, as certified by the school for this specific loan	CCYYMMDD

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S117	1	MPN Status The status of the MPN	T = Assumes the borrower has an open MPN at the COD System Note: The MPN Status field cannot be modified on a loan record using an external import change file if the field has been updated with an MPN Status value from the COD System.
D006	1	Net Adjustment Amount? Indicates the Action Amount (D007) value should be considered the net positive or negative adjustment to the Action Amount of the prior sequence number for an actual disbursement	Y = Yes Note: If you omit this change field number from your file or provide a blank value for it, EDEExpress considers the Action Amount (D007) change field value, if included, as the new gross or net disbursement amount for the actual disbursement sequence number you are adding based on the Actual Disbursement Type value (G or N) you selected in School setup.
S116	5	Origination Fee Percentage Origination fee percentage to be used for this record; for example, 04000 (implied decimal between the second and third position from the left)	Numeric > 0
D008	8	Payment Period Start Date Indicates the actual disbursement's Payment Period Start Date	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
D011	8	Payment Period End Date Indicates the actual disbursement's Payment Period End Date	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
P012	10	PLUS Application ID (Grad PLUS/PLUS only)	0000000000 to 9999999999 Can be blank
S028	8	Program Attendance Begin Date Date that the student began attending classes for the program the loan record is associated with	CCYYMMDD
P008	9	Student's Alien Registration Number (PLUS only) Student's alien registration number, if eligible non-citizen	000000001 to 999999999

DL Change Number	Field Length	Field Name/Description	Valid Field Content
P007	1	Student's Citizenship (PLUS only) Student's citizenship status	1 = U.S. Citizen 2 = Eligible Noncitizen 3 = Ineligible Noncitizen (valid only for PLUS loan change records)
S026	1	Student's College Grade Level Indicates the student's current college grade level in the program or college	0 = 1 st year, never attended college 1 = 1 st year, attended college before 2 = 2 nd year/sophomore 3 = 3 rd year/junior 4 = 4 th year/senior 5 = 5 th year or more undergraduate 6 = 1 st year graduate/professional 7 = Graduate/professional or beyond
P006	8	Student's Date of Birth (PLUS only) Student's date of birth on PLUS record	19260101 to 20171231 CCYYMMDD
S126	50	Student's E-mail Address 1 E-mail address of the student	One and only one "at" sign (@) allowed. Before the "at" sign: At least one valid character All characters in the range of ASCII 33 to 126, except for the following thirteen characters: < > () [] \ , ; : " @ Period cannot be first, last or adjacent to another period After the "at" sign: At least one valid character Only letters, digits, hyphen, underscore and period (A to Z, 0 to 9, -, _, .) Hyphen, underscore, and period cannot be first, last, or adjacent to a period Can be blank

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S127	50	Student's E-mail Address 2 E-mail address of the student	One and only one "at" sign (@) allowed. Before the "at" sign: At least one valid character All characters in the range of ASCII 33 to 126, except for the following thirteen characters: < > () [] \ , ; : " @ Period cannot be first, last or adjacent to another period After the "at" sign: At least one valid character Only letters, digits, hyphen, underscore and period (A to Z, 0 to 9, -, _, .) Hyphen, underscore, and period cannot be first, last, or adjacent to a period Can be blank
P003	35	Student's First Name (PLUS only) Student's first name	0 to 9 Uppercase letters A to Z Lowercase letters a to z ' (Apostrophe) - (Dash) . (Period) Space(s) Left justified alpha character in the first position
P004	35	Student's Last Name (PLUS only) Student's last name	0 to 9 Uppercase letters A to Z Lowercase letters a to z Space(s) . (Period) ' (Apostrophe) - (Dash) If non-blank, first character must contain a letter and second character must be non-numeric Spaces in first characters are valid, leading spaces will be trimmed
P009	1	Student's Loan Default/ Grant Overpayment (PLUS only) Is the student in default on a Title IV loan or does the student owe a refund on a Title IV grant?	Y = Yes N = No Z = Overridden by School

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S100	40	Student's Local Address Student's first line of the local address	0 to 9 Uppercase letters A to Z Lowercase letters a to z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s)
S105	8	Student's Local Address Change Date Date the Student's Local Address updated	19000101 to 20991231 CCYYMMDD If Local Address field is updated and this field is not included, EDEExpress is updated with the current system date
S101	30	Student's Local Address City Student's local city	0 to 9 Uppercase letters A to Z Lowercase letters a to z . (Period) ' (Apostrophe) - (Dash) / (Slash) , (Comma) Space(s)
S102	2	Student's Local Address State Student's local state	Uppercase A to Z A valid two-letter postal code See the State/Jurisdiction/Country Codes in Volume 6, Section 4 of this technical reference.
S103	10	Student's Local Zip Code Student's local zip code	0 to 9 Uppercase letters A to Z Lowercase letters a to z - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
P005	15	Student's Middle Name (PLUS only) Student's middle name	0 to 9 Uppercase letters A to Z Lowercase letters a to z Space(s) (Period) ' (Apostrophe) (Dash)
P002	9	Student's Social Security Number Student's Social Security Number (PLUS only)	000010001 to 999999999

DIRECT LOAN, ORIGINATION EXTERNAL IMPORT CHANGE FIELD NUMBERS SORTED BY DL CHANGE NUMBER

This table provides the change number fields to use for the External Import Change Record for loan origination. This table is sorted by DL Change Number and is the same table that appears at the beginning of this section, which is sorted alphabetically.

DL Change Number	Field Length	Field Name/Description	Valid Field Content
D003	2	Disbursement Number Disbursement number for the current disbursement transaction	01 to 20
D004	8	Disbursement Date Indicates the actual disbursement date	20241001 to 20291228 CCYYMMDD
D006	1	Net Adjustment Amount? Indicates the Action Amount (D007) value should be considered the net positive or negative adjustment to the Action Amount of the prior sequence number for an actual disbursement	Y = Yes Note: If you omit this change field number from your file or provide a blank value for it, EDEExpress considers the Action Amount (D007) change field value, if included, as the new gross or net disbursement amount for the actual disbursement sequence number you are adding based on the Actual Disbursement Type value (G or N) you selected in School setup.
D007	7	Action Amount Reported disbursement amount	-99999 to 099999 (leading zero can be blank) Negative values only valid if Net Adjustment Amount? (D006) = Y
D008	8	Payment Period Start Date Indicates the actual disbursement's Payment Period Start Date	Valid date must fall within the loan period CCYYMMDD
D009	8	Action Date Date the disbursement adjustment is made at the school	CCYYMMDD
D010	8	Enroll OPE ID Enrollment OPE ID associated with this disbursement. The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999
D011	8	Payment Period End Date Indicates the actual disbursement's Payment Period End Date	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
P002	9	Student's Social Security Number Student's Social Security Number (PLUS only)	000010001 to 999999999

DL Change Number	Field Length	Field Name/Description	Valid Field Content
P003	35	Student's First Name (PLUS only) Student's first name	0 to 9 Uppercase letters A to Z Lowercase letters a to z ' (Apostrophe) - (Dash) . (Period) Space(s) Left justified with an A to Z in the first position
P004	35	Student's Last Name (PLUS only) Student's last name	0 to 9 Uppercase letters A to Z Lowercase letters a to z Space(s) . (Period) ' (Apostrophe) - (Dash) If non-blank, first character must contain a letter and second character must be non-numeric Spaces in first characters are valid, leading spaces will be trimmed
P005	15	Student's Middle Name (PLUS only) Student's middle name	0 to 9 Uppercase letters A to Z Lowercase letters a to z . (Period) ' (Apostrophe) - (Dash) Can be blank
P006	8	Student's Date of Birth (PLUS only) Student's date of birth on PLUS record	19260101 to 20171231 CCYYMMDD
P007	1	Student's Citizenship (PLUS only) Student's citizenship status	1 = U.S. Citizen 2 = Eligible Noncitizen 3 = Ineligible Noncitizen (valid only for PLUS Loan change records)
P008	9	Student's Alien Registration Number (PLUS only) Student's alien registration number, if eligible non-citizen	000000001 to 999999999
P009	1	Student's Loan Default/Grant Overpayment (PLUS only) Is the student in default on a Title IV loan or does the student owe a refund on a Title IV grant?	Y = Yes N = No Z = Overridden by School
P010	1	Credit Requirements Met (Grad PLUS/PLUS only) Indicates whether the borrower has completed all necessary credit-related requirements to receive actual disbursements	Y = Yes Blank = No

DL Change Number	Field Length	Field Name/Description	Valid Field Content
P011	8	Credit Decision Date (Grad PLUS/PLUS only) Indicates the date the credit decision was made	19000101 through the current date Can be blank CCYYMMDD
P012	10	PLUS Application ID (Grad PLUS/PLUS only)	0000000000 to 9999999999 Can be blank
S001	1	Informed Borrowing Complete Indicates whether the student or parent borrower has completed the informed borrowing process for the award year on StudentAid.gov.	Y Field cannot be corrected to blank. Import will be rejected with "This loan is already linked to Informed Borrowing Information" message if you previously imported response data from the COD System containing informed borrowing field values for a loan record.
S002	8	Informed Borrowing Completion Date Indicates the date the student or parent borrower completed the informed borrowing process for the award year on StudentAid.gov.	CCYYMMDD Import will be rejected with "This loan is already linked to Informed Borrowing Information" message if you previously imported response data from the COD System containing informed borrowing field values for a loan record.
S003	18	Informed Borrowing ID Indicates the ID generated by the StudentAid.gov website when the student or parent borrower completes the informed borrowing process for the award year.	1-999999999999999999 Import will be rejected with "This loan is already linked to Informed Borrowing Information" message if you previously imported response data from the COD System containing informed borrowing field values for a loan record.
S004	10	Borrower's Name Suffix Borrower's name suffix	0 to 9 Uppercase A to Z . (Period) ' (Apostrophe) - (Dash)
S005	9	Borrower's Social Security Number	000010001 to 999999999
S006	35	Borrower's First Name Borrower's first name	0 to 9 Uppercase letters A to Z Lowercase letters a to z . (Period) ' (Apostrophe) - (Dash) Space(s)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S007	35	Borrower's Last Name Borrower's last name	0 to 9 Uppercase letters A to Z Lowercase letters a to z Space(s) (Period) ' (Apostrophe) (Dash) A to Z in the first position If non-blank, first position must contain a letter and second position must be non-numeric. Spaces in first characters are valid, leading spaces will be trimmed.
S008	15	Borrower's Middle Name Borrower's middle name	0 to 9 Uppercase letters A to Z Lowercase letters a to z Space(s) (Period) ' (Apostrophe) (Dash) Can be blank
S009	40	Borrower's Permanent Address First line of the borrower's permanent address	0 to 9 Uppercase letters A to Z Lowercase letters a to z (Period) ' (Apostrophe) (Dash) (Number) (At) (Percent or care of) (Ampersand) (Slash) (Comma) Space(s)
S010	30	Borrower's Permanent Address City Borrower's permanent address city	0 to 9 Uppercase letters A to Z Lowercase letters a to z (Period) ' (Apostrophe) (Dash) (Slash) (Comma) Space(s)
S011	2	Borrower's Permanent Address State Borrower's permanent address state	Uppercase A to Z A valid two-letter postal code See the State/Jurisdiction/Country Codes in Volume 6, Section 4 of this technical reference.

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S012	10	Borrower's Permanent Zip Code Borrower's permanent zip code	0 to 9 Uppercase letters A to Z Lowercase letters a to z - (Dash) Space(s)
S013	10	Borrower's Telephone Number Borrower's home telephone number	0000000000 to 9999999999
S014	2	Borrower's Driver's License State Borrower's driver's license state	Uppercase A to Z A valid two-letter postal code See the State/Jurisdiction/Country Codes in Volume 6, Section 4 of this technical reference.
S015	20	Borrower's Driver's License Number Borrower's driver's license number	0 to 9 Uppercase A to Z Space(s) - (Dash) * (Asterisk) but not in first position, entire field cannot consist of all asterisks
S016	8	Borrower's Date of Birth Borrower's date of birth	19260101 to 20171231 CCYYMMDD
S017	1	Dependency Status Dependency status of the student	I = Independent D = Dependent
S018	1	Borrower's Citizenship Borrower's citizenship status	1 = U.S. Citizen 2 = Eligible Noncitizen 3 = Ineligible Noncitizen (valid for Subsidized/Unsubsidized loan change records)
S019	9	Borrower's Alien Registration Number Borrower's alien registration number if eligible non-citizen	000000000 to 999999999
S020	1	Enrollment Status The Enrollment Status associated with Direct Loan screen in EDEExpress. This field must be updated to modify the Enrollment Status associated with anticipated or actual disbursements.	F = Full-time enrollment Q = Three-quarters-time enrollment H = Half-time enrollment
S022	1	Borrower's Loan Default/ Grant Overpayment Is the borrower in default on a Title IV loan or does the borrower owe a refund on a Title IV grant?	Y = Yes N = No Z = Overridden by School

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S026	1	Student's College Grade Level Indicates the student's current college grade level in the program or college	0 = 1 st year, never attended college 1 = 1 st year, attended college before 2 = 2 nd year/sophomore 3 = 3 rd year/junior 4 = 4 th year/senior 5 = 5 th year or more undergraduate 6 = 1 st year graduate/professional 7 = Graduate/professional or beyond
S027	8	Enrollment Status Effective Date Date that the Enrollment Status value associated with the loan record is effective	CCYYMMDD
S028	8	Program Attendance Begin Date Date that the student began attending classes for the program the loan record is associated with	CCYYMMDD
S029	6	Loan Amount Approved Total maximum amount for which the borrower is eligible	Numeric > = 0
S030	6	Cost of Attendance The Cost of Attendance value is required at the award level for all loan types. In EDEExpress, the Cost of Attendance field is displayed in the Borrower Information section of the Direct Loan entry screen.	000000-999999
S031	4	Disbursement Profile Code Code used by EDEExpress to determine cost of attendance loan period start and end dates, payment period start and end dates, and disbursement dates	0 to 9 Uppercase A to Z
S032	8	Loan Period Start Date Date when classes begin, as certified by the school for this specific loan	CCYYMMDD
S033	8	Loan Period End Date Date when classes end, as certified by the school for this specific loan	CCYYMMDD
S038	8	1 st Disbursement Anticipated Date Anticipated disbursement date for the 1 st disbursement	20241001 to 20291228 CCYYMMDD
S039	6	1 st Disbursement Anticipated Gross Amount Anticipated gross amount for the 1 st disbursement	Numeric > = 0

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S040	8	1 st Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999
S041	8	1 st Payment Period Start Date Payment Period Start Date associated with 1 st anticipated disbursement	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S042	8	1 st Payment Period End Date The applicable Payment Period End Date is required for all new anticipated and actual disbursements.	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S043	25	1 st Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S044	25	1 st Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S045	25	1 st Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S048	8	2 nd Disbursement Anticipated Date Anticipated disbursement date for the 2 nd disbursement	20241001 to 20291228 CCYYMMDD
S049	6	2 nd Disbursement Anticipated Gross Amount Anticipated gross amount for the 2 nd disbursement	Numeric > = 0
S050	8	2 nd Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999
S051	8	2 nd Payment Period Start Date Payment Period Start Date associated with 2 nd anticipated disbursement	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S052	8	2 nd Payment Period End Date The applicable Payment Period End Date is required for all new anticipated and actual disbursements.	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S053	25	2 nd Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S054	25	2 nd Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S055	25	2 nd Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S058	8	3 rd Disbursement Anticipated Date Anticipated disbursement date for the 3 rd disbursement	20241001 to 20291228 CCYYMMDD
S059	6	3 rd Disbursement Anticipated Gross Amount Anticipated gross amount for the 3 rd disbursement	Numeric > = 0
S060	8	3 rd Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999
S061	8	3 rd Payment Period Start Date Payment Period Start Date associated with 3 rd anticipated disbursement	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S062	8	3 rd Payment Period End Date The applicable Payment Period End Date is required for all new anticipated and actual disbursements.	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S063	25	3 rd Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S064	25	3 rd Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S065	25	3 rd Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S068	8	4 th Disbursement Anticipated Date Anticipated disbursement date for the 4 th disbursement	20241001 to 20291228 CCYYMMDD
S069	6	4 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 4 th disbursement	Numeric > = 0

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S070	8	4 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999
S071	8	4 th Payment Period Start Date Payment Period Start Date associated with 4 th anticipated disbursement	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S072	8	4 th Payment Period End Date The applicable Payment Period End Date is required for all new anticipated and actual disbursements.	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S073	25	4 th Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S074	25	4 th Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S075	25	4 th Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S090	1	Loan Inactive Flag Indicates the loan is inactive	Y = Yes Blank = Reactivate the loan
S091	8	Loan Inactive Flag Date Indicates the date the loan was made inactive	19000101 to 20991231 CCYYMMDD
S100	40	Student's Local Address Student's first line of the local address	0 to 9 Uppercase letters A to Z Lowercase letters a to z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S101	30	Student's Local Address City Student's local city	0 to 9 Uppercase letters A to Z Lowercase letters a to z . (Period) ' (Apostrophe) - (Dash) / (Slash) , (Comma) Space(s)
S102	2	Student's Local Address State Student's local state	Uppercase A to Z A valid two-letter postal code See the State/Jurisdiction/Country Codes in Volume 6, Section 4 of this technical reference.
S103	10	Student's Local Zip Code Student's local zip code	0 to 9 Uppercase letters A to Z Lowercase letters a to z - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s)
S104	8	Borrower's Permanent Address Change Date Date the Borrower's Permanent Address updated	19000101 to 20991231 CCYYMMDD If Permanent Address field is updated and this field is not included, EDEExpress is updated with the current system date.
S105	8	Student's Local Address Change Date Date the Student's Local Address updated	19000101 to 20991231 CCYYMMDD If Local Address field is updated and this field is not included, EDEExpress is updated with the current system date.
S106	8	Borrower's SSN Change Date Date the Borrower's SSN updated	19000101 to 20991231 CCYYMMDD If S005 is updated and this field is not included, EDEExpress is updated with the current system date.
S107	8	Borrower's Date of Birth Change Date Date the Borrower's Date of Birth updated	19000101 to 20991231 CCYYMMDD If S016 is updated and this field is not included, EDEExpress is updated with the current system date.
S108	8	Loan Exit Counseling Completed Date	19000101 to 20991231 CCYYMMDD
S109	8	Loan Entrance Interview Date Indicates the date the student received entrance counseling	19000101 to 20991231 CCYYMMDD

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S110	1	Additional Unsubsidized Eligibility for Health Profession Programs (Unsub only) Indicates that the borrower is receiving an additional unsubsidized loan amount for a Health Profession Program	Y = Yes N or blank = No
S115	1	Disclosure Statement Print Indicator Disclosure statement print option used for this record	Y = COD prints N = School prints Z = COD reprints
S116	5	Origination Fee Percentage Origination fee percentage to be used for this record; for example, 04000 (implied decimal between the second and third position from the left)	Numeric > 0
S117	1	MPN Status The status of the MPN	T = Assumes the borrower has an open MPN at the COD System Note: The MPN Status field cannot be modified on a loan record using an external import change file if the field has been updated with an MPN Status value from the COD System.
S118	1	Disclosure Printed? Indicates whether or not a disclosure was printed using EDEExpress	Y = Disclosure printed N = Disclosure not printed
S120	1	Additional Unsub Preprofessional or Teacher Certification? (unsub only)	Y = Yes N or blank = No
S121	8	Academic Year Start Date Date the academic year starts at the institution	On or before 20250630 CCYYMMDD
S122	8	Academic Year End Date Date the academic year ends at the institution	On or after 20250701 CCYYMMDD
S123	1	Additional Unsubsidized Eligibility for Dependent Student (Unsubsidized only) Indicates that the dependent student is receiving additional unsubsidized loan eligibility	Y = Yes N or blank = No

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S126	50	Student's E-mail Address 1 E-mail address of the student	One and only one "at" sign (@) allowed. Before the "at" sign: At least one valid character All characters in the range of ASCII 33 to 126, except for the following thirteen characters: < > () [] \ , ; : " @ Period cannot be first, last or adjacent to another period After the "at" sign: At least one valid character Only letters, digits, hyphen, underscore and period (A to Z, 0 to 9, -, _, .) Hyphen, underscore, and period cannot be first, last, or adjacent to a period Can be blank
S127	50	Student's E-mail Address 2 E-mail address of the student	One and only one "at" sign (@) allowed. Before the "at" sign: At least one valid character All characters in the range of ASCII 33 to 126, except for the following thirteen characters: < > () [] \ , ; : " @ Period cannot be first, last or adjacent to another period After the "at" sign: At least one valid character Only letters, digits, hyphen, underscore and period (A to Z, 0 to 9, -, _, .) Hyphen, underscore, and period cannot be first, last, or adjacent to a period Can be blank
S130	8	5 th Disbursement Anticipated Date Anticipated disbursement date for the 5 th disbursement	20241001 to 20291228 CCYYMMDD
S131	6	5 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 5 th disbursement	Numeric > = 0
S132	8	5 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999
S133	8	5 th Payment Period Start Date Payment Period Start Date associated with 5 th anticipated disbursement	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S134	8	6 th Disbursement Anticipated Date Anticipated disbursement date for the 6 th disbursement	20241001 to 20291228 CCYYMMDD

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S135	6	6 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 6 th disbursement	Numeric > = 0
S136	8	6 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999
S137	8	6 th Payment Period Start Date Payment Period Start Date associated with 6 th anticipated disbursement	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S138	8	7 th Disbursement Anticipated Date Anticipated disbursement date for the 7 th Disbursement	20241001 to 20291228 CCYYMMDD
S139	6	7 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 7 th disbursement	Numeric > = 0
S140	8	7 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999
S141	8	7 th Payment Period Start Date Payment Period Start Date associated with 7 th anticipated disbursement	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S142	8	8 th Disbursement Anticipated Date Anticipated disbursement date for the 8 th disbursement	20241001 to 20291228 CCYYMMDD
S143	6	8 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 8 th disbursement	Numeric > = 0
S144	8	8 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999
S145	8	8 th Payment Period Start Date Payment Period Start Date associated with 8 th anticipated disbursement	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S146	8	9 th Disbursement Anticipated Date Anticipated disbursement date for the 9 th disbursement	20241001 to 20291228 CCYYMMDD

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S147	6	9 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 9 th disbursement	Numeric > = 0
S148	8	9 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999
S149	8	9 th Payment Period Start Date Payment Period Start Date associated with 9 th anticipated disbursement	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S150	8	10 th Disbursement Anticipated Date Anticipated disbursement date for the 10 th disbursement	20241001 to 20291228 CCYYMMDD
S151	6	10 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 10 th disbursement	Numeric > = 0
S152	8	10 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999
S153	8	10 th Payment Period Start Date Payment Period Start Date associated with 10 th anticipated disbursement	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S154	8	11 th Disbursement Anticipated Date Anticipated disbursement date for the 11 th disbursement	20241001 to 20291228 CCYYMMDD
S155	6	11 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 11 th disbursement	Numeric > = 0
S156	8	11 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999
S157	8	11 th Payment Period Start Date Payment Period Start Date associated with 11 th anticipated disbursement	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S158	8	12 th Disbursement Anticipated Date Anticipated disbursement date for the 12 th disbursement	20241001 to 20291228 CCYYMMDD

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S159	6	12 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 12 th disbursement	Numeric > = 0
S160	8	12 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999
S161	8	12 th Payment Period Start Date Payment Period Start Date associated with 12 th anticipated disbursement	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S162	8	13 th Disbursement Anticipated Date Anticipated disbursement date for the 13 th disbursement	20241001 to 20291228 CCYYMMDD
S163	6	13 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 13 th disbursement	Numeric > = 0
S164	8	13 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999
S165	8	13 th Payment Period Start Date Payment Period Start Date associated with 13 th anticipated disbursement	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S166	8	14 th Disbursement Anticipated Date Anticipated disbursement date for the 14 th disbursement	20241001 to 20291228 CCYYMMDD
S167	6	14 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 14 th disbursement	Numeric > = 0
S168	8	14 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999
S169	8	14 th Payment Period Start Date Payment Period Start Date associated with 14 th anticipated disbursement	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S170	8	15 th Disbursement Anticipated Date Anticipated disbursement date for the 15 th disbursement	20241001 to 20291228 CCYYMMDD

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S171	6	15 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 15 th disbursement	Numeric > = 0
S172	8	15 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999
S173	8	15 th Payment Period Start Date Payment Period Start Date associated with 15 th anticipated disbursement	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S174	8	16 th Disbursement Anticipated Date Anticipated disbursement date for the 16 th disbursement	20241001 to 20291228 CCYYMMDD
S175	6	16 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 16 th disbursement	Numeric > = 0
S176	8	16 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999
S177	8	16 th Payment Period Start Date Payment Period Start Date associated with 16 th anticipated disbursement	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S178	8	17 th Disbursement Anticipated Date Anticipated disbursement date for the 17 th disbursement	20241001 to 20291228 CCYYMMDD
S179	6	17 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 17 th disbursement	Numeric > = 0
S180	8	17 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999
S181	8	17 th Payment Period Start Date Payment Period Start Date associated with 17 th anticipated disbursement	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S182	8	18 th Disbursement Anticipated Date Anticipated disbursement date for the 18 th disbursement	20241001 to 20291228 CCYYMMDD

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S183	6	18 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 18 th disbursement	Numeric > = 0
S184	8	18 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999
S185	8	18 th Payment Period Start Date Payment Period Start Date associated with 18 th anticipated disbursement	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S186	8	19 th Disbursement Anticipated Date Anticipated disbursement date for the 19 th disbursement	20241001 to 20291228 CCYYMMDD
S187	6	19 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 19 th disbursement	Numeric > = 0
S188	8	19 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999
S189	8	19 th Payment Period Start Date Payment Period Start Date associated with 19 th anticipated disbursement	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S190	8	20 th Disbursement Anticipated Date Anticipated disbursement date for the 20 th disbursement	20241001 to 20291228 CCYYMMDD
S191	6	20 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 20 th disbursement	Numeric > = 0
S192	8	20 th Disbursement Anticipated Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999
S193	5	Interest Rebate Percentage Interest Rebate Percentage to be used for this record; for example, 01500 for 1.5% (implied decimal between the second and third position from the left)	00000 to 99999
S195	2	Transaction Number Transaction number of valid ISIR associated with loan record	01 to 99

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S196	8	20 th Payment Period Start Date Payment Period Start Date associated with 20 th anticipated disbursement	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S197	8	5 th Payment Period End Date The applicable Payment Period End Date is required for all new anticipated and actual disbursements.	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S198	8	6 th Payment Period End Date The applicable Payment Period End Date is required for all new anticipated and actual disbursements.	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S199	8	7 th Payment Period End Date The applicable Payment Period End Date is required for all new anticipated and actual disbursements.	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S200	8	8 th Payment Period End Date The applicable Payment Period End Date is required for all new anticipated and actual disbursements.	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S201	8	9 th Payment Period End Date The applicable Payment Period End Date is required for all new anticipated and actual disbursements.	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S202	8	10 th Payment Period End Date The applicable Payment Period End Date is required for all new anticipated and actual disbursements.	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S203	8	11 th Payment Period End Date The applicable Payment Period End Date is required for all new anticipated and actual disbursements.	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S204	8	12 th Payment Period End Date The applicable Payment Period End Date is required for all new anticipated and actual disbursements.	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S205	8	13 th Payment Period End Date The applicable Payment Period End Date is required for all new anticipated and actual disbursements.	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S206	8	14 th Payment Period End Date The applicable Payment Period End Date is required for all new anticipated and actual disbursements.	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S207	8	15 th Payment Period End Date The applicable Payment Period End Date is required for all new anticipated and actual disbursements.	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S208	8	16 th Payment Period End Date The applicable Payment Period End Date is required for all new anticipated and actual disbursements.	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S209	8	17 th Payment Period End Date The applicable Payment Period End Date is required for all new anticipated and actual disbursements.	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S210	8	18 th Payment Period End Date The applicable Payment Period End Date is required for all new anticipated and actual disbursements.	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S211	8	19 th Payment Period End Date The applicable Payment Period End Date is required for all new anticipated and actual disbursements.	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S212	8	20 th Payment Period End Date The applicable Payment Period End Date is required for all new anticipated and actual disbursements.	Valid date must fall within the loan period for all disbursements with an amount greater than \$0 CCYYMMDD
S213	25	5 th Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S214	25	5 th Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S215	25	5 th Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S216	25	6 th Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S217	25	6 th Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S218	25	6 th Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S219	25	7 th Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S220	25	7 th Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S221	25	7 th Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S222	25	8 th Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S223	25	8 th Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S224	25	8 th Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S225	25	9 th Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S226	25	9 th Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S227	25	9 th Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S228	25	10 th Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S229	25	10 th Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S230	25	10 th Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S231	25	11 th Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S232	25	11 th Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S233	25	11 th Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S234	25	12 th Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S235	25	12 th Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S236	25	12 th Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S237	25	13 th Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S238	25	13 th Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S239	25	13 th Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S240	25	14 th Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S241	25	14 th Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S242	25	14 th Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S243	25	15 th Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S244	25	15 th Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S245	25	15 th Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S246	25	16 th Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S247	25	16 th Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S248	25	16 th Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S249	25	17 th Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S250	25	17 th Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S251	25	17 th Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S252	25	18 th Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S253	25	18 th Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S254	25	18 th Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S255	25	19 th Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S256	25	19 th Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S257	25	19 th Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S258	25	20 th Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S259	25	20 th Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)
S260	25	20 th Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)

DEER26IN: DIRECT LOAN EXTERNAL EXPORT**Combined Demo, User-Defined fields, Loan (including PLUS), Anticipated and Actual Fields**

The External Export is first sorted by record type and then within the record type it is sorted alphabetically.

Field Length	Field Name/Description	Valid Field Content	Justify
2	RECORD TYPE A	A = Demographic table fields Fields listed under record type A are mostly fields from the Demographic screen in EDEExpress and are student data fields.	Left
8	Ability to Benefit Completion Date - Demo	CCYYMMDD 19000101 to 20991231 Can be blank	Date
2	Ability to Benefit State Code - Demo	Uppercase A to Z Valid postal code Can be blank See the State/Jurisdiction/Country Codes in Volume 6, Section 4 of this technical reference.	Left
2	Ability to Benefit Test Administrator Code - Demo	0-9 Uppercase A to Z Space Can be blank	Left
2	Ability to Benefit Test Code - Demo	0-9 Uppercase A to Z Space Can be blank	Left
2	Active Transaction - Demo	01 to 99 Can be blank	Right
8	Active Transaction Date - Demo Date active ISIR transaction was updated on the database	19000101 to 20991231 CCYYMMDD	Date
8	Active Transaction ID - Demo User ID that updated active ISIR transaction	0 to 9 Uppercase A to Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percentage) & (Ampersand) / (Slash) Space(s) Can be blank	Right
8	Add Date - Demo Date record was added to database	19000101 to 20991231 CCYYMMDD	Date
6	Add Time - Demo Time record was added to database	Format is HHMMSS 000000 to 235959 HH = 00 to 23 MM = 00 to 59 SS = 00 to 59	Right

Field Length	Field Name/Description	Valid Field Content	Justify
8	Add User ID - Demo User ID which added the record	0 to 9 Uppercase A to Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percentage) & (Ampersand) / (Slash) Space(s) Can be blank	Left
9	Alien Registration # - Demo Student's alien registration number	0 to 9 000000001 to 999999999 Can be blank	Left
1	Citizenship Status - Demo Student's citizenship status	1 = U.S. Citizen 2 = Eligible Noncitizen 3 = Ineligible Noncitizen	Left
8	Date of Birth - Demo Student's date of birth	19000101 to current date CCYYMMDD	Left
8	Date of Birth Change Date - Demo Date the Student's Date of birth updated	19000101 to 20991231 CCYYMMDD	Left
1	Dependency Status - Demo Dependency status of the student	D = Dependent with Primary EFC I = Independent with Primary EFC	Left
1	Document Status - Demo Status of packaged document	B = Documents still needed for both packaging and verification C = All documents are satisfied (included documents required for both packaging and verification) V = Documents still needed for verification P = Documents still needed for packaging O = Other documents needed but not required for packaging or verification D = Documents received but not reviewed (if document is required for packaging, this status prevents the record from being packaged but excludes the document from the Missing Documents Letter) Blank = Status not determined	Left
50	E-mail Address 1 - Demo Student's e-mail address	One and only one "at" sign (@) allowed. Before the "at" sign: At least one valid character All characters in the range of ASCII 33 to 126, except for the following thirteen characters: < > () [] \ , ; : " @ Period cannot be first, last or adjacent to another period After the "at" sign: At least one valid character Only letters, digits, hyphen, underscore and period (A to Z, 0 to 9, -, _ .) Hyphen, underscore, and period cannot be first, last, or adjacent to a period Can be blank	Right

Field Length	Field Name/Description	Valid Field Content	Justify
50	E-mail Address 2 - Demo Student's e-mail address	One and only one "at" sign (@) allowed. Before the "at" sign: At least one valid character All characters in the range of ASCII 33 to 126, except for the following thirteen characters: < > () [] \ , ; : " @ Period cannot be first, last or adjacent to another period After the "at" sign: At least one valid character Only letters, digits, hyphen, underscore and period (A to Z, 0 to 9, -, _ .) Hyphen, underscore, and period cannot be first, last, or adjacent to a period Can be blank	Right
35	First Name - Demo Student's first name	0 to 9 Uppercase letters A to Z Lowercase letters a to z Space(s) (Period) ' (Apostrophe) (Dash) Can be blank	Left
1	Has Document Tracking Record - Demo	Y = Yes N = No Can be blank	Left
1	Has Loan Record - Demo	Display a Y if this student has at least one record on the loan database table; otherwise, display N.	Left
1	Has Notes Record - Demo	Y = Yes N = No Can be blank	Left
1	Has NSLDS Record - Demo	Y = Yes N = No Can be blank	Left
1	Has Packaging Record - Demo	Y = Yes N = No Can be blank	Left
1	Has Pell Record - Demo	Y = Yes N = No Can be blank	Left
1	Has TEACH Record - Demo	Y = Yes N = No Can be blank	Left
1	ISIR DL GRAD PLUS MPN Flag - Demo	A = Valid MPN on file at the COD System C = Closed MPN at the COD System I = Inactive MPN at the COD System N = Valid MPN not on file at the COD System Can be blank	Left

Field Length	Field Name/Description	Valid Field Content	Justify
1	ISIR DL PLUS MPN Flag - Demo	A = Valid MPN on file at the COD System C = Closed MPN at the COD System I = Inactive MPN at the COD System N = Valid MPN not on file at the COD System Can be blank	Left
1	ISIR DL Sub/Unsub MPN Flag - Demo	A = Valid MPN on file at the COD System C = Closed MPN at the COD System I = Inactive MPN at the COD System N = Valid MPN not on file at the COD System Can be blank	Left
8	Last Mailed Date - Demo Document Tracking date of last mailing	19000101 to 20991231 Can be blank CCYYMMDD	Date
35	Last Name - Demo Student's last name	0 to 9 Uppercase letters A to Z Lowercase letters a to z Space(s) ' (Apostrophe) (Period) (Dash) Can be blank	Left
6	Legal Residence Date - Demo Year and month that the student became legal resident of state in which he or she resides	190001 to 201912 Can be blank CCYYMM	Date
2	Letter Count - Demo Count of how many letters have printed per record	00 to 99	Right
8	Loan Entrance Interview Date - Demo The date the student completed entrance interview counseling	19000101 through the current date Can be blank CCYYMMDD	Date
8	Loan Exit Counseling Date - Demo The date the student completed loan exit counseling	19000101 through the current date Can be blank CCYYMMDD	Date
40	Local Address - Demo First line of student's local mailing address	0 to 9 Uppercase letters A to Z Lowercase letters a to z (Period) ' (Apostrophe) (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) (Slash) Space(s) (Comma) Can be blank	Left

Field Length	Field Name/Description	Valid Field Content	Justify
8	Local Address Change Date - Demo Date the Student's Local Address updated	19000101 to 20991231 CCYYMMDD	Date
30	Local City - Demo Student's local city	0 to 9 Uppercase letters A to Z Lowercase letters a to z . (Period) ' (Apostrophe) - (Dash) / (Slash) Space(s) , (Comma) Can be blank	Left
10	Local Phone - Demo Student's local home telephone number	0000000000 to 9999999999 Can be blank	Right
2	Local State - Demo Student's local state code	Uppercase A to Z Valid postal code Can be blank See the State/Jurisdiction/Country Codes in Volume 6, Section 4 of this technical reference.	Left
10	Local Zip Code - Demo Student's local zip code	0 to 9 Uppercase letters A to Z Lowercase letters a to z - (Dash) Space(s) Can be blank	Left
15	Middle Name – Demo Student's middle name	Uppercase letters A to Z Lowercase letters a to z . (period) ' (apostrophe) – (dash) 0-9 Can be blank	Left
40	Permanent Address - Demo First line of the student's permanent mailing address	0 to 9 Uppercase letters A to Z Lowercase a to z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) , (Comma) Can be blank	Left

Field Length	Field Name/Description	Valid Field Content	Justify
8	Permanent Address Change Date - Demo Date Student's Permanent Address updated	19000101 to 20991231 CCYYMMDD	Date
30	Permanent City - Demo Student's permanent mailing address city	0 to 9 Uppercase letters A to Z Lowercase letters a to z . (Period) ' (Apostrophe) - (Dash) / (Slash) Space(s) , (Comma) Can be blank	Left
10	Permanent Phone Number - Demo Student's permanent home telephone number	0000000000 to 9999999999 Can be blank	Right
2	Permanent State - Demo Student's permanent state	Uppercase A to Z Valid postal code Can be blank See the State/Jurisdiction/Country Codes in Volume 6, Section 4 of this technical reference.	Left
10	Permanent Zip Code - Demo Student's permanent zip code	0 to 9 Uppercase letters A to Z Lowercase a to z - (Dash) Space(s) Can be blank	Left
2	Previous Transaction - Demo	01 to 99	Right
1	Record Source - Demo Origin of Demo record data	M = Manual Entry I = ISIR Import P = External Import Add, Packaging E = External Import Add, Pell L = External Import Add, Direct Loan H = External Import Add, TEACH D = External Import, Demographic Data Y = Prior Year Demographic Import R = Direct Loan Rebuild Import O = Pell Origination Acknowledgement – regular W = Pell Origination Acknowledgement – Web X = Pell YTD Z = TEACH Rebuild A = Import PLUS Application Data Can be blank	Left
20	School Use - Demo	Any keyboard character	Left
9	SSN - Demo Student's SSN	000010001 to 999999999	Left
8	Social Security Number Change Date - Demo Date the student's Social Security Number changed last	19000101 to 20991231 CCYYMMDD	Date

Field Length	Field Name/Description	Valid Field Content	Justify
2	Student Eligibility Code - Demo	0-9 Uppercase A to Z Space Can be blank	Left
2	Student's State of Legal Residence - Demo Student's state of legal residence	Uppercase A to Z Valid postal code See the State/Jurisdiction/Country Codes in Volume 6, Section 4 of this technical reference. Can be blank	Left
10	Suffix - Demo Student's name suffix	0 to 9 Uppercase A to Z . (Period) ' (Apostrophe) - (Dash)	Left
8	TEACH Entrance Interview Date - Demo The date the student completed TEACH entrance interview counseling	19000101 through the current date Can be blank CCYYMMDD	Date
8	TEACH Exit Counseling Completed Date - Demo The date the student completed TEACH exit counseling	19000101 through the current date Can be blank CCYYMMDD	Date
2	Transaction Number - Demo Number of the transaction	00 to 99 Can be blank	Right
2	Transaction Paid On - Demo Transaction Paid On	01 to 99 Can be blank	Right
8	Update Date - Demo Date update occurred on database	19000101 to 20991231 CCYYMMDD	Date
8	Update ID - Demo User ID which updated the record in database	0 to 9 Uppercase A to Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percentage) & (Ampersand) / (Slash) Space(s) Can be blank	Right
6	Update Time - Demo Time record was last updated on database	Format is HHMMSS 000000 to 999999 HH = 00 to 23 MM = 00 to 59 SS = 00 to 59	Right
1	Verification Status Code - Demo	W = Without Documentation V = Verified S = Selected, not verified Can be blank	Left

Field Length	Field Name/Description	Valid Field Content	Justify
2	RECORD TYPE B	B = User-defined database Record Type B is used for user defined-database fields you have created.	Left
N	User Defined Database Field 1 to Field NN	If the user-defined field type is: Text = Any valid keyboard character Date = Format is CCYYMMDD Number = Only numeric characters Yes/No = Only Y or N	Left
2	RECORD TYPE D	D = Loan Table fields Fields listed under record type D are data fields mostly from non-disbursement-related sections of the Direct Loan entry screen in EDEExpress.	Left
8	Academic Year End Date	On or after 20250701 CCYYMMDD	Date
4	Academic Year Length COD-calculated value	0 to 9999 Can be blank	Left
8	Academic Year Start Date	On or before 20260630 CCYYMMDD	Date
8	Add Date - Loan Date the record was added to the database	19000101 to 20991231 CCYYMMDD	Date
8	Add ID - Loan User ID which added record to database	0 to 9 Uppercase A to Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percentage) & (Ampersand) / (Slash) Space(s) Can be blank	Left
6	Add Time - Loan Time the record was added to database	Format is HHMMSS 000000 to 999999 HH = 00 to 23 MM = 00 to 59 SS = 00 to 59	Right
1	Additional Unsub Eligibility for Dependent Student If yes, this student is eligible to receive additional unsubsidized loan funds	Y = Yes Blank = No	Left
1	Additional Unsub Eligibility for Health Profession Programs If yes, this student is eligible to receive additional unsubsidized loan funds	Y = Yes Blank = No	Right
1	Additional Unsub Preprofessional or Teacher Certification?	Y = Yes Blank = No	Right

Field Length	Field Name/Description	Valid Field Content	Justify
8	Application Complete Date	CCYYMMDD Can be blank	Date
10	Application ID	0000000000 to 9999999999 Can be blank	Left
6	Application Loan Amount	00000-99999	Right
30	Application Submission Reason	0 to 9 Uppercase A to Z Spaces , (period) ' (apostrophe) - (dash) Can be blank	Left
6	Award Range Requested End Date	CCYYMM	Left
6	Award Range Requested Start Date	CCYYMM	Left
8	Booked Date Date the loan was booked at the COD System	19000101 to 20991231 CCYYMMDD	Date
26	Booked Document ID Document ID for this document	Example: CCYYMMDDHHmmssff99999999 Date Document Created = CCYYMMDD Time Document Created = HHmmssff Source Entity ID = 99999999	Left
1	Booked Status	A = Booked Can be blank	Left
1	College Grade Level Indicates the student's current college grade level in the program or college	0 = 1st year, never attended college 1 = 1st year, attended college before 2 = 2nd year/sophomore 3 = 3rd year/junior 4 = 4th year/senior 5 = 5th year or more undergraduate 6 = 1st year graduate/professional 7 = Graduate/professional or beyond	Right
6	Cost of Attendance The Cost of Attendance value is required at the award level for all loan types. In EDEExpress, the Cost of Attendance field is displayed in the Borrower Information section of the Direct Loan entry screen.	000000-999999	Left
1	Credit Action Choice	A = Appeal decision E = Pursue endorser N = Pursue additional unsubsidized loan U = No action will be taken Can be blank	Left

Field Length	Field Name/Description	Valid Field Content	Justify
1	Credit Action Status	D = Endorser addendum received, not linked, denied as a result of endorser denial for award N = Credit changed from pending status L = Endorser addendum received, credit approved, but endorser amount is less than the declined PLUS financial award amount Can be blank	Left
1	Credit Appeal Status	A = Appeal accepted D = Appeal denied P = Appeal pending R = Appeal closed without final decision Can be blank	Left
1	Credit Balance Option	B = Borrower S = Student Can be blank	Left
1	Credit Decision Grad PLUS/PLUS credit flag indicates the results of the credit check	A = Credit approved D = Credit denied P = Credit decision pending Can be blank	Left
8	Credit Decision Date Original date of the credit decision from the COD System	19000101 to 20991231 CCYYMMDD	Date
8	Credit Decision Expiration Date	CCYYMMDD Can be blank	Date
8	Credit Decision Update Date Date the credit decision was updated in EDEExpress	19000101 to 20991231 CCYYMMDD	Date
1	Credit Requirements Met?	Y = Yes N = No Can be blank	Left
1	Deferment Option	Y = Deferment option utilized N = Deferment option not utilized	Left
1	Dependency Status – Loan Dependency status of the student	D = Dependent I = Independent Can be blank	Left
4	Disbursement Profile Code Code used by EDEExpress to determine cost of attendance, loan period start and end dates, payment period start and end dates, and disbursement dates	0 to 9 Uppercase A to Z	Left
1	Disclosure Printed Has a disclosure statement been printed by the school?	Y = Disclosure printed N = Disclosure not printed or ready to reprint Default is N	Left
1	Disclosure Statement Print Indicator Should the COD System print a Disclosure Statement for this student?	S = COD prints O = School prints Z = COD reprints	Left

Field Length	Field Name/Description	Valid Field Content	Justify
6	DL Code Also identifies school originating loan record	0 to 9 Uppercase A to Z X00000 to X99999 where X = G or E	Left
9	Endorser Amount	0 to 999999999 Can be blank	Right
1	Endorser Approved	Y = Yes N = No Can be blank	Left
1	Enrollment Status - Origination Current enrollment status value for student	F = Full-time enrollment Q = Three-quarters-time enrollment H = Half-time enrollment	Left
1	Export to COD Flag indicating if record has been exported to the COD System	Y = Yes N = No	Right
1	Export to External Flag indicating if the record is exported to an external system	Y = Yes N = No	Right
8	Inactive Loan Date Date loan was made inactive	19000101 to 20991231 Can be blank CCYYMMDD	Date
1	Inactive Loan Flag Flag indicating if loan is inactive	Y = Yes N = No	Left
8	Informed Borrowing Completion Date	CCYYMMDD Can be blank	Date
1	Informed Borrowing Complete	Y or N	Left
18	Informed Borrowing ID	1-999999999999999999 Can be blank	
6	Interest Rebate Percentage	00.000 to 99.999 1.5% is exported as 01.500 1.0% is exported as 01.000 0.5% is exported as 00.500 0.0% is exported as 00.000	Right
6	Loan Amount Approved Total maximum amount for which the borrower is eligible	Numeric > = 0	Right
8	Loan Enroll OPE ID	00000000 to 99999999	Left
6	Loan Fee Percentage Loan origination fee percentage for this record	Numeric > = 0 4.228% is exported as 04.228 1.057% is exported as 01.057	Right
21	Loan ID Unique identifier created at the time of origination	Example: 999999999X26X99999001 Student's Social Security Number = 000010001 to 999999999 Loan Type = X, where X equals: S = Subsidized U = Unsubsidized P = PLUS/Grad PLUS Program Year = 26 (for 2025–26) School Code = X00000 to X99999 where X = G or E Loan Sequence Number = 001 to 999	Left

Field Length	Field Name/Description	Valid Field Content	Justify
21	Loan Origination Reject Reason Codes	0 to 9 Uppercase A to Z See COD Reject Code Table in Volume 2, Section 4 - Edits of this technical reference.	Left
8	Loan Period End Date Date when classes end, as certified by the school for this specific loan	CCYYMMDD	Date
8	Loan Period Start Date Date when classes begin, as certified by the school for this specific loan	CCYYMMDD	Date
1	Loan Type Type of loan record	S = Subsidized U = Unsubsidized G = Grad PLUS P = PLUS	Left
1	Maximum Loan Indicator	Y = Yes N = No	Left
8	MPN Acknowledgement Date Date on which the COD System acknowledged the physical MPN	19000101 to 20991231 Can be blank CCYYMMDD	Right
8	MPN Expiration Date	CCYYMMDD	Right
21	MPN ID	Example: 999999999X26X99999001 Student's Social Security Number = 000010001 to 999999999 MPN Indicator = X, where X equals: M = Subsidized/Unsubsidized P = PLUS/Grad PLUS Program Year = 26 (for 2025–26) School Code = X00000 to X99999 where X = G or E MPN Sequence Number = 001 to 999	Left
1	MPN Status Status of the MPN with the COD System	A = Accepted or Valid MPN at the COD System T = School assumes the student has an MPN on file at the COD System R = Valid MPN not on file at COD System P = Pending at the COD System I = Inactive E = Inactive due to the linking of a PLUS loan with an endorser C = Closed	Left
1	Original Credit Decision Status	A = Accepted D = Denied P = Pending Can be blank	Left
26	Origination Change Document ID Document number containing the change record sent to the COD System	Example: CCYYMMDDHHmmssff99999999 Date Document Created = CCYYMMDD Time Document Created = HHmmssff Source Entity ID = 999999999	Left
8	Origination Date Date the loan was originated	19000101 to 20991231 CCYYMMDD	Date

Field Length	Field Name/Description	Valid Field Content	Justify
26	Origination Document ID Document ID which contained the loan origination record sent to the COD System	Example: CCYMMDDHHmmssff999999999 Date Document Created = CCYMMDD Time Document Created = HHmmssff Source Entity ID = 999999999	Left
1	Origination Status Status of the loan	N = Not ready R = Ready B = Batched E = Error A = Accepted	Left
9	Parent Borrower's Alien Registration # Parent borrower's alien registration number, if eligible non-citizen	000000001 to 999999999 Can be blank (Always blank for a Grad PLUS/Sub/Unsub loan)	Right
1	Parent Borrower's Citizenship Status Parent borrower's citizenship status	1 = U.S. Citizen (or U.S. national) 2 = Eligible Noncitizen 3 = Ineligible Noncitizen Can be blank (Always blank for a Grad PLUS/Sub/Unsub loan)	Right
8	Parent Borrower's Date of Birth Date of the parent borrower's birth	19250101 to 20161231 Can be blank CCYMMDD (Always blank for a Grad PLUS/Sub/Unsub loan)	Date
8	Parent Borrower's Date of Birth Change Date Date the parent borrower's date of birth changed	19000101 to 20991231 Can be blank CCYMMDD (Always blank for a Grad PLUS/Sub/Unsub loan)	Date
20	Parent Borrower's Driver's License # Parent borrower's driver's license number	0 to 9 Uppercase A to Z . (Period) ' (Apostrophe) - (Dash) * (Asterisk) but not in first position, entire field cannot consist of all asterisks Space(s) Can be blank (Always blank for a Grad PLUS/Sub/Unsub loan)	Left
2	Parent Borrower's Driver's License State State the parent borrower's driver's license is issued	Uppercase A to Z A valid two-letter postal code See the State/Jurisdiction/Country Codes in Volume 6, Section 4 of this technical reference. Can be blank (Always blank for a Grad PLUS/Sub/Unsub loan)	Left
35	Parent Borrower's First Name Parent borrower's first name	0 to 9 Uppercase letters A to Z Lowercase letters a to z . (Period) ' (Apostrophe) - (Dash) Space(s) Can be blank (Always blank for a Grad PLUS/Sub/Unsub loan)	Left

Field Length	Field Name/Description	Valid Field Content	Justify
35	Parent Borrower's Last Name Parent borrower's last name	0 to 9 Uppercase letters A to Z Lowercase letters a to z . (Period) ' (Apostrophe) - (Dash) Space(s) Can be blank (Always blank for a Grad PLUS/Sub/Unsub loan)	Left
15	Parent Borrower's Middle Name Parent borrower's middle name	0 to 9 Uppercase letters A to Z Lowercase letters a to z Space(s) . (Period) ' (Apostrophe) - (Dash) Can be blank (Always blank for a Grad PLUS/Sub/Unsub loan)	Left
8	Parent Borrower's Permanent Address Change Date Date the parent borrower's address change was effective	19000101 to 20991231 Can be blank CCYYMMDD (Always blank for a Grad PLUS/Sub/Unsub loan)	Date
30	Parent Borrower's Permanent City Parent borrower's permanent city	0 to 9 Uppercase letters A to Z Lowercase letters a to z . (Period) ' (Apostrophe) - (Dash) / (Slash) Space(s) , (Comma) Can be blank (Always blank for a Grad PLUS/Sub/Unsub loan)	Left
10	Parent Borrower's Permanent Home Phone Parent borrower's home telephone number	0000000000 to 9999999999 Can be blank (Always blank for a Grad PLUS/Sub/Unsub loan)	Right
2	Parent Borrower's Permanent State Parent borrower's permanent state of residence	Uppercase A to Z A valid two-letter postal code See the State/Jurisdiction/Country Codes in Volume 6, Section 4 of this technical reference. Can be blank (Always blank for a Grad PLUS/Sub/Unsub loan)	Left

Field Length	Field Name/Description	Valid Field Content	Justify
40	Parent Borrower's Permanent Street Address First line of the parent borrower's permanent address	0 to 9 Uppercase letters A to Z Lowercase letters a to z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) , (Comma) Can be blank (Always blank for a Grad PLUS/Sub/Unsub loan)	Left
10	Parent Borrower's Permanent Zip Parent borrower's permanent zip code	0 to 9 Uppercase letters A to Z Lowercase letters a to z - (Dash) Space(s)	Left
8	Parent Borrower's Social Security # Change Date Date the parent borrower's Social Security Number changed last	19000101 to 20991231 Can be blank CCYYMMDD (Always blank for a Grad PLUS/Sub/Unsub loan)	Date
9	Parent Borrower's SSN Parent borrower's Social Security number	000010001 to 999999999 Can be blank (Always blank for a Grad PLUS/Sub/Unsub loan)	Right
1	Parent Borrower's Loan Default/Grant Overpayment Is the Parent in default on a Title IV loan or does the Parent owe a refund on a Title IV grant?	Y = Yes N = No Z = Overridden by school Can be blank (Always blank for a Grad PLUS/Sub/Unsub loan)	Left
1	PLUS Counseling Completed	Y = Yes N = No Can be blank	Left
8	PLUS Counseling Completed Date	CCYYMMDD Can be blank	Date
10	Previous Application ID	0000000000 to 9999999999 Can be blank	Left
4	Program Year Academic year in which the loan is borrowed	2526	Right
1	Reconsideration Eligible	Y = Yes N = No Can be blank	Left
1	Record Source – Loan Origin of record data	M = Manual Entry I = ISIR Import E = External Import Add, Direct Loan P = Packaging Import R = Rebuild A = PLUS Application Data	Left

Field Length	Field Name/Description	Valid Field Content	Justify
1	Relationship to Student Identifies PLUS borrower's relationship to student.	P = Biological Parent of the Dependent Undergraduate Student A = Legal Adoptive Parent of the Dependent Undergraduate Student S = Spouse of the Biological or Legal Adoptive Parent of the Dependent Undergraduate Student and am considered to be a parent in accordance with the instructions on the Free Application for Federal Student Aid (FAFSA) for reporting my income and assets on the FAFSA O = Other Can be blank	Left
1	School Credit Balance Option	Y = Remaining balance should be applied to school N = Remaining balance should be applied to borrower	Left
1	Six Month Deferment Option	Y = Six Month Deferment Option utilized N = Six Month Deferment Option not utilized	Left
1	Student's Loan Default/Grant Overpayment Is the student in default on a Title IV loan or does the student owe a refund on a Title IV grant?	Y = Yes N = No Z = Overridden	Left
2	Transaction Number Transaction number for valid ISIR associated with loan record.	01 to 99 Can be blank	Left
8	Transmit Date Date that data was transmitted to the COD System	19000101 to 20991231 CCYYMMDD	Right
2	Transmit Number Transmission number	00 to 99	Right
1	Unknown Loan Amount	Y = If the borrower selects doesn't know the loan amount N = Blank	Left
8	Update Date - Loan Date record was updated on database	19000101 to 20991231 CCYYMMDD	Date
8	Update ID - Loan User ID which updated the record on database	0 to 9 Uppercase A to Z , (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percentage) & (Ampersand) / (Slash) Space(s) Can be blank	Right
6	Update Time - Loan Time the last update was made to record	Format is HHMMSS 000000 to 999999 HH = 00 to 23 MM = 00 to 59 SS = 00 to 59	Right

Field Length	Field Name/Description	Valid Field Content	Justify
2	Record Type M	M = Actual Disbursement Table fields Fields listed under Record Type M are for actual disbursement fields in the disbursement sections of the Direct Loan entry screen.	Left
2	Actual Disbursement # Disbursement number for the current disbursement transaction	01 to 20	Right
8	Actual Disbursement Action Date	Format is CCYYMMDD	Date
7	Actual Disbursement CIP Code 1 First CIP Code value associated with actual disbursement	00.0000 to 99.9999 Can be blank	Left
7	Actual Disbursement CIP Code 2 Second CIP Code value associated with actual disbursement	00.0000 to 99.9999 Can be blank	Left
7	Actual Disbursement CIP Code 3 Third CIP Code value associated with actual disbursement	00.0000 to 99.9999 Can be blank	Left
4	Actual Disbursement CIP Code Year	CCYY	Left
8	Actual Disbursement Date Date activity occurred	20241001 to 20291228 CCYYMMDD	Date
6	Actual Disbursement DL Code DL code, also identifies school originating loan record	X00000 to X99999 where X = G or E	Left
26	Actual Disbursement Document ID Document ID that contained the disbursement record sent to the COD System or the Document ID generated by the COD System for the Booking Notification, Payment to Servicing, Rebuild	Example: CCYYMMDDHHmmssff99999999 Date Document Created = CCYYMMDD Time Document Created = HHmmssff Source Entity ID = 99999999	Left
8	Actual Disbursement Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999	Left
1	Actual Disbursement Enrollment Status Enrollment Status value associated with actual disbursement	F = Full-time enrollment Q = Three-quarters-time enrollment H = Half-time enrollment	Left
8	Actual Disbursement Enrollment Status Effective Date	CCYYMMDD	Date
1	Actual Disbursement Export to External	Y = Yes N = No	Left
6	Actual Disbursement Gross Amount Actual gross amount (in dollars) of the disbursement	Numeric > = 0	Right
5	Actual Disbursement Interest Rebate Amount Actual interest rebate (in dollars) of the disbursement	00000 to 99999	Right

Field Length	Field Name/Description	Valid Field Content	Justify
5	Actual Disbursement Loan Fee Amount Actual loan fee (in dollars) of the disbursement	Numeric > = 0	Right
21	Actual Disbursement Loan ID Unique identifier created at the time of origination	Example: 999999999X26X99999001 Student's Social Security Number = 000010001 to 999999999 Loan Type = X, where X equals: S = Subsidized U = Unsubsidized P = PLUS/Grad PLUS Program Year = 26 (for 2025–26) School Code = X00000 to X99999 where X = G or E Loan sequence number = 001 to 999	Left
7	Actual Disbursement Net Adjustment Amount Actual net amount (in dollars) of the adjustment to the disbursement	-999,999 to 999,999	Right
6	Actual Disbursement Net Amount Actual net amount (in dollars) of the disbursement	Numeric > = 0	Right
8	Actual Disbursement Payment Period End Date The applicable Payment Period End Date is required for all new anticipated and actual disbursements.	CCYYMMDD	Date
8	Actual Disbursement Payment Period Start Date Payment Period Start Date associated with actual disbursement	CCYYMMDD	Date
28	Actual Disbursement Processed Edits	0 to 9 Uppercase A to Z See COD Reject Code Table – Volume 2, Section 4 - Edits of this technical reference.	Left
8	Actual Disbursement Program Attendance Begin Date	MMDDCCYY Can be blank	Date
2	Actual Disbursement Program Credential Level 1	0-99	Left
2	Actual Disbursement Program Credential Level 2	0-99	Left
2	Actual Disbursement Program Credential Level 3	0-99	Left
25	Actual Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)	Left
25	Actual Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)	Left

Field Length	Field Name/Description	Valid Field Content	Justify
25	Actual Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)	Left
7	Actual Disbursement Published Program Length 1	0-999.999	Left
7	Actual Disbursement Published Program Length 2	0-999.999	Left
7	Actual Disbursement Published Program Length 3	0-999.999	Left
6	Actual Disbursement Published Program Length Units 1	Weeks Months Years	Left
6	Actual Disbursement Published Program Length Units 2	Weeks Months Years	Left
6	Actual Disbursement Published Program Length Units 3	Weeks Months Years	Left
4	Actual Disbursement Sequence # Sequence number that determines the order in which the disbursements are processed	0000 to 9999 Can be blank	Right
1	Actual Disbursement Special Programs 1	A-Z (uppercase only)	Left
1	Actual Disbursement Special Programs 2	A-Z (uppercase only)	Left
1	Actual Disbursement Special Programs 3	A-Z (uppercase only)	Left
1	Actual Disbursement Status Status of disbursement activity	N = Not ready to send to the COD System R = Ready to send to the COD System B = Batched A = Accepted by the COD System E = Rejected by the COD System	Left
7	Actual Disbursement Weeks Program Academic Year 1	0-999.999 Can be blank	Left
7	Actual Disbursement Weeks Program Academic Year 2	0-999.999 Can be blank	Left
7	Actual Disbursement Weeks Program Academic Year 3	0-999.999 Can be blank	Left
2	RECORD TYPE N	N = Anticipated disbursement table fields Fields listed under Record Type N are for anticipated disbursement fields from the disbursement sections of the Direct Loan entry screen.	Left
2	Anticipated Disbursement # Disbursement number for the current disbursement transaction	01 to 20	Right
7	Anticipated Disbursement CIP Code 1 First CIP Code value associated with anticipated disbursement	00.0000 to 99.9999	Left

Field Length	Field Name/Description	Valid Field Content	Justify
7	Anticipated Disbursement CIP Code 2 Second CIP Code value associated with anticipated disbursement	00.0000 to 99.9999	Left
7	Anticipated Disbursement CIP Code 3 Third CIP Code value associated with anticipated disbursement	00.0000 to 99.9999	Left
4	Anticipated Disbursement CIP Code Year	CCYY	Left
8	Anticipated Disbursement Date Date activity is expected to occur	20241001 to 20291228 CCYYMMDD	Date
8	Anticipated Disbursement Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000 to 99999999	Left
1	Anticipated Disbursement Enrollment Status Enrollment Status value associated with anticipated disbursement	F = Full-time enrollment Q = Three-quarters-time enrollment H = Half-time enrollment	Left
8	Anticipated Disbursement Enrollment Status Effective Date	CCYYMMDD	Date
1	Anticipated Disbursement Export to External	Y = Yes N = No	Left
5	Anticipated Disbursement Fee Amount Anticipated loan fee (in dollars) associated with the disbursement	Numeric > = 0	Right
6	Anticipated Disbursement Gross Amount Anticipated gross amount (in dollars) of the disbursement	Numeric > = 0	Right
21	Anticipated Disbursement Loan ID Unique identifier created at the time of origination	Example: 999999999X26X99999001 Student's Social Security Number = 001010001 to 999999999 Loan type = X, where X equals: S = Subsidized U = Unsubsidized P = PLUS/Grad PLUS Program year = 26 (for 2025–26) School code = X00000 to X99999 where X = G or E Loan sequence number = 001 to 999	Left
6	Anticipated Disbursement Net Amount Anticipated net amount (in dollars) of the disbursement	Numeric > = 0	Right

Field Length	Field Name/Description	Valid Field Content	Justify
8	Anticipated Disbursement Payment Period End Date The applicable Payment Period End Date is required for all new anticipated and actual disbursements.	CCYYMMDD	Date
8	Anticipated Disbursement Payment Period Start Date Payment Period Start associated with anticipated disbursement	CCYYMMDD	Date
8	Anticipated Disbursement Program Attendance Begin Date	MMDDCCYY Can be blank	Date
2	Anticipated Disbursement Program Credential Level 1	0-99	Left
2	Anticipated Disbursement Program Credential Level 2	0-99	Left
2	Anticipated Disbursement Program Credential Level 3	0-99	Left
25	Anticipated Disbursement Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)	Left
25	Anticipated Disbursement Program Profile Code 2	0 to 9 Uppercase A to Z Space (valid for all characters except first character)	Left
25	Anticipated Disbursement Program Profile Code 3	0 to 9 Uppercase A to Z Space (valid for all characters except first character)	Left
7	Anticipated Disbursement Published Program Length 1	0-999.999	Left
7	Anticipated Disbursement Published Program Length 2	0-999.999	Left
7	Anticipated Disbursement Published Program Length 3	0-999.999	Left
6	Anticipated Disbursement Published Program Length Units 1	Weeks Months Years	Left
6	Anticipated Disbursement Published Program Length Units 2	Weeks Months Years	Left
6	Anticipated Disbursement Published Program Length Units 3	Weeks Months Years	Left
5	Anticipated Disbursement Rebate Amount Anticipated interest rebate (in dollars) associated with the disbursement	000000 to 999999	Right

Field Length	Field Name/Description	Valid Field Content	Justify
6	Anticipated Disbursement School Code Identifies school originating loan record	X00000 to X99999 where X = G or E	Left
1	Anticipated Disbursement Special Programs 1	A-Z (uppercase only)	Left
1	Anticipated Disbursement Special Programs 2	A-Z (uppercase only)	Left
1	Anticipated Disbursement Special Programs 3	A-Z (uppercase only)	Left
7	Anticipated Disbursement Weeks Program Academic Year 1	0-999.999 Can be blank	Left
7	Anticipated Disbursement Weeks Program Academic Year 2	0-999.999 Can be blank	Left
7	Anticipated Disbursement Weeks Program Academic Year 3	0-999.999 Can be blank	Left
1	Disbursement Release Indicator Indicates an actual disbursement	True = Y (yes) False = N (no)	Left

DLEXCASH: CASH DETAIL EXTERNAL ADD

Note: An em dash (—) indicates the column information is not applicable to the field.

Field #	Start	End	Len	Field Name and Description	Valid Field Content	Justify
1	1	6	6	School Code	X00000 to X99999 where X = G or E	Left
2	7	8	2	Program Year	26 (for 2025–26 cash detail records)	Left
3	9	9	1	Transaction Type	R = Cash Receipts (Drawdowns) X = Refund of Cash	Left
4	10	17	8	Transaction Date Date cash receipt or refund of cash is applied	19000101 to 20991231 Format is CCYYMMDD	Date
5	18	28	11	Transaction Amount The amount for cash receipt or refund of cash	-2147483648 to 02147483647 Refunds of Cash and Cash Receipts are normally positive. Only use the negative sign for reversing transactions.	Right
6	29	41	13	G5 Control Number Code/User Notes The G5 Control Number Code received from G5 for cash receipts or any text the user chooses.	Any valid keyboard character or Blank Ignored when Transaction Type = X	Right
7	42	56	15	Check Number/User Notes The check number returned by the school on a check for refund of cash or any text the user chooses	Any valid keyboard character or Blank Ignored when Transaction Type = R	Right
8	57	80	24	Unused/Reserve for future expansion	Will be blank	Left
—	—	—	80	Total Bytes	—	—

DLEXLOAN: EXTERNAL LOAN RECONCILIATION

Note: An em dash (—) indicates the column information is not applicable to the field.

Field #	Start	End	Len	Field Name and Description	Valid Field Content	Justify
1	1	8	8	End Date The last day of the reporting period	Format is CCYYMMDD	Date
2	9	9	1	Record Type	B = Booked Loan Detail U = Unbooked Loan Detail	Left
3	10	30	21	Loan Identifier Unique Identifier created at the time of origination	Student's Social Security Number: 000010001 to 999999999 Loan Type: S = Subsidized U = Unsubsidized P = PLUS or Grad PLUS Program Year: 26 (for 2025–26) School Code: X00000 to X99999 where X = G or E Loan Sequence Number: 001 to 999	Left
4	31	36	6	School Code	X00000 to X99999 where X = G or E	Left
5	37	43	7	Gross Amount The total gross amount for the loan	0000000 to 0999999	Right
6	44	50	7	Fee Amount The total fee amount for the loan	0000000 to 0999999	Right
7	51	57	7	Interest Rebate Amount The total interest rebate amount for the loan	0000000 to 0999999	Right
8	58	64	7	Net Amount The total net amount for the loan	0000000 to 0999999	Right
9	65	80	16	Unused/Reserve for future expansion	Will be blank	Left
—	—	—	80	Total Bytes	—	—

DLEXDISB: EXTERNAL DISTRIBUTION RECONCILIATION

Note: An em dash (—) indicates the column information is not applicable to the field.

Field #	Start	End	Len	Field Name and Description	Valid Field Content	Justify
1	1	8	8	End Date The last day of the reporting period	Format is CCYYMMDD	Date
2	9	9	1	Record Type	B = Booked Loan Detail U = Unbooked Loan Detail	Left
3	10	30	21	Loan Identifier Unique Identifier created at the time of origination	Student's Social Security Number: 000010001 to 999999999 Loan Type: S = Subsidized U = Unsubsidized P = PLUS or Grad PLUS Program Year: 26 (for 2025–26) School Code: X00000 to X99999 where X = G or E Loan Sequence Number: 001 to 999	Left
4	31	36	6	School Code	X00000 to X99999 where X = G or E	Left
5	37	42	6	Total Gross Amount The sum of the actual gross amounts (in dollars) for the loan	Numeric >= 0 Can be blank (If any of fields 5, 6, 7, or 8 are blank, corresponding loan record is not created)	Right
6	43	47	5	Total Loan Fee Amount The sum of the actual loan fee amounts (in dollars) for the loan	Numeric >= 0 Can be blank (If any of fields 5, 6, 7, or 8 are blank, corresponding loan record is not created)	Right
7	48	52	5	Total Interest Rebate Amount The sum of the actual interest rebate amounts (in dollars) for the loan	Numeric >= 0 Can be blank (If any of fields 5, 6, 7, or 8 are blank, corresponding loan record is not created)	Right
8	53	58	6	Total Net Amount The sum of the actual net amount (in dollars) for the loan	Numeric >= 0 Can be blank (If any of fields 5, 6, 7, or 8 are blank, corresponding loan record is not created)	Right
9	59	63	6	Disbursement Actual Gross Amount	Numeric >= 0	Right
10	64	69	5	Disbursement Actual Loan Fee Amount	Numeric >= 0	Right
11	70	74	5	Disbursement Actual Interest Rebate Amount	Numeric >= 0	Right
12	75	80	6	Disbursement Actual Net Amount	Numeric >= 0	Right
13	81	87	7	Disbursement Actual Net Adjustment	-99999 to 099999 Can be blank	Right

Field #	Start	End	Len	Field Name and Description	Valid Field Content	Justify
14	88	89	2	Disbursement Number The disbursement number for the current disbursement transaction	01 to 20	Right
15	90	91	2	Disbursement Sequence Number The sequence number that determines the order in which the disbursement activity is processed within EDEExpress	01 to 99	Right
16	92	93	2	Previous Disbursement Sequence Number The Disbursement Sequence Number of the disbursement activity immediately preceding this disbursement record. Used to determine disbursement order only. It is not stored.	01 to 99 If Transaction Type = D, must be 00 or blank.	Left
17	94	94	1	Transaction Type—Disbursement Disbursement Activity recorded at COD	A = Adjusted Disbursement Amount D = Disbursement	Left
18	95	102	8	Transaction Date Date disbursement activity occurred at the school	Format is CCYYMMDD For 2025–26, valid date range is 20241001 to 20291228.	Date
—	—	—	102	Total Bytes	—	—

TEACH Grant Combination Layouts

TGED26OP: TEACH GRANT EXTERNAL DATA ADD/CHANGE RECORD

This record layout is used to add and change TEACH Grant data (origination/disbursement) records.

Under the Processing Notes/Edits column, “A” indicates the field is required to add a TEACH Grant record and “C” indicates the field is required to change a TEACH record.

Note: An em dash (—) indicates the column information is not applicable to the field.

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
1	1	21	21	A/N	Award ID Unique number used to identify an origination record in the EDEExpress database	Format: 999999999H26999999001 Where: SSN = 000010001 to 999999999 TEACH Grant Type = H Year Indicator = 26 (for 2025–26) Valid OPE ID (first 6 digits) = 999999 Award Sequence Number = 001 to 999	A/C	Left
2	22	30	9	N	SSN Student’s SSN from the FAFSA for this school year.	000010001 to 999999999	A	Left
3	31	38	8	A/N	School OPE ID	00000000 to 99999999	A	Left
4	39	51	13	A/N	Origination cross-reference This field can contain any cross reference information useful to the institution to identify student records internally.	Institution defined. Any character except the pipe(" ")	—	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
5	52	58	7	N	Award amount for the entire school year Must equal the award amount calculated by the institution to be disbursed to this student for attendance for this entire TEACH Grant award year.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point Range: 0000000 to maximum award amount for a TEACH Grant	A Refer to Volume 2, Section 3: Common Record Layout, field 65 of this technical reference for maximum amount for a TEACH Grant.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
6	59	62	4	A/N	Disbursement Profile Code User-supplied code for profile being created.	A to Z 0 to 9 A minimum of one character must be entered and first character cannot be blank	<p>A</p> <p>Notes: If this code is in COD Disbursement setup and this record:</p> <ul style="list-style-type: none"> contains disbursement data, the data from the file is saved to the TEACH Grant record in EDEExpress. does not contain disbursement data, disbursements are created for the TEACH Grant record based on the Disbursement Profile Code in COD Disbursement setup. <p>If this code is not in COD Disbursement setup and this record contains disbursement data, the Disbursement Profile Code is created in COD Disbursement setup with the code provided in this field and disbursement data from the file. The disbursement data from the record is also saved to the student's TEACH Grant record in EDEExpress.</p>	Left
7	63	64	2	N	Transaction number Transaction number from the eligible ISIR or FAFSA Submission Summary used to calculate the student's award.	01 to 99	A	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
8	65	65	1	A/N	College Grade Level Student's college grade level	0 = 1st year/never attended college 1 = 1st year/attended college before 2 = 2nd year/sophomore 3 = 3rd year/junior 4 = 4th year/senior 5 = 5th year/other undergraduate 6 = 1st year/ graduate/professional 7 = Continuing graduate/ professional or beyond Blank	A	Left
9	66	73	8	D	Enrollment Date Enrollment date for the student.	20241001 to 20260630 CCYYMMDD	A	Left
10	74	76	3	A/N	School Internal Sequence Number This is an internal sequence number.	A to Z 0 to 9	—	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
11	77	77	1	A	Enrollment status The student's enrollment status at the time you create or update the student record.	F = Full-time Q = 3/4-time H = 1/2-time L = Less than 1/2-time	You must provide the student's current Enrollment Status value with each TEACH Grant anticipated or actual disbursement record. Use this field to add the Enrollment Status value on the TEACH Grant entry screen in EDEExpress. When creating new TEACH Grant records, the Enrollment Status value you provide in this field is used automatically as the Enrollment Status on each anticipated disbursement record created for the record. The Enrollment Status is required to prepare the TEACH Grant origination record for export.	Left
12	78	85	8	D	Enrollment Status Effective Date The effective date of the Enrollment Status associated with the origination record and anticipated disbursements during initial record creation process.	CCYYMMDD	The Enrollment Status Effective Date is optional for TEACH Grant records for the 2025–26 Award Year, and is not processed or stored by the COD System if sent.	Left
13	86	86	1	A	Teacher Expert Indicator	Y = Yes, Teacher Expert N = No, not a Teacher Expert Blank = No	—	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
14	87	92	6	A/N	Federal School Code School code entered at TEACH School setup	X00000 to X99999 (where "X" may be 0 (zero), B, E, or G) Blank	A	Left
15	93	127	35	A	Student Last Name Student's last name on the ISIR transaction number reported.	0 to 9 Uppercase letters A to Z Lowercase letters a to z Space . (period) , (apostrophe) - (dash)	A (See note) Note: The Last Name cannot be blank if the First Name is blank. The First Name cannot be blank if the Last Name is blank. Refer to edit 5005 in Volume 3, Section 4 of this technical reference.	Left
16	128	162	35	A	Student First Name Student's first name on the ISIR transaction number reported.	0 to 9 Uppercase letters A to Z Lowercase letters a to z Space . (period) , (apostrophe) - (dash)	A (See note) Note: The Last Name cannot be blank if the First Name is blank. The First Name cannot be blank if the Last Name is blank. Refer to edit 5005 in Volume 3, Section 4 of this technical reference.	Left
17	163	177	15	A	Student Middle Name Student's middle name on the ISIR transaction number reported.	0 to 9 Uppercase letters A to Z Lowercase letters a to z Space . (period) , (apostrophe) - (dash) Can be blank	—	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
18	178	185	8	D	Student's Date of Birth The date of birth of the student as reported on the ISIR transaction associated with this record (field 7).	19000101 to current date CCYYMMDD	A	Left
19	186	235	50	A/N	E-mail Address 1 Student's e-mail address 1.	One and only one "at" sign (@) allowed Before the "at" sign: At least one valid character All characters in the range of ASCII 33 to 126, except for the following thirteen characters: < > () [] \ , ; : " ' @ Period cannot be first, last or adjacent to another period After the "at" sign: At least one valid character Only letters, digits, hyphen, underscore and period (A to Z, 0 to 9, -, _, .) Hyphen, underscore, and period cannot be first, last, or adjacent to a period Can be blank	—	Left
20	236	285	50	A/N	E-mail Address 2 Student's e-mail address 2.	One and only one "at" sign (@) allowed Before the "at" sign: At least one valid character All characters in the range of ASCII 33 to 126, except for the following thirteen characters: < > () [] \ , ; : " ' @ Period cannot be first, last or adjacent to another period After the "at" sign: At least one valid character Only letters, digits, hyphen, underscore and period (A to Z, 0 to 9, -, _, .) Hyphen, underscore, and period cannot be first, last, or adjacent to a period Can be blank	—	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
21	286	293	8	D	TEACH Entrance Interview Date The TEACH entrance interview date	Format: CCYYMMDD 19000101 to 20991231	—	Left
22	294	294	1	A/N	Citizenship The student's citizenship status	1 = U.S. Citizen 2 = Eligible Noncitizen Or Blank	A	Left
23	295	303	9	A/N	ARN The student's Alien Registration Number	000000001 to 999999999 Can be blank	Required if Citizenship (field 21) is 2. Refer to edit 5006 in Volume 3, Section 4 of this technical reference.	Left
24	304	343	40	A/N	Address The student's local address	0 to 9 Uppercase letters A to Z Lowercase letters a to z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) , (Comma) Can be blank	Refer to edits 5003 and 5004 in Volume 3, Section 4 of this technical reference.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
25	344	373	30	A/N	City The student's local city	0 to 9 Uppercase letters A to Z Lowercase letters a to z . (Period) ' (Apostrophe) - (Dash) / (Slash) Space(s) , (Comma) Can be blank	Refer to edits 5003 and 5004 in Volume 3, Section 4 of this technical reference.	Left
26	374	375	2	A/N	State The student's local state	Uppercase A to Z A valid two-letter postal code See the State/Jurisdiction/Country Codes in Volume 6, Section 4 of this technical reference. Can be blank	Refer to edits 5003 and 5004 in Volume 3, Section 4 of this technical reference.	Left
27	376	385	10	A/N	Zip Code The student's local zip code	0 to 9 Uppercase letters A to Z Lowercase letters a to z Space - (dash)	Refer to edits 5003 and 5004 in Volume 3, Section 4 of this technical reference.	Left
28	386	387	2	A	Student Eligibility Code	0-9 Uppercase A to Z Space Can be blank	The Student Eligibility Code is required to save or prepare TEACH Grant records for export.	Left
29	388	389	2	A	Ability to Benefit Test Code	0-9 Uppercase A to Z Space Can be blank	—	Left
30	390	397	8	A	Ability to Benefit Completion Date	CCYYMMDD 19000101 to 20991231	You must provide an Ability to Benefit Completion Date if the Student Eligibility Code is 03 (State Process).	Right

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
31	398	399	2	A	Ability to Benefit Test Administrator Code	0-9 Uppercase A to Z Space Can be blank	—	Left
32	400	401	2	A	Ability to Benefit State Code	Uppercase A to Z Valid postal code See the State/Jurisdiction/Country Codes in Volume 6, Section 4 of this technical reference. Can be blank	You must provide an Ability to Benefit State Code if the Student Eligibility Code is 03 (State Process).	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
33	402	426	25	A	Program Profile Code	A-Z 0-9 Space (for all characters except 1st character)	<p>You are required to provide a Program Profile Code each time you create a TEACH Grant record in EDEExpress. The Program Profile Code is for school use only and is not submitted to the COD System.</p> <p>Must match Program Profile Code established in Program Profiles setup in EDEExpress</p> <p>Controls values provided to the COD System for the TEACH Grant disbursement record for the following fields associated with the Program Profile:</p> <ul style="list-style-type: none"> • Program Credential Level 1 • Published Program Length 1 • Published Program Length Unit 1 (Weeks, Months, or Years) • Special Programs 1 • Weeks Program Academic Year 1 • CIP Code 1 • CIP Code Year 	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
34	427	434	8	D	Program Attendance Begin Date The date the student began attending classes for the program associated with this TEACH Grant record.	CCYYMMDD Can be blank	The Program Attendance Begin Date is optional for TEACH Grant records for the 2025–26 Award Year, and is not processed or stored by the COD System if sent.	Left
35	435	476	42		Filler	Blank	Reserved for future expansion.	
36	477	489	13	A/N	Disbursement 01 cross-reference This field can contain any cross reference information useful to the institution to identify student records internally.	Institution defined Any character except the pipe(" ")	The field can be used by the school to track each disbursement record (by reference number) to a payment period.	Left
37	490	491	2	N	Disbursement 01 Sequence Number Sequence number for the associated disbursement.	01 to 65	66 to 99 are reserved for ED-system-generated disbursement sequence numbers. Refer to the Processing Notes/Edits column of the Disbursement Profile Code (field 6 of TEACH Grant External Add/Change Record) for information regarding relationship between Disbursement Profile Code and disbursements. Cannot be blank if one of the fields within disbursement number 01 is non-blank.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
38	492	499	8	D	Disbursement 01 Date Date this disbursement was or will be made to the student.	20250101 or later CCYYMMDD	Refer to edits 5111 and 5112 in Volume 3, Section 4 of this technical reference. Current Date cannot be more than N (zero or seven) days prior to the Disbursement Date. Cannot be blank if one of the fields within disbursement number 01 is non-blank.	Left
39	500	506	7	N	Disbursement 01 Amount Amount of disbursement for student's payment period.	0000000 to 9999999 Dollars and cents, use leading zeros; do not include the \$ sign or decimal point	Cannot be greater than Award Amount. Cannot be blank if one of the fields within disbursement number 01 is non-blank.	Left
40	507	514	8	N	Disbursement 01 Payment Period Start Date Beginning date of payment period	20241001 to 20260630 CCYYMMDD	The Payment Period Start Date is required for all new anticipated and actual TEACH Grant disbursement records, along with the Payment Period End Date field value.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
41	515	515	1	A/N	Disbursement 01 Release Indicator Indicates if the entity is submitting disbursement records for disbursements that have been or will be disbursed; and indicates if the record is an actual disbursement or an anticipated disbursement record	1 = Yes (checked) Blank = No (unchecked)	—	Left
42	516	523	8	N	Disbursement 01 Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000-99999999 Blank	If blank, the value from TEACH School Setup is used for the disbursement.	Left
43	524	524	1	A	Disbursement 01 Enrollment Status The student's enrollment status at the time you create or update the student record.	F=Full-time Q=3/4-time H=1/2-time L=Less than 1/2-time	—	Left
44	525	532	8	D	Disbursement 01 Enrollment Status Effective Date The effective date for the Enrollment Status value associated with the disbursement record.	CCYYMMDD	The Enrollment Status Effective Date is optional for TEACH Grant records for the 2025–26 Award Year, and is not processed or stored by the COD System if sent.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
45	533	540	8	D	Disbursement 01 Payment Period End Date The end date of the payment period associated with the disbursement record.	20250101 or later CCYYMMDD	The Payment Period End Date is required for all new anticipated and actual TEACH Grant disbursements.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
46	541	565	25	N	Disbursement 01 Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 1 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 1 • Published Program Length 1 • Published Program Length Unit 1 (Weeks, Months, or Years) • Special Programs 1 • Weeks Program Academic Year 1 • CIP Code 1 • CIP Code Year <p>If the Program Profile Code 1 field value is blank in the file, EDEExpress uses the value associated with the Program Profile Code value provided in field #33.</p>	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
47	566	590	25	N	Disbursement 01 Program Profile 2	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character) Can be blank</p> <p>Program Profile Code must contain at least one field value that differs from the field values provided with Program Profile Code 1 and Program Profile Code 3.</p>	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 2 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 2 • Published Program Length 2 • Published Program Length Unit 2 (Weeks, Months, or Years) • Special Programs 2 • Weeks Program Academic Year 2 • CIP Code 2 • CIP Code Year 	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
48	591	615	25	N	Disbursement 01 Program Profile 3	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character) Can be blank</p> <p>Program Profile Code must contain at least one field value that differs from the field values provided with Program Profile Code 1 and Program Profile Code 2.</p>	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 3 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 3 • Published Program Length 3 • Published Program Length Unit 3 (Weeks, Months, or Years) • Special Programs 3 • Weeks Program Academic Year 3 • CIP Code 3 • CIP Code Year 	Left
49	616	622	7		Filler	Blank	Reserved for future expansion.	Left
50	623	635	13	A/N	Disbursement 02 cross-reference This field can contain any cross reference information useful to the institution to identify student records internally.	<p>Institution defined</p> <p>Any character except the pipe(" ")</p>	The field can be used by the school to track each disbursement record (by reference number) to a payment period.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
51	636	637	2	N	Disbursement 02 Sequence Number Sequence number for the associated disbursement.	01 to 65	66 to 99 are reserved for ED-system-generated disbursement sequence numbers Cannot be blank if one of the fields within disbursement number 02 is non-blank.	Left
52	638	645	8	D	Disbursement 02 Date Date this disbursement was or will be made to the student.	20250101 or later CCYYMMDD	Refer to edits 5111 and 5112 in Volume 3, Section 4 of this technical reference. Current Date cannot be more than N (zero or seven) days prior to the Disbursement Date. Cannot be blank if one of the fields within disbursement number 02 is non-blank.	Left
53	646	652	7	N	Disbursement 02 Amount Amount of disbursement for student's payment period.	0000000 to 9999999 Dollars and cents, use leading zeros; do not include the \$ sign or decimal point	Cannot be greater than Award Amount. Cannot be blank if one of the fields within disbursement number 02 is non-blank.	Left
54	653	660	8	N	Disbursement 02 Payment Period Start Date Beginning date of payment period	20241001 to 20260630 CCYYMMDD	The Payment Period Start Date is required for all new anticipated and actual TEACH Grant disbursement records, along with the Payment Period End Date field value.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
55	661	661	1	A/N	Disbursement 02 Release Indicator Indicates if the entity is submitting disbursement records for disbursements that have been or will be disbursed; and indicates if the record is an actual disbursement or an anticipated disbursement record	1 = Yes (checked) Blank = No (unchecked)	—	Left
56	662	669	8	N	Disbursement 02 Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000-99999999 Blank	If blank, the value from TEACH School Setup is used for the disbursement.	Left
57	670	670	1	A	Disbursement 02 Enrollment Status The student's enrollment status at the time you create or update the student record.	F=Full-time Q=3/4-time H=1/2-time L=Less than 1/2-time	—	Left
58	671	678	8	D	Disbursement 02 Enrollment Status Effective Date The effective date for the Enrollment Status value associated with the disbursement record.	CCYYMMDD	The Enrollment Status Effective Date is optional for TEACH Grant records for the 2025–26 Award Year, and is not processed or stored by the COD System if sent.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
59	679	686	8	D	Disbursement 02 Payment Period End Date The end date of the payment period associated with the disbursement record.	20250101 or later CCYYMMDD	The Payment Period End Date is required for all new anticipated and actual TEACH Grant disbursements.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
60	687	711	25	N	Disbursement 02 Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 1 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 1 • Published Program Length 1 • Published Program Length Unit 1 (Weeks, Months, or Years) • Special Programs 1 • Weeks Program Academic Year 1 • CIP Code 1 • CIP Code Year <p>If the Program Profile Code Code 1 field value is blank in the file, EDEExpress uses the value associated with the Program Profile Code value provided in field #33.</p>	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
61	712	736	25	N	Disbursement 02 Program Profile Code 2	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character) Can be blank</p> <p>Program Profile Code must contain at least one field value that differs from the field values provided with Program Profile Code 1 and Program Profile Code 3.</p>	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 2 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 2 • Published Program Length 2 • Published Program Length Unit 2 (Weeks, Months, or Years) • Special Programs 2 • Weeks Program Academic Year 2 • CIP Code 2 • CIP Code Year 	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
62	737	761	25	N	Disbursement 02 Program Profile Code 3	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character) Can be blank</p> <p>Program Profile Code must contain at least one field value that differs from the field values provided with Program Profile Code 1 and Program Profile Code 2.</p>	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 3 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 3 • Published Program Length 3 • Published Program Length Unit 3 (Weeks, Months, or Years) • Special Programs 3 • Weeks Program Academic Year 3 • CIP Code 3 • CIP Code Year 	Left
63	762	768	7	A/N	Filler	Blank	Reserved for future expansion.	Left
64	769	781	13	A/N	Disbursement 03 cross-reference This field can contain any cross reference information useful to the institution to identify student records internally.	<p>Institution defined</p> <p>Any character except the pipe(" ")</p>	The field can be used by the school to track each disbursement record (by reference number) to a payment period.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
65	782	783	2	N	Disbursement 03 Sequence Number Sequence number for the associated disbursement.	01 to 65	66 to 99 are reserved for ED-system-generated disbursement sequence numbers. Cannot be blank if one of the fields within disbursement number 03 is non-blank.	Left
66	784	791	8	D	Disbursement 03 Date Date this disbursement was or will be made to the student.	20250101 or later CCYYMMDD	Refer to edits 5111 and 5112 in Volume 3, Section 4 of this technical reference. Current Date cannot be more than N (zero or seven) days prior to the Disbursement Date. Cannot be blank if one of the fields within disbursement number 03 is non-blank.	Left
67	792	798	7	N	Disbursement 03 Amount Amount of disbursement for student's payment period.	0000000 to 9999999 Dollars and cents, use leading zeros; do not include the \$ sign or decimal point	Cannot be greater than Award Amount. Cannot be blank if one of the fields within disbursement number 03 is non-blank.	Left
68	799	806	8	N	Disbursement 03 Payment Period Start Date Beginning date of payment period	20241001 to 20260630 CCYYMMDD	The Payment Period Start Date is required for all new anticipated and actual TEACH Grant disbursement records, along with the Payment Period End Date field value.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
69	807	807	1	A/N	Disbursement 03 Release Indicator Indicates if the entity is submitting disbursement records for disbursements that have been or will be disbursed; and indicates if the record is an actual disbursement or an anticipated disbursement record	1 = Yes (checked) Blank = No (unchecked)	—	Left
70	808	815	8	N	Disbursement 03 Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000-99999999 Blank	If blank, the value from TEACH School Setup is used for the disbursement.	Left
71	816	816	1	A	Disbursement 03 Enrollment Status The student's enrollment status at the time you create or update the student record.	F=Full-time Q=3/4-time H=1/2-time L=Less than 1/2-time	—	Left
72	817	824	8	D	Disbursement 03 Enrollment Status Effective Date The effective date for the Enrollment Status value associated with the disbursement record.	CCYYMMDD	The Enrollment Status Effective Date is optional for TEACH Grant records for the 2025–26 Award Year, and is not processed or stored by the COD System if sent.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
73	825	832	8	D	Disbursement 03 Payment Period End Date The end date of the payment period associated with the disbursement record.	20250101 or later CCYYMMDD	The Payment Period End Date is required for all new anticipated and actual TEACH Grant disbursements.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
74	833	857	25	N	Disbursement 03 Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 1 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 1 • Published Program Length 1 • Published Program Length Unit 1 (Weeks, Months, or Years) • Special Programs 1 • Weeks Program Academic Year 1 • CIP Code 1 • CIP Code Year <p>If the Program Profile Code Code 1 field value is blank in the file, EDEExpress uses the value associated with the Program Profile Code value provided in field #33.</p>	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
75	858	882	25	N	Disbursement 03 Program Profile Code 2	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character) Can be blank</p> <p>Program Profile Code must contain at least one field value that differs from the field values provided with Program Profile Code 1 and Program Profile Code 3.</p>	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 2 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 2 • Published Program Length 2 • Published Program Length Unit 2 (Weeks, Months, or Years) • Special Programs 2 • Weeks Program Academic Year 2 • CIP Code 2 • CIP Code Year 	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
76	883	907	25	N	Disbursement 03 Program Profile Code 3	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character) Can be blank</p> <p>Program Profile Code must contain at least one field value that differs from the field values provided with Program Profile Code 1 and Program Profile Code 2.</p>	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 3 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 3 • Published Program Length 3 • Published Program Length Unit 3 (Weeks, Months, or Years) • Special Programs 3 • Weeks Program Academic Year 3 • CIP Code 3 • CIP Code Year 	Left
77	908	914	7	A/N	Filler	Blank	Reserved for future expansion.	Left
78	915	927	13	A/N	Disbursement 04 cross-reference This field can contain any cross reference information useful to the institution to identify student records internally.	<p>Institution defined</p> <p>Any character except the pipe(" ")</p>	The field can be used by the school to track each disbursement record (by reference number) to a payment period.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
79	928	929	2	N	Disbursement 04 Sequence Number Sequence number for the associated disbursement.	01 to 65	66 to 99 are reserved for ED-system-generated disbursement sequence numbers. Cannot be blank if one of the fields within disbursement number 04 is non-blank.	Left
80	930	937	8	D	Disbursement 04 Date Date this disbursement was or will be made to the student.	20250101 or later CCYYMMDD	Refer to edits 5111 and 5112 in Volume 3, Section 4 of this technical reference. Current Date cannot be more than N (zero or seven) days prior to the Disbursement Date. Cannot be blank if one of the fields within disbursement number 04 is non-blank in Volume 3, Section 4 of this technical reference.	Left
81	938	944	7	N	Disbursement 04 Amount Amount of disbursement for student's payment period.	0000000 to 9999999 Dollars and cents, use leading zeros; do not include the \$ sign or decimal point	Cannot be greater than Award Amount. Cannot be blank if one of the fields within disbursement number 04 is non-blank.	Left
82	945	952	8	N	Disbursement 04 Payment Period Start Date Beginning date of payment period	20241001 to 20260630 CCYYMMDD	The Payment Period Start Date is required for all new anticipated and actual TEACH Grant disbursement records, along with the Payment Period End Date field value.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
83	953	953	1	A/N	Disbursement 04 Release Indicator Indicates if the entity is submitting disbursement records for disbursements that have been or will be disbursed; and indicates if the record is an actual disbursement or an anticipated disbursement record	1 = Yes (checked) Blank = No (unchecked)	—	Left
84	954	961	8	N	Disbursement 04 Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000-99999999 Blank	If blank, the value from TEACH School Setup is used for the disbursement.	Left
85	962	962	1	A	Disbursement 04 Enrollment Status The student's enrollment status at the time you create or update the student record.	F=Full-time Q=3/4-time H=1/2-time L=Less than 1/2-time	—	Left
86	963	970	8	D	Disbursement 04 Enrollment Status Effective Date The effective date for the Enrollment Status value associated with the disbursement record.	CCYYMMDD	The Enrollment Status Effective Date is optional for TEACH Grant records for the 2025–26 Award Year, and is not processed or stored by the COD System if sent.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
87	971	978	8	D	Disbursement 04 Payment Period End Date The end date of the payment period associated with the disbursement record.	20250101 or later CCYYMMDD	The Payment Period End Date is required for all new anticipated and actual TEACH Grant disbursements.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
88	979	1003	25	N	Disbursement 04 Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 1 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 1 • Published Program Length 1 • Published Program Length Unit 1 (Weeks, Months, or Years) • Special Programs 1 • Weeks Program Academic Year 1 • CIP Code 1 • CIP Code Year <p>If the Program Profile Code Code 1 field value is blank in the file, EDEExpress uses the value associated with the Program Profile Code value provided in field #33.</p>	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
89	1004	1028	25	N	Disbursement 04 Program Profile Code 2	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character) Can be blank</p> <p>Program Profile Code must contain at least one field value that differs from the field values provided with Program Profile Code 1 and Program Profile Code 3.</p>	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 2 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 2 • Published Program Length 2 • Published Program Length Unit 2 (Weeks, Months, or Years) • Special Programs 2 • Weeks Program Academic Year 2 • CIP Code 2 • CIP Code Year 	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
90	1029	1053	25	N	Disbursement 04 Program Profile Code 3	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character) Can be blank</p> <p>Program Profile Code must contain at least one field value that differs from the field values provided with Program Profile Code 1 and Program Profile Code 2.</p>	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 3 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 3 • Published Program Length 3 • Published Program Length Unit 3 (Weeks, Months, or Years) • Special Programs 3 • Weeks Program Academic Year 3 • CIP Code 3 • CIP Code Year 	Left
91	1054	1060	7	A/N	Filler	Blank	Reserved for future expansion.	Left
92	1061	1073	13	A/N	Disbursement 05 cross-reference This field can contain any cross reference information useful to the institution to identify student records internally.	<p>Institution defined</p> <p>Any character except the pipe(" ")</p>	The field can be used by the school to track each disbursement record (by reference number) to a payment period.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
93	1074	1075	2	N	Disbursement 05 Sequence Number Sequence number for the associated disbursement.	01 to 65	66 to 99 are reserved for ED-system-generated disbursement sequence numbers. Cannot be blank if one of the fields within disbursement number 05 is non-blank.	Left
94	1076	1083	8	D	Disbursement 05 Date Date this disbursement was or will be made to the student.	20250101 or later CCYYMMDD	Refer to edits 5111 and 5112 in Volume 3, Section 4 of this technical reference. Current Date cannot be more than N (zero or seven) days prior to the Disbursement Date. Cannot be blank if one of the fields within disbursement number 05 is non-blank.	Left
95	1084	1090	7	N	Disbursement 05 Amount Amount of disbursement for student's payment period.	0000000 to 9999999 Dollars and cents, use leading zeros; do not include the \$ sign or decimal point	Cannot be greater than Award Amount. Cannot be blank if one of the fields within disbursement number 05 is non-blank.	Left
96	1091	1098	8	N	Disbursement 05 Payment Period Start Date Beginning date of payment period	20241001 to 20260630 CCYYMMDD	The Payment Period Start Date is required for all new anticipated and actual TEACH Grant disbursement records, along with the Payment Period End Date field value.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
97	1099	1099	1	A/N	Disbursement 05 Release Indicator Indicates if the entity is submitting disbursement records for disbursements that have been or will be disbursed; and indicates if the record is an actual disbursement or an anticipated disbursement record	1 = Yes (checked) Blank = No (unchecked)	—	Left
98	1100	1107	8	N	Disbursement 05 Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000-99999999 Blank	If blank, the value from TEACH School Setup is used for the disbursement.	Left
99	1108	1108	1	A	Disbursement 05 Enrollment Status The student's enrollment status at the time you create or update the student record.	F=Full-time Q=3/4-time H=1/2-time L=Less than 1/2-time	—	Left
100	1109	1116	8	D	Disbursement 05 Enrollment Status Effective Date The effective date for the Enrollment Status value associated with the disbursement record.	CCYYMMDD	The Enrollment Status Effective Date is optional for TEACH Grant records for the 2025–26 Award Year, and is not processed or stored by the COD System if sent.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
101	1117	1124	8	D	Disbursement 05 Payment Period End Date The end date of the payment period associated with the disbursement record.	20250101 or later CCYYMMDD	The Payment Period End Date is required for all new anticipated and actual TEACH Grant disbursements.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
102	1125	1149	25	N	Disbursement 05 Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 1 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 1 • Published Program Length 1 • Published Program Length Unit 1 (Weeks, Months, or Years) • Special Programs 1 • Weeks Program Academic Year 1 • CIP Code 1 • CIP Code Year <p>If the Program Profile Code Code 1 field value is blank in the file, EDEExpress uses the value associated with the Program Profile Code value provided in field #33.</p>	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
103	1150	1174	25	N	Disbursement 05 Program Profile Code 2	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character) Can be blank</p> <p>Program Profile Code must contain at least one field value that differs from the field values provided with Program Profile Code 1 and Program Profile Code 3.</p>	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 2 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 2 • Published Program Length 2 • Published Program Length Unit 2 (Weeks, Months, or Years) • Special Programs 2 • Weeks Program Academic Year 2 • CIP Code 2 • CIP Code Year 	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
104	1175	1199	25	N	Disbursement 05 Program Profile Code 3	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character) Can be blank</p> <p>Program Profile Code must contain at least one field value that differs from the field values provided with Program Profile Code 1 and Program Profile Code 2.</p>	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 3 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 3 • Published Program Length 3 • Published Program Length Unit 3 (Weeks, Months, or Years) • Special Programs 3 • Weeks Program Academic Year 3 • CIP Code 3 • CIP Code Year 	Left
105	1200	1206	7	A/N	Filler	Blank	Reserved for future expansion.	Left
106	1207	1219	13	A/N	Disbursement 06 cross-reference This field can contain any cross reference information useful to the institution to identify student records internally.	<p>Institution defined</p> <p>Any character except the pipe(" ")</p>	The field can be used by the school to track each disbursement record (by reference number) to a payment period.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
107	1220	1221	2	N	Disbursement 06 Sequence Number Sequence number for the associated disbursement.	01 to 65	66 to 99 are reserved for ED-system-generated disbursement sequence numbers. Cannot be blank if one of the fields within disbursement number 06 is non-blank.	Left
108	1222	1229	8	D	Disbursement 06 Date Date this disbursement was or will be made to the student.	20250101 or later CCYYMMDD	Refer to edits 5111 and 5112 in Volume 3, Section 4 of this technical reference. Current Date cannot be more than N (zero or seven) days prior to the Disbursement Date. Cannot be blank if one of the fields within disbursement number 06 is non-blank.	Left
109	1230	1236	7	N	Disbursement 06 Amount Amount of disbursement for student's payment period.	0000000 to 9999999 Dollars and cents, use leading zeros; do not include the \$ sign or decimal point	Cannot be greater than Award Amount. Cannot be blank if one of the fields within disbursement number 06 is non-blank.	Left
110	1237	1244	8	N	Disbursement 06 Payment Period Start Date Beginning date of payment period	20241001 to 20260630 CCYYMMDD	The Payment Period Start Date is required for all new anticipated and actual TEACH Grant disbursement records, along with the Payment Period End Date field value.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
111	1245	1245	1	A/N	Disbursement 06 Release Indicator Indicates if the entity is submitting disbursement records for disbursements that have been or will be disbursed; and indicates if the record is an actual disbursement or an anticipated disbursement record	1 = Yes (checked) Blank = No (unchecked)	—	Left
112	1246	1253	8	N	Disbursement 06 Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000-99999999 Blank	If blank, the value from TEACH School Setup is used for the disbursement.	Left
113	1254	1254	1	A	Disbursement 06 Enrollment Status The student's enrollment status at the time you create or update the student record.	F=Full-time Q=3/4-time H=1/2-time L=Less than 1/2-time	—	Left
114	1255	1262	8	D	Disbursement 06 Enrollment Status Effective Date The effective date for the Enrollment Status value associated with the disbursement record.	CCYYMMDD	The Enrollment Status Effective Date is optional for TEACH Grant records for the 2025–26 Award Year, and is not processed or stored by the COD System if sent.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
115	1263	1270	8	D	Disbursement 06 Payment Period End Date The end date of the payment period associated with the disbursement record.	20250101 or later CCYYMMDD	The Payment Period End Date is required for all new anticipated and actual TEACH Grant disbursements.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
116	1271	1295	25	N	Disbursement 06 Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 1 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 1 • Published Program Length 1 • Published Program Length Unit 1 (Weeks, Months, or Years) • Special Programs 1 • Weeks Program Academic Year 1 • CIP Code 1 • CIP Code Year <p>If the Program Profile Code Code 1 field value is blank in the file, EDEExpress uses the value associated with the Program Profile Code value provided in field #33.</p>	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
117	1296	1320	25	N	Disbursement 06 Program Profile Code 2	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character) Can be blank</p> <p>Program Profile Code must contain at least one field value that differs from the field values provided with Program Profile Code 1 and Program Profile Code 3.</p>	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 2 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 2 • Published Program Length 2 • Published Program Length Unit 2 (Weeks, Months, or Years) • Special Programs 2 • Weeks Program Academic Year 2 • CIP Code 2 • CIP Code Year 	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
118	1321	1345	25	N	Disbursement 06 Program Profile Code 3	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character) Can be blank</p> <p>Program Profile Code must contain at least one field value that differs from the field values provided with Program Profile Code 1 and Program Profile Code 2.</p>	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 3 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 3 • Published Program Length 3 • Published Program Length Unit 3 (Weeks, Months, or Years) • Special Programs 3 • Weeks Program Academic Year 3 • CIP Code 3 • CIP Code Year 	Left
119	1346	1352	7	A/N	Filler	Blank	Reserved for future expansion.	Left
120	1353	1365	13	A/N	Disbursement 07 cross-reference This field can contain any cross reference information useful to the institution to identify student records internally.	<p>Institution defined</p> <p>Any character except the pipe(" ")</p>	The field can be used by the school to track each disbursement record (by reference number) to a payment period.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
121	1366	1367	2	N	Disbursement 07 Sequence Number Sequence number for the associated disbursement.	01 to 65	66 to 99 are reserved for ED-system-generated disbursement sequence numbers. Cannot be blank if one of the fields within disbursement number 07 is non-blank.	Left
122	1368	1375	8	D	Disbursement 07 Date Date this disbursement was or will be made to the student.	20250101 or later CCYYMMDD	Refer to edits 5111 and 5112 in Volume 3, Section 4 of this technical reference. Current Date cannot be more than N (zero or seven) days prior to the Disbursement Date. Cannot be blank if one of the fields within disbursement number 07 is non-blank.	Left
123	1376	1382	7	N	Disbursement 07 Amount Amount of disbursement for student's payment period.	0000000 to 9999999 Dollars and cents, use leading zeros; do not include the \$ sign or decimal point	Cannot be greater than Award Amount. Cannot be blank if one of the fields within disbursement number 07 is non-blank.	Left
124	1383	1390	8	N	Disbursement 07 Payment Period Start Date Beginning date of payment period	20241001 to 20260630 CCYYMMDD	The Payment Period Start Date is required for all new anticipated and actual TEACH Grant disbursement records, along with the Payment Period End Date field value.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
125	1391	1391	1	A/N	Disbursement 07 Release Indicator Indicates if the entity is submitting disbursement records for disbursements that have been or will be disbursed; and indicates if the record is an actual disbursement or an anticipated disbursement record	1 = Yes (checked) Blank = No (unchecked)	—	Left
126	1392	1399	8	N	Disbursement 07 Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000-99999999 Blank	If blank, the value from TEACH School Setup is used for the disbursement.	Left
127	1400	1400	1	A	Disbursement 07 Enrollment Status The student's enrollment status at the time you create or update the student record.	F=Full-time Q=3/4-time H=1/2-time L=Less than 1/2-time	—	Left
128	1401	1408	8	D	Disbursement 07 Enrollment Status Effective Date The effective date for the Enrollment Status value associated with the disbursement record.	CCYYMMDD	The Enrollment Status Effective Date is optional for TEACH Grant records for the 2025–26 Award Year, and is not processed or stored by the COD System if sent.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
129	1409	1416	8	D	Disbursement 07 Payment Period End Date The end date of the payment period associated with the disbursement record.	20250101 or later CCYYMMDD	The Payment Period End Date is required for all new anticipated and actual TEACH Grant disbursements.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
130	1417	1441	25	N	Disbursement 07 Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 1 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 1 • Published Program Length 1 • Published Program Length Unit 1 (Weeks, Months, or Years) • Special Programs 1 • Weeks Program Academic Year 1 • CIP Code 1 • CIP Code Year <p>If the Program Profile Code Code 1 field value is blank in the file, EDEExpress uses the value associated with the Program Profile Code value provided in field #33.</p>	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
131	1442	1466	25	N	Disbursement 07 Program Profile Code 2	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character) Can be blank</p> <p>Program Profile Code must contain at least one field value that differs from the field values provided with Program Profile Code 1 and Program Profile Code 3.</p>	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 2 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 2 • Published Program Length 2 • Published Program Length Unit 2 (Weeks, Months, or Years) • Special Programs 2 • Weeks Program Academic Year 2 • CIP Code 2 • CIP Code Year 	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
132	1467	1491	25	N	Disbursement 07 Program Profile Code 3	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character) Can be blank</p> <p>Program Profile Code must contain at least one field value that differs from the field values provided with Program Profile Code 1 and Program Profile Code 2.</p>	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 3 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 3 • Published Program Length 3 • Published Program Length Unit 3 (Weeks, Months, or Years) • Special Programs 3 • Weeks Program Academic Year 3 • CIP Code 3 • CIP Code Year 	Left
133	1492	1498	7	A/N	Filler	Blank	Reserved for future expansion.	Left
134	1499	1511	13	A/N	Disbursement 08 cross-reference This field can contain any cross reference information useful to the institution to identify student records internally.	<p>Institution defined</p> <p>Any character except the pipe(" ")</p>	The field can be used by the school to track each disbursement record (by reference number) to a payment period.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
135	1512	1513	2	N	Disbursement 08 Sequence Number Sequence number for the associated disbursement.	01 to 65	66 to 99 are reserved for ED-system-generated disbursement sequence numbers. Cannot be blank if one of the fields within disbursement number 08 is non-blank.	Left
136	1514	1521	8	D	Disbursement 08 Date Date this disbursement was or will be made to the student.	20250101 or later CCYYMMDD	Refer to edits 5111 and 5112 in Volume 3, Section 4 of this technical reference. Current Date cannot be more than N (zero or seven) days prior to the Disbursement Date. Cannot be blank if one of the fields within disbursement number 08 is non-blank.	Left
137	1522	1528	7	N	Disbursement 08 Amount Amount of disbursement for student's payment period.	0000000 to 9999999 Dollars and cents, use leading zeros; do not include the \$ sign or decimal point	Cannot be greater than Award Amount. Cannot be blank if one of the fields within disbursement number 08 is non-blank.	Left
138	1529	1536	8	N	Disbursement 08 Payment Period Start Date Beginning date of payment period	20241001 to 20260630 CCYYMMDD	The Payment Period Start Date is required for all new anticipated and actual TEACH Grant disbursement records, along with the Payment Period End Date field value.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
139	1537	1537	1	A/N	Disbursement 08 Release Indicator Indicates if the entity is submitting disbursement records for disbursements that have been or will be disbursed; and indicates if the record is an actual disbursement or an anticipated disbursement record	1 = Yes (checked) Blank = No (unchecked)	—	Left
140	1538	1545	8	N	Disbursement 08 Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000-99999999 Blank	If blank, the value from TEACH School Setup is used for the disbursement.	Left
141	1546	1546	1	A	Disbursement 08 Enrollment Status The student's enrollment status at the time you create or update the student record.	F=Full-time Q=3/4-time H=1/2-time L=Less than 1/2-time	—	Left
142	1547	1554	8	D	Disbursement 08 Enrollment Status Effective Date The effective date for the Enrollment Status value associated with the disbursement record.	CCYYMMDD	The Enrollment Status Effective Date is optional for TEACH Grant records for the 2025–26 Award Year, and is not processed or stored by the COD System if sent.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
143	1555	1562	8	D	Disbursement 08 Payment Period End Date The end date of the payment period associated with the disbursement record.	20250101 or later CCYYMMDD	The Payment Period End Date is required for all new anticipated and actual TEACH Grant disbursements.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
144	1563	1587	25	N	Disbursement 08 Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 1 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 1 • Published Program Length 1 • Published Program Length Unit 1 (Weeks, Months, or Years) • Special Programs 1 • Weeks Program Academic Year 1 • CIP Code 1 • CIP Code Year <p>If the Program Profile Code Code 1 field value is blank in the file, EDEExpress uses the value associated with the Program Profile Code value provided in field #33.</p>	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
145	1588	1612	25	N	Disbursement 08 Program Profile Code 2	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character) Can be blank</p> <p>Program Profile Code must contain at least one field value that differs from the field values provided with Program Profile Code 1 and Program Profile Code 3.</p>	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 2 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 2 • Published Program Length 2 • Published Program Length Unit 2 (Weeks, Months, or Years) • Special Programs 2 • Weeks Program Academic Year 2 • CIP Code 2 • CIP Code Year 	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
146	1613	1637	25	N	Disbursement 08 Program Profile Code 3	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character) Can be blank</p> <p>Program Profile Code must contain at least one field value that differs from the field values provided with Program Profile Code 1 and Program Profile Code 2.</p>	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 3 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 3 • Published Program Length 3 • Published Program Length Unit 3 (Weeks, Months, or Years) • Special Programs 3 • Weeks Program Academic Year 3 • CIP Code 3 • CIP Code Year 	Left
147	1638	1644	7	A/N	Filler	Blank	Reserved for future expansion.	Left
148	1645	1657	13	A/N	Disbursement 09 cross-reference This field can contain any cross reference information useful to the institution to identify student records internally.	<p>Institution defined</p> <p>Any character except the pipe(" ")</p>	The field can be used by the school to track each disbursement record (by reference number) to a payment period.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
149	1658	1659	2	N	Disbursement 09 Sequence Number Sequence number for the associated disbursement.	01 to 65	66 to 99 are reserved for ED-system-generated disbursement sequence numbers. Cannot be blank if one of the fields within disbursement number 09 is non-blank.	Left
150	1660	1667	8	D	Disbursement 09 Date Date this disbursement was or will be made to the student.	20250101 or later CCYYMMDD	Refer to edits 5111 and 5112 in Volume 3, Section 4 of this technical reference. Current Date cannot be more than N (zero or seven) days prior to the Disbursement Date. Cannot be blank if one of the fields within disbursement number 09 is non-blank.	Left
151	1668	1674	7	N	Disbursement 09 Amount Amount of disbursement for student's payment period.	0000000 to 9999999 Dollars and cents, use leading zeros; do not include the \$ sign or decimal point	Cannot be greater than Award Amount. Cannot be blank if one of the fields within disbursement number 09 is non-blank.	Left
152	1675	1682	8	N	Disbursement 09 Payment Period Start Date Beginning date of payment period	20241001 to 20260630 CCYYMMDD	The Payment Period Start Date is required for all new anticipated and actual TEACH Grant disbursement records, along with the Payment Period End Date field value.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
153	1683	1683	1	A/N	Disbursement 09 Release Indicator Indicates if the entity is submitting disbursement records for disbursements that have been or will be disbursed; and indicates if the record is an actual disbursement or an anticipated disbursement record	1 = Yes (checked) Blank = No (unchecked)	—	Left
154	1684	1691	8	N	Disbursement 09 Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000-99999999 Blank	If blank, the value from TEACH School Setup is used for the disbursement.	Left
155	1692	1692	1	A	Disbursement 09 Enrollment Status The student's enrollment status at the time you create or update the student record.	F=Full-time Q=3/4-time H=1/2-time L=Less than 1/2-time	—	Left
156	1693	1700	8	D	Disbursement 09 Enrollment Status Effective Date The effective date for the Enrollment Status value associated with the disbursement record.	CCYYMMDD	The Enrollment Status Effective Date is optional for TEACH Grant records for the 2025–26 Award Year, and is not processed or stored by the COD System if sent.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
157	1701	1708	8	D	Disbursement 09 Payment Period End Date The end date of the payment period associated with the disbursement record.	20250101 or later CCYYMMDD	The Payment Period End Date is required for all new anticipated and actual TEACH Grant disbursements.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
158	1709	1733	25	N	Disbursement 09 Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 1 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 1 • Published Program Length 1 • Published Program Length Unit 1 (Weeks, Months, or Years) • Special Programs 1 • Weeks Program Academic Year 1 • CIP Code 1 • CIP Code Year <p>If the Program Profile Code Code 1 field value is blank in the file, EDEExpress uses the value associated with the Program Profile Code value provided in field #33.</p>	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
159	1734	1758	25	N	Disbursement 09 Program Profile Code 2	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character) Can be blank</p> <p>Program Profile Code must contain at least one field value that differs from the field values provided with Program Profile Code 1 and Program Profile Code 3.</p>	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 2 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 2 • Published Program Length 2 • Published Program Length Unit 2 (Weeks, Months, or Years) • Special Programs 2 • Weeks Program Academic Year 2 • CIP Code 2 • CIP Code Year 	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
160	1759	1783	25	N	Disbursement 09 Program Profile Code 3	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character) Can be blank</p> <p>Program Profile Code must contain at least one field value that differs from the field values provided with Program Profile Code 1 and Program Profile Code 2.</p>	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 3 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 3 • Published Program Length 3 • Published Program Length Unit 3 (Weeks, Months, or Years) • Special Programs 3 • Weeks Program Academic Year 3 • CIP Code 3 • CIP Code Year 	Left
161	1784	1790	7	A/N	Filler	Blank	Reserved for future expansion.	Left
162	1791	1803	13	A/N	Disbursement 10 cross-reference This field can contain any cross reference information useful to the institution to identify student records internally.	<p>Institution defined</p> <p>Any character except the pipe(" ")</p>	The field can be used by the school to track each disbursement record (by reference number) to a payment period.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
163	1804	1805	2	N	Disbursement 10 Sequence Number Sequence number for the associated disbursement.	01 to 65	66 to 99 are reserved for ED-system-generated disbursement sequence numbers. Cannot be blank if one of the fields within disbursement number 10 is non-blank.	Left
164	1806	1813	8	D	Disbursement 10 Date Date this disbursement was or will be made to the student.	20250101 or later CCYYMMDD	Refer to edits 5111 and 5112 in Volume 3, Section 4 of this technical reference. Current Date cannot be more than N (zero or seven) days prior to the Disbursement Date. Cannot be blank if one of the fields within disbursement number 10 is non-blank.	Left
165	1814	1820	7	N	Disbursement 10 Amount Amount of disbursement for student's payment period.	0000000 to 9999999 Dollars and cents, use leading zeros; do not include the \$ sign or decimal point	Cannot be greater than Award Amount. Cannot be blank if one of the fields within disbursement number 10 is non-blank.	Left
166	1821	1828	8	N	Disbursement 10 Payment Period Start Date Beginning date of payment period	20241001 to 20260630 CCYYMMDD	The Payment Period Start Date is required for all new anticipated and actual TEACH Grant disbursement records, along with the Payment Period End Date field value.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
167	1829	1829	1	A/N	Disbursement 10 Release Indicator Indicates if the entity is submitting disbursement records for disbursements that have been or will be disbursed; and indicates if the record is an actual disbursement or an anticipated disbursement record	1 = Yes (checked) Blank = No (unchecked)	—	Left
168	1830	1837	8	N	Disbursement 10 Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000-99999999 Blank	If blank, the value from TEACH School Setup is used for the disbursement.	Left
169	1838	1838	1	A	Disbursement 10 Enrollment Status The student's enrollment status at the time you create or update the student record.	F=Full-time Q=3/4-time H=1/2-time L=Less than 1/2-time	—	Left
170	1839	1846	8	D	Disbursement 10 Enrollment Status Effective Date The effective date for the Enrollment Status value associated with the disbursement record.	CCYYMMDD	The Enrollment Status Effective Date is optional for TEACH Grant records for the 2025–26 Award Year, and is not processed or stored by the COD System if sent.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
171	1847	1854	8	D	Disbursement 10 Payment Period End Date The end date of the payment period associated with the disbursement record.	20250101 or later CCYYMMDD	The Payment Period End Date is required for all new anticipated and actual TEACH Grant disbursements.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
172	1855	1879	25	N	Disbursement 10 Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 1 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 1 • Published Program Length 1 • Published Program Length Unit 1 (Weeks, Months, or Years) • Special Programs 1 • Weeks Program Academic Year 1 • CIP Code 1 • CIP Code Year <p>If the Program Profile Code Code 1 field value is blank in the file, EDEExpress uses the value associated with the Program Profile Code value provided in field #33.</p>	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
173	1880	1904	25	N	Disbursement 10 Program Profile Code 2	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character) Can be blank</p> <p>Program Profile Code must contain at least one field value that differs from the field values provided with Program Profile Code 1 and Program Profile Code 3.</p>	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 2 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 2 • Published Program Length 2 • Published Program Length Unit 2 (Weeks, Months, or Years) • Special Programs 2 • Weeks Program Academic Year 2 • CIP Code 2 • CIP Code Year 	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
174	1905	1929	25	N	Disbursement 10 Program Profile Code 3	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character) Can be blank</p> <p>Program Profile Code must contain at least one field value that differs from the field values provided with Program Profile Code 1 and Program Profile Code 2.</p>	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 3 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 3 • Published Program Length 3 • Published Program Length Unit 3 (Weeks, Months, or Years) • Special Programs 3 • Weeks Program Academic Year 3 • CIP Code 3 • CIP Code Year 	Left
175	1930	1936	7	A/N	Filler	Blank	Reserved for future expansion.	Left
176	1937	1949	13	A/N	Disbursement 11 cross-reference This field can contain any cross reference information useful to the institution to identify student records internally.	<p>Institution defined</p> <p>Any character except the pipe(" ")</p>	The field can be used by the school to track each disbursement record (by reference number) to a payment period.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
177	1950	1951	2	N	Disbursement 11 Sequence Number Sequence number for the associated disbursement.	01 to 65	66 to 99 are reserved for ED-system-generated disbursement sequence numbers. Cannot be blank if one of the fields within disbursement number 11 is non-blank.	Left
178	1952	1959	8	D	Disbursement 11 Date Date this disbursement was or will be made to the student.	20250101 or later CCYYMMDD	Refer to edits 5111 and 5112 in Volume 3, Section 4 of this technical reference. Current Date cannot be more than N (zero or seven) days prior to the Disbursement Date. Cannot be blank if one of the fields within disbursement number 11 is non-blank.	Left
179	1960	1966	7	N	Disbursement 11 Amount Amount of disbursement for student's payment period.	0000000 to 9999999 Dollars and cents, use leading zeros; do not include the \$ sign or decimal point	Cannot be greater than Award Amount. Cannot be blank if one of the fields within disbursement number 11 is non-blank.	Left
180	1967	1974	8	N	Disbursement 11 Payment Period Start Date Beginning date of payment period	20241001 to 20260630 CCYYMMDD	The Payment Period Start Date is required for all new anticipated and actual TEACH Grant disbursement records, along with the Payment Period End Date field value.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
181	1975	1975	1	A/N	Disbursement 11 Release Indicator Indicates if the entity is submitting disbursement records for disbursements that have been or will be disbursed; and indicates if the record is an actual disbursement or an anticipated disbursement record	1 = Yes (checked) Blank = No (unchecked)	—	Left
182	1976	1983	8	N	Disbursement 11 Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000-99999999 Blank	If blank, the value from TEACH School Setup is used for the disbursement.	Left
183	1984	1984	1	A	Disbursement 11 Enrollment Status The student's enrollment status at the time you create or update the student record.	F=Full-time Q=3/4-time H=1/2-time L=Less than 1/2-time	—	Left
184	1985	1992	8	D	Disbursement 11 Enrollment Status Effective Date The effective date for the Enrollment Status value associated with the disbursement record.	CCYYMMDD	The Enrollment Status Effective Date is optional for TEACH Grant records for the 2025–26 Award Year, and is not processed or stored by the COD System if sent.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
185	1993	2000	8	D	Disbursement 11 Payment Period End Date The end date of the payment period associated with the disbursement record.	20250101 or later CCYYMMDD	The Payment Period End Date is required for all new anticipated and actual TEACH Grant disbursements.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
186	2001	2025	25	N	Disbursement 11 Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 1 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 1 • Published Program Length 1 • Published Program Length Unit 1 (Weeks, Months, or Years) • Special Programs 1 • Weeks Program Academic Year 1 • CIP Code 1 • CIP Code Year <p>If the Program Profile Code Code 1 field value is blank in the file, EDEExpress uses the value associated with the Program Profile Code value provided in field #33.</p>	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
187	2026	2050	25	N	Disbursement 11 Program Profile Code 2	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character) Can be blank</p> <p>Program Profile Code must contain at least one field value that differs from the field values provided with Program Profile Code 1 and Program Profile Code 3.</p>	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 2 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 2 • Published Program Length 2 • Published Program Length Unit 2 (Weeks, Months, or Years) • Special Programs 2 • Weeks Program Academic Year 2 • CIP Code 2 • CIP Code Year 	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
188	2051	2075	25	N	Disbursement 11 Program Profile Code 3	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character) Can be blank</p> <p>Program Profile Code must contain at least one field value that differs from the field values provided with Program Profile Code 1 and Program Profile Code 2.</p>	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 3 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 3 • Published Program Length 3 • Published Program Length Unit 3 (Weeks, Months, or Years) • Special Programs 3 • Weeks Program Academic Year 3 • CIP Code 3 • CIP Code Year 	Left
189	2076	2082	7	A/N	Filler	Blank	Reserved for future expansion.	Left
190	2083	2095	13	A/N	Disbursement 12 cross-reference This field can contain any cross reference information useful to the institution to identify student records internally.	<p>Institution defined</p> <p>Any character except the pipe(" ")</p>	The field can be used by the school to track each disbursement record (by reference number) to a payment period.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
191	2096	2097	2	N	Disbursement 12 Sequence Number Sequence number for the associated disbursement.	01 to 65	66 to 99 are reserved for ED-system-generated disbursement sequence numbers. Cannot be blank if one of the fields within disbursement number 12 is non-blank.	Left
192	2098	2105	8	D	Disbursement 12 Date Date this disbursement was or will be made to the student.	20250101 or later CCYYMMDD	Refer to edits 5111 and 5112 in Volume 3, Section 4 of this technical reference. Current Date cannot be more than N (zero or seven) days prior to the Disbursement Date. Cannot be blank if one of the fields within disbursement number 12 is non-blank.	Left
193	2106	2112	7	N	Disbursement 12 Amount Amount of disbursement for student's payment period.	0000000 to 9999999 Dollars and cents, use leading zeros; do not include the \$ sign or decimal point	Cannot be greater than Award Amount. Cannot be blank if one of the fields within disbursement number 12 is non-blank.	Left
194	2113	2120	8	N	Disbursement 12 Payment Period Start Date Beginning date of payment period	20241001 to 20260630 CCYYMMDD	The Payment Period Start Date is required for all new anticipated and actual TEACH Grant disbursement records, along with the Payment Period End Date field value.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
195	2121	2121	1	A/N	Disbursement 12 Release Indicator Indicates if the entity is submitting disbursement records for disbursements that have been or will be disbursed; and indicates if the record is an actual disbursement or an anticipated disbursement record	1 = Yes (checked) Blank = No (unchecked)	—	Left
196	2122	2129	8	N	Disbursement 12 Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000-99999999 Blank	If blank, the value from TEACH School Setup is used for the disbursement.	Left
197	2130	2130	1	A	Disbursement 12 Enrollment Status The student's enrollment status at the time you create or update the student record.	F=Full-time Q=3/4-time H=1/2-time L=Less than 1/2-time	—	Left
198	2131	2138	8	D	Disbursement 12 Enrollment Status Effective Date The effective date for the Enrollment Status value associated with the disbursement record.	CCYYMMDD	The Enrollment Status Effective Date is optional for TEACH Grant records for the 2025–26 Award Year, and is not processed or stored by the COD System if sent.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
199	2139	2146	8	D	Disbursement 12 Payment Period End Date The end date of the payment period associated with the disbursement record.	20250101 or later CCYYMMDD	The Payment Period End Date is required for all new anticipated and actual TEACH Grant disbursements.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
200	2147	2171	25	N	Disbursement 12 Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 1 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 1 • Published Program Length 1 • Published Program Length Unit 1 (Weeks, Months, or Years) • Special Programs 1 • Weeks Program Academic Year 1 • CIP Code 1 • CIP Code Year <p>If the Program Profile Code Code 1 field value is blank in the file, EDEExpress uses the value associated with the Program Profile Code value provided in field #33.</p>	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
201	2172	2196	25	N	Disbursement 12 Program Profile Code 2	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character) Can be blank</p> <p>Program Profile Code must contain at least one field value that differs from the field values provided with Program Profile Code 1 and Program Profile Code 3.</p>	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 2 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 2 • Published Program Length 2 • Published Program Length Unit 2 (Weeks, Months, or Years) • Special Programs 2 • Weeks Program Academic Year 2 • CIP Code 2 • CIP Code Year 	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
202	2197	2221	25	N	Disbursement 12 Program Profile Code 3	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character) Can be blank</p> <p>Program Profile Code must contain at least one field value that differs from the field values provided with Program Profile Code 1 and Program Profile Code 2.</p>	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 3 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 3 • Published Program Length 3 • Published Program Length Unit 3 (Weeks, Months, or Years) • Special Programs 3 • Weeks Program Academic Year 3 • CIP Code 3 • CIP Code Year 	Left
203	2222	2228	7	A/N	Filler	Blank	Reserved for future expansion.	Left
204	2229	2241	13	A/N	Disbursement 13 cross-reference This field can contain any cross reference information useful to the institution to identify student records internally.	<p>Institution defined</p> <p>Any character except the pipe(" ")</p>	The field can be used by the school to track each disbursement record (by reference number) to a payment period.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
205	2242	2243	2	N	Disbursement 13 Sequence Number Sequence number for the associated disbursement.	01 to 65	66 to 99 are reserved for ED-system-generated disbursement sequence numbers. Cannot be blank if one of the fields within disbursement number 13 is non-blank.	Left
206	2244	2251	8	D	Disbursement 13 Date Date this disbursement was or will be made to the student.	20250101 or later CCYYMMDD	Refer to edits 5111 and 5112 in Volume 3, Section 4 of this technical reference. Current Date cannot be more than N (zero or seven) days prior to the Disbursement Date. Cannot be blank if one of the fields within disbursement number 13 is non-blank.	Left
207	2252	2258	7	N	Disbursement 13 Amount Amount of disbursement for student's payment period.	0000000 to 9999999 Dollars and cents, use leading zeros; do not include the \$ sign or decimal point	Cannot be greater than Award Amount. Cannot be blank if one of the fields within disbursement number 13 is non-blank.	Left
208	2259	2266	8	N	Disbursement 13 Payment Period Start Date Beginning date of payment period	20241001 to 20260630 CCYYMMDD	The Payment Period Start Date is required for all new anticipated and actual TEACH Grant disbursement records, along with the Payment Period End Date field value.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
209	2267	2267	1	A/N	Disbursement 13 Release Indicator Indicates if the entity is submitting disbursement records for disbursements that have been or will be disbursed; and indicates if the record is an actual disbursement or an anticipated disbursement record	1 = Yes (checked) Blank = No (unchecked)	—	Left
210	2268	2275	8	N	Disbursement 13 Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000-99999999 Blank	If blank, the value from TEACH School Setup is used for the disbursement.	Left
211	2276	2276	1	A	Disbursement 13 Enrollment Status The student's enrollment status at the time you create or update the student record.	F=Full-time Q=3/4-time H=1/2-time L=Less than 1/2-time	—	Left
212	2277	2284	8	D	Disbursement 13 Enrollment Status Effective Date The effective date for the Enrollment Status value associated with the disbursement record.	CCYYMMDD	The Enrollment Status Effective Date is optional for TEACH Grant records for the 2025–26 Award Year, and is not processed or stored by the COD System if sent.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
213	2285	2292	8	D	Disbursement 13 Payment Period End Date The end date of the payment period associated with the disbursement record.	20250101 or later CCYYMMDD	The Payment Period End Date is required for all new anticipated and actual TEACH Grant disbursements.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
214	2293	2317	25	N	Disbursement 13 Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 1 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 1 • Published Program Length 1 • Published Program Length Unit 1 (Weeks, Months, or Years) • Special Programs 1 • Weeks Program Academic Year 1 • CIP Code 1 • CIP Code Year <p>If the Program Profile Code Code 1 field value is blank in the file, EDEExpress uses the value associated with the Program Profile Code value provided in field #33.</p>	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
215	2318	2342	25	N	Disbursement 13 Program Profile Code 2	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character) Can be blank</p> <p>Program Profile Code must contain at least one field value that differs from the field values provided with Program Profile Code 1 and Program Profile Code 3.</p>	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 2 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 2 • Published Program Length 2 • Published Program Length Unit 2 (Weeks, Months, or Years) • Special Programs 2 • Weeks Program Academic Year 2 • CIP Code 2 • CIP Code Year 	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
216	2243	2367	25	N	Disbursement 13 Program Profile Code 3	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character) Can be blank</p> <p>Program Profile Code must contain at least one field value that differs from the field values provided with Program Profile Code 1 and Program Profile Code 2.</p>	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 3 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 3 • Published Program Length 3 • Published Program Length Unit 3 (Weeks, Months, or Years) • Special Programs 3 • Weeks Program Academic Year 3 • CIP Code 3 • CIP Code Year 	Left
217	2368	2374	7	A/N	Filler	Blank	Reserved for future expansion.	Left
218	2375	2387	13	A/N	Disbursement 14 cross-reference This field can contain any cross reference information useful to the institution to identify student records internally.	<p>Institution defined</p> <p>Any character except the pipe(" ")</p>	The field can be used by the school to track each disbursement record (by reference number) to a payment period.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
219	2388	2389	2	N	Disbursement 14 Sequence Number Sequence number for the associated disbursement.	01 to 65	66 to 99 are reserved for ED-system-generated disbursement sequence numbers. Cannot be blank if one of the fields within disbursement number 14 is non-blank.	Left
220	2390	2397	8	D	Disbursement 14 Date Date this disbursement was or will be made to the student.	20250101 or later CCYYMMDD	Refer to edits 5111 and 5112 in Volume 3, Section 4 of this technical reference. Current Date cannot be more than N (zero or seven) days prior to the Disbursement Date. Cannot be blank if one of the fields within disbursement number 14 is non-blank.	Left
221	2398	2404	7	N	Disbursement 14 Amount Amount of disbursement for student's payment period.	0000000 to 9999999 Dollars and cents, use leading zeros; do not include the \$ sign or decimal point	Cannot be greater than Award Amount. Cannot be blank if one of the fields within disbursement number 14 is non-blank.	Left
222	2405	2412	8	N	Disbursement 14 Payment Period Start Date Beginning date of payment period	20241001 to 20260630 CCYYMMDD	The Payment Period Start Date is required for all new anticipated and actual TEACH Grant disbursement records, along with the Payment Period End Date field value.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
223	2413	2413	1	A/N	Disbursement 14 Release Indicator Indicates if the entity is submitting disbursement records for disbursements that have been or will be disbursed; and indicates if the record is an actual disbursement or an anticipated disbursement record	1 = Yes (checked) Blank = No (unchecked)	—	Left
224	2414	2421	8	N	Disbursement 14 Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000-99999999 Blank	If blank, the value from TEACH School Setup is used for the disbursement.	Left
225	2422	2422	1	A	Disbursement 14 Enrollment Status The student's enrollment status at the time you create or update the student record.	F=Full-time Q=3/4-time H=1/2-time L=Less than 1/2-time	—	Left
226	2423	2430	8	D	Disbursement 14 Enrollment Status Effective Date The effective date for the Enrollment Status value associated with the disbursement record.	CCYYMMDD	The Enrollment Status Effective Date is optional for TEACH Grant records for the 2025–26 Award Year, and is not processed or stored by the COD System if sent.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
227	2431	2438	8	D	Disbursement 14 Payment Period End Date The end date of the payment period associated with the disbursement record.	20250101 or later CCYYMMDD	The Payment Period End Date is required for all new anticipated and actual TEACH Grant disbursements.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
228	2439	2463	25	N	Disbursement 14 Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 1 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 1 • Published Program Length 1 • Published Program Length Unit 1 (Weeks, Months, or Years) • Special Programs 1 • Weeks Program Academic Year 1 • CIP Code 1 • CIP Code Year <p>If the Program Profile Code Code 1 field value is blank in the file, EDEExpress uses the value associated with the Program Profile Code value provided in field #33.</p>	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
229	2464	2488	25	N	Disbursement 14 Program Profile Code 2	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character) Can be blank</p> <p>Program Profile Code must contain at least one field value that differs from the field values provided with Program Profile Code 1 and Program Profile Code 3.</p>	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 2 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 2 • Published Program Length 2 • Published Program Length Unit 2 (Weeks, Months, or Years) • Special Programs 2 • Weeks Program Academic Year 2 • CIP Code 2 • CIP Code Year 	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
230	2489	2513	25	N	Disbursement 14 Program Profile Code 3	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character) Can be blank</p> <p>Program Profile Code must contain at least one field value that differs from the field values provided with Program Profile Code 1 and Program Profile Code 2.</p>	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 3 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 3 • Published Program Length 3 • Published Program Length Unit 3 (Weeks, Months, or Years) • Special Programs 3 • Weeks Program Academic Year 3 • CIP Code 3 • CIP Code Year 	Left
231	2514	2520	7	A/N	Filler	Blank	Reserved for future expansion.	Left
232	2521	2533	13	A/N	Disbursement 15 cross-reference This field can contain any cross reference information useful to the institution to identify student records internally.	<p>Institution defined</p> <p>Any character except the pipe(" ")</p>	The field can be used by the school to track each disbursement record (by reference number) to a payment period.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
233	2534	2535	2	N	Disbursement 15 Sequence Number Sequence number for the associated disbursement.	01 to 65	66 to 99 are reserved for ED-system-generated disbursement sequence numbers. Cannot be blank if one of the fields within disbursement number 15 is non-blank.	Left
234	2536	2543	8	D	Disbursement 15 Date Date this disbursement was or will be made to the student.	20250101 or later CCYYMMDD	Refer to edits 5111 and 5112 in Volume 3, Section 4 of this technical reference. Current Date cannot be more than N (zero or seven) days prior to the Disbursement Date. Cannot be blank if one of the fields within disbursement number 15 is non-blank.	Left
235	2544	2550	7	N	Disbursement 15 Amount Amount of disbursement for student's payment period.	0000000 to 9999999 Dollars and cents, use leading zeros; do not include the \$ sign or decimal point	Cannot be greater than Award Amount. Cannot be blank if one of the fields within disbursement number 15 is non-blank.	Left
236	2551	2558	8	N	Disbursement 15 Payment Period Start Date Beginning date of payment period	20241001 to 20260630 CCYYMMDD	The Payment Period Start Date is required for all new anticipated and actual TEACH Grant disbursement records, along with the Payment Period End Date field value.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
237	2559	2559	1	A/N	Disbursement 15 Release Indicator Indicates if the entity is submitting disbursement records for disbursements that have been or will be disbursed; and indicates if the record is an actual disbursement or an anticipated disbursement record	1 = Yes (checked) Blank = No (unchecked)	—	Left
238	2560	2567	8	N	Disbursement 15 Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000-99999999 Blank	If blank, the value from TEACH School Setup is used for the disbursement.	Left
239	2568	2568	1	A	Disbursement 15 Enrollment Status The student's enrollment status at the time you create or update the student record.	F=Full-time Q=3/4-time H=1/2-time L=Less than 1/2-time	—	Left
240	2569	2576	8	D	Disbursement 15 Enrollment Status Effective Date The effective date for the Enrollment Status value associated with the disbursement record.	CCYYMMDD	The Enrollment Status Effective Date is optional for TEACH Grant records for the 2025–26 Award Year, and is not processed or stored by the COD System if sent.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
241	2577	2584	8	D	Disbursement 15 Payment Period End Date The end date of the payment period associated with the disbursement record.	20250101 or later CCYYMMDD	The Payment Period End Date is required for all new anticipated and actual TEACH Grant disbursements.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
242	2585	2609	25	N	Disbursement 15 Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 1 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 1 • Published Program Length 1 • Published Program Length Unit 1 (Weeks, Months, or Years) • Special Programs 1 • Weeks Program Academic Year 1 • CIP Code 1 • CIP Code Year <p>If the Program Profile Code Code 1 field value is blank in the file, EDEExpress uses the value associated with the Program Profile Code value provided in field #33.</p>	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
243	2610	2634	25	N	Disbursement 15 Program Profile Code 2	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character) Can be blank</p> <p>Program Profile Code must contain at least one field value that differs from the field values provided with Program Profile Code 1 and Program Profile Code 3.</p>	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 2 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 2 • Published Program Length 2 • Published Program Length Unit 2 (Weeks, Months, or Years) • Special Programs 2 • Weeks Program Academic Year 2 • CIP Code 2 • CIP Code Year 	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
244	2635	2659	25	N	Disbursement 15 Program Profile Code 3	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character) Can be blank</p> <p>Program Profile Code must contain at least one field value that differs from the field values provided with Program Profile Code 1 and Program Profile Code 2.</p>	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 3 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 3 • Published Program Length 3 • Published Program Length Unit 3 (Weeks, Months, or Years) • Special Programs 3 • Weeks Program Academic Year 3 • CIP Code 3 • CIP Code Year 	Left
245	2660	2666	7	A/N	Filler	Blank	Reserved for future expansion.	Left
246	2667	2679	13	A/N	Disbursement 16 cross-reference This field can contain any cross reference information useful to the institution to identify student records internally.	<p>Institution defined</p> <p>Any character except the pipe(" ")</p>	The field can be used by the school to track each disbursement record (by reference number) to a payment period.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
247	2680	2681	2	N	Disbursement 16 Sequence Number Sequence number for the associated disbursement.	01 to 65	66 to 99 are reserved for ED-system-generated disbursement sequence numbers. Cannot be blank if one of the fields within disbursement number 16 is non-blank.	Left
248	2682	2689	8	D	Disbursement 16 Date Date this disbursement was or will be made to the student.	20250101 or later CCYYMMDD	Refer to edits 5111 and 5112 in Volume 3, Section 4 of this technical reference. Current Date cannot be more than N (zero or seven) days prior to the Disbursement Date. Cannot be blank if one of the fields within disbursement number 16 is non-blank.	Left
249	2690	2696	7	N	Disbursement 16 Amount Amount of disbursement for student's payment period.	0000000 to 9999999 Dollars and cents, use leading zeros; do not include the \$ sign or decimal point	Cannot be greater than Award Amount. Cannot be blank if one of the fields within disbursement number 16 is non-blank.	Left
250	2697	2704	8	N	Disbursement 16 Payment Period Start Date Beginning date of payment period	20241001 to 20260630 CCYYMMDD	The Payment Period Start Date is required for all new anticipated and actual TEACH Grant disbursement records, along with the Payment Period End Date field value.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
251	2705	2705	1	A/N	Disbursement 16 Release Indicator Indicates if the entity is submitting disbursement records for disbursements that have been or will be disbursed; and indicates if the record is an actual disbursement or an anticipated disbursement record	1 = Yes (checked) Blank = No (unchecked)	—	Left
252	2706	2713	8	N	Disbursement 16 Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000-99999999 Blank	If blank, the value from TEACH School Setup is used for the disbursement.	Left
253	2714	2714	1	A	Disbursement 16 Enrollment Status The student's enrollment status at the time you create or update the student record.	F=Full-time Q=3/4-time H=1/2-time L=Less than 1/2-time	—	Left
254	2715	2722	8	D	Disbursement 16 Enrollment Status Effective Date The effective date for the Enrollment Status value associated with the disbursement record.	CCYYMMDD	The Enrollment Status Effective Date is optional for TEACH Grant records for the 2025–26 Award Year, and is not processed or stored by the COD System if sent.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
255	2723	2730	8	D	Disbursement 16 Payment Period End Date The end date of the payment period associated with the disbursement record.	20250101 or later CCYYMMDD	The Payment Period End Date is required for all new anticipated and actual TEACH Grant disbursements.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
256	2731	2755	25	N	Disbursement 16 Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 1 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 1 • Published Program Length 1 • Published Program Length Unit 1 (Weeks, Months, or Years) • Special Programs 1 • Weeks Program Academic Year 1 • CIP Code 1 • CIP Code Year <p>If the Program Profile Code Code 1 field value is blank in the file, EDEExpress uses the value associated with the Program Profile Code value provided in field #33.</p>	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
257	2756	2780	25	N	Disbursement 16 Program Profile Code 2	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character) Can be blank</p> <p>Program Profile Code must contain at least one field value that differs from the field values provided with Program Profile Code 1 and Program Profile Code 3.</p>	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 2 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 2 • Published Program Length 2 • Published Program Length Unit 2 (Weeks, Months, or Years) • Special Programs 2 • Weeks Program Academic Year 2 • CIP Code 2 • CIP Code Year 	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
258	2781	2805	25	N	Disbursement 16 Program Profile Code 3	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character) Can be blank</p> <p>Program Profile Code must contain at least one field value that differs from the field values provided with Program Profile Code 1 and Program Profile Code 2.</p>	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 3 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 3 • Published Program Length 3 • Published Program Length Unit 3 (Weeks, Months, or Years) • Special Programs 3 • Weeks Program Academic Year 3 • CIP Code 3 • CIP Code Year 	Left
259	2806	2812	7	A/N	Filler	Blank	Reserved for future expansion.	Left
260	2813	2825	13	A/N	Disbursement 17 cross-reference This field can contain any cross reference information useful to the institution to identify student records internally.	<p>Institution defined</p> <p>Any character except the pipe(" ")</p>	The field can be used by the school to track each disbursement record (by reference number) to a payment period.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
261	2826	2827	2	N	Disbursement 17 Sequence Number Sequence number for the associated disbursement.	01 to 65	66 to 99 are reserved for ED-system-generated disbursement sequence numbers. Cannot be blank if one of the fields within disbursement number 17 is non-blank.	Left
262	2828	2835	8	D	Disbursement 17 Date Date this disbursement was or will be made to the student.	20250101 or later CCYYMMDD	Refer to edits 5111 and 5112 in Volume 3, Section 4 of this technical reference. Current Date cannot be more than N (zero or seven) days prior to the Disbursement Date. Cannot be blank if one of the fields within disbursement number 17 is non-blank.	Left
263	2836	2842	7	N	Disbursement 17 Amount Amount of disbursement for student's payment period.	0000000 to 9999999 Dollars and cents, use leading zeros; do not include the \$ sign or decimal point	Cannot be greater than Award Amount. Cannot be blank if one of the fields within disbursement number 17 is non-blank.	Left
264	2843	2850	8	N	Disbursement 17 Payment Period Start Date Beginning date of payment period	20241001 to 20260630 CCYYMMDD	The Payment Period Start Date is required for all new anticipated and actual TEACH Grant disbursement records, along with the Payment Period End Date field value.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
265	2851	2851	1	A/N	Disbursement 17 Release Indicator Indicates if the entity is submitting disbursement records for disbursements that have been or will be disbursed; and indicates if the record is an actual disbursement or an anticipated disbursement record	1 = Yes (checked) Blank = No (unchecked)	—	Left
266	2852	2859	8	N	Disbursement 17 Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000-99999999 Blank	If blank, the value from TEACH School Setup is used for the disbursement.	Left
267	2860	2860	1	A	Disbursement 17 Enrollment Status The student's enrollment status at the time you create or update the student record.	F=Full-time Q=3/4-time H=1/2-time L=Less than 1/2-time	—	Left
268	2861	2868	8	D	Disbursement 17 Enrollment Status Effective Date The effective date for the Enrollment Status value associated with the disbursement record.	CCYYMMDD	The Enrollment Status Effective Date is optional for TEACH Grant records for the 2025–26 Award Year, and is not processed or stored by the COD System if sent.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
269	2869	2876	8	D	Disbursement 17 Payment Period End Date The end date of the payment period associated with the disbursement record.	20250101 or later CCYYMMDD	The Payment Period End Date is required for all new anticipated and actual TEACH Grant disbursements.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
270	2877	2901	25	N	Disbursement 17 Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 1 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 1 • Published Program Length 1 • Published Program Length Unit 1 (Weeks, Months, or Years) • Special Programs 1 • Weeks Program Academic Year 1 • CIP Code 1 • CIP Code Year <p>If the Program Profile Code Code 1 field value is blank in the file, EDEExpress uses the value associated with the Program Profile Code value provided in field #33.</p>	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
271	2902	2926	25	N	Disbursement 17 Program Profile Code 2	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character) Can be blank</p> <p>Program Profile Code must contain at least one field value that differs from the field values provided with Program Profile Code 1 and Program Profile Code 3.</p>	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 2 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 2 • Published Program Length 2 • Published Program Length Unit 2 (Weeks, Months, or Years) • Special Programs 2 • Weeks Program Academic Year 2 • CIP Code 2 • CIP Code Year 	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
272	2927	2951	25	N	Disbursement 17 Program Profile Code 3	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character) Can be blank</p> <p>Program Profile Code must contain at least one field value that differs from the field values provided with Program Profile Code 1 and Program Profile Code 2.</p>	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 3 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 3 • Published Program Length 3 • Published Program Length Unit 3 (Weeks, Months, or Years) • Special Programs 3 • Weeks Program Academic Year 3 • CIP Code 3 • CIP Code Year 	Left
273	2952	2958	7	A/N	Filler	Blank	Reserved for future expansion.	Left
274	2959	2971	13	A/N	Disbursement 18 cross-reference This field can contain any cross reference information useful to the institution to identify student records internally.	<p>Institution defined</p> <p>Any character except the pipe(" ")</p>	The field can be used by the school to track each disbursement record (by reference number) to a payment period.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
275	2972	2973	2	N	Disbursement 18 Sequence Number Sequence number for the associated disbursement.	01 to 65	66 to 99 are reserved for ED-system-generated disbursement sequence numbers. Cannot be blank if one of the fields within disbursement number 18 is non-blank.	Left
276	2974	2981	8	D	Disbursement 18 Date Date this disbursement was or will be made to the student.	20250101 or later CCYYMMDD	Refer to edits 5111 and 5112 in Volume 3, Section 4 of this technical reference. Current Date cannot be more than N (zero or seven) days prior to the Disbursement Date. Cannot be blank if one of the fields within disbursement number 18 is non-blank.	Left
277	2982	2988	7	N	Disbursement 18 Amount Amount of disbursement for student's payment period.	0000000 to 9999999 Dollars and cents, use leading zeros; do not include the \$ sign or decimal point	Cannot be greater than Award Amount. Cannot be blank if one of the fields within disbursement number 18 is non-blank.	Left
278	2989	2996	8	N	Disbursement 18 Payment Period Start Date Beginning date of payment period	20241001 to 20260630 CCYYMMDD	The Payment Period Start Date is required for all new anticipated and actual TEACH Grant disbursement records, along with the Payment Period End Date field value.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
279	2997	2997	1	A/N	Disbursement 18 Release Indicator Indicates if the entity is submitting disbursement records for disbursements that have been or will be disbursed; and indicates if the record is an actual disbursement or an anticipated disbursement record	1 = Yes (checked) Blank = No (unchecked)	—	Left
280	2998	3005	8	N	Disbursement 18 Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000-99999999 Blank	If blank, the value from TEACH School Setup is used for the disbursement.	Left
281	3006	3006	1	A	Disbursement 18 Enrollment Status The student's enrollment status at the time you create or update the student record.	F=Full-time Q=3/4-time H=1/2-time L=Less than 1/2-time	—	Left
282	3007	3014	8	D	Disbursement 18 Enrollment Status Effective Date The effective date for the Enrollment Status value associated with the disbursement record.	CCYYMMDD	The Enrollment Status Effective Date is optional for TEACH Grant records for the 2025–26 Award Year, and is not processed or stored by the COD System if sent.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
283	3015	3022	8	D	Disbursement 18 Payment Period End Date The end date of the payment period associated with the disbursement record.	20250101 or later CCYYMMDD	The Payment Period End Date is required for all new anticipated and actual TEACH Grant disbursements.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
284	3023	3047	25	N	Disbursement 18 Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 1 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 1 • Published Program Length 1 • Published Program Length Unit 1 (Weeks, Months, or Years) • Special Programs 1 • Weeks Program Academic Year 1 • CIP Code 1 • CIP Code Year <p>If the Program Profile Code Code 1 field value is blank in the file, EDEExpress uses the value associated with the Program Profile Code value provided in field #33.</p>	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
285	3048	3072	25	N	Disbursement 18 Program Profile Code 2	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character) Can be blank</p> <p>Program Profile Code must contain at least one field value that differs from the field values provided with Program Profile Code 1 and Program Profile Code 3.</p>	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 2 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 2 • Published Program Length 2 • Published Program Length Unit 2 (Weeks, Months, or Years) • Special Programs 2 • Weeks Program Academic Year 2 • CIP Code 2 • CIP Code Year 	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
286	3073	3097	25	N	Disbursement 18 Program Profile Code 3	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character) Can be blank</p> <p>Program Profile Code must contain at least one field value that differs from the field values provided with Program Profile Code 1 and Program Profile Code 2.</p>	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 3 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 3 • Published Program Length 3 • Published Program Length Unit 3 (Weeks, Months, or Years) • Special Programs 3 • Weeks Program Academic Year 3 • CIP Code 3 • CIP Code Year 	Left
287	3098	3104	7	A/N	Filler	Blank	Reserved for future expansion.	Left
288	3105	3117	13	A/N	Disbursement 19 cross-reference This field can contain any cross reference information useful to the institution to identify student records internally.	<p>Institution defined</p> <p>Any character except the pipe(" ")</p>	The field can be used by the school to track each disbursement record (by reference number) to a payment period.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
289	3118	3119	2	N	Disbursement 19 Sequence Number Sequence number for the associated disbursement.	01 to 65	66 to 99 are reserved for ED-system-generated disbursement sequence numbers. Cannot be blank if one of the fields within disbursement number 19 is non-blank.	Left
290	3120	3127	8	D	Disbursement 19 Date Date this disbursement was or will be made to the student.	20250101 or later CCYYMMDD	Refer to edits 5111 and 5112 in Volume 3, Section 4 of this technical reference. Current Date cannot be more than N (zero or seven) days prior to the Disbursement Date. Cannot be blank if one of the fields within disbursement number 19 is non-blank.	Left
291	3128	3134	7	N	Disbursement 19 Amount Amount of disbursement for student's payment period.	0000000 to 9999999 Dollars and cents, use leading zeros; do not include the \$ sign or decimal point	Cannot be greater than Award Amount. Cannot be blank if one of the fields within disbursement number 19 is non-blank.	Left
292	3135	3142	8	N	Disbursement 19 Payment Period Start Date Beginning date of payment period	20241001 to 20260630 CCYYMMDD	The Payment Period Start Date is required for all new anticipated and actual TEACH Grant disbursement records, along with the Payment Period End Date field value.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
293	3143	3143	1	A/N	Disbursement 19 Release Indicator Indicates if the entity is submitting disbursement records for disbursements that have been or will be disbursed; and indicates if the record is an actual disbursement or an anticipated disbursement record	1 = Yes (checked) Blank = No (unchecked)	—	Left
294	3144	3151	8	N	Disbursement 19 Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000-99999999 Blank	If blank, the value from TEACH School Setup is used for the disbursement.	Left
295	3152	3152	1	A	Disbursement 19 Enrollment Status The student's enrollment status at the time you create or update the student record.	F=Full-time Q=3/4-time H=1/2-time L=Less than 1/2-time	—	Left
296	3153	3160	8	D	Disbursement 19 Enrollment Status Effective Date The effective date for the Enrollment Status value associated with the disbursement record.	CCYYMMDD	The Enrollment Status Effective Date is optional for TEACH Grant records for the 2025–26 Award Year, and is not processed or stored by the COD System if sent.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
297	3161	3168	8	D	Disbursement 19 Payment Period End Date The end date of the payment period associated with the disbursement record.	20250101 or later CCYYMMDD	The Payment Period End Date is required for all new anticipated and actual TEACH Grant disbursements.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
298	3169	3193	25	N	Disbursement 19 Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 1 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 1 • Published Program Length 1 • Published Program Length Unit 1 (Weeks, Months, or Years) • Special Programs 1 • Weeks Program Academic Year 1 • CIP Code 1 • CIP Code Year <p>If the Program Profile Code Code 1 field value is blank in the file, EDEExpress uses the value associated with the Program Profile Code value provided in field #33.</p>	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
299	3194	3218	25	N	Disbursement 19 Program Profile Code 2	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character) Can be blank</p> <p>Program Profile Code must contain at least one field value that differs from the field values provided with Program Profile Code 1 and Program Profile Code 3.</p>	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 2 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 2 • Published Program Length 2 • Published Program Length Unit 2 (Weeks, Months, or Years) • Special Programs 2 • Weeks Program Academic Year 2 • CIP Code 2 • CIP Code Year 	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
300	3219	3243	25	N	Disbursement 19 Program Profile Code 3	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character) Can be blank</p> <p>Program Profile Code must contain at least one field value that differs from the field values provided with Program Profile Code 1 and Program Profile Code 2.</p>	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 3 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 3 • Published Program Length 3 • Published Program Length Unit 3 (Weeks, Months, or Years) • Special Programs 3 • Weeks Program Academic Year 3 • CIP Code 3 • CIP Code Year 	Left
301	3244	3250	7	A/N	Filler	Blank	Reserved for future expansion.	Left
302	3251	3263	13	A/N	Disbursement 20 cross-reference This field can contain any cross reference information useful to the institution to identify student records internally.	<p>Institution defined</p> <p>Any character except the pipe(" ")</p>	The field can be used by the school to track each disbursement record (by reference number) to a payment period.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
303	3264	3265	2	N	Disbursement 20 Sequence Number Sequence number for the associated disbursement.	01 to 65	66 to 99 are reserved for ED-system-generated disbursement sequence numbers. Cannot be blank if one of the fields within disbursement number 20 is non-blank.	Left
304	3266	3273	8	D	Disbursement 20 Date Date this disbursement was or will be made to the student.	20250101 or later CCYYMMDD	Refer to edits 5111 and 5112 in Volume 3, Section 4 of this technical reference. Current Date cannot be more than N (zero or seven) days prior to the Disbursement Date. Cannot be blank if one of the fields within disbursement number 20 is non-blank.	Left
305	3274	3280	7	N	Disbursement 20 Amount Amount of disbursement for student's payment period.	0000000 to 9999999 Dollars and cents, use leading zeros; do not include the \$ sign or decimal point	Cannot be greater than Award Amount. Cannot be blank if one of the fields within disbursement number 20 is non-blank.	Left
306	3281	3288	8	N	Disbursement 20 Payment Period Start Date Beginning date of payment period	20241001 to 20260630 CCYYMMDD	The Payment Period Start Date is required for all new anticipated and actual TEACH Grant disbursement records, along with the Payment Period End Date field value.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
307	3289	3289	1	A/N	Disbursement 20 Release Indicator Indicates if the entity is submitting disbursement records for disbursements that have been or will be disbursed; and indicates if the record is an actual disbursement or an anticipated disbursement record	1 = Yes (checked) Blank = No (unchecked)	—	Left
308	3290	3297	8	N	Disbursement 20 Enroll OPE ID The Enroll OPE ID field corresponds to the Enrollment School Code field in the COD Common Record schema.	00000000-99999999 Blank	If blank, the value from TEACH School Setup is used for the disbursement.	Left
309	3298	3298	1	A	Disbursement 20 Enrollment Status The student's enrollment status at the time you create or update the student record.	F=Full-time Q=3/4-time H=1/2-time L=Less than 1/2-time	—	Left
310	3299	3306	8	D	Disbursement 20 Enrollment Status Effective Date The effective date for the Enrollment Status value associated with the disbursement record.	CCYYMMDD	The Enrollment Status Effective Date is optional for TEACH Grant records for the 2025–26 Award Year, and is not processed or stored by the COD System if sent.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
311	3307	3314	8	D	Disbursement 20 Payment Period End Date The end date of the payment period associated with the disbursement record.	20250101 or later CCYYMMDD	The Payment Period End Date is required for all new anticipated and actual TEACH Grant disbursements.	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
312	3315	3339	25	N	Disbursement 20 Program Profile Code 1	0 to 9 Uppercase A to Z Space (valid for all characters except first character)	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 1 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 1 • Published Program Length 1 • Published Program Length Unit 1 (Weeks, Months, or Years) • Special Programs 1 • Weeks Program Academic Year 1 • CIP Code 1 • CIP Code Year <p>If the Program Profile Code Code 1 field value is blank in the file, EDEExpress uses the value associated with the Program Profile Code value provided in field #33.</p>	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
313	3340	3364	25	N	Disbursement 20 Program Profile Code 2	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character) Can be blank</p> <p>Program Profile Code must contain at least one field value that differs from the field values provided with Program Profile Code 1 and Program Profile Code 3.</p>	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 2 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 2 • Published Program Length 2 • Published Program Length Unit 2 (Weeks, Months, or Years) • Special Programs 2 • Weeks Program Academic Year 2 • CIP Code 2 • CIP Code Year 	Left

Field #	Start	End	Field Length	Type	Field Name/Description	Valid Field Content	Processing Notes/Edits	Justify
314	3365	3389	25	N	Disbursement 20 Program Profile Code 3	<p>0 to 9 Uppercase A to Z Space (valid for all characters except first character) Can be blank</p> <p>Program Profile Code must contain at least one field value that differs from the field values provided with Program Profile Code 1 and Program Profile Code 2.</p>	<p>You can report up to three Program Profile Code values per disbursement record. The Program Profile Code 1 field value is required, while the Program Profile Code 2 and Program Profile Code 3 fields are optional and can be blank.</p> <p>The Program Profile Code 3 value defines the values provided for the disbursement for the following fields:</p> <ul style="list-style-type: none"> • Program Credential Level 3 • Published Program Length 3 • Published Program Length Unit 3 (Weeks, Months, or Years) • Special Programs 3 • Weeks Program Academic Year 3 • CIP Code 3 • CIP Code Year 	Left
315	3390	3396	7	A/N	Filler	Blank	Reserved for future expansion.	Left
316	3397	3402	6	A	Created Time Time when the record was created. Supplied by the system.	<p>000000 to 235959 Format is HHMMSS HH = 00 to 23 MM = 00 to 59 SS = 00 to 59</p>	Field is required only for those schools which cannot have a blank field in the last field of a record.	Left
—	—	3402	—	—	Total Record Length	—	—	—

Section 4

Combination System Edits

Pell Grant EDExpress Edits

Edit	Field Name	Condition	Message
1000	Payment Methodology	If Payment Methodology = 1 AND Academic Calendar = 1, 5, or 6	Academic Calendar must be 2 = Quarter, 3 = Semester, or 4 = Trimester for Payment Methodology 1 (Formula 1)
1001	Payment Methodology	If Payment Methodology = 2 AND Academic Calendar = 1, 5, or 6	Academic Calendar must be 2 = Quarter, 3 = Semester, or 4 = Trimester for Payment Methodology 2 (Formula 2)
1002	Payment Methodology	If Payment Methodology = 3 AND Academic Calendar = 5 or 6	Academic Calendar must be 1 = Credit Hour, 2 = Quarter, 3 = Semester, or 4 = Trimester for Payment Methodology 3 (Formula 3)
1003	Payment Methodology	If Payment Methodology = 4 AND Academic Calendar = 1, 2, 3, or 4	Academic Calendar must be 5 = Clock Hour, or 6 = Credit Hour w/o Terms for Payment Methodology 4 (Formula 4)
1004	Payment Methodology	If Payment Methodology = 5 AND Academic Calendar = 5	Academic Calendar must be 1 = Credit Hour, 2 = Quarter, 3 = Semester, 4 = Trimester, or 6 = Credit Hour without Terms for Payment Methodology 5 (Formula 5)
1005	Payment Methodology	If Payment Methodology = 1 AND Weeks of Instructional Time Used to Calculate Payment is not equal to blank	Weeks of Instructional Time Used to Calculate Payment must be blank for Payment Methodology 1 (Formula 1).

Edit	Field Name	Condition	Message
1006	Payment Methodology	If Payment Methodology = 1 AND Weeks of Instructional Time in Program's Definition of Academic Year is not equal to blank	Weeks of Instructional Time in Program's Definition of Academic Year must be blank for Payment Methodology 1 (Formula 1).
1007	Payment Methodology	If Payment Methodology = 5 AND Enrollment Intensity less than or equal to 50	Enrollment Intensity must be 50 or less for Payment Methodology 5 (Formula 5).
1100	Weeks of Instructional Time Used to Calculate Payment	If Payment Methodology = 2 AND Weeks of Instructional Time Used to Calculate Payment is greater than 29	Valid Range is 00-29 when Payment Methodology is 2 (Formula 2).
1101	Weeks of Instructional Time Used to Calculate Payment	If Weeks of Instructional Time Used to Calculate Payment is greater than Weeks of Instructional Time in Program's Definition of Academic Year	Weeks of Instructional Time Used to Calculate Payment cannot exceed Weeks of Instructional Time in Program's Definition of Academic Year.
1102	Weeks of Instructional Time in Program's Definition of an Academic Year	If Payment Methodology = 2, 3, or 5 AND Weeks of Instructional Time in Program's Definition of an Academic Year is blank OR is not between 30 and 78	Valid range is 30 - 78 when Payment Methodology is 2 (Formula 2), 3 (Formula 3), or 5 (Formula 5).
1103	Weeks of Instructional Time in Program's Definition of an Academic Year	If Payment Methodology = 4 AND Weeks of Instructional Time in Program's Definition of Academic Year is blank OR is not between 26 and 78	Valid range is 26 - 78 when Payment Methodology is 4 (Formula 4).
1104	Weeks of Instructional Time Used to Calculate Payment	If Weeks of Instructional Time Used to Calculate Payment is blank AND Weeks of Instructional Time in Program's Definition of Academic Year is not blank	Both Weeks of Instructional Time Used to Calculate Payment and Weeks of Instructional Time in Program's Definition of Academic Year must be blank or both must have values.
1106	Credit/Clock Hours in This Student's Program of Study's Academic Year	If Credit/Clock Hours in This Student's Program of Study's Academic Year is blank AND Credit/Clock Hours Used to Calculate Payment is not blank	Both Credit/Clock Hours in This Student's Program of Study's Academic Year and Credit/Clock Hours Used to Calculate Payment must be blank or both must have values.
1107	Credit/Clock Hours Used to Calculate Payment	If Credit/Clock Hours Used to Calculate Payment is blank AND Credit/Clock Hours in This Student's Program of Study's Academic Year is not blank	Both Credit/Clock Hours in This Student's Program of Study's Academic Year and Credit/Clock Hours Used to Calculate Payment must be blank or both must have values.

Edit	Field Name	Condition	Message
1110	Credit/Clock Hours in This Student's Program of Study's Academic Year	If Academic Calendar = 5 AND Credit/Clock Hours in This Student's Program of Study's Academic Year is less than 900 OR Credit/Clock Hours in This Student's Program of Study's Academic Year is greater than 3120	Credit/Clock Hours in This Student's Program of Study's Academic Year has a valid range of 0900 to 3120 for Academic Calendar 5 (Clock hour).
1111	Credit/Clock Hours Used to Calculate Payment	If Academic Calendar = 6 AND Credit/Clock Hours Used to Calculate Payment is greater than 100	Hours/Credits Paid this Year has a valid range of 0000 to 0100 for Academic Calendar 6 (Credit Hour without terms).
1112	Credit/Clock Hours in This Student's Program of Study's Academic Year	If Payment Methodology = 1, 2, or 3 AND Credit/Clock Hours in This Student's Program of Study's Academic Year is not blank	Field must be blank if Payment Methodology = 1 (Formula 1), 2 (Formula 2), or 3 (Formula 3)
1113	Credit/Clock Hours in This Student's Program of Study's Academic Year	If Academic Calendar = 1, 2, 3, or 4 AND Credit/Clock Hours in This Student's Program of Study's Academic Year is not blank	Credit/Clock Hours in this student's Program of Study's Academic Year must be blank when academic calendar is not 5 (Clock hour) or 6 (Credit hour w/o terms).
1114	Credit/Clock Hours in This Student's Program of Study's Academic Year	If Academic Calendar = 6 AND Credit/Clock Hours in This Student's Program of Study's Academic Year is less than 24 OR Credit/Clock Hours in This Student's Program of Study's Academic Year is greater than 100	Credit/Clock Hours in this student's Program of Study's Academic Year must be greater than or equal to 24 and less than or equal to 100.
1120	Credit/Clock Hours Used to Calculate Payment	If Credit/Clock Hours Used to Calculate Payment is greater than Credit/Clock Hours in This Student's Program of Study's Academic Year	Credit/Clock Hours used to Calculate Payment cannot exceed Credit/Clock Hours in this student's Program of Study's Academic Year.
1121	Credit/Clock Hours Used to Calculate Payment	If Academic Calendar = 1, 2, 3, or 4 AND Credit/Clock Hours Used to Calculate Payment is not blank	Credit/Clock Hours in this student's Program of Study's Academic year must be blank when Academic Calendar is not 5 (Clock Hour) or 6 (Credit Hour w/o Terms).
1200	Award Amount for Entire School Year	If Payment Methodology = 1 AND Award Amount for Entire School Year is greater than Total Payment Ceiling	Award amount exceeds payment amount ceiling.

Edit	Field Name	Condition	Message
1205	Award Amount for Entire School Year	If Payment Methodology = 2 or 3 AND Award Amount for Entire School Year is greater than Total Payment Ceiling	Award Amount exceeds payment amount ceiling.
1209	Award Amount for Entire School Year	If Payment Methodology = 4 AND Award Amount for Entire School Year is greater than the result of two formulas below: (Scheduled Federal Pell Grant for EFC COA * Weeks Used to Calculate Payment) / Weeks in Program Academic Year (Result of first formula * Hours/Credits Paid from Year) / Hours/Credits in Program Academic Year	Award Amount exceeds payment amount ceiling.
1210	Award Amount for Entire School Year	If Payment Methodology = 5 AND Academic Calendar = 6 AND Award Amount for Entire School Year is greater than Total Payment Ceiling	Award Amount exceeds payment amount ceiling.
1211	Award Amount for Entire School Year	If Enrollment Intensity is less than or equal to 50 AND Payment Methodology = 5 AND Academic Calendar = 1, 2, 3, or 4 AND Award Amount for Entire School Year is greater than Total Payment Ceiling	Award Amount exceeds payment amount ceiling.
1213	Award Amount for Entire School Year	If Award Amount for Entire School Year is greater than Total Payment Ceiling	Award Amount exceeds remaining eligibility.

Edit	Field Name	Condition	Message
1302	Verification Status Code	<p>If the Verification Status Code = W AND The Disbursement Release Indicator = True (selected) AND The Disbursement 1, Sequence 1 amount is greater than 50% of the Scheduled Award on the Pell Grant Origination record Note: The COD System only accepts one disbursement of up to 50% of the scheduled award with a verification status = W.</p>	Verification Status Code = W. The Disbursement Amount is greater than 50% of the Scheduled Award Amount.
1303	Verification Status Code	<p>If the Verification Status Code = W AND The Disbursement Release Indicator = True (selected) for Sequence 01 and Sequence > 01 AND The Disbursement 1, Sequence > 1 adjustment amount is greater than the Disbursement 1, Sequence 1 amount Note: The COD System accepts only one disbursement of up to 50% of the scheduled award with a verification status = W.</p>	Verification Status Code = W. The Disbursement Amount is greater than the Disbursement 1, Sequence 1 Disbursement Amount.
1304	Verification Status Code	<p>If the Verification Status Code = W AND The Disbursement Release Indicator = True (selected) AND The Disbursement # = 2-20 Note: The COD System accepts only one disbursement of up to 50% of the scheduled award with a verification status = W.</p>	Verification Status Code = W. The Disbursement Release Indicator can only be selected for the first disbursement.
1450	Award Amount for Entire School Year	If Award Amount for Entire School Year is less than Total Disbursement Amount	All Disbursement Amounts exceeds Award Amount for the Entire School Year.
1470	Reporting Entity ID	If the Reporting Entity ID associated with the reporting Pell ID is blank	Reporting Entity ID (Institution Setup) cannot be blank.
1475	Attended Entity ID	If the Attended Entity ID associated with the reporting Pell ID is blank	Attended Entity ID (Institution Setup) cannot be blank.
1500	Submitted Amount	If the Amount Submitted is blank	Disbursement Date and Submitted Amount must both be non-blank.

Edit	Field Name	Condition	Message
1505	Program Profile Code 1	If Program Profile Code 1 is equal to Program Profile Code 2 OR Program Profile Code 1 is equal to Program Profile Code 3 OR Program Profile Code 2 is equal to Program Profile Code 3	Program Profile Codes values must be unique.
1510	Disbursement Date	If the Disbursement Date is blank	Disbursement Date and Submitted Amount must both be non-blank.
1520	Disbursement Date	If Funding Method from Pell School setup is Advance Pay or Cash Monitoring 1 AND Disbursement Release Indicator = True (selected) AND Current date is more than 7 days before the Disbursement Date	Current date cannot be more than 7 days prior to the Disbursement date.
1540	Disbursement Date	If Funding Method from Pell School setup is Cash Monitoring 2 or Reimbursement AND Disbursement Release Indicator = True (selected) AND Current date is more than zero days before the Disbursement Date	Current Date cannot be more than 0 days prior to the Disbursement Date.
1550	Date of Birth	If the student's Date of Birth (on the Demographic entry screen) is blank	Student's Date of Birth cannot be blank.
1560	Funding Method	If the Disbursement Release Indicator = True (selected) AND Funding Method associated with the reporting Pell ID is blank	Reporting Campus Funding Method (Institution Setup) cannot be blank.
1565	Student Eligibility Code	The Student Eligibility Code (on the Demographic entry screen) is blank.	The Student Eligibility Code cannot be blank.
1570	Sequence Number	If the Disbursement Sequence Number being added is not the next available sequential sequence number for a particular disbursement	Sequence Number must be the next available number.
1575	Sequence Number	If the Disbursement Sequence Number is 60 Note: This is a warning edit only.	You have reached or exceeded your 60th disbursement sequence. You are only allowed to save a maximum of 65 disbursement sequences.

Edit	Field Name	Condition	Message
1580	Submitted Amount	If the Disbursement Sequence Number is 01 AND Disbursement Release Indicator = False (not selected) AND Document ID is blank AND Disbursement Amount Submitted = 0	Disbursement Amount cannot be equal to zero for Disbursement Sequence Number 01.
1585	Submitted Amount Disbursement Release Indicator	If the Disbursement Amount Submitted is blank or is less than or equal to 0 for Disbursement Sequence Number 01 AND Disbursement Release Indicator = True (selected)	Disbursement Amount is less than or equal to zero for Disbursement Sequence Number 01.
1595	Sequence Number	If the Disbursement Sequence Number being added is greater than 65 AND Document ID is blank	More than 65 disbursement sequences are not allowed.
1600	Student Eligibility Code	If Student Eligibility Code is 03 (State Process) AND Ability to Benefit State Code or Ability to Benefit Completion Date is blank.	Ability to Benefit State Code and Ability to Benefit Completion Date fields cannot be blank if Student Eligibility Code is 03.
1680	Award Amount for Entire School Year	If Award Amount for Entire School Year is 0 Note: This is a warning edit only.	The Award Amount for Entire School Year is zero. If this is an initial award, this record will reject at COD, since zero is not an acceptable award amount on an initial submission. If this is a correction and you are zeroing out a previous award amount, COD will accept this.
1690	Sequence Number	If the highest Disbursement Sequence Number for the existing disbursement you are trying to modify has the same values for Amount Submitted, Disbursement Date, Enroll OPE ID, Enrollment Status, Enrollment Intensity, Enrollment Status Effective Date, Payment Period Start Date, Payment Period End Date, Incarcerated Student Indicator, Program Attendance Begin Date, Program Profile Code 1, Program Profile Code 2, Program Profile Code 3, and CIP Code Year as the new Disbursement Sequence Number you are trying to save.	An actual disbursement record with the same values already exists for this disbursement.
1700	Payment Period Start Date	If the Payment Period Start Date is equal to or after Payment Period End Date.	Payment Period Start Date must be prior to the Payment Period End Date.

Edit	Field Name	Condition	Message
9997	Disbursement Release Indicator	If Disbursement Sequence Number is greater than 01 AND Disbursement Release Indicator = False (not selected)	The disbursement release indicator must be set sequences 02 - 65.
9998	Origination Status	If the disbursement is a new disbursement AND The Origination Status of the origination record is N (Not ready)	Disbursements are not allowed when the Origination Status is Not Ready.

Direct Loan EDExpress Edits

Edit	Field Name	Condition	Message
0117	Loan Amount Approved Anticipated Gross Amount Actual Gross Amount	When creating initial actual disbursements or updating anticipated disbursements on a loan that has not been exported, the sum of the actual and anticipated gross disbursements does not equal the loan amount approved	If a loan has not been exported, the sum of its Actual and Anticipated gross disbursements must equal the Loan Amount Approved.
1010	Parents Date of Birth	PLUS (Loan Type = P) only If Student's Date of Birth = Parent's Date of Birth	Parent's date of birth may not be the same as the student's date of birth.
1025	Borrower Default on Education Loans	If changed to Y (Y = Yes in default on education loans) AND An actual disbursement(s) exist	All current and future disbursements must be adjusted to \$0 prior to changing default status to Yes.
1035	Dependency Status	If Dependency Status = D (Dependent) AND Year in College = 6 or 7	Graduate Students cannot be dependent.
1045	Loan Amount Approved	If Loan Amount Approved is non-blank AND Dependency Status OR College Grade Level are blank	Loan amount approved cannot be entered unless dependency status and college grade level are present.
1050	Loan Amount Approved	If loan type is PLUS or Grad PLUS AND Endorser Amount is > \$0 AND Loan Amount Approved is modified to be greater than the approved Endorser Amount AND Credit Requirements Met = Yes	Loan Amount Approved cannot exceed the Endorser Amount.

Edit	Field Name	Condition	Message
1055	Loan Amount Approved	Note: This edit is not applicable when a loan contains one or more Type P (Servicing Refund) disbursement records in the actual disbursement table For records where: Loan Type = S Health Professions Programs Flag is blank Additional Unsub Flag is blank Dependency Status = D Grade Level = 0 or 1 Loan Amount Approved > 3500	The Loan Amount Approved for this loan exceeds annual loan limits for this student. Maximum Loan Amount [99999]. (Where 99999 = amount exceeded in condition to the left.)
1055 (Cont.)	Loan Amount Approved	OR Loan Type = U Health Professions Programs Flag is blank Additional Unsub Flag is blank Dependency Status = D Grade Level = 0 or 1 Loan Amount Approved > 5500	See above
1055 (Cont.)	Loan Amount Approved	OR For records where: Loan Type = S Health Professions Programs Flag is blank Additional Unsub Flag is blank Dependency Status = D Grade Level = 2 Loan Amount Approved > 4500	See above
1055 (Cont.)	Loan Amount Approved	OR For records where: Loan Type = U Health Professions Programs Flag is blank Additional Unsub Flag is blank Dependency Status = D Grade Level = 2 Loan Amount Approved > 6500	See above

Edit	Field Name	Condition	Message
1055 (Cont.)	Loan Amount Approved	OR For records where: Loan Type = S Health Professions Programs Flag is blank Additional Unsub Flag is blank Additional Unsub Preprofessional or Teacher Certification is blank Dependency Status = D Grade Level = 3, 4, or 5 Loan Amount Approved > 5500	See above
1055 (Cont.)	Loan Amount Approved	OR For records where: Loan Type = U Health Professions Programs Flag is blank Additional Unsub Flag is blank Additional Unsub Preprofessional or Teacher Certification is blank Dependency Status = D Grade Level = 3, 4, or 5 Loan Amount Approved > 7500	See above
1055 (Cont.)	Loan Amount Approved	OR For records where: Loan Type = U Health Professions Programs Flag is blank Additional Unsub Flag = Y Dependency Status = D Grade Level = 0 or 1 Loan Amount Approved > 9500	See above
1055 (Cont.)	Loan Amount Approved	OR For records where: Loan Type = U Health Professions Programs Flag is blank Additional Unsub Flag = Y Dependency Status = D Grade Level = 2 Loan Amount Approved > 10500	See above

Edit	Field Name	Condition	Message
1055 (Cont.)	Loan Amount Approved	OR For records where: Loan Type = U Health Professions Programs Flag is blank Additional Unsub Flag = Y Additional Unsub Preprofessional or Teacher Certification is blank Dependency Status = D Grade Level = 3, 4, or 5 Loan Amount Approved > 12500	See above
1055 (Cont.)	Loan Amount Approved	OR For records where: Loan Type = U Health Professions Programs Flag is blank Additional Unsub Flag is blank Dependency Status = I Grade Level = 0 or 1 Loan Amount Approved > 9500	See above
1055 (Cont.)	Loan Amount Approved	OR For records where: Loan Type = S Health Professions Programs Flag is blank Additional Unsub Flag is blank Dependency Status = I Grade Level = 0 or 1 Loan Amount Approved > 3500	See above
1055 (Cont.)	Loan Amount Approved	OR For records where: Loan Type = U Health Professions Programs Flag is blank Additional Unsub Flag is blank Dependency Status = I Grade Level = 2 Loan Amount Approved > 10500	See above

Edit	Field Name	Condition	Message
1055 (Cont.)	Loan Amount Approved	OR For records where: Loan Type = S Health Professions Programs Flag is blank Additional Unsub Flag is blank Dependency Status = I Grade Level = 2 Loan Amount Approved > 4500	See above
1055 (Cont.)	Loan Amount Approved	OR For records where: Loan Type = U Health Professions Programs Flag is blank Additional Unsub Flag is blank Additional Unsub Preprofessional or Teacher Certification is blank Dependency Status = I Grade Level = 3, 4, or 5 Loan Amount Approved > 12500	See above
1055 (Cont.)	Loan Amount Approved	OR For records where: Loan Type = S Health Professions Programs Flag is blank Additional Unsub Flag is blank Dependency Status = I Grade Level = 3, 4, or 5 Loan Amount Approved > 5500	See above
1055 (Cont.)	Loan Amount Approved	OR For records where: Loan Type = U Health Professions Programs Flag is blank Additional Unsub Flag is blank Dependency Status = I Grade Level = 6 or 7 Loan Amount Approved > 20500	See above

Edit	Field Name	Condition	Message
1055 (Cont.)	Loan Amount Approved	OR For records where: Loan Type = S Health Professions Programs Flag is blank Additional Unsub Flag is blank Dependency Status = I Grade Level = 6 or 7 Loan Amount Approved > 8500	See above
1055 (Cont.)	Loan Amount Approved	OR For records where: Loan Type = U Health Professions Programs Flag = Y Additional Unsub Flag is blank Dependency Status = I Grade Level = 6 or 7 Loan Amount Approved > 47167	See above
1055 (Cont.)	Loan Amount Approved	OR For records where: Loan Type = U Health Professions Programs Flag is blank Additional Unsub Preprofessional or Teacher Certification = Y Additional Unsub Flag is blank Dependency Status = I Grade Level = 5 Loan Amount Approved > 12500	See above
1055 (Cont.)	Loan Amount Approved	OR For records where: Loan Type = U Health Professions Programs Flag is blank Additional Unsub Preprofessional or Teacher Certification = Y Additional Unsub Flag = Y or is blank Dependency Status = D Grade Level = 5 Loan Amount Approved > 12500	See above
1060	Student Eligibility Code	If the Student Eligibility Code (on the Demographic entry screen) is blank	The Student Eligibility Code cannot be blank.

Edit	Field Name	Condition	Message
1090	Borrower's Citizenship	If Loan Type = P (PLUS) AND Borrower's Citizenship is changed to blank	Citizenship may not be changed to blank.
1100	Borrower's Citizenship	If Borrower's Citizenship = 3 AND Loan Type = PLUS (P)	The Borrower's Citizenship Status may not be 3 (Not Eligible) for a PLUS loan.
1125	Loan Period End Date	If Loan Period End Date is equal to or earlier than Loan Period Start Date	Loan Period Start Date must be prior to Loan Period End Date.
1136	Academic Year End Date	If Loan Period Start Date is before the Academic Year Start Date OR If Loan Period End Date is after the Academic Year End Date	Loan Period must be within Academic Year. Review Loan Period Start and End Dates and Academic Year Start and End Dates.
1150	Transaction #	If a loan record is being saved and the Transaction # = 00.	Loan was not created because the Transaction # field must contain a value in the range of 01-99 when creating loan records.
1210	Disbursement Sequence Number	If 65 transaction sequences exist for an actual disbursement number and another sequence for that disbursement number is added	You may only have 65 transaction sequences for each disbursement.
1215	Inactive Flag	If Inactive flag = Y AND Actual disbursements added	This Loan is currently Inactive. You must remove the Inactive Flag before making any disbursements.
1220	Disbursement Number	If the highest sequence number for the existing disbursement you are trying to modify has the same values for Gross Amount, Disbursement Date, Enroll OPE ID, Enrollment Status, Enrollment Status Effective Date, Program Attendance Begin Date, Payment Period Start Date, CIP Code 1, CIP Code 2, CIP Code 3, CIP Code Year, Program Credential Level 1, Program Credential Level 2, Program Credential Level 3, Published Program Length 1, Published Program Length 2, Published Program Length 3, Published Program Length Units 1, Published Program Length Units 2, Published Program Length Units 3, Special Programs 1, Special Programs 2, Special Programs 3, and Weeks Program Academic Year 1, Weeks Program Academic Year 2, and Weeks Program Academic Year 3 as the new disbursement sequence number you are trying to save.	An actual disbursement record with the same values already exists for this disbursement.

Edit	Field Name	Condition	Message
1230	Payment Period Start Date	If the Payment Period Start Date for an actual disbursement is not within the loan period and one of the following two conditions is true: - The actual disbursement amount is greater than zero and the Origination Status is A or B OR - The Origination Status is E or R	The Payment Period Start Date must be within the Loan Period when: -the Origination Status is A or B and the Actual Disbursement Amount is greater than zero OR -the Origination Status is E or R.
1240	Payment Period Start Date	If the Payment Period Start Date for an anticipated disbursement is not within the loan period and one of the following two conditions is true: - The anticipated disbursement amount is greater than zero and the Origination Status is A or B OR - The Origination Status is E or R	The Payment Period Start Date must be within the Loan Period when: -the Origination Status is A or B and the Anticipated Disbursement Amount is greater than zero OR -the Origination Status is E or R.
2000	Disbursement-Anticipated Date	If Anticipated Disbursement date entered is more than 10 days before Loan Period Start Date and Anticipated Gross Amount is greater than zero.	Anticipated Disbursement date #N may not be more than 10 days prior to Loan Period Start Date if Anticipated Gross Amount is greater than zero.
2001	Date	If Actual Disbursement Date entered is more than 10 days before Loan Period Start Date and Actual Disbursement Gross Amount is greater than zero.	Actual Disbursement date #N may not be more than 10 days prior to Loan Period Start Date if the Actual Disbursement Gross Amount is greater than zero.
2002	Date	If an Actual Disbursement is being saved or an Anticipated Disbursement is being released when the current date is greater than: - Seven days before the Disbursement Date when the COD System Funding Method for the School and Enroll OPE ID associated with the loan is Advanced Pay or CM1 OR - Zero days before the Disbursement Date when the COD System Funding Method for the school and Enroll OPE ID associated with the loan is CM2 or Reimbursement	The number of days prior to the disbursement date entered is greater than that allowed by the Funding Method chosen.
2010	Anticipated Detail fields	If Anticipated Disbursement Date, Anticipated Disbursement Enroll OPE ID, or Anticipated Disbursement Payment Period Start Date is not present AND Any other anticipated disbursement detail is present	Anticipated Disbursement #N detail fields may not be completed without an Anticipated Disbursement Date, an Anticipated Disbursement Enroll OPE ID, and an Anticipated Disbursement Payment Period Start Date.

Edit	Field Name	Condition	Message
3000	Credit Requirements Met	If loan type is PLUS or Grad PLUS AND Credit Requirements Met is not Yes AND you are attempting to create an Actual Disbursement for the record.	Credit Requirements Met must be Yes in order to disburse funds for PLUS or Grad PLUS loans.
3042	Disbursement Status	If Disbursement Date, Enroll OPE ID, Enrollment Status, Enrollment Status Effective Date, Program Attendance Begin Date, Payment Period Start Date, Payment Period End Date, CIP Code Year, Program Profile Code 1, Program Profile Code 2, or Program Profile Code 3 has been changed AND Current Disbursement Number is not at Disbursement Status of A (Accepted) or B (Batched)	An actual disbursement record with the same values already exists for this disbursement.
3050	Action Amount	If initial actual disbursement is being created AND Disbursement Amount = 0	Actual Disbursement Amount #N may not be equal to zero.
3055	Action Disbursement Number	If Action Disbursement Number > 01 AND Actual Disbursement 01 does not exist	Disbursement number 01 must be entered before this disbursement.
3080	Date	If Actual Disbursement Date entered > current date plus seven days	Actual disbursement #N may not be more than 7 days in the future.
3085	Date	If Actual Disbursement Date is blank	Blank is not a valid value for the Actual Disbursement Date field.
3090	Actual Gross Amount	If Origination Status = N AND Entered amount is changed and saved as non-zero	Origination Status must be Ready, Batched, Rejected, or Approved prior to entering Actual Disbursement #N.
3105	Date	If the Actual Disbursement Date is more than 180 days past the Loan Period End Date and Actual Disbursement Gross Amount is greater than zero.	Actual Disbursement Date #N is more than 180 days past the Loan Period End Date and the Actual Disbursement Amount is greater than zero.
3900	Actual Gross Amount	If an Actual Disbursement Gross Amount < 0	Actual gross disbursement amount must be greater than or equal to 0 (zero).
3911	Loan Amount Approved	If the sum of all disbursements (calculated by using the anticipated disbursement amount or actual disbursement amount for the highest sequence number for each disbursement number) exceeds the Endorser Amount (if it exists) or the Loan Amount Approved.	The gross disbursement total may not exceed the Loan Amount Approved or Endorser Amount.

Edit	Field Name	Condition	Message
3914	Actual Gross Amount	If loan = inactive AND Sum of Actual Gross Amounts > 0	You must first adjust all Actual Disbursements to \$0 before you can mark this loan inactive.
3995	Actual Gross Amount	If Loan Type is Sub or Unsub AND Require Entrance Interview flag is selected in System setup AND College Grade Level = 0 or 1 AND Loan Entrance Interview Date on Demo is blank	Actual disbursements may not be saved without an Entrance Interview for Grade Level 0 or 1.
4001	Borrower SSN	PLUS only If PLUS (Loan Type = P) Borrower's SSN = Student's SSN	Parent's SSN may not be the same as the Student's SSN.
4002	Anticipated Disbursement Number	If less than two anticipated disbursement records exist for a loan AND School is not a Special School	WARNING –COD may reject this record since less than 2 Anticipated Disbursements exist and you have not indicated you are a Special School in System Setup.
4003	Disbursement Profile Code	If the Disbursement Profile Code is changed AND Loan Status = A or B	The Disbursement Profile Code may not be changed when the loan status is Accepted or Batched.
4005	Date of Birth	If the Student's Date of Birth is not between 01011926 and 12312017	Student's Date of Birth must be between 01/01/1926 and 12/31/2017.
4007	Local Zip Code	If Student's Local Zip Code is non-blank AND Local State is blank OR Student's local address state is non-blank AND is not "AB," "BC," "CN," "FC," "MB," "MX," "NB," "NF," "NL," "NS," "NT," "NU," "ON," "PE," "PQ," "QC," "SK," or "YT" AND Zip Code is blank	Student's Local Address State should not be blank. OR Student's Local Zip Code should not be blank.
4008	Local Address	If only one of the local address fields is non-blank	At least two Local Address fields must be populated.

Edit	Field Name	Condition	Message
4009	Student's Name	If Student's First Name is blank AND Student's Last Name is blank	Student's First and Last Names cannot both be blank.
4010	Parent's Name	If Parent's First Name is blank AND Parent's Last Name is blank AND Origination Status is not N (N/A to Imports)	Parent's First and Last Names cannot both be blank.
4011	SSN	If PLUS (Loan Type = P) Borrower's SSN is changed to blank AND Origination Status is not N	Parent's SSN may not be changed to blank after the loan is originated.
4013	Student's Alien Registration Number (ARN)	If Student's ARN is blank AND Student's Citizenship Status = 2	Student's Alien Registration Number may not be blank when Student's Citizenship Status is 2 (Eligible Non-citizen).
4014	Parent's Alien Registration Number (ARN)	If Parent's ARN is blank AND Parent's Citizenship Status = 2	Parent's Alien Registration Number may not be blank when Parent's Citizenship Status is 2 (Eligible Non-citizen).
4025	Grade Level for Grad PLUS	If Grade Level \leq 5 for a Grad PLUS loan (Loan Type = G)	Grade Level must be 6 or higher for Grad PLUS loans.
4030	Additional Unsub Preprofessional or Teacher Certification?	If Additional Unsub Preprofessional or Teacher Certification = Y AND Grade level is not equal to 5	Additional Unsub Preprofessional or Teacher Certification field can not be selected when grade level is not = 5.
4035	Additional Unsub Eligibility for Health Profession Programs	If Additional Unsub Eligibility for Health Profession Programs = Y AND Grade level is not equal to 6 or 7	Additional Unsub Eligibility for Health Profession Programs field can not be selected when grade level is not 6 or 7.
4040	Additional Unsub Eligibility for Health Profession Programs Additional Unsub Preprofessional or Teacher Certification	If Additional Unsub Eligibility for Health Profession Programs = Y AND Additional Unsub Preprofessional or Teacher Certification = Y on the same loan record	The Additional Unsub Eligibility for Health Profession Programs and the Additional Unsub Preprofessional or Teacher Certification fields can not both be selected on the same loan.

Edit	Field Name	Condition	Message
4050	Informed Borrowing ID Informed Borrowing Completion Date Informed Borrowing Complete	If any of the informed borrowing fields are blank AND Updating Disbursement Release Indicator to True	WARNING – COD may reject this record if the borrower has not completed their Informed Borrowing.
4060	Cost of Attendance Loan Amount Approved	If Loan Amount Approved is greater than the Direct Loan Cost of Attendance.	The Direct Loan Award Amount cannot be greater than the Direct Loan Cost of Attendance.
4070	Payment Period Start Date	If the Payment Period Start Date is equal to or after the Payment Period End Date.	Payment Period Start Date must be prior to Payment Period End Date.
4075	Program Profile Code 1	If Program Profile Code 1 is equal to Program Profile Code 2 OR Program Profile Code 1 is equal to Program Profile Code 3 OR Program Profile Code 2 is equal to Program Profile Code 3	Program Profile Code values must be unique.
4080	Student Eligibility Code	If the Student Eligibility Code is 03 (State Process) AND Ability to Benefit State Code or Ability to Benefit Completion Date is blank.	Ability to Benefit State Code and Ability to Benefit Completion Date fields cannot be blank if Student Eligibility Code is 03.

TEACH Grant EExpress Edits

Edit	Field Name	Condition	Message
5001	Citizenship	If Citizenship Status (on the Demographic entry screen) is 3	The Citizenship Status may not be 3 (Not Eligible) for a TEACH Grant.
5003	Local Zip Code Local State	<p>If student's Local Address Zip Code is not blank AND Local Address State is blank OR If student's Local Address State is not blank AND is not "CN," "MX," "FC," "AB", "BC", "MB", "NB", "NF", "NL", "NS", "NT", "NU", "ON", "PE", "PQ", "QC", "SK" or "YT" AND Local Address Zip Code is blank</p>	<p>Student's Local Address State should not be blank. OR Student's Local Zip Code should not be blank.</p>
5004	Local Address Local City Local State Local Zip Code	If only one of the local address fields on the Demographic entry screen is non-blank	At least two Local Address fields must be populated.
5005	Last Name First Name	If student's First and Last Name on the Demographic entry screen are blank	Student's First and Last Names cannot both be blank.
5006	Alien Registration Number	If student's Alien Registration Number (ARN) on the Demographic entry screen is blank when Student's Citizenship Status is 2	Student's Alien Registration Number may not be blank when Student's Citizenship Status is 2 (Eligible Non-citizen).
5007	Date of Birth	If the student's Date of Birth on the Demographic entry screen is blank	Student's Date of Birth cannot be blank.
5009	Award Amount	<p>If the Award Amount for Entire School Year is 0 Note: This is a warning edit only.</p>	The Award Amount for the Entire School Year is zero. If this is an initial award, this record will reject at COD, since zero is not an acceptable award amount on an initial submission. If this is a correction and you are zeroing out a previous award amount, COD will accept this.
5010	Student Eligibility Code	If the Student Eligibility Code on the Demographic entry screen is blank.	The Student Eligibility Code cannot be blank.

Edit	Field Name	Condition	Message
5012	Enrollment Status	If the Enrollment Status on the origination record is blank	Enrollment Status cannot be blank.
5100	Disbursement Amount Award Amount	If creating initial actual disbursements or updating anticipated disbursements on an award that has not been exported AND The sum of the actual and anticipated disbursements does not equal the Award Amount for Entire School Year for the origination	If the Award has not been exported, the sum of its actual and anticipated disbursements must equal the Amount Approved for the origination.
5101	Disbursement Sequence Number	If 65 transaction sequences exist for an actual disbursement number AND Another sequence for that disbursement number is added	You may only have 65 transaction sequences for each disbursement.
5102	Disbursement Sequence Number	If a new disbursement sequence is added AND Current actual disbursement # is not Accepted	Actual Disbursement must be Accepted before a change is applied to that Actual Disbursement.
5103	Disbursement Amount	If sequence 01 of the actual disbursement is being created AND Amount = 0	Actual Disbursement Amount #N (nn) may not be equal to zero.
5104	Disbursement Sequence Number	If the highest sequence number for the existing disbursement you are trying to modify has the same values for Disbursement Amount Submitted, Disbursement Date, Enroll OPE ID, Enrollment Status, Enrollment Status Effective Date, Payment Period Start Date, Payment Period End Date, Program Attendance Begin Date, Program Profile Code 1, Program Profile Code 2, Program Profile Code 3, and CIP Code Year as the new disbursement sequence number you are trying to save.	An actual disbursement record with the same values already exists for this disbursement.
5105	Disbursement Program Profile Code 1	If Program Profile Code 1 is equal to Program Profile Code 2 OR Program Profile Code 1 is equal to Program Profile Code 3 OR Program Profile Code 2 is equal to Program Profile Code 3	Program Profile Code values must be unique.
5106	Disbursement	If the Disbursement # is greater than 01 AND Disbursement 01 does not exist	Disbursement # 01 must be entered before this disbursement.
5107	Disbursement Sequence Number	If a new disbursement sequence is added AND Current disbursement sequence = an anticipated disbursement	Adjustment not allowed based on Disbursement Release Indicator or Disbursement Status of the last Disbursement Sequence/Adjustment.

Edit	Field Name	Condition	Message
5108	Disbursement Date	If attempting to save an actual disbursement subsequent to and with a date prior to the actual disbursement 01's date AND Disbursement 01 is not equal to A	Actual disbursement 01 must be accepted before a subsequent actual disbursement with an earlier date can be saved.
5109	Disbursement Amount Award Amount	If Award Amount for Entire School Year is less than the total of all disbursement amounts	Total of all Disbursement Amounts exceeds Award Amount for Entire School Year.
5110	Disbursement Date	If an anticipated disbursement is saved with a date earlier than the previous anticipated disbursement	Anticipated disbursements must be entered in chronological order.
5111	Disbursement Date Funding Method	If Funding Method from TEACH School Setup is Advance or Cash Monitoring 1 AND Disbursement Release Indicator = True (selected) AND Current date is greater than 7 days before the Disbursement Date	Current date cannot be more than 7 days prior to the Disbursement date.
5112	Disbursement Date Funding Method	If Funding Method from TEACH School setup is Cash Monitoring 2 or Reimbursement AND Disbursement Release Indicator = True (selected) AND Current date is more than zero days before the disbursement date	Current date cannot be more than 0 days prior to the Disbursement Date.
5113	Disbursement Sequence Number	If the disbursement sequence number being added is not the next available sequential sequence number for a particular disbursement	Disbursement Sequence Number must be the next available number.
5114	Disbursement Sequence Number	If the disbursement sequence number is 60 Note: This is a warning edit only	You have reached or exceeded your 60 th disbursement sequence. You are only allowed to save a maximum of 65 disbursement sequences.
5115	Disbursement Release Indicator	If the disbursement sequence number is greater than 01 AND Disbursement Release Indicator = False (not selected)	The Disbursement Release Indicator must be set for sequences 02 – 65.
5116	Disbursement Origination Status	If the disbursement is a new disbursement AND Origination status of the Origination Record = N	Disbursement Record can't be added if the Origination is at a "not ready" status.

Edit	Field Name	Condition	Message
5118	Disbursement Amount	If Entrance Interview Required Prior to Disbursement is set to True (selected) in TEACH School setup AND TEACH Entrance Interview Date is blank AND An actual disbursement (DRI = True) is added	Actual Disbursements may not be saved without a TEACH Entrance Interview Date - Demo.
5120	Payment Period Start Date	Payment Period End Date is equal to or before Payment Period Start Date.	Payment Period Start Date must be prior to Payment Period End Date.
5121	Student Eligibility Code	If the Student Eligibility Code is 03 (State Process) AND Ability to Benefit State Code or Ability to Benefit Completion Date is blank.	Ability To Benefit State Code and Ability to Benefit Completion Date fields cannot be blank if Student Eligibility Code is 03.