

Graduate Show Participation Form

Expression of Intent to Participate

IMPORTANT

This form needs to be returned with proof of fee paid (if applicable) no later than:
Friday October 31st 2025 to lora.tamburri@sheridancollege.ca

Background

In past years, all graduating students were automatically charged a \$350 Grad Show Fee. Beginning this year, participation in the Grad Show is optional. Students must declare their intention to participate by completing this form and paying the associated \$350 Grad Show Fee. If you do not intend on participating simply check that option and return the form.

Why Participate?

The Grad Show is more than an exhibition; it is your launchpad into the professional world. By opting in, you place your work in front of industry leaders, potential employers, and collaborators who can shape the next step of your career. We recognize that graduation showcases vary from program to program, but at their essence they are all designed to celebrate achievement, share creative work with the community, and create professional opportunities. This is your moment to build visibility, make connections, and demonstrate your readiness to move from student to creative professional. *Note: The scope and scale of the show will be determined by the number of students who choose to opt in.*

How it Works

When you opt in, your contribution directly supports the costs of creating a high-quality showcase, whether that takes the form of a performance, gallery exhibition, pitch event, portfolio presentation, or other format. Your fee helps cover venue, promotion, production, and professional networking opportunities designed to benefit you.

Policy & Refunds

- The \$350 Grad Show Fee is a charge collected with the submission of this form.
- Refunds will only be issued if a student does not qualify to graduate.
- Students who opt out will not be charged and will not participate in the Grad Show.

How to make the payment

You will pay the Grad Show fee through your online or telephone banking.

Step 1: Add Sheridan College as a Payee

- Log in to your online or mobile banking (or visit your bank in person).
- Choose "Make a Payment" or "Pay a Bill."
- Search for Sheridan College and select it as the payee.

Step 2: Enter Your Student Number

When asked for an account or reference number, enter your Sheridan Student Number (the same number on your student ID).

Step 3: Make the Payment

- Enter the amount provided by your program or event organizer.
- Complete the payment.
- Take a screenshot or save the receipt – you'll need to submit it with this Intent to Participate Form. If you do not capture the proof of payment from the bank transaction your payment should appear in your Sheridan account after 2-3 business days under Finances>View my Receipts. This can also be screenshot and submitted as proof of payment.

Step 4: Submit Your Proof of Payment

Attach your screenshot or receipt with this Intent to Participate Form and send to lora.tamburri@sheridancollege.ca on or before October 31st 2025.

Example of online banking proof of payment:

The screenshot shows the 'Interac e-Transfer® - Send Money' confirmation page. At the top, there's a progress bar with three steps: 'Enter Information' (checked), 'Verify Information' (checked), and 'Confirmation' (active). Below the progress bar, a green checkmark icon is next to the text 'Money Sent! The recipient will be notified. Confirmation # CA***M9v'. Below this, a table displays the transaction details:

Sender	G RAYMOND (g.test@email.com)
From Account	TD UNLIMITED CHEQUING ACCOUNT - 1234567
Amount	\$50.00
Recipient	Jane Doe
Email	jane.doe@email.com
Message	

Student Section - To Be Completed by the Student

Event Conditions & Consent

- By submitting this form, I acknowledge that Sheridan may adjust, reschedule, or cancel the Graduate Show for reasons beyond its reasonable control, without liability for costs I may incur.
- I understand that the Grad Show Fee is non-refundable except where I do not meet graduation requirements.
- I consent to Sheridan displaying my work, name, and image for the purposes of the Graduate Show and related promotional activities.

Student Name: _____

Student Number: _____

Program: _____

☐ **Yes**, I wish to participate.

☐ **No**, I do not wish to participate.

Amount Paid: _____

☐ Proof of payment attached.

Signature: _____

Date Submitted: _____