

Writing

All the types of writings are grouped below



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- 1- Description of a person
- 2- Description of a place
- 3- A report
- 4- A film review
- 5- A book review
- 6- An informal E-mail/ letter
- 7- A formal E-mail/ letter
- 8- Causes, consequences & solutions
- 9- **Advantages & disadvantages**
- 10- Narrative (A funny story.....)





Advantages & disadvantages

Formal E-mail/Advantages & disadvantages

TASK 1

Topic:

The internet is used by millions of people all over the world.



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Write **an E-mail to the editor** of a magazine about the advantages and disadvantages of this technology.

الموضوع: اكتب رسالة الكترونية لمحرر جريدة تتحدث فيه عن ايجابيات وسلبيات استعمال الانترنت.

Task 1: Advantages & disadvantages



- communication, chatting...
- information, knowledge and learning
- selling and making money
- entertainmnet, games...



- addiction, distractions & time waster
- bullying, crimes & pornographic images
- health issues namely eyeshurt and back
- depression & social isolation...

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More useful ideas:

1. The internet helps find old friends especially via Facebook,
2. It makes us aware of all the world news,
3. Through the internet, we can get wrong information and fake news,
4. It also makes us live in a virtual worl and we forget the real one,
5. A lot of files may be affected by viruses and spams.....

الموضوع: أكتب مقال قصير عن ايجابيات وسلبيات استعمال الانترنت.

Useful expressions



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Beginning	Addition	Contrast/Concession	Explanation
<ul style="list-style-type: none"> - First of all, في البداية - First and foremost, - To begin with, - To start with, - In the first place, 	<ul style="list-style-type: none"> - Besides, بالإضافة - Moreover, - In addition, - Additionally, - In addition to that, 	<ul style="list-style-type: none"> - Although رغم - Despite - In spite of - However, رغم ذلك - Whereas, عكس 	<ul style="list-style-type: none"> - That is to say, بتعبير آخر - In other words,... - Which means that.. - To put it differently, .. - To explain more,....
Cause	Effect	Conclusion	Example
<ul style="list-style-type: none"> - cause..... يتسبب في -result in.... -lead to..... -bring about..... 	<ul style="list-style-type: none"> - Therefore,... نتيجة لذلك - As a result,..... - Consequently,.... - Thus,..... 	<ul style="list-style-type: none"> - To conclude, في الختام - Overall,..... - In brief,..... - In a nutshell,... 	<ul style="list-style-type: none"> - like على سبيل المثال - For example,.... - For instance,..... - As an illustration,..

A sample & Useful expressions



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It's widely noticed that thousands of people are using the internet all over the world. Like every technology, it has both good and bad sides.

First of all, the internet plays a crucial role in our everyday life. The first advantage is _____. That is to say, _____. The second one is _____. In other words, _____. Another positive point of this device is _____. However, the internet has a lot of disadvantages, for example, _____. Besides, _____. In addition, _____. Another negative point is that _____.

On the whole, I think that the internet is very important in our life despite having certain drawbacks.

Introduction

- A great number of people are using the internet worldwide....
- Using the internet is a debatable issue because it has both advantages and disadvantages.

Body

- First and foremost, the advantages are simple and various.
- On the other hand, the internet has a handful of drawbacks.

Conclusion

- In brief, as I said before, the internet is good and bad at the same time.
- To summarize, it's crystal clear that the advantages of the internet outweigh its drawbacks.

كيف تكتب مقالاً ممتازاً باللغة الإنجليزية؟



مع الأستاذ: **علي العزوزي**

دروس
مجانية

1 التأكد من نوع الكتابة المطلوب منك. هل هو مقال أم رسالة أم إيميل أم فيلم أم تقرير أم وصف أم قصة قصيرة أم سيرة ذاتية لشخص ما...

2 بعد ذلك ، يجب احترام التصميم المخصص لذلك. هل المطلوب منك فقرة أم مقال – مقدمة عرض خاتمة – أم رسالة الكترونية....

3 يجب مراعاة أدوات الترقيم نقط، فواصل، حروف كبيرة وصغيرة...

4 ينصح باستعمال ورقة التمسويد قبل الشروع في ورقة التحرير،

5 يجب احترام صيغة الأفعال المطلوبة منك. هل هو الحاضر أم الماضي أم المستقبل حسب نوع الموضوع....

6 وأخيرا ، يمنع منا كليا كتابة الاسم أو الإمضاء في نهاية الإيميل أو الرسالة....



-EFL State professor of English,
-International diploma in
Teaching from Cambridge, UK
-Accredited certificate in
Teaching from Oxford TEFL,
Spain....
-Writer of many books....