

Certificate No.

Registration No.

CERTIFICATE OF COMPLETION

This certificate is issued to

for having successfully completed the training in

Works Values, Ethics and Team Building

Summary of Contents:

- *Work Values*
 - *Nature*
 - *Importance*
 - *Core Work Values*
 - *Culture*
- *Focus on Some Ethical Issues*
 - *Origin of Ethics*
 - *Ethics and the Manager*
 - *Personal Ethics*
- *Managing Communications*
- *Team and Team Building*
- *Coaching and Leadership*
- *Organizational Context for Teams*
- *Feedback*

CAPT. ELISEO Z. CLEMENTE, JR.

General Manager