AAT Level 2 Revision: Unit 2 Double Entry Book-keeping

Post the following transactions into the Day Books and then post the Totals into the T-accounts

- 1. You receive an invoice (no. 977) from a Supplier called "InspireStudio" (PL99) for £124 inclusive of VAT
- 2. You receive an invoice (no. 705) from a Supplier called "ShopEase" (PL21) for £268 plus VAT
- 3. You sent an invoice (no. 295) to a Customer called "Horizon Homes" (SL75) for £862 inclusive of VAT
- 4. You sent an invoice (no. 479) to a Customer called "EcoMercantile" (SL61) for £493 plus VAT

Post the following directly into the T-accounts (no Cashbook is used)

- 5. We restore our Cash Imprest by transferring £549 from our Bank to the Cash Account
- 6. We pay InspireStudio £124 by Cheque
- 7. We pay ShopEase £321.6 with Cash
- 8. We receive a Cheque from Horizon Homes for £862
- 9. We receive £3934 (inclusive of VAT) from cash-sales to the public, all with card transactions.
- 10. EcoMercantile has gone bankrupt, record an irrecoverable debt of £591.6 (including VAT) into the appropriate accounts!

Sales Day Book

Folio

Gross

Total

Net

Amount

VAT

Invoice

No.

- 11. VAT of £240 is paid to HMRC by Cheque
- 12. We buy a new van for £2088 by Debit Card
- 13. We spend £80 on diesel using Cash

	F							
Date	Supplier	Invoice No.	Folio	Gross Total	VAT	Net Amount	Date	Customer
	TOTALS							TOTALS
DR / CR:							DR / CR:	

Receivables (RLCA)	Payables (PLCA)	Sales
Purchase	es	VAT	Bank
Debits	Credits		
		Cash	Vehicles (Asset)
		Bad Debt W/Off (Exp)	Vehicle Expenses
otal:	Total:		

Extension Task:

Produce the Sales Ledger Accounts & Purchase Ledger Accounts (individual credit customer & supplier accounts) and then perform a Reconciliation to see if they total to the same balance as the SLCA and PLCA respectively!

Horizon	Homes		Inspire	Studio
EcoMe	rcantile		Shop	Ease

Solutions:

	Purchases Day Book								
Date	Supplier	Invoice No.	Folio	Gross Total	VAT	Net Amount			
1.	InspireStudio	977	PL99	124	20.67	103.33			
2.	ShopEase	705	PL21	321.6	53.6	268			
	TOTALS			445.6	74.27	371.33			
DR / CR:				CR PLCA	DR VAT	DR Purchases			

	Sales Day Book								
Date	Customer	Invoice No.	Folio	Gross Total	VAT	Net Amount			
3.	Horizon Homes	295	SL75	862	143.67	718.33			
4.	EcoMercantile	479	SL61	591.6	98.6	493			
	TOTALS			1453.6	242.27	1211.33			
DR / CR:				DR RLCA	CR VAT	CR Sales			

Receievables (RCLA)			Payables (PLCA)			Sales				
SDB	1453.6	862	Bank	Bank	124	445.6	PDB	1	1211.33	SDB
		591.6	VAT + B.Debt	Cash	321.6			3	3278.33	Bank
								Ban	nk	

Purchases		VAT			RLCA	862	549	Cash		
PDB	371.33		PDB	74.27	242.27	SDB	Sales + VAT	3934	124	PLCA
			RLCA	98.60	655.67	Bank			240	VAT
			Bank	240.00					2,088	Vehicles (A)

Deb	its	Credits		
Purchases	371.33	Sales	4489.66	
Bank	1795	VAT	485.07	
Cash	147.4			
Vehicles (Asset)	2088			
Bad Debt W/Off (Exp)	493			
Vehicle Expenses	80			
Total:	4,974.73	Total:	4,974.73	

Cash				Vehicles (Asset)		
Bank	549	321.6 80	PLCA Vehicles (E)	Bank	2088	
	Bad Debt	t W/Off (E	Exp)		Vehicle E	xpenses
RLCA	493			Cash	80	

Extension Solutions:

Sales Ledger:

Horizon Homes								
SDB	862	862	Bank					
		0	Bal c/d					
	862	862						
Bal b/d	0							

	EcoMercantile								
SDB	591.6	591.6	Bad Debt W/Off						
		0	Bal c/d						
	591.6	591.6							
Bal b/d	0								

Purchase Ledger:

InspireStudio							
Bank	148.8	148.8	PDB				
Bal c/d	0						
	148.8	148.8					
		0	Bal b/d				

ShopEase			
Cash	321.6	321.6	PDB
Bal c/d	0		
,			
	321.6	321.6	
		0	Bal b/d