

Employee Code:

Mention your employee ID

**APPLICATION FORM TOWARDS PROVIDENT FUND SETTLEMENT**

To,  
The Trustees

Mphasis Group Employees Provident Fund

Bagmane World Technology Centre 3, Block B, 1st floor, Mention employee name as Marthahalli Outer Ring Road, Doddanekundi, Mahadevpura, per the company records Bangalore - 560 048.

Date : \_\_\_\_\_

1. \*I Mr /Mrs/ Ms.(Name in block letter) \_\_\_\_\_ ceased to be an employee of M/S Mphasis Limited with effect from (Date of Leaving) \_\_\_\_\_ on account of:-  
(tick the below appropriate box)

Mention the Date of Separation

Reason for leaving

Mention the reason for leaving.

☐ Retirement ☐ Medical

unfitness ☐ Death ☐ End of Contract ☐ Permanent settlement abroad

☐ Resignation ☐ Retrenchment ☐ VRS ☐ Termination ☐ others (specify) \_\_\_\_\_

Parent Name (Husband name in case of married women) : \_\_\_\_\_

Mention father/husband name \*2 )

\*3 ) Address for Communication : \_\_\_\_\_

Mention your postal address with PIN#

\*Pin Code: \_\_\_\_\_ \*Phone : \_\_\_\_\_

Mention your phone # & Email ID City: \_\_\_\_\_

\*Email : \_\_\_\_\_

* Gender		*PF No.	KN/16573/	*PAN	
*Employee Code		EPS No.	KN/16573/		
*Date of Birth		*Date of Joining			
*Bank A/c no.		*Bank Name			
*Branch IFSC Code		*Branch Name			

Employee needs to sign here

Fill above Information as they are mandatory \*

\* Signature of Employee

Signature of Employer/Authorized official



## DECLARATION

### 1) Declaration of Non-Employment

Mention your PF #

You are requested to settle my Provident Fund Account **KN/16573/**\_\_\_\_\_

I hereby declare that I have not been employed in any factory/establishment to which the Employees' Provident Funds and Miscellaneous Provisions Act, 1952 applies for a continuous period of not less than two months immediately preceding the date of my application for final withdrawal of my Provident Fund money.

Employee needs to sign here

\* Signature of Employee

### 2) Authorizing for Deduction of Income Tax

The Board of Trustees of Mphasis Group Employees' Provident Fund or any person authorized by it shall deduct Income Tax as per the provisions of Income Tax from the payment of accumulated balance due to be paid which is not exempted from Tax and liable to be included in the total income as provided under the Rule 8 or 10 of Part A of the 4<sup>th</sup> Schedule of the Income Tax Act, 1961.

I hereby agree with the terms and conditions described above.

Employee needs to sign here

\* Signature of Employee