KONGU ENGINEERING COLLEGE, PERUNDURAI, ERODE-638052
SCHOOL OF COMMUNICATION AND COMPUTER SCIENCES
DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING
MINUTES OF THE COURSE COORDINATION COMMITTEE(CCC) MEETING

Document No.:

KEC/CSE/
2016-17/ODD/
CCC/DS2

Course code and Name : 14CST31 – Data Structures

Date of the meeting : 01.08.2016

Members present : 1.Dr.S.V.Kogilavani 2.Ms.V.Sivaranjani   3. Ms.M.Sangeetha   4.Mr.K.devendran

S.NO	POINTS DISCUSSED	ACTION PLAN	RESPONSIBILITY	COMPLETION DATE
1.	Lecture plan and syllabus coverage	Review of Syllabus coverage against lecture plan. No deviation is found	--	--
2.	Teaching methodology/tools used	Use of black boards for explaining the concepts.	SVK,VS,MS and KD	Before CA Test I
3.	Encouragement/introduction of activities related to the course like open book test, tutorial, assignment, discussion, seminar, quiz technical papers etc.,	➤To help the average students, it is proposed to have remedial classes for explaining the concepts in an informal way.	SVK,VS,MS and KD	Before CA Test I
4.	Review of feedback comments from CMC if any	No specific complaints received from CMC	SVK,VS,MS and KD	--
5.	Assessment/attainment of CO and PO	Not applicable (CA Test I yet to be conducted)	--	--
6.	Others if any	➤The next formal meeting may be conducted prior to CA Test II ➤Resolved to meet informally as and when required.	SVK,VS,MS and KD	--

Note: CCC meets at the beginning of course, mid of each module and at course end. CCC also meets informally if required.

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Members signature

CCC Coordinator

HOD/CSE